

**MINUTES OF THE REGULAR MEETING OF THE PARKING AUTHORITY OF THE TOWN OF MORRISTOWN, HELD TUESDAY, JULY 10, 2012, AT THE OFFICES OF THE PARKING AUTHORITY, 14 MAPLE AVENUE, SUITE 101, MORRISTOWN, NEW JERSEY, AT 6:00 P.M. PREVAILING TIME**

The meeting was called to order by Chairperson Garibian, who read the Statement re: Open Public Meetings Act then announced that "Notice of this meeting was provided in accordance with a Resolution adopted by the Board of Commissioners of the Parking Authority of the Town of Morristown, New Jersey at the Reorganization Meeting on January 3, 2012, setting forth the time, date and location of each meeting. A copy of the Resolution was distributed to The Daily Record and The Star Ledger, filed with the Executive Director of the Parking Authority, posted on the Bulletin Board at the Parking Authority Office building and mailed to any person who has requested and prepaid the established fee for such mailing".

Present: Chairperson Garibian\* and Commissioners Brady, Elms, Gervasio and Lucia

Also Present: George Fiore, Executive Director, Patrick W. Geary, Operations Manager, Robert S. Goldsmith, Esq.

Absent: None

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At this point, the Executive Director presented the Minutes of the June 12, 2012 Regular Meeting. Commissioner Brady noted a typographical error on page 3 of the Minutes. \*At this point Chairperson Garibian joined the meeting. On motion of Commission Gervasio, seconded by Commissioner Lucia, the Minutes were approved.

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The following communications were presented for the record:

Under date of June 13, 2012

To: Mr. Paul Freeland  
First Baptist Church  
From: George Fiore, Executive Director

Correspondence forwarding check for the second semi-annual payment due for leasing Church property adjacent to and part of the Cattano Mall parking facility for the lease period March 1, 2012 through February 28, 2013. On motion of Commissioner Gervasio, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of June 13, 2012

To: George Fiore, Executive Director  
From: Gary Scheer, RFC, CSA  
Gary Scheer, LLC

Correspondence advising the Parking Authority of Mr. Scheer's interest in a consulting capacity as an advisor and advocate with the Parking Authority's dealings with the State plan. Health Care Insurance Consultants Agreements were enclosed for review. On motion of Commissioners Gervasio, seconded by Commissioner Brady, the letter was accepted for file.

Under date of June 21, 2012

To: Gary Scheer, RFC, CSA  
Gary Scheer, LLC  
From: George Fiore, Executive Director

Correspondence acknowledging receipt of Mr. Scheer's June 13, 2012 letter. The Parking Authority has decided to defer the need for healthcare consultant services. On motion of Commissioner Gervasio, seconded by Commissioner Brady, the letter was accepted for file.

Under date of June 20, 2012

To: Morristown Parking Authority  
From: The PFM Group

The Executive Director advised the Board that counsel and the Executive Director had already reviewed the data but felt there was value in having a third party confirm that there was no arbitrage obligation. Commissioner Lucia noted the value in having the due diligence for the record. The Executive Director further noted that this analysis would hold the Parking Authority until the years 2016 and 2017. On motion of Commissioner Lucia, seconded by Commissioner Gervasio, the letter was accepted for file.

Under date of June 20, 2012

To: Morristown Parking Authority  
From: Jason A. Meisner  
Coughlin Duffy LLP

The Executive Director noted that this was an inquiry unrelated to the Morristown Parking Authority but in an effort to see if there were any kind of video record of some events happening in the area of DeHart Street. The Executive Director noted that it turned out the MPA t.v. was not within the range of the relevant area and further that the t.v. was not operational on the day in question. On motion of Commissioner Lucia, seconded by Commissioner Gervasio, the letter was accepted for file.

Under date of June 25, 2012

To: Jason A. Meisner, Esq.  
Coughlin Duffy LLP  
From: Robert Beckelman, Esq.  
Greenbaum Rowe Smith & Davis LLP

Correspondence advising that the Parking Authority has no surveillance video footage on the day in question and also advises that the Parking Authority has surveillance cameras within the parking garage near DeHart Street exit but that the cameras are fixed within the interior of the garage and does not capture any areas outside of the garage. On motion of Commissioner Lucia, seconded by Commissioner Gervasio, the letter was accepted for file.

Under date of June 25, 2012

To: Michael Fabrizio, Executive Director  
Morristown Partnership  
From: George Fiore, Executive Director

Correspondence regarding the Wells Fargo lot. Executive Director and counsel advised the Board that a committee was being created by the Town Council to analyze the possible licensing and fee process to provide additional security and enhanced clean-up in the area of certain bars and licensed establishments. On motion of Commissioner Gervasio, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of June 26, 2012

To: George Fiore, Executive Director  
From: Stephen A. Santola  
Woodmont Properties

Correspondence forwarding Morristown Epsteins, LLC's partial payment of interest due on the Building C parking spaces in the DeHart Street garage. It further confirms the balance of the interest due will be paid on or before September 30, 2012. On motion of Chairperson Garibian, seconded by Commissioner Brady, the letter was accepted for file.

Under date of July 2, 2012

To: Marty Epstein  
From: George Fiore, Executive Director

Correspondence advising Gran Fondo NJ 2012 will be held on September 9, 2012. The event has been approved by the administration of the Town of Morristown and police department. The State of NJDOT has granted permission to stage the ride on Speedwell Avenue. Speedwell Avenue from Cattano Avenue to the corner intersection of West Park Place will be closed. Parking vouchers for all riders to use the parking garage at Headquarters Plaza will be obtained. On motion of Commissioner Gervasio, seconded by Chairperson Garibian, the letter was accepted for file.

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At this point, under the Report portion of the meeting, the Executive Director presented to the Board the June 2012 Monthly Enforcement Report. On motion of Chairperson Garibian, seconded by Commissioner Lucia, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the Board the June 2011 / 2012 Comparative Meter Revenue Report. On motion of Commissioner Lucia, seconded by Commissioner Gervasio, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the Board the June 2011 / 2012 Comparative Cash Revenue Report. On motion of Commissioner Gervasio, seconded by Chairperson Garibian, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the Board the June 2011 / 2012 Year-to-Date Revenue Summary. On motion of Commissioner Gervasio, seconded by Commissioner Lucia, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the Board the June 2011 / 2012 Employee Sick and Vacation Report. On motion of Commissioner Gervasio, seconded by Chairperson Garibian, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the Board the June 2011 / 2012 Vehicle Maintenance Report. On motion of Chairperson Garibian, seconded by Commissioner Brady, the report was accepted for file.

At this point, under the Report portion of the meeting, Mr. Geary presented to the Board the June 2012 After Hours Overtime Report. It was noted that Mr. Deal would need to provide his report for both the months of June and July and same would be provided at the August meeting. On motion of Chairperson Garibian, seconded by Commissioner Lucia, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the Board the Morristown Parking Facility Occupancy Counts May 2012 prepared by Level G Associates, LLC. On motion of Chairperson Garibian, seconded by Commissioner Gervasio, the report was accepted for file.

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At this point, under the Old Business portion of the meeting, the Executive Director noted that as set forth in the correspondence dated June 26, 2012 Rosewood was in the process of paying the Parking Authority for interest due on the payments relating to Building C.

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At this point, under the New Business portion of the meeting, the Executive Director noted that there had already been a discussion regarding the participation of assistance with matters concerning area bars.

At this point, under the New Business portion of the meeting, the Executive Director advised the Board of Commissioners that there were certain proposed Bylaw changes for the New Jersey Intergovernmental Insurance Fund (JIIF) to which the Morristown Parking Authority belongs. The Executive Director then noted he had preliminarily designated himself as Chairperson of a Safety Committee and Mr. Geary as Secretary of said Safety Committee if, in fact, the Bylaw changes go through. On motion of Chairperson Garibian, seconded by Commissioner Lucia the creation of a Committee and the designation of Officers was approved, subject to Bylaw adoption by the JIIF on the following vote:

Ayes: Chairperson Garibian, Commissioners Brady, Elms, Gervasio and Lucia  
Nays: None  
Absent: None

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The following Resolutions were presented for the record:

Resolution No. 44 - 2012 - Authorizing Execution of Agreement of Sale without Bid. On motion of Commissioner Elms, seconded by Chairperson Garibian, the Resolution was adopted on the following vote:

Ayes: Chairperson Garibian, Commissioners Brady, Elms, Gervasio and Lucia  
Nayes: None  
Absent: None

Resolution No. 45 - 2012 - Authorizing Execution of an Elevator Preventative Maintenance Agreement with Schindler Elevator Corporation. On motion of Chairperson Garibian, seconded by Commissioner Brady, the Resolution was adopted on the following vote:

Ayes: Chairperson Garibian, Commissioners Brady, Elms, Gervasio and Lucia  
Nayes: None  
Absent: None

Resolution No. 46 - 2012 - Operating Fund Bills. On motion of Chairperson Garibian, seconded by Commissioner Brady, the Resolution was adopted on the following vote:

Ayes: Chairperson Garibian, Commissioners Brady, Elms, Gervasio and Lucia  
Nayes: None  
Absent: None

Resolution No. 47 - 2012 - Improvement Fund Bills. On motion of Chairperson Garibian, seconded by Commissioner Elms, the Resolution was adopted on the following vote:

Ayes: Chairperson Garibian, Commissioners Brady, Elms, Gervasio and Lucia  
Nayes: None  
Absent: None

Resolution No. 48 - 2012 - Approval of Bylaw Amendments to the New Jersey Intergovernmental Insurance Fund. On motion of Chairperson Garibian, seconded by Commissioner Lucia, the Resolution was adopted on the following vote:

Ayes: Chairperson Garibian, Commissioners Brady, Elms, Gervasio and Lucia  
Nayes: None  
Absent: None

Resolution No. 49 - 2012 - Maple Avenue Construction Fund. On motion of Chairperson Garibian, seconded by Commissioner Elms, the Resolution was adopted on the following vote:

Ayes: Chairperson Garibian, Commissioners Brady, Elms, Gervasio and Lucia  
Nayes: None  
Absent: None

There being no further business to be transacted, on motion of Commissioner Gervasio, the meeting was held adjourned.

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George Fiore, Executive Director

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James Gervasio, Secretary

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Prepared By: Robert S. Goldsmith, Esq.