



Litter Management Plan

Town of Morristown

200 South Street, Morristown NJ 07960



As per Ordinance 0-21-93, all sponsors of special events within the Town Of Morristown must submit in writing, a **Litter Prevention Plan** to the Department of Public Works, Clean Communities Program not less than **14 days prior to the event**.

In order to comply, please provide the following information:

Name of Event _____

Contact Person and Mailing Address _____

Date and Time of Event (include time for set-up and cleanup) _____

Location of Event (include street names) _____

Anticipated number of participants and/or spectators _____

Specific plans for litter prevention during the event _____

Plans /arrangements for cleaning up after the event (Including contact information for responsible party) _____

The sponsor of the event shall assure that an adequate number of litter and recycling receptacles are provided for the event, and that the condition of the receptacles will be monitored during the event. The number of receptacles required shall be determined using the following criteria:

- One trash and one recycling receptacle for every 4 booths, or stations
- One trash and one recycling receptacle for every open area approximately 50 ft. X 50 ft.
- At least two receptacles at every intersection where an event is planned, to be placed on opposite sides of the street.
- Two extra receptacles for every 250 or more people expected to attend.

For a copy of Ordinance 0-2 1-93 or additional information, contact the D.P.W. Clean Communities Coordinator at (973) 644-4363 or e-mail to k-margiotta@townofmorristown.org

Completed forms may be sent to: Clean Communities Program, Box 914 Morristown NJ 07960, or emailed to k-margiotta@townofmorristown.org