

**Resolution No. 49 - 2014**

of Current Expenses for the Parking  
System for the Fiscal Year Ending  
31-Dec-15

Adopted: December 2, 2014

BE IT RESOLVED by the PARKING AUTHORITY OF THE TOWN  
OF MORRISTOWN, and its members or commissioners as follows:

(1) That the following Annual Budget of Current Expenses for the  
Fiscal Year January 1, 2015 to December 31, 2015 is hereby adopted:

<b>A. Salaries</b>		
1.	Parking Authority Director	46,944
2.	Assistant Director	24,080
3.	Parking Authority Operations Manager	30,400
4.	Field Manager	25,440
5.	Parking Authority Full-Time and Part- Time Financial Bookkeepers/Receptionists	26,240
6.	Evening Facilities Supervisor / General Maintenance Personnel	40,000
7.	Enforcement and Traffic Officers	46,400
8.	Administrative Secretary/Computer Operator	18,560
9.	Financial Analyst/Computer Technician and Receptionist	19,200
	<i>Subtotal Item A.</i>	<i>277,264</i>
<b>B. 10 Pine Street Office Building</b>		
1.	Legal Expenses	1,500
2.	Maintenance/Cleaning Services	7,500
3.	Administrative	1,000
4.	Utilities/Sewer/Electric	12,500
5.	Taxes	31,500
6.	Insurance	10,000
7.	Auditing Expenses	2,831
8.	Management Services	250
9.	Fixed Rent Payment to Landlord	103,565
10.	Monitoring (Security/Fire)	<u>1,000</u>
	<i>Subtotal Item B.</i>	<i>171,646</i>
<b>C. 14 Maple Avenue Office Building</b>		
	<u>Morristown Parking Authority Offices</u>	
1.	Legal Expenses	1,500
2.	Maintenance/Office Equipment Contracts/ Cleaning Services	5,000
3.	Administrative	7,500
4.	Electric	7,000
5.	Telephone/Communication Lines	40,325
6.	Taxes	6,000
7.	Service Contracts	2,500
	<u>Office Building Expenses</u>	
8.	Legal Expenses	4,000
9.	Maintenance/Cleaning Services	90,000
10.	Electric (Common Area)	49,000
11.	Water/Sewer	10,000
12.	Insurance	42,500

13. Service Contracts (HVAC/Elevator/Green Elements)	20,000
14. Management Services	250
15. Auditing Expenses	2,831
16. Monitoring (Security/Fire)	<u>4,000</u>
<i>Subtotal Item C.</i>	<i>292,406</i>

**D. Special Services**

1. Bank Service Charge	10,000
2. Legal Expenses	10,080
3. Auditing Expenses	8,046
4. Parking Consultant's Fees	4,800
5. Advertising Expenses	4,000
6. Professional Services Contingency	450
7. Trustee Services	6,000
8. Special Police (Class 1)/Security Company Services	<u>88,000</u>
<i>Subtotal Item D.</i>	<i>131,376</i>

**E. Maintenance Expenses & Parking  
Equipment Expenses**

1. Credit Card Parking Meter Fees	37,500
2. Curb Meter and Lot Maintenance	62,500
3. Snow Removal Contingency	25,000
4. Parking Lot Contingency	750
5. Ticket Control and Supp. Surface Lots	<u>10,000</u>
<i>Subtotal Item E.</i>	<i>135,750</i>

**F. Administrative Expenses**

1. Administrative Expenses	20,000
2. Parking Validation Program Tickets	<u>3,000</u>
<i>Subtotal Item F.</i>	<i>23,000</i>

**G. Electrical Utility Expenses**

1. Lots 3R through 14N	<u>9,500</u>
<i>Subtotal Item G.</i>	<i>9,500</i>

**H. Taxes and Insurance Coverages**

1. F.I.C.A. Contributions	27,840
2. Insurance	42,500
3. State Pension Plan (PERS) Employer Share	28,640
4. Hospitalization/Temporary Disability Insurance	73,600
5. Unemployment Compensation (SUI)	1,472
6. MPA Dental Plan Contributions	2,240
7. <i>MPA Sick-Time Compensation</i>	<u>15,000</u>
<i>Subtotal Item H.</i>	<i>191,292</i>

**I. Property Lease**

1. Speedwell and Flagler - Lot 13M	<u>2,700</u>
<i>Subtotal Item I.</i>	<i>2,700</i>

**J. Cattano Ave (Mall) Expenses**

1. Parking Authority Director	11,736
2. Assistant Director	6,020
3. Parking Authority Operations Manager	7,600
4. Field Manager	6,360
5. Parking Authority F/T and P/T Financial Bookkeepers/Receptionists	6,560
6. Evening Facilities Supervisor / General Maintenance Personnel	10,000

7.	Enforcement and Traffic Officers	11,600
8.	Administrative Secretary/Computer Operator	4,640
9.	Financial Analyst/Computer Technician and Receptionist	4,800
10.	Parking Attendants and Extra Help	500
11.	Legal Expenses	2,520
12.	Auditing Expenses	1,788
13.	Parking Consultant's Fees	1,200
14.	Advertising Expenses	1,000
15.	Professional Services Contingency	110
16.	Lot Maintenance	25,000
17.	Snow Removal Contingency	6,000
18.	Parking Lot Improvement Contingency	250
19.	Telephone(s) Service	175
20.	Administrative Expenses	3,500
21.	Ticket Control Supplies and Equipment Service	8,000
22.	Electrical Expenses	7,500
23.	F.I.C.A. Contributions	6,960
24.	Insurance	13,600
25.	State Pension Plan (PERS) Employer Share	7,160
26.	Hospitalization/Temporary Disability Insurance	18,400
27.	Unemployment Compensation (SUI)	368
28.	First Baptist Church Lease	10,000
29.	MPA Dental Plan Contributions	560
30.	Miscellaneous/Convention Workshop	<u>250</u>
	<i>Subtotal Item J.</i>	<i>184,157</i>

**K. Ann/Bank Garage (Lot 12L)**

1.	Parking Authority Director	22,005
2.	Assistant Director	11,288
3.	Parking Authority Operations Manager	14,250
4.	Field Manager	11,925
5.	Parking Authority F/T and P/T Financial Bookkeepers/Receptionists	12,300
6.	Evening Facilities Supervisor / General Maintenance Personnel	18,750
7.	Enforcement and Traffic Officers	21,750
8.	Administrative Secretary/Computer Operator	8,700
9.	Financial Analyst/Computer Technician and Receptionist	9,000
10.	Parking Attendants and Extra Help	82,000
11.	Legal Expenses	4,725
12.	Auditing Expenses	3,576
13.	Parking Consultant's Fees	2,250
14.	Advertising Expenses	1,875
15.	Professional Services Contingency	210
16.	Lot Maintenance and Service Contracts	35,000
17.	Snow Removal Contingency	1,500
18.	Parking Lot Improvement Contingency	250
19.	Telephone Service	9,000
20.	Administrative Expenses	4,000
21.	Ticket Control Supplies and Equipment Service	17,000
22.	Electrical Expenses	60,000

23. F.I.C.A. Contributions	13,050
24. Insurance	17,000
25. State Pension Plan (PERS) Employer Share	13,425
26. Hospitalization/Temporary Disability Insurance	34,500
27. Unemployment Compensation (SUI)	690
28. MPA Dental Plan Contributions	1,050
29. Police Officer Security	10,000
30. Miscellaneous/Convention Workshop	<u>250</u>
<i>Subtotal Item K.</i>	<i>441,319</i>

**L. Dalton Parking Garage**

1. Parking Authority Director	29,340
2. Assistant Director	15,050
3. Parking Authority Operations Manager	19,000
4. Field Manager	15,900
5. Parking Authority F/T and P/T Financial Bookkeepers/Receptionists	16,400
6. Evening Facilities Supervisor / General Maintenance Personnel	25,000
7. Enforcement and Traffic Officers	29,000
8. Administrative Secretary/Computer Operator	11,600
9. Financial Analyst/Computer Technician and Receptionist	12,000
10. Parking Attendants and Extra Help	78,000
11. Legal Expenses	6,300
12. Auditing Expenses	4,768
13. Parking Consultant's Fees	3,000
14. Advertising Expenses	2,500
15. Professional Services Contingency	280
16. Lot Maintenance and Service Contracts	35,000
17. Snow Removal Contingency	1,500
18. Parking Lot Improvement Contingency	250
19. Telephone Service	5,000
20. Administrative Expenses	5,000
21. Ticket Control Supplies and Equipment Service	22,000
22. Electrical Expenses	58,000
23. F.I.C.A. Contributions	17,400
24. Insurance	25,500
25. State Pension Plan (PERS) Employer Share	17,900
26. Hospitalization/Temporary Disability Insurance	46,000
27. Unemployment Compensation	920
28. MPA Dental Plan Contributions	1,400
29. Miscellaneous/Convention Workshop	<u>250</u>
<i>Subtotal Item L.</i>	<i>504,258</i>

**M. DeHart Street Garage**

1. Parking Authority Director	32,274
2. Assistant Director	16,555
3. Parking Authority Operations Manager	20,900
4. Field Manager	17,490
5. Parking Authority F/T and P/T Financial Bookkeepers/Receptionists	18,040

6.	Evening Facilities Supervisor / General Maintenance Personnel	27,500
7.	Enforcement and Traffic Officers	31,900
8.	Administrative Secretary/computer Operator	12,760
9.	Financial Analyst/Computer Technician and Receptionist	13,200
10.	Parking Attendants and Extra Help	98,000
11.	Legal Expenses	6,930
12.	Auditing Expenses	5,364
13.	Parking Consultant's Fees	3,300
14.	Advertising Expenses	2,750
15.	Professional Services Contingency	310
16.	Lot Maintenance and Service Contracts	30,000
17.	Snow Removal Contingency	4,500
18.	Parking Lot Improvement Contingency	250
19.	Telephone Service/Monitoring	7,500
20.	Administrative Expenses	6,000
21.	Ticket Control Supplies and Equipment Service	33,000
22.	Electrical Expenses	89,000
23.	F.I.C.A. Contributions	19,140
24.	Insurance	25,500
25.	State Pension Plan (PERS) Employer Share	19,690
26.	Hospitalization/Temporary Disability Insurance	50,600
27.	Unemployment Compensation	1,012
28.	MPA Dental Plan Contributions	1,540
29.	Police Officer Security	40,000
30.	Miscellaneous/Convention Workshop	<u>250</u>
	<i>Subtotal Item M.</i>	635,255

**N. Vail Parking Facilities**

1.	Parking Authority Director	4,401
2.	Assistant Director	2,257
3.	Parking Authority Operations Manager	2,850
4.	Field Manager	2,385
5.	Parking Authority F/T and P/T Financial Bookkeepers/Receptionists	2,460
6.	Evening Facilities Supervisor / General Maintenance Personnel	3,750
7.	Enforcement and Traffic Officers	4,350
8.	Administrative Secretary/Computer Operator	1,740
9.	Financial Analyst/computer Technician and Receptionist	1,800
10.	Parking Attendants and Extra Help	9,500
11.	Legal Expenses	945
12.	Auditing Expenses	596
13.	Parking Consultant's Fees	450
14.	Advertising Expenses	375
15.	Professional Services Contingency	40
16.	Lot Maintenance and Service Contracts	10,000
17.	Snow Removal Contingency	4,500
18.	Parking Lot Improvement Contingency	250
19.	Telephone Service	6,000
20.	Administrative Expenses	3,000

21. Ticket Control Supplies and Equipment Service	5,000
22. Electrical Expenses	7,500
23. F.I.C.A. Contributions	2,610
24. Insurance	3,400
25. State Pension Plan (PERS) Employer Share	2,685
26. Hospitalization/Temporary Disability Insurance	6,900
27. Unemployment Compensation	138
28. MPA Dental Plan Contributions	210
29. Miscellaneous/Convention Workshop	<u>250</u>
<i>Subtotal Item N.</i>	<i>90,342</i>

<b>O.</b>	<b>MISCELLANEOUS</b>	<b>39,735</b>
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Total 2015 Final Budget	<b>3,130,000</b>
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Linda Stamato/Assistant Secretary