

**Morristown Shade Tree Commission (STC17) Meeting Minutes
Monthly Meeting**

February 11, 2014

7:00 pm meeting, Room 201

Morristown Town Hall

Members present:

Tina Wahlstrom, Chair

Chantal Diedrich, Secretary

Anne Bertucci

Kristin Ace

Louise Witt

Michael Rockland

Members absent:

Karl Roettger

Joe Torres

Guest: Richard Wolowitz

I. Roll call

II. Meeting minutes for January 28, 2014 were approved

III. Statement of Compliance with NJ Open Public Meetings Act (Sunshine Law) made by Tina at 7:05.

IV. Spring 2014 phase 1 planting: Rich W. (town arborist) reported that the phase 1 plan has been completed and is under review by the town attorney. It will be published then advertised for bid.

V. Request for shrubs at Burnham Pool: The new recreation director asked for some shrubs to be planted along the fence to provide screening along Washington Street. Rich suggested that we plant 2 rows of 10 Arborvitae's (20 in all). Kristin informed the group that Arborvitae is susceptible to bag worms and that Morristown has some localized infestations already. The STC discussed with the Rich W. and a decision was made that the trees would be planted and he would monitor them for bag worms in the future. Tina motioned to approve the planting plan, Kristin seconded, and all agreed.

ACTION: Rich W. will call Jeff Hartke to see if this planting could be added to our Phase 1 planting bid, and to find out where the funds come from.

VI. Phase II Spring 2014 planting plan

a. Communication Plan

Press Releases: Kristin wrote an "Announcement" to be used as a press release, informing people that Morristown has a Shade Tree Commission. The STC reviewed the most recent draft

“Announcement” during the meeting and made edits. Chantal made a motion to approve it. Louise seconded it. All approved. **ACTION:** Kristin will resend the updated “Announcement” by the weekend. And by Sunday Feb 16, STC members must review it for final comment. Kristin will get the final press release to Michael Rogers on Monday for approval and dissemination.

Before the next meeting, Louise will have written a second press release. It will be a call to action piece announcing to residents the opportunity to request a tree for future plantings, including the second phase of the spring planting. It will include the process for making a request. Louise will send this out by Feb 18. It will be reviewed through email. Kristin will send Louise a copy of the flyer we approved at last meeting.

- b. ‘Request for tree planting’ form:** Joe created a tree request form that will be posted on the town website. The STC reviewed the draft and made some edits. . **ACTION:** Kristin will get the form back to Joe so he can make the changes and submit it to the town for posting.

VII. Meeting adjourned at 8:45. Next meeting on Feb 25, 2014 7:00pm.