

**MINUTES OF THE REGULAR MEETING OF THE PARKING AUTHORITY OF  
THE TOWN OF MORRISTOWN, HELD TUESDAY, OCTOBER 4, 2011, AT  
THE OFFICES OF THE PARKING AUTHORITY, 14 MAPLE AVENUE, SUITE 101,  
MORRISTOWN, NEW JERSEY, AT 6:00 P.M. PREVAILING TIME**

The meeting was called to order by Chairperson Brady, who then announced that “Notice of this meeting was provided in accordance with a Resolution adopted by the Board of Commissioners of the Parking Authority of the Town of Morristown, New Jersey at the Reorganization Meeting on January 4, 2011, setting forth the time, date and location of each meeting. A copy of the Resolution was distributed to The Daily Record and The Star Ledger, filed with the Executive Director of the Parking Authority, posted on the Bulletin Board at the Parking Authority Office building and mailed to any person who has requested and prepaid the established fee for such mailing”.

Present - Commissioners Garibian, Lucia and Gervasio and Chairperson Brady.

Also Present- George Fiore, Executive Director, Patrick W. Geary, Operations Manager, Robert S. Goldsmith, Esq., Parking Authority Counsel.

Absent - Commissioner Elms.

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At this point, the Executive Director presented the Minutes of the September 20, 2011, Regular Meeting. On motion of Commissioner Lucia, seconded by Chairperson Brady, the Minutes were approved.

The Executive Director advised the Board that Administration had purchased four (4) computers on an emergent basis for less than the procurement limit of \$2,700. Ms. DeVito’s computer had crashed and prompt action was necessary.

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The following communications were presented for the record:

Under date of September 15, 2011

To: William Schlosser, James A. Connors Associates  
From: George Fiore, Executive Director

Correspondence enclosing documentation relating to losses and expenses incurred by MPA during Hurricane Irene.

On motion of Commissioner Gervasio, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of September 21, 2011

To: The Daily Record, Classified Legal Department  
From: George Fiore, Executive Director

Correspondence requesting publication of Meeting Notice on September 27, 2011.

On motion of Commissioner Gervasio, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of September 21, 2011

To: The Star Ledger, Classified Legal Department  
From: George Fiore, Executive Director

Correspondence requesting publication of Meeting Notice on September 27, 2011.

On motion of Commissioner Gervasio, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of September 21, 2011

To: Mr. Anthony Thimba, Senior Sales Executive  
From: George Fiore, Executive Director

Correspondence enclosing a fully executed copy of the September 19, 2011 proposal to purchase a new AGP-7800 Paystation.

The Executive Director advised the Board that the additional paystation, previously authorized by the Board, was being installed. The installation begun on October 3, 2011 and the upgrades to the system were also underway.

On motion of Commissioner Garibian, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of September 21, 2011

To: Debra Tantleff and George Fiore  
From: Rebecca Feldman

Correspondence thanking Mr. Fiore and Ms. Tantleff for the prompt response regarding public garage drainage.

On motion of Commissioner Garibian, seconded by Commissioner Lucia, the letter was accepted for file.

At this point, the Executive Director advised the Board that consistent with prior discussions with the Board with respect to implementing a financial security protocol, Mr. Montanino, in conjunction with Mr. Deal, was undertaking an audit of the twelve (12) paystations. There is currently authorized \$48,000 as the "bank" for these paystations, which funds are necessary to provide change and permit operation of the paystations. Paystations have been in use by the MPA for five (5) years. During that period, approximately \$150,000-\$200,000 per year had been paid through the paystations. The audit determined that the account was only \$18.00 short. It was noted that Mr. Montanino expected a possible shortage of hundreds of dollars, if not, a thousand dollars. The \$18.00 shortage was extraordinary. The operation of the paystations is Mr. Deal's domain and the result of the audit was extraordinary.

Mr. Fiore then noted that his recommendation would be that in view of the time and cost involved in the audit, there should be one performed annually.

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At this point, under the Old Business portion of the meeting, the Executive Director reported that the wall had been completed at the Mall Lot. Total cost was less than \$12,000.00.

At this point, under the Old Business portion of the meeting, the Executive Director advised the Board that he and Mr. Geary were preparing the budget for the next fiscal year. He advised the Board that the budget will increase significantly because of new personnel and extended hours of operation. Chairperson Brady noted that the MPA had substantially increased in capacity and operations, and an increase in the budget was reasonable and expected. Commissioner Gervasio inquired whether these increased costs would also increase revenues, and the Executive Director advised that was the case.

At this point, under the New Business portion of the meeting, the Executive Director and Operations Manager advised the Board of the New Jersey Parking Institute Conference in conjunction with the League of Municipalities. Mr. Geary would pursue with the various Board members their intent to attend the Conference. On motion of Commissioner Garibian, seconded by Commissioner Lucia, \$3,800 was authorized for staff and Commissioner participation in the Conference on the following vote:

Ayes - Commissioners Garibian, Lucia and Gervasio and Chairperson Brady.

Nays - None.

Absent - Commissioner Elms.

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The following Resolutions were presented for the record:

Resolution No. 44-2011 - Resolution Authorizing Payment of Bills from the Operating Fund. On motion of Commissioner Lucia, seconded by Commissioner Garibian, the Resolution was adopted on the following vote:

Ayes - Commissioners Garibian, Lucia and Gervasio and Chairperson Brady.

Nays - None.

Absent - Commissioner Elms.

Resolution No. 45-2011 - Resolution Authorizing Payment of Bills from the Parking Authority of the Town of Morristown Improvement Fund Checking Account. On motion of Commissioner Lucia, seconded by Commissioner Gervasio, the Resolution was adopted on the following vote:

Ayes - Commissioners Garibian, Lucia and Gervasio and Chairperson Brady.

Nays - None.

Absent - Commissioner Elms.

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There being no further business to be transacted, on motion of Commissioner Garibian, the meeting was held adjourned.

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George Fiore, Executive Director

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James Gervasio, Assistant Secretary/Treasurer