

MINUTES OF THE REGULAR MEETING OF THE PARKING AUTHORITY OF THE TOWN OF MORRISTOWN, HELD WEDNESDAY, NOVEMBER 7, 2012, AT THE OFFICES OF THE PARKING AUTHORITY, 14 MAPLE AVENUE, SUITE 101, MORRISTOWN, NEW JERSEY, AT 6:00 P.M. PREVAILING TIME

The meeting was called to order by Chairperson Garibian, who read the Statement re: Open Public Meetings Act then announced that "Notice of this meeting was provided in accordance with a Resolution adopted by the Board of Commissioners of the Parking Authority of the Town of Morristown, New Jersey at the Reorganization Meeting on January 3, 2012, setting forth the time, date and location of each meeting. A copy of the Resolution was distributed to The Daily Record and The Star Ledger, filed with the Executive Director of the Parking Authority, posted on the Bulletin Board at the Parking Authority Office building and mailed to any person who has requested and prepaid the established fee for such mailing".

Present: Chairperson Garibian and Commissioners Brady, Elms and Lucia

Also Present: George Fiore, Executive Director, Patrick W. Geary, Operations Manager, Robert S. Goldsmith, Esq.

Absent: Commissioner Gervasio

On motion of Chairperson Garibian, seconded by Commissioner Brady, the impending Nor'easter, the Board determined to advance the time of its meeting from 6 p.m. as the notice time to 4:00 p.m. notwithstanding the failure to provide adequate notice further recognizing that the Board of Commissioners could not reasonably have foreseen the need for such meeting at a time when adequate notice could have been provided on the following:

At this point, the Executive Director presented the Minutes of the October 16, 2012 Regular Meeting. On motion of Commissioner Lucia, seconded by Commissioner Brady, the Minutes were approved.

At this point, the Executive Director presented the Minutes of the October 16, 2012 Executive Session. On motion of Chairperson Garibian, seconded by Commissioner Lucia, the Minutes were approved.

Ayes: Chairperson Garibian and Commissioners Brady, Elms and Lucia

Nays: None

Absent: Commissioner Gervasio

The following communications were presented for the record:

Under date of October 17, 2012, 2012

To: Vincent M. Montanino, RMA, PSA
VM Associates, Inc.

From: George Fiore, Executive Director

Correspondence enclosing final draft of the 2013 Annual Budget Operating Expenses which were introduced and approved at the October 16, 2012 budget meeting, along with a copy of the Minutes of the Special Meeting of October 16, 2012. On motion of Chairperson Garibian, seconded by Commissioner Brady, the letter was accepted for file.

Under date of October 18, 2012

To: George Fiore, Executive Director
From: Vincent M. Montanino
Registered Municipal Accountant

Correspondence requesting that the Secretary sign all seven (7) copies of the MPA's 2013 budget and providing direction as to distribution and filing of the executed and approved budget. Also advises that the introduction and adoption of the complete 2013 budget should be entered into the MPA's Minutes. On motion of Commissioner Brady, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of October 22, 2012

To: Division of Local Government Services
From: George Fiore, Executive Director

Correspondence enclosing two (2) certified copies of the 2013 Annual Budget and Supplemental Schedule of the Parking Authority of the Town of Morristown. On motion of Commissioner Brady, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of October, 2012

To: Daily Record
From: George Fiore, Executive Director

Correspondence providing Meeting Notice to be published in the newspaper. On motion of Chairperson Garibian, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of October, 2012

To: Star Ledger
From: George Fiore, Executive Director

Correspondence providing Meeting Notice to be published in the newspaper. On motion of Chairperson Garibian, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of October 4, 2012

To: Morristown Parking Authority
From: Clifford W. Starrett

The Executive Director suggested that the Commissioners wait and see what happens. The Morristown Parking Authority has, and the Board knows, increased security and has made provisions for police on weekends and evenings at the DeHart Street Parking Garage and inspections at the Ann Bank Parking Garage. The Executive Director noted that the Parking Authority matters more, security and police coverage than ever before. They are there now 93 hours per week of security services, 15 hours on Sunday and 13 hours for each of the balance of the weekdays as set forth in the bid for security services. On motion of Commissioner Lucia, seconded by Commissioner Brady, the letter was accepted for file.

Under date of October 12, 2012

To: Morristown Parking Authority
From: St. Peter's Episcopal Church

Advising that St. Peter's Episcopal Church is receiving \$428,134 from the Morris County Historic Preservation Trust Fund. Said notice being provided pursuant to the grant executed

between St. Peter's Episcopal Church in Morristown and the County of Morris. On motion of Commissioner Lucia, seconded by Commissioner Brady, the letter was accepted for file.

Under date of October 15, 2012

To: Morristown Parking Authority
From: Church of the Redeemer

Advising that Church of the Redeemer is receiving \$130,246 from the Morris County Historic Preservation Trust Fund for exterior restoration of the Parish House focusing on the south elevation, including stone, wood and windows. Said notice being provided pursuant to the grant executed between Church of the Redeemer in Morristown and the County of Morris. On motion of Commissioner Brady, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of October 17, 2012

To: John Braun, Account Representatives
From: George Fiore, Executive Director

Correspondence enclosing fully executed copy of the proposal dated October 11, 2012 authorized at the October 16, 2012 meeting of the Morristown Parking Authority. On motion of Commissioner Brady, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of October 17, 2012

To: John Bonanni, County Administrator
From: George Fiore, Executive Director

Correspondence acting as a follow-up to letter dated September 18, 2012 to Chris Walker enclosing Schindler Elevator Corporations' Elevator Modernization Proposal and Alternate Option #1 dated October 11, 2012. Said Elevator Modernization proposal and fire system work was authorized by the Board of Commissioners at the October 16, 2012 meeting. On motion of Chairperson Garibian, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of October 18, 2012

To: Raymond Pardo
From: Patrick W. Geary, Operations Manager

Correspondence advising effective immediately, USI is to direct a security officer to patrol the Ann Bank Garage and Dalton Garage. The security officer is to patrol all stair towers in both garages to ensure only parking patrons are using these facilities. It further advises that the security officer is to use the wand which indicates the times that the security officer was on site. On motion of Chairperson Garibian, seconded by Commissioner Brady, the letter was accepted for file.

Under date of October 18, 2012

To: Hon. John J. Murphy
From: George Fiore, Executive Director

Correspondence setting forth our appreciation for the time, effort, investment and devotion to the best interests of Morris County and its constituent municipalities by the Hon. John Murphy. On motion of Chairperson Garibian, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of October 19, 2012

To: Morristown Parking Authority
From: Kurt G. Senesky, Esq.

Notice of Hearing to Property Owners on behalf of the applicant Michael Day for property located at 46 Morris Street, Block 4901, Lot 7. On motion of Commissioner Lucia, seconded by Chairperson Garibian, the notice was accepted for file.

Under date of October 22, 2012

To: Morristown Parking Authority
From: Carlos Jaramillo

Correspondence notifying the Morristown Parking Authority of his intention to take 6 weeks of family leave to care and bond with his child. He will be returning on January 18, 2013. On motion of Chairperson Garibian, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of October 23, 2012

To: Carlitos Jaramillo
From: George Fiore, Executive Director

Correspondence acknowledging receipt of letter making request for leave to be with newborn child. This correspondence also advises of the eligibility to such leave and to reference options regarding vacation, personal and accrued sick time. On motion of Chairperson Garibian, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of October 25, 2012

To: John Braun, Account Representative
Schindler Elevator Corporation
From: George Fiore, Executive Director

Correspondence enclosing executed copy of Schindler Elevator Corporation Preventative Maintenance Service Agreement dated June 5, 2012. On motion of Chairperson Garibian, seconded by Commissioner Brady, the letter was accepted for file.

Under date of November 2, 2012

To: PEO Ryan Taylor
From: George Fiore, Executive Director

Correspondence acknowledging that while on duty on October 26, 2012 PEO Ryan Taylor provided emergency medical assistance to a woman at the Vail Mansion and also provided comfort to her husband. The MPA and the Board of Commissioners expresses their sincere thanks and appreciation for such actions. On motion of Chairperson Garibian, seconded by Commissioner Lucia, the letter was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the board the September 2012 Monthly Enforcement Report. On motion of Commissioner Brady, seconded by Commissioner Lucia, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the board the September 2011 / 2012 Comparative Meter Revenue Report. On motion of Chairperson Garibian, seconded by Commissioner Brady, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the Board the September 2011 / 2012 Comparative Cash Revenue Report. On motion of Chairperson Garibian, seconded by Commissioner Lucia, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the Board the September 2011 / 2012 Year-to-Date Revenue Summary. On motion of Commissioner Lucia, seconded by Commissioner Brady, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the Board the September 2012 Employee Sick and Vacation Report. On motion of Commissioner Brady, seconded by Commissioner Elms, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the Board the September 2012 Vehicle Maintenance Report. On motion of Commissioner Brady, seconded by Commissioner Lucia, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the Board the October 2012 After Hours Overtime Report. It was noted that as of this point, Mr. Deal had not yet submitted his report for October 2012.

At this point, under the Old Business portion of the meeting, the Executive Director presented to the Board the revised MPA Security Guard Patrol Schedule to be effective January 1, 2013. On motion of Commissioner Brady, seconded by Commissioner Lucia, the schedule was accepted for the record.

At this point, under the Old Business portion of the meeting, the Executive Director reported on the proposed replacement of existing overhead lighting fixtures with LED fixtures at the Ann Bank Garage. The Executive Director advised the Board that on a recent inspection with Giosa and Mr. Geary, which also included a demonstration of the proposed LED fixtures on the consensus of Messrs. Giosa, Geary and Fiore were that the new lighting was not needed in the Ann Bank Garage. All lighting is effective and comfortable but, instead, the Administration recommended that there should be repair as needed for the existing lights. Rather than spend funds on unnecessary lighting, the Administration would make recommendations in conjunction with Mr. Giosa on new signage throughout the garage. Power washing of the garage and restriping of the garage with high visibility paint.

At this point Chairperson Garibian presented for discussion the possibility for some type of acknowledgment of pink for Breast Cancer Awareness during the month of October. Following that alleged discussion, the Board of Commissioners determined that while it was a worth while suggestion, and a worth while charity, given historic policy of the Parking Authority, not to distinguish among non-profit charities and it would be better left to individual judgments rather than a policy for the Parking Authority.

At this point, under the New Business portion of the meeting, the Administration presented two appropriation transfers (attached hereto). On motion of Commissioner Brady, seconded by Chairperson Garibian, the appropriation transfers for the Operating Budget for 2012 was approved on the following vote:

Ayes: Chairperson Garibian, Commissioners Brady, Elms and Lucia
Nayes: None
Absent: Commissioner Gervasio

At this point, under the New Business portion of the Executive Director approved on 10/29 - 10/30 2012 hurricane and noted that the Parking Authority had not been severely impacted though there were some limited outages at some of the MPA facilities.

The following Resolutions were presented for the record:

Resolution No. 62 - 2012 - Operating Fund Bills. On motion of Chairperson Garibian, seconded by Commissioner Elms, the Resolution was adopted on the following vote:

Ayes: Chairperson Garibian, Commissioners Brady, Elms and Lucia
Nayes: None
Absent: Commissioner Gervasio

Resolution No. 63 - 2012 - Authorizing the Transfer of Funds from the Parking Authority of the Town of Morristown Special Revenue Account to the MPA Improvement Account. On motion of Chairperson Garibian, seconded by Commissioner Brady, the Resolution was adopted on the following vote:

Ayes: Chairperson Garibian, Commissioners Brady, Elms and Lucia
Nayes: None
Absent: Commissioner Gervasio

There being no further business to be transacted, on motion of Commissioner Lucia, the meeting was held adjourned.

George Fiore, Executive Director

James Gervasio, Secretary

Prepared By: Robert S. Goldsmith, Esq.