

**Morristown Shade Tree Commission (STC46) Meeting Minutes**  
**Monthly Meeting**

December 8, 2015  
7:00 pm meeting, Room 201  
Morristown Town Hall

**Members present:**

Karl Roettger, Chair  
Kristin Ace, Vice Chair  
Chantal Diedrich, Secretary  
Joe Torres, Treasurer  
Tina Wahlstrom  
Michael Rockland  
Candy Beagles  
John Harris  
Deb Regan

**Members absent:** none

**Guests:** Rich Wolowicz, Joe Bangiola and dad Paul Bangiola

**Roll call**

- 1. Statement of Compliance with NJ Open Public Meetings Act (Sunshine Law)**  
made by Karl at 7:02.
- 2. Minutes:** Karl motioned for a vote to accept both November 10<sup>th</sup> & 23<sup>rd</sup> meeting minutes, Kristin seconded. All Approved.
- 3. Joe Bangiola,** from Troop 34, came to present his Eagle Scout project proposal. Troop 34 meets at Assumption Church. He would like to take up the grass strip between the sidewalk and street along Maple Ave. to put a hardscape patio with bricks. Joe would love to have a tree included. He would like to complete the work before this summer. Karl asked him to put together a plan, take some pictures of the site and email them to the STC. We can all then go take a look at the property, and be ready for a vote at our next meeting in January.
- 4. Budget 2016:** Karl wrote the budget for 2016. Membership to NJ Shade Tree Federation: \$100. Training and education: \$1000. Arbor Day \$1000, and public relations and awareness, \$1250. Total: \$3350. Motion to approve budget by Chantal, Deb seconded motion, all approved.

5. **Annual Report 2015:** Karl wrote the Annual Report, basing it on Tina's past Annual Report template. Kristin motioned to approve the report, Tina seconded motion, and all approved. **ACTION:** Karl will send it to appropriate people and have it posted on the town website.
6. **Replacement for Chair of the STC:** Karl is stepping down as Chair on December 31<sup>st</sup>. He officially nominated Kristin for the STC Chair position. He made a motion that we vote to approve Kristin, Joe seconded motion and all approved.
7. **Replacement for Secretary:** Rich thought there was room in his budget to hire someone to take minutes at our meetings. Karl will go to the town administrator and mayor, and ask if that would be acceptable. Karl proposed a plan B, which would be to take turns by all commissioners. Karl made a motion that we vote to have a rotational secretarial position. Michael seconded motion, and all approved.
8. **Replacement for Vice Chair,** because our Vice Chair became Chair tonight! The job entails running meetings if Kristin is unavailable, and helping Kristin in all ways. The commission will vote on this position at the January meeting.
9. **Fall Planting:** Cerbo (the contractor) did a great job. There were 89 trees planted! A few snags, a broken tree on King Street, a root ball that was too big for the spot, etc...
10. **Forrester Report:** Tiffany Street has a row of ash trees. One resident wants his two ash trees removed. Rich will go and trim out the deadwood for this stand of trees. When the emerald ash borer hits town, all the ash trees will die and they will be removed at that time. Bellevue Terrace: a resident cut the branches on their town tree, and hung Christmas lights. The pruning was of poor quality. The STC would recommend that the DPW go and take down the lights. **ACTION:** Karl will email Anthony that the town know that the DPW went to remove the tree lights last time this happened, and that the STC would want them to go remove lights. 78 Western: New house is up, and there is still no fence protecting a town tree in the construction zone . **ACTION:** Rich and Karl will reach out to Fritz and have him tell them to get a construction fence up. They can also remind them to plant their compensation trees before the move in date.

**11. Communication:** Joe Torres reported that the Town uses e-blast for 1600 residents in town. We can use this method for communication for Shade Tree matters. Candy thought we should also utilize the Town website more, and post different articles on it. We all agreed that the STC needs more “face time” with town residents.

**12. Spreadsheet for motions:** Joe created a spreadsheet for motions voted on by the STC. Kristin motioned to accept the spreadsheet procedure, Deb seconded and all approved.

**13. Tree City USA signs:** The new signs are up at Speedwell Ave at the Speedwell Lake Park, and the second one is James Street as you come into town.