

MINUTES OF THE REGULAR MEETING OF THE PARKING AUTHORITY OF THE TOWN OF MORRISTOWN, HELD TUESDAY, OCTOBER 15, 2013, AT THE OFFICES OF THE PARKING AUTHORITY, 14 MAPLE AVENUE, SUITE 101, MORRISTOWN, NEW JERSEY, AT 5:00 P.M. PREVAILING TIME

The meeting was called to order by Chairperson Lucia, who then announced that "Notice of this meeting was provided in accordance with a Resolution adopted by the Board of Commissioners of the Parking Authority of the Town of Morristown, New Jersey at the Reorganization Meeting on January 3, 2013, setting forth the time, date and location of each meeting. A copy of the Resolution was distributed to The Daily Record and The Star Ledger, filed with the Executive Director of the Parking Authority, posted on the Bulletin Board at the Parking Authority Office building and mailed to any person who has requested and prepaid the established fee for such mailing".

Present: Chairperson Lucia, Commissioners Brady, Garibian, Gervasio and Tighe

Also Present: George Fiore, Executive Director, Patrick Geary, Operations Manager, Robert Goldsmith, Esq., Parking Authority Counsel, Gerard Giosa, Parking Consultant

Absent: None

At this point, the Executive Director welcomed the recently appointed Commissioner to the Parking Authority, Richard Tighe, filling the vacated seat of now Councilman Michael Elms.

The following communications were presented for the record:

Under date of October 9, 2013

To: Richard Tighe
From: George Fiore

Letter extending greeting and congratulations on recent appointment to the Parking Authority and stating that the Authority typically meets on the first and third Tuesday of each month.

Under date of September 26, 2013

To: the Parking Authority
From: Neighborhood House

Letter thanking MPA for its gift of \$375 to Morristown Neighborhood House received on September 25, 2013, for a 2013 Gala Journal Ad. On motion of Commissioner Garibian, seconded by Commissioner Brady, the letter was accepted for file.

Under date of October 1, 2013

To: Michael Fabrizio
From: George Fiore

Letter congratulating the Morristown Partnership on another successful Fall Festival and commending the staff for their hard work. On motion of Commissioner Brady, seconded by Commissioner Garibian, the letter was accepted for file.

Under date of October 1, 2013

To: Douglas Frank Dillon
From: Robert Goldsmith

Letter requesting a review and increase in parking in and around The Green in Morristown. The letter encloses a photograph of the area around the Green and a copy of Governor Christie's Executive Order No. 78 which embraces smart growth norms and directs agency support and cooperation in implementing those smart growth norms. On motion of Commissioner Brady, seconded by Chairperson Lucia, the letter was accepted for file.

Under date of October 10, 2013

To: Carlos Jaramillo
From: Patrick Geary

Letter concerning the request of Carlos Jaramillo for 30 days personal leave from October 7, 2013 through November 11, 2013. The letter states that the request cannot be approved by Mr. Geary, rather it must be approved by the Board of Commissioners, upon recommendation of the Executive Director. This request was mentioned on September 24, 2013 and again on October 1, 2013, but needed to be given in writing. The request was denied and Mr. Jaramillo was advised that if he failed to report to work on Monday, October 14, 2013 the Executive Director would recommend to the Board of Commissioners that he be terminated. On motion of Commissioner Garibian, seconded by Commissioner Brady, the letter was accepted for file.

Under date of October 2, 2013

To: Bill D'Urso
From: Robert Beckelman

Letter confirming the parties' intention to continue the term of the 12 Elm Street Parking License Agreement for an additional 10 year period through September 1, 2023. The letter further confirms the additional payments to be made by Mr. D'Urso and the amendments to be made to the Parking Agreement License dated September 30, 2002. On motion of Commissioner Brady, seconded by Commissioner Garibian, the letter was accepted for file.

Under date of October 1, 2013

To: Patrick Geary
From: Carlos Jaramillo

Letter requesting a leave of absence for personal reasons on October 7, 2013 through November 11, 2013. On motion of Commissioner Garibian, seconded by Commissioner Brady, the letter was accepted for file.

Under date of October 2, 2013

To: 11 Cattano Ave, LLC
From: George Fiore

Letter enclosing Parking Authority Check No. 2068 in the amount of \$13,500.00 representing payment for income due July, August and September, 2013. On motion of Commissioner Brady, seconded by Chairperson Lucia, the letter was accepted for file.

Under date of October 3, 2013

To: MPA Employees
From: George Fiore

Correspondence stating that the State Health Benefits Program Open Enrollment period for eligible Local Government employees is from October 1, 2013 to November 1, 2013. Completed applications must be received by November 4, 2013 and effective January 1, 2014. On motion of Commissioner Garibian, seconded by Commissioner Brady, the letter was accepted for file.

Under date of October 2, 2013

To: Robert Goldsmith
From: Fredric Knapp

Letter in response to September 20, 2013 letter of Mr. Goldsmith regarding the teen apple throwing incident. The Acting Prosecutor, Mr. Knapp, states that he had reviewed the police reports and watched the surveillance videos of the incident and that the juvenile who threw the apple had been identified and charged. On motion of Commissioner Brady, seconded by Commissioner Garibian, the letter was accepted for file.

Under date of October 8, 2013

To: Chairperson, Commissioners, Counsel
From: George Fiore

Letter serving as a reminder of the Special Meeting of the Parking Authority to be held Tuesday, October 15, 2013 at 4:30 p.m., for the purpose of formulating and approving the 2014 Annual Budget of Operating Expenses. The regular meeting of the Parking Authority will commence at 6:00 p.m. Pertinent information and documents are enclosed. On motion of Commissioner Gervasio, seconded by Commissioner Brady, the letter was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the Board the August 2013 Monthly Enforcement Report. On motion of Chairperson Lucia, seconded by Commissioner Brady, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented the August 2012/2013 Comparative Meter Revenue Report. On motion of Commissioner Garibian, seconded by Commissioner Brady, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented the August 2012/2013 Comparative Cash Revenue Report. On motion of Commissioner Garibian, seconded by Commissioner Brady, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented the August 2012/2013 Year-to-Date Revenue Summary. On motion of Commissioner Garibian, seconded by Commissioner Brady, the report was accepted for file.

At this point, under the Report portion of the meeting, Mr. Geary presented to the Board the September 2013 After Hours Overtime Reports for Mr. Geary and Mr. Deal. On motion of Commissioner Garibian, seconded by Commissioner Gervasio, the report was accepted for file.

At this point, under the Report portion of the meeting, Mr. Giosa presented to the Board the Gerard Giosa, Level G Associates, LLC, Parking Report (August 2013). On motion of Commissioner Garibian, seconded by Commissioner Gervasio, the report was accepted for file.

At this point, under the Old Business portion of the meeting, the Executive Director presented for informational purposes the Morristown Parking Authority 2013 Slate of Officers as revised October 1, 2013.

At this point, under the Old Business portion of the meeting, the Executive Director advised the Board of Commissioners that there would be a public hearing on the 2014 Annual Budget of Operating Expenses on December 3, 2013.

At this point, under the Old Business portion of the meeting, the Executive Director requested authorization for the Revised MPA Parking Rules and Regulations in connection with Off-Street Multi-Space Meter Program and Handicap Parking Improvement Program. On motion of Commissioner Garibian, seconded by Commissioner Brady, the authorization was granted on the following vote:

Ayes: Chairperson Lucia and Commissioners Brady, Garibian, Gervasio and Tighe
Nays: None
Absent: None

At this point, under the New Business portion of the meeting, the Executive Director presented information regarding the League of Municipalities Convention in November 2013. There was a discussion regarding the appropriate participation and attendance at the Convention. The Board of Commissioners authorized an expenditure for Administration and Commissioners of an amount not to exceed \$2,000. On motion of Commissioner Tighe, seconded by Commissioner Brady, the authorization was granted on the following vote:

Ayes: Chairperson Lucia and Commissioners Brady, Garibian, Gervasio and Tighe
Nays: None
Absent: None

At this point, under the New Business portion of the meeting, there was a discussion regarding the 2013 Holiday Dinner. The presumptive location would be George and Martha's but the Administration was authorized to consider some other alternatives.

At this point, on motion of Commissioner Gervasio, seconded by Commissioner Brady, the Board moved into executive session.

On moving out of Executive Session, on motion of Commissioner Garibian, seconded by Commissioner Gervasio, the Administration was authorized to provide unpaid leave for PEO Jaramillo.

On motion of Commissioner Tighe, seconded by Commissioner Brady, the Administration was authorized to seek a fourth PEO to replace PEO Jaramillo who would be reassigned on his return.

The following Resolutions were presented for the record:

Resolution No. 43 -2013 – (Authorizing professional services between the Parking Authority of the Town of Morristown and Blau Appraisal Company in connection with the potential redevelopment of Lot 3R (rear Morristown train station)). On motion of Commissioner Brady, seconded by Chairperson Lucia, the Resolution was adopted on the following vote:

Ayes: Chairperson Lucia and Commissioners Brady, Garibian, Gervasio and Tighe
Nayes: None
Absent: None

Resolution No. 44 -2013 – (Operating Fund Bills). On motion of Chairperson Lucia, seconded by Commissioner Brady, the Resolution was adopted on the following vote:

Ayes: Chairperson Lucia and Commissioners Brady, Garibian, Gervasio and Tighe
Nayes: None
Absent: None

Resolution No. 45 -2013 – (Improvement Fund Bills). On motion of Chairperson Lucia, seconded by Commissioner Brady, the Resolution was adopted on the following vote:

Ayes: Chairperson Lucia and Commissioners Brady, Garibian, Gervasio and Tighe
Nayes: None
Absent: None

There being no further business to be transacted, on motion of Commissioner Gervasio, the meeting was held adjourned.

George Fiore, Executive Director

Christopher Leon Garibian, Secretary

Prepared By: Robert S. Goldsmith, Esq.