

Resolution No. 49 2013
of Current Expenses for the Parking
System for the Fiscal Year Ending
31-Dec-14

Adopted: December 3, 2013

BE IT RESOLVED by the PARKING AUTHORITY OF THE TOWN
OF MORRISTOWN, and its members or commissioners as follows:

(1) That the following Annual Budget of Current Expenses for the
Fiscal Year January 1, 2014 to December 31, 2014 is hereby adopted

	2014 <u>Final</u>
A. Salaries	
1. Parking Authority Director	43,680
2. Assistant Director	15,360
3. Parking Authority Operations Manager	29,120
4. New Manager	33,280
5. Parking Authority Full-Time and Part- Time Financial Bookkeepers/Receptionists	25,600
6. Meter Repair, Collections and General Maintenance Personnel	40,960
7. Enforcement and Traffic Officers	44,800
8. Administrative Secretary/Computer Operator	17,600
9. Financial Analyst/Computer Technician and Receptionist	<u>18,400</u>
<i>Subtotal Item A.</i>	268,800
B. 10 Pine Street Office Building	
1. Legal Expenses	1,500
2. Maintenance/Cleaning Services	7,500
3. Administrative	1,000
4. Utilities/Sewer/Electric	12,500
5. Taxes	31,500
6. Insurance	10,000
7. Auditing Expenses	2,745
8. Management Services	250
9. Fixed Rent Payment to Landlord	100,062
10. Monitoring (Security/Fire)	<u>1,000</u>
<i>Subtotal Item B.</i>	168,057
C. 14 Maple Avenue Office Building	
<u>Morristown Parking Authority Offices</u>	
1. Legal Expenses	1,500
2. Maintenance/Office Equipment Contracts/ Cleaning Services	5,000
3. Administrative	7,500
4. Electric	7,000
5. Telephone/Communication Lines	35,000
6. Taxes	6,000
7. Service Contracts	2,500
<u>Office Building Expenses</u>	
8. Legal Expenses	4,000
9. Maintenance/Cleaning Services	86,000

10. Electric (Common Area)	49,000
11. Water/Sewer	10,000
12. Insurance	41,250
13. Service Contracts (HVAC/Elevator/Green Elements)	17,500
14. Management Services	250
15. Auditing Expenses	2,745
16. Monitoring (Security/Fire)	<u>4,000</u>
<i>Subtotal Item C.</i>	279,245

D. Special Services

1. Bank Service Charge	12,000
2. Legal Expenses	10,080
3. Auditing Expenses	7,804
4. Parking Consultant's Fees	4,800
5. Advertising Expenses	4,000
6. Professional Services Contingency	450
7. Trustee Services	6,000
8. Special Police (Class 1)/Security Company Services	<u>88,000</u>
<i>Subtotal Item D.</i>	133,134

E. Maintenance Expenses

1. Parking Meter Maintenance and Parts	12,500
2. Curb Meter and Lot Maintenance	50,000
3. Snow Removal Contingency	25,000
4. Parking Lot Contingency	<u>750</u>
<i>Subtotal Item E.</i>	88,250

F. Administrative Expenses

1. Administrative Expenses	17,500
2. Parking Validation Program Tickets	<u>3,000</u>
<i>Subtotal Item F.</i>	20,500

G. Electrical Utility Expenses

1. Lots 3R through 14N	<u>9,500</u>
<i>Subtotal Item G.</i>	9,500

H. Taxes and Insurance Coverages

1. F.I.C.A. Contributions	24,640
2. Insurance	41,250
3. State Pension Plan (PERS) Employer Share	29,440
4. Hospitalization/Temporary Disability Insurance	81,600
5. Unemployment Compensation (SUI)	1,376
6. MPA Dental Plan Contributions	2,240
7. <i>MPA Sick-Time Compensation</i>	<u>12,500</u>
<i>Subtotal Item H.</i>	193,046

I. Property Lease

1. Speedwell and Flagler - Lot 13M	<u>2,700</u>
<i>Subtotal Item I.</i>	2,700

J. Cattano Ave (Mall) Expenses

1. Parking Authority Director	10,920
2. Assistant Director	3,840
3. Parking Authority Operations Manager	7,280
4. New Manager	8,320

5.	Parking Authority F/T and P/T Financial Bookkeepers/Receptionists	6,400
6.	General Maintenance Personnel	10,240
7.	Enforcement and Traffic Officers	11,200
8.	Administrative Secretary/Computer Operator	4,400
9.	Financial Analyst/Computer Technician and Receptionist	4,600
10.	Parking Attendants and Extra Help	500
11.	Legal Expenses	2,520
12.	Auditing Expenses	1,734
13.	Parking Consultant's Fees	1200
14.	Advertising Expenses	1,000
15.	Professional Services Contingency	110
16.	Lot Maintenance	20,000
17.	Snow Removal Contingency	6,000
18.	Parking Lot Improvement Contingency	250
19.	Telephone(s) Service	175
20.	Administrative Expenses	3,500
21.	Ticket Control Supplies and Equipment Service	8,000
22.	Electrical Expenses	7,500
23.	F.I.C.A. Contributions	6,160
24.	Insurance	13,200
25.	State Pension Plan (PERS) Employer Share	7,360
26.	Hospitalization/Temporary Disability Insurance	20,400
27.	Unemployment Compensation (SUI)	344
28.	First Baptist Church Lease	9,200
29.	MPA Dental Plan Contributions	560
30.	Miscellaneous/Convention Workshop	<u>250</u>
	<i>Subtotal Item J.</i>	<i>177,163</i>

K. Ann/Bank Garage (Lot 12L)

1.	Parking Authority Director	20,475
2.	Assistant Director	7,200
3.	Parking Authority Operations Manager	13,650
4.	New Manager	15,600
5.	Parking Authority F/T and P/T Financial Bookkeepers/Receptionists	12,000
6.	General Maintenance Personnel	19,200
7.	Enforcement and Traffic Officers	21,000
8.	Administrative Secretary/Computer Operator	8,250
9.	Financial Analyst/Computer Technician and Receptionist	8,625
10.	Parking Attendants and Extra Help	77,000
11.	Legal Expenses	4,725
12.	Auditing Expenses	3,468
13.	Parking Consultant's Fees	2,250
14.	Advertising Expenses	1,875
15.	Professional Services Contingency	210
16.	Lot Maintenance and Service Contracts	30,000
17.	Snow Removal Contingency	1,500
18.	Parking Lot Improvement Contingency	250
19.	Telephone Service	8,000
20.	Administrative Expenses	4,000

21. Ticket Control Supplies and Equipment Service	17,000
22. Electrical Expenses	60,000
23. F.I.C.A. Contributions	11,550
24. Insurance	16,500
25. State Pension Plan (PERS) Employer Share	13,800
26. Hospitalization/Temporary Disability Insurance	38,250
27. Unemployment Compensation (SUI)	645
28. MPA Dental Plan Contributions	1,050
29. Police Officer Security	10,000
30. Miscellaneous/Convention Workshop	<u>250</u>
<i>Subtotal Item K.</i>	428,323

L. Dalton Parking Garage

1. Parking Authority Director	27,300
2. Assistant Director	9,600
3. Parking Authority Operations Manager	18,200
4. New Manager	20,800
5. Parking Authority F/T and P/T Financial Bookkeepers/Receptionists	16,000
6. General Maintenance Personnel	25,600
7. Enforcement and Traffic Officers	28,000
8. Administrative Secretary/Computer Operator	11,000
9. Financial Analyst/Computer Technician and Receptionist	11,500
10. Parking Attendants and Extra Help	73,000
11. Legal Expenses	6,300
12. Auditing Expenses	4,624
13. Parking Consultant's Fees	3,000
14. Advertising Expenses	2,500
15. Professional Services Contingency	280
16. Lot Maintenance and Service Contracts	30,000
17. Snow Removal Contingency	1,500
18. Parking Lot Improvement Contingency	250
19. Telephone Service	5,000
20. Administrative Expenses	5,000
21. Ticket Control Supplies and Equipment Service	22,000
22. Electrical Expenses	58,000
23. F.I.C.A. Contributions	15,400
24. Insurance	24,750
25. State Pension Plan (PERS) Employer Share	18,400
26. Hospitalization/Temporary Disability Insurance	51,000
27. Unemployment Compensation	860
28. MPA Dental Plan Contributions	1,400
29. Miscellaneous/Convention Workshop	<u>250</u>
<i>Subtotal Item L.</i>	491,514

M. DeHart Street Garage

1. Parking Authority Director	30,030
2. Assistant Director	10,560
3. Parking Authority Operations Manager	20,020
4. New Manager	22,880

5.	Parking Authority F/T and P/T Financial Bookkeepers/Receptionists	17,600
6.	General Maintenance Personnel	28,160
7.	Enforcement and Traffic Officers	30,800
8.	Administrative Secretary/computer Operator	12,100
9.	Financial Analyst/Computer Technician and Receptionist	12,650
10.	Parking Attendants and Extra Help	93,000
11.	Legal Expenses	6,930
12.	Auditing Expenses	5,202
13.	Parking Consultant's Fees	3,300
14.	Advertising Expenses	2,750
15.	Professional Services Contingency	310
16.	Lot Maintenance and Service Contracts	25,000
17.	Snow Removal Contingency	4,500
18.	Parking Lot Improvement Contingency	250
19.	Telephone Service/Monitoring	7,500
20.	Administrative Expenses	6,000
21.	Ticket Control Supplies and Equipment Service	33,000
22.	Electrical Expenses	89,000
23.	F.I.C.A. Contributions	16,940
24.	Insurance	24,750
25.	State Pension Plan (PERS) Employer Share	20,240
26.	Hospitalization/Temporary Disability Insurance	56,100
27.	Unemployment Compensation	946
28.	MPA Dental Plan Contributions	1,540
29.	Police Officer Security	40,000
30.	Miscellaneous/Convention Workshop	<u>250</u>
	<i>Subtotal Item M.</i>	<i>622,308</i>

N.	Vail Parking Facilities	
1.	Parking Authority Director	4,095
2.	Assistant Director	1,440
3.	Parking Authority Operations Manager	2,730
4.	New Manager	3,120
5.	Parking Authority F/T and P/T Financial Bookkeepers/Receptionists	2,400
6.	General Maintenance Personnel	3,840
7.	Enforcement and Traffic Officers	4,200
8.	Administrative Secretary/Computer Operator	1,650
9.	Financial Analyst/computer Technician and Receptionist	1,725
10.	Parking Attendants and Extra Help	8,000
11.	Legal Expenses	945
12.	Auditing Expenses	578
13.	Parking Consultant's Fees	450
14.	Advertising Expenses	375
15.	Professional Services Contingency	40
16.	Lot Maintenance and Service Contracts	10,000
17.	Snow Removal Contingency	4,500
18.	Parking Lot Improvement Contingency	250
19.	Telephone Service	6,000
20.	Administrative Expenses	3,000

21. Ticket Control Supplies and Equipment Service	5,000
22. Electrical Expenses	7,500
23. F.I.C.A. Contributions	2,310
24. Insurance	3,300
25. State Pension Plan (PERS) Employer Share	2,760
26. Hospitalization/Temporary Disability Insurance	7,650
27. Unemployment Compensation	129
28. MPA Dental Plan Contributions	210
29. Miscellaneous/Convention Workshop	<u>250</u>
<i>Subtotal Item N.</i>	<i>88,447</i>

O.	MISCELLANEOUS	54,013
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Total 2014 Final Budget	\$3,025,000
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(2) That this Resolution shall take effect immediately

I hereby certify that the foregoing is a true copy of a Resolution introduced and Adopted by the Parking Authority of the Town of Morristown at a meeting held on December 3, 2013

Secretary
Christopher Leon Garibian