

MINUTES OF THE REGULAR MEETING OF THE PARKING AUTHORITY OF THE TOWN OF MORRISTOWN, HELD TUESDAY, DECEMBER 6, 2016 AT THE OFFICES OF THE PARKING AUTHORITY, 14 MAPLE AVENUE, SUITE 101, MORRISTOWN, NEW JERSEY, AT 6:00 P.M. PREVAILING TIME

The meeting was called to order by Chairperson Tighe, who then announced that “Notice of this meeting was provided in accordance with a Resolution adopted by the Board of Commissioners of the Parking Authority of the Town of Morristown, New Jersey at the Reorganization Meeting on January 5, 2016, setting forth the time, date and location of each meeting. A copy of the Resolution was distributed to The Daily Record and The Star Ledger, filed with the Executive Director of the Parking Authority, posted on the Bulletin Board at the Parking Authority Office building and mailed to any person who has requested and prepaid the established fee for such mailing”.

Present: Commissioners Brady, Stamato and Chairperson Tighe

Also Present: Michael Fabrizio, Interim Executive Director, Gregory Deal, Field Manager, Mark Axelrod, Assistant Director, Robert S. Goldsmith, Esq.

Absent: Commissioners Gervasio and Lucia

At this point, the Executive Director requested a motion to suspend the Regular order of Business. The motion was moved by Chairperson Tighe, seconded by Commissioner Stamato. The Executive Director then announced that there was a public hearing for any bond holders to be heard.

There being no bond holders or other persons in attendance wishing to be heard, On motion of Commissioner Stamato, seconded by Commissioner Brady, the public hearing was declared closed and the Parking Authority returned to the Regular Order of Business.

At this point, The Assistant Director presented the Minutes of the November 14, 2016 Regular Meeting. On motion of Commissioner Stamato, seconded by Commissioner Brady, the Minutes were approved.

At this point, The Assistant Director presented the Minutes of the November 14, 2016 Executive Session Meeting. On motion of Commissioner Stamato, seconded by Commissioner Brady, the Minutes were approved.

There were no Public Comments.

There was no Mayor’s Report.

There was no Town Council Liaison’s Report.

The following communications were presented for the record:

Under date of November 17, 2016

To: MPA
From: CCM

Letter advising that due to closing the College's Morristown site effective January 1, 2017, the County College of Morris will no longer require parking spaces and would therefore like to terminate the current contract. On motion of Commissioner Stamato, seconded by Chairperson Tighe, the letter was accepted for file.

Under date of November 18, 2016

To: State Affirmative Action Office
From: MPA

Letter advising that the Parking Authority designates Michael Fabrizio, Executive Director, to act as liaison and serve as the Public Agency Compliance Officer for the period January 1, 2017 through December 31, 2017. On motion of Chairperson Tighe, seconded by Commissioner Stamato, the letter was accepted for file.

Under date of November 23, 2016

To: Gail Maureen Ferraro
From: MPA

Letter advising that Ms. Ferraro's monthly parking rate at DeHart garage will remain at \$70 until the end of the year (2016); as she has paid in advance through December 2016. The letter further advises that the monthly rate for Ms. Ferraro for 2017 will increase to the current rate of \$80 per month. Mr. Fabrizio commented that the matter may not be over, however, Mr. Axelrod advised that Ms. Ferraro had made subsequent payments at the rate of \$80 per month. On motion of Chairperson Tighe, seconded by Commissioner Brady, the letter was accepted for file.

Under date of November 29, 2016

To: MPA Commissioners (Dinner)
From: MPA

Letter confirming that the Annual Dinner will be held Tuesday, December 20, 2016 at J & K Steakhouse in Morristown. On motion of Chairperson Tighe, seconded by Commissioner Stamato, the letter was accepted for file.

Under date of November 29, 2016

To: MPA Commissioners (Meeting)
From: MPA

Letter serving as an official Meeting Notice for the next Regular Meeting of the Parking Authority of the Town of Morristown to be held Tuesday, December 6, 2016 at 6:00 p.m. On motion of Chairperson Tighe, seconded by Commissioner Brady, the letter was accepted for file.

At this point, under the Report portion of the meeting, Mr. Axelrod presented the October 2015/2016 Comparative Meter Revenue Report. On motion of Chairperson Tighe, seconded by Commissioner Stamato, the report was accepted for file.

At this point, under the Report portion of the meeting, Mr. Axelrod presented the October 2015/2016 Comparative Cash Revenue Report. On motion of Chairperson Tighe, seconded by Commissioner Stamato, the report was accepted for file.

At this point, under the Report portion of the meeting, Mr. Axelrod presented the October 2015/2016 Year-to-Date Revenue Summary. On motion of Chairperson Tighe, seconded by Commissioner Stamato, the report was accepted for file.

At this point, under the Report portion of the meeting, Mr. Axelrod presented to the Board the November 2016 Monthly Enforcement Report. There was some discussion about the number of Enforcement Officers, as well as the number of tickets issued, and Mr. Axelrod was requested to provide a report to the Board of Commissioners setting forth the total tickets issued for the prior five (5) years. Commissioner Stamato suggested that there should be some mechanism to inform the public, perhaps at a Council meeting, of the enforcement procedures of the Parking Authority, as well as reminding the public that the Town and State share the revenue from parking tickets and the Parking Authority receives none of the revenue. The consensus was that a white paper of points be provided to Councilwoman Foster requesting that she provide a brief report at a meeting of the Morristown Governing Body. On motion of Chairperson Tighe, seconded by Commissioner Stamato, the report was accepted for file.

At this point, under the Report portion of the meeting, Mr. Axelrod advised that there was no information with respect to Security Reports for November 2016.

At this point, under the Status Report portion of the meeting, Mr. Axelrod reported that Mr. Deal had handled the construction regarding the DeHart Street building well and that the construction was going well.

At this point, under the Status Report portion of the meeting, Mr. Axelrod reported that the work with respect to installation of the Vail clearance bar was under way.

The matter of the status of Lot 10 was discussed in Execution Session.

At this point, under the Status Report portion of the meeting, Mr. Fabrizio advised the Board of Commissioners that the agreement with Bijou for Lot 3R had been executed and that efforts were under way to address matters with New Jersey Transit with respect to a restrictive covenant.

At this point, under the Old Business portion of the meeting, Mr. Axelrod reported on final plans for the 2016 Holiday Dinner.

At this point, under the Old Business portion of the meeting, on motion of Chairperson Tighe, seconded by Commissioner Stamato, the 2017 meeting dates were finalized and approved on the following vote:

Ayes: Commissioners Brady, Stamato, and Chairperson Tighe
Nays: None
Absent: Commissioners Gervasio and Lucia

At this point, under the Old Business portion of the meeting, the matter of the ongoing Right of Way litigation was discussed in closed session.

At this point, under the Old Business portion of the meeting, the Board was advised that a Parking License Agreement with Schuyler Place Associates for a relatively small, residential development on Schuyler Place was being negotiated and might be presented to the Board at the meeting of December 20th.

At this point, under the New Business portion of the meeting, the Board adopted the 2017

MPA Budget of Current Operating Expenses for fiscal year ending 12/31/17, on motion of Commissioner Stamato, seconded by Chairperson Tighe on the following vote:

Ayes: Commissioners Brady, Stamato, and Chairperson Tighe
Nayes: None
Absent: Commissioners Gervasio and Lucia

At this point, under the New Business portion of the meeting, Mr. Axelrod informed the Board as to the normal processes with respect to requests for bids for snow removal. He also answered a question regarding insurance by advising that the bids require that each contractor must provide proof of insurance.

At this point, under the New Business portion of the meeting, on motion of Commissioner Stamato, seconded by Commissioner Brady, the Appropriation Transfers listed on the attached memorandum were approved on the following vote:

Ayes: Commissioners Brady, Stamato, and Chairperson Tighe
Nayes: None
Absent: Commissioners Gervasio and Lucia

At this point, under the New Business portion of the meeting, the Board was apprised of the ability of the Parking Authority to continue the contract of US Security for another year, consistent with State law requirements.

At this point, under the New Business portion of the meeting, Mr. Fabrizio and Mr. Axelrod advised the Board of a possible donation of some old documents to the public library. There was also discussion of possible electronic recording of certain documents to make more space available.

At this point, under the New Business portion of the meeting, it was determined that the MPA would have its Reorganization Meeting on Tuesday, January 3, 2017 at 6:00 p.m.

At this point, on motion of Commissioner Stamato, seconded by Commissioner Brady, the Board moved into Executive Session.

The following Resolutions were presented for the record:

Resolution No. 70-2016: (MPA Budget Approval/Adoption for Fiscal Year Ending 12/31/17). On motion of Commissioner Stamato, seconded by Chairperson Tighe, the Resolution was tabled on the following vote:

Ayes: Commissioners Brady, Stamato, and Chairperson Tighe
Nayes: None
Absent: Commissioners Gervasio and Lucia

Resolution No. 71-2016: (Certification of MPA Revenues Pursuant to Article VII Section 7.06). On motion of Commissioner Stamato, seconded by Commissioner Brady, the Resolution was authorized on the following vote:

Ayes: Commissioners Brady, Stamato, and Chairperson Tighe
Nayes: None
Absent: Commissioners Gervasio and Lucia

Resolution No. 72-2016: (Authorizing the Payment of MPA Operating Bills). On motion of Commissioner Stamato, seconded by Commissioner Brady, the Resolution was adopted on the following vote:

Ayes: Commissioners Brady, Stamato, and Chairperson Tighe
Nays: None
Absent: Commissioners Gervasio and Lucia

Resolution No. 73-2016: (Authorizing the Payment of Improvement Fund Bills). On motion of Commissioner Stamato, seconded by Commissioner Brady, the Resolution was authorized on the following vote:

Ayes: Commissioners Brady, Stamato, and Chairperson Tighe
Nays: None
Absent: Commissioners Gervasio and Lucia

Resolution No. 74-2016: (Authorizing the Transfer of Funds from the MPA Special Revenue Account to the MPA Improvement/Maintenance Account). On motion of Commissioner Stamato, seconded by Commissioner Brady, the Resolution was adopted on the following vote:

Ayes: Commissioners Brady, Stamato, and Chairperson Tighe
Nays: None
Absent: Commissioners Gervasio and Lucia

Resolution No. 75-2016: (Authorizing the One Year Extension of US Security Contract). On motion of Commissioner Stamato, seconded by Commissioner Brady, the Resolution was adopted on the following vote:

Ayes: Commissioners Brady, Stamato, and Chairperson Tighe
Nays: None
Absent: Commissioners Gervasio and Lucia

Resolution No. 76-2016: (Authorizing Emergency Installation of Clearance Bar to Vail Mansion Ramp). On motion of Commissioner Stamato, seconded by Commissioner Brady, the Resolution was adopted on the following vote:

Ayes: Commissioners Brady, Stamato, and Chairperson Tighe
Nays: None
Absent: Commissioners Gervasio and Lucia

Resolution No. 77-2016: (Authorizing Parking License Agreement with Schuyler Place Associates, LLC). The Resolution was tabled.

Resolution No. 78-2016: (Approving the Hiring of George Fiore as a Consultant to the Parking Authority of the Town of Morristown). On motion of Commissioner Brady, seconded by Commissioner Stamato, the Resolution was adopted on the following vote:

Ayes: Commissioners Brady, Stamato, and Chairperson Tighe
Nays: None
Absent: Commissioners Gervasio and Lucia

Resolution No. 79-2016: (Approving the Hiring of Patrick Geary as a Consultant to the Parking Authority of the Town of Morristown). On motion of Commissioner Brady,

seconded by Commissioner Stamato, the Resolution was adopted on the following vote:

Ayes: Commissioners Brady, Stamato, and Chairperson Tighe
Nays: None
Absent: Commissioners Gervasio and Lucia

Mr. Fabrizio presented a letter dated December 6, 2016 to Mr. Kevin Harris, Town Clerk, endorsing the reappointment of Commissioner Brady. On motion of Chairperson Tighe, seconded by Commissioner Stamato, the letter was accepted for file.

There being no further business to be transacted, on motion of Commissioner Stamato, seconded by Chairperson Tighe, the meeting was held adjourned.

Michael Fabrizio, Interim Executive Director

James Gervasio, Secretary

Prepared By: Robert S. Goldsmith, Esq.