

TOWN OF MORRISTOWN
Request for Qualifications

The Town of Morristown (the “Town”) is soliciting Qualification Statements from interested persons and/or firms for the provision of the services listed below. Through a Request for Qualifications (“RFQ”) process, persons and/or firms interested in assisting the Town with the provision of such services must prepare and submit a Qualification Statement in accordance with the procedure and schedule in the RFQs. The Town will review Qualification Statements only from those firms that submit a Qualification Statement which includes all the information required to be included as described (in the sole judgment of the Town). The Town intends to qualify (a) person(s) and/or firm(s) that (a) possess(es) the professional, financial and administrative capabilities to provide the proposed services, and (b) agrees and meets the terms and conditions determined by the Town that provide the greatest benefit to the taxpayers of Morristown.

The selection of Qualified Respondents is not subject to the bidding provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. However, the selection is subject to the New Jersey Local Unit Pay-to-Play Law (the “Law”), N.J.S.A. 19:44A-20.4 et seq. The Town has structured a procurement process that seeks to obtain the desired results, while establishing a “fair and open” process under the Law, to assure that each person and/or firm is provided an equal opportunity to submit a Qualification Statement in response to the RFQ.

Qualification Statements must be submitted to, and be received by, Ms. Jillian Barrick, Business Administrator, Town of Morristown, 200 South St. CN914, Morristown, NJ 07963-0914 on or before 4:00 p.m. on December 6, 2016. Qualification Statements will not be accepted by facsimile transmission or e-mail.

CONTRACTS:

- (1) Appraisal Services-Tax Assessments
- (2) Financial Services-MUNICIPAL AUDITOR
- (3) Engineering Services-CONSULTING ENGINEER
- (4) General Legal Services
- (5) Health Insurance Broker
- (6) Insurance Broker & Risk Management Consultant Services
- (7) Legal Services-BOND COUNSEL
- (8) Legal Services-CONFLICT PUBLIC DEFENDER
- (9) Legal Services-LABOR COUNSEL
- (10) Legal Services-PUBLIC DEFENDER
- (11) Legal Services-TAX APPEAL COUNSEL
- (12) Legal Services-REDEVELOPMENT ATTORNEY
- (13) Municipal Prosecutor
- (14) Psychological Services to the Bureau of Police and Fire Protection

Qualification Statements must be submitted in the manner designated in the Instructions, must be enclosed in sealed envelopes bearing name and address of the bidder and the name of the work on the outside, addressed to the Town of Morristown.

Interested respondents must continue to monitor the town website www.townofmorristown.org until 4:00 p.m. on December 6, 2016 as the Town reserves the right to issue Addenda to the RFQ documents in this space.

BY ORDER OF THE MAYOR OF THE TOWN OF MORRISTOWN

Ms. Jillian Barrick
Business Administrator
Town of Morristown