

**MINUTES OF THE REGULAR MEETING OF THE PARKING AUTHORITY
OF THE TOWN OF MORRISTOWN, HELD TUESDAY, APRIL 19, 2011, AT
THE OFFICES OF THE PARKING AUTHORITY, 14 MAPLE AVENUE, SUITE
101, MORRISTOWN, NEW JERSEY, AT 5:00 P.M. PREVAILING TIME**

The meeting was called to order by Chairperson Brady, who then announced that “Notice of this meeting was provided in accordance with a Resolution adopted by the Board of Commissioners of the Parking Authority of the Town of Morristown, New Jersey at the Reorganization Meeting on January 4, 2011, setting forth the time, date and location of each meeting. A copy of the Resolution was distributed to The Daily Record and The Star Ledger, filed with the Executive Director of the Parking Authority, posted on the Bulletin Board at the Parking Authority Office building and mailed to any person who has requested and prepaid the established fee for such mailing.”

Present - Commissioners Garibian, Gervasio, Elms* and Lucia and Chairperson Brady.

Also Present- George Fiore, Executive Director, Patrick W. Geary, Operations Manager, Robert S. Goldsmith, Esq.

Absent - None.

At this point, the Executive Director presented the Minutes of the April 5, 2011 Regular Meeting. On motion of Commissioner Gervasio, seconded by Commissioner Lucia, the Minutes were approved.

The following communications were presented for the record:

Under date of March 17, 2011

To: MPA
From: John Parmigiani, Esq.

Correspondence advising of public hearing to be held April 28, 2011 with respect to Kathryn Godby’s application for modification of a site plan to permit additional parking on site and to eliminate need for offsite parking.

On motion of Commissioner Lucia, seconded by Commissioner Garibian, the letter was accepted for file.

Under date of March 25, 2011

To: Robert S. Goldsmith, Esq.
From: Donna M. Klecznski, Business Assurance Consultant, PSE&G

Correspondence advising that PSE&G will be retiring 680 feet of gas main on Maple Avenue and changing over the gas services to an existing main in the roadway and is awaiting approval and permits for the project.

On motion of Commissioner Gervasio, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of April 5, 2011

To: Susan Pszonek, VP, The Bank of New York Mellon
From: George Fiore, Executive Director

Correspondence expressing appreciation for services rendered by Christopher J. Grell at Bank of New York.

On motion of Commissioner Garibian, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of April 5, 2011

To: Michael Fabrizio, Executive Director
From: George Fiore, Executive Director

Correspondence revising original payment schedule with respect to fit-out costs to further assist the Morristown Partnership.

On motion of Commissioner Gervasio, seconded by Commissioner Lucia, the letter was accepted for file.

*At this point, Commissioner Elms joined the meeting.

Under date of April 5, 2011

To: George Sous, PSE&G
From: Robert S. Goldsmith, Esq. (with copy to George Fiore, Executive Director)

Email correspondence suggesting that PSE&G sponsor advertisements on behalf of the MPA and show its support for the Morristown Partnership and Community Theatre.

The Executive Director and Counsel explained the various conversations that had taken place between the Parking Authority and Mr. Sous, the Public Relations Manager for PSE&G, and PSE&G's desire to achieve a reasonable resolution for lost revenues to the Parking Authority. The likely resolution would be grants from PSE&G as a community service contribution to the MPA. MPA would use those grants to pay for advertisements in the Community Theatre and Morristown Partnership brochures. Mr. Fiore also noted that Mr. Geary was to contact Officer Darnell Richardson to try to ensure that in the future the Police Department when discussing large-scale projects with PSE&G, would also bring Parking Authority representatives into the conversation to address lost parking meter revenue.

On motion of Commissioner Lucia, seconded by Commissioners Garibian, the letter was accepted for file.

Under date of April 6, 2011

To: Anthony Cipullo, AVP, GID Investment Advisers
From: George Fiore, Executive Director

Correspondence enclosing Check No. 532 in the amount of \$13,500 representing payment of parking income due The Applied Companies for the months of January, February and March 2011.

On motion of Commissioner Gervasio, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of April 8, 2011

To: Matthew Stechauner, Town Clerk
From: George Fiore, Executive Director

Correspondence enclosing Financial Statements for each of the Commissioners, Executive Director and Counsel for the MPA.

On motion of Commissioner Gervasio, seconded by Commissioner Garibian, the letter was accepted for file.

Under date of April 11, 2011

To: All MPA Associates
From: George Fiore, Executive Director

Memorandum enclosing revised Employee Handbook.

On motion of Commissioner Garibian, seconded by Commissioner Lucia, the letter was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the Board the February 2011 Monthly Enforcement Report and noted that revenues were down somewhat due to weather and limited access to meters because of on-street snow banks. On motion of Commissioner Garibian, seconded by Commissioner Lucia, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the Board the February 2010/2011 Comparative Meter Revenue Report. On motion of Commissioner Garibian, seconded by Commissioner Lucia, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the Board the February 2010/2011 Comparative Cash Revenue Report. On motion of Commissioner Garibian, seconded by Commissioner Lucia, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented the February 2010/2011 Year-to-Date Revenue Summary. On motion of Commissioner Garibian, seconded by Commissioner Lucia, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director noted that he had been involved in discussions with respect to a possible contribution to the Town of Morristown. At this point, he was recommending a contribution in the amount of \$35,000 to support the Town of Morristown's budget. He was advised that the amount would be very much appreciated by the Mayor. The Commissioners indicated their overall consensus as to the contribution in the amount of \$35,000.00.

At this point, under the Report portion of the meeting, the Executive Director presented to the Board the March 2011 Monthly Enforcement Report. On motion of Chairperson Brady, seconded by Commissioner Lucia, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the Board the March 2010/2011 Comparative Meter Revenue Report. On motion of Chairperson Brady, seconded by Commissioner Lucia, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the Board the March 2010/2011 Comparative Cash Revenue Report. On motion of Commissioner Garibian, seconded by Commissioner Lucia, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented the March 2010/2011 Year-to-Date Revenue Summary. On motion of Commissioner Gervasio, seconded by Commissioner Elms, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented the March 2011 MPA Employee Sick and Vacation Report. On motion of Commissioner Gervasio, seconded by Commissioner Garibian, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented the March 2011 MPA Vehicle Maintenance Report. On motion of Commissioner Gervasio, seconded by Commissioner Garibian, the report was accepted for file.

At this point, under the Old Business portion of the meeting, the Executive Director explained that the State rolled back the bid threshold which had been increased to \$26,000 down to \$17,500 and therefore the purchase of a new vehicle would need to comply with formal bidding requirements.

At this point, under the Old Business portion of the meeting, the Executive Director and Counsel explained the various meetings, actions and correspondence with respect to efforts to improve operations in the DeHart Street right of way to reduce complaints with respect to noise based on garbage disposal operations in the hope that the situation would improve.

At this point, under the Old Business portion of the meeting, the Executive Director updated the Board on negotiations with respect to updating MPA software and PCI upgrades/iPARC Professional equipment. The Executive Director noted that he is in the process of negotiating both the capital cost which has been reduced from the original proposal of \$159,000 down to \$132,000 and that the maintenance contract is currently \$72,000. The original proposal was to increase the maintenance contract to \$84,000. Mr. Fiore, in discussions on behalf of the Parking Authority indicated that certainly for the first year, the amount of the maintenance contract should not increase given that we were incurring significant capital costs to substantially update and improve the system. As of now, the proposal is \$70,000 for the maintenance contract. Mr. Fiore indicated he will try to achieve a further reduction on the maintenance contract.

The following Resolutions were presented for the record:

Resolution No. 19-2011 - Resolution Authorizing Execution of Agreement of Sale Without Bid as Negotiated Sale of a 2001 Jeep Wrangler. On motion of Commissioner Lucia, seconded by Chairperson Brady, the Resolution was adopted on the following vote:

Ayes - Chairperson Brady and Commissioners Gervasio, Elms and Lucia.

Nays - None.

Absent - None.

Abstention - Garibian.

Resolution No. 20-2011 - Resolution Authorizing Payment of Bills from the Operating Fund. On motion of Commissioner Garibian, seconded by Commissioner Lucia, the Resolution was adopted on the following vote:

Ayes - Chairperson Brady and Commissioners Gervasio, Elms, Garibian and Lucia.

Nays - None.

Absent - None.

There being no further business to be transacted, Commissioner Garibian declared the meeting was held adjourned.

George Fiore, Executive Director

Michael R. Elms, Secretary