

**MINUTES OF THE REGULAR MEETING OF THE PARKING AUTHORITY OF THE TOWN OF MORRISTOWN, HELD WEDNESDAY, NOVEMBER 5, 2014 AT THE OFFICES OF THE PARKING AUTHORITY, 14 MAPLE AVENUE, SUITE 101, MORRISTOWN, NEW JERSEY, AT 6:00 P.M. PREVAILING TIME**

The meeting was called to order by Chairperson Gervasio, who then announced that “Notice of this meeting was provided in accordance with a Resolution adopted by the Board of Commissioners of the Parking Authority of the Town of Morristown, New Jersey at the Reorganization Meeting on January 21, 2014, setting forth the time, date and location of each meeting. A copy of the Resolution was distributed to The Daily Record and The Star Ledger, filed with the Executive Director of the Parking Authority, posted on the Bulletin Board at the Parking Authority Office building and mailed to any person who has requested and prepaid the established fee for such mailing”.

Present: Commissioners Brady, Lucia and Stamato, Chairperson Gervasio

Also Present: George Fiore, Executive Director, Patrick W. Geary, Operations Manager, Mark Axelrod, Assistant Director, Robert Beckelman, Esq.

Absent: Commissioner Tighe

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At this point, The Executive Director presented the Minutes of the October 14, 2014 Special Meeting. On motion of Commissioner Lucia, seconded by Commissioner Stamato, the Minutes were approved.

At this point, The Executive Director presented the Minutes of the October 14, 2014 Special Meeting Executive Session. On motion of Commissioner Lucia, seconded by Commissioner Stamato, the Minutes were approved.

At this point, The Executive Director presented the Minutes of the October 14, 2014 Regular Meeting. On motion of Commissioner Lucia, seconded by Commissioner Stamato, the Minutes were approved.

At this point, The Executive Director presented the Minutes of the October 14, 2014 Executive Session Meeting.

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There were no Public Comments.

There was no Mayor’s Report.

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The following communications were presented for the record:

Under date of October 15, 2014

To: Vincent Montanino  
From: George Fiore, Executive Director

Letter enclosing the final draft of the 2015 Annual Budget Operating Expenses which was introduced and approved at the October 14, 2014 budget meeting for preparation for filing. Also enclosed is a copy of the Minutes of the Special Meeting of October 14, 2014 and the State of NJ MPA 2015 Budget documents. On motion of Commissioner Brady, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of October 21, 2014

To: George Fiore, Executive Director  
From: Vincent Montanino

Letter enclosing seven copies of the Authority's 2015 budget which was approved at the October 14, 2014 meeting and requesting the appropriate signatures before mailing the budget to the Division of Local Government Services. Also enclosed is the 2015 Authority Budget Transmittal Package Form that should be signed. The letter states that at both introduction and adoption the complete 2015 budget should be entered in the Authority minutes. On motion of Commissioner Brady, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of October 22, 2014

To: Division of Local Government Services  
From: George Fiore, Executive Director

Letter enclosing two copies of the 2015 Annual Budget which includes the Supplemental Schedule of the Parking Authority of the Town of Morristown. On motion of Commissioner Lucia, seconded by Commissioner Brady, the letter was accepted for file.

Under date of October 23, 2014

To: Daily Record  
From: Elizabeth DeVito

Correspondence enclosing MPA "Meeting Notice" for publication in the Legal Section of the Daily Record on October 23, 2014 and requesting an Affidavit of Publication. On motion of Commissioner Brady, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of October 23, 2014

To: Star Ledger  
From: Elizabeth DeVito

Correspondence enclosing MPA "Meeting Notice" for publication in the Legal Section of the Star Ledger on October 23, 2014 and requesting an Affidavit of Publication. On motion of Commissioner Brady, seconded by Commissioner Lucia, the letter was accepted for file.

Under date of October 15, 2014

To: Rosemary Melendez  
From: George Fiore, Executive Director

Letter authorizing and directing the transfer the fund balance of each of the following accounts to the MPA Series 2002 General Reserve & Replacement Account (No. 105086) on or before October 31, 2014 and the accounts are to be closed: accounts MPA 07 Construction Fund; MPA 2011 COI, MPA 07 CAP Interest Fund; and MPA 2011 Gen R&R Fund. The Account Statements for the period 9/1/14 through 9/30/14 are enclosed with the letter. On motion of Commissioner Lucia, seconded by Commissioner Brady, the letter was accepted for file.

Under date of October 15, 2014

To: George Fiore, Executive Director  
From: Kristen Wedderburn

Correspondence requesting that information regarding security practices at the DeHart Street Garage and all MPA garages and a full report of all incidents occurring at/in the MPA garages over the last 3 years be provided to Mayor Dougherty based upon the complaints and expressed safety concerns by several residents. The Executive Director discussed security, the rock throwing incident, one other apple throwing incident and a look back at the past three years. On motion of Commissioner Lucia, seconded by Commissioner Brady, the letter was accepted for file.

Under date of October 15, 2014

To: George Fiore, Executive Director  
From: Kevin Coughlin

Correspondence confirming that there was a discussion at the 10/14 council meeting about a rock thrown from the roof of the DeHart Street Garage, striking the moonroof of a vehicle below on that Sunday afternoon. The correspondence further confirms that Councilwoman Alison Deeb requested that the MPA explore putting netting or safety bars around the upper level, and maybe block foot access to the top. She also cited the jumper from the HQ parking deck this summer. A resident also cited an incident in which kids allegedly jumped from the Metropolitan onto the parking deck. Comments were requested on what, if any, security measures might be under consideration by the MPA. Commissioner Stamato suggested making the incident report available to Mr. Coughlin. Commissioner Brady made a point regarding security costs and further justification for a rate increase. On motion of Commissioner Lucia, seconded by Commissioner Brady, the letter was accepted for file.

Under date of October 20, 2014

To: Mayor Timothy Dougherty  
From: George Fiore, Executive Director

Letter regarding security and safety issues at MPA. Incident reports for the following periods are enclosed: January 1, 2014-October 16, 2014; January 1, 2013-December 31, 2013; January 1, 2012-December 31, 2012; and January 1, 2011-December 31, 2011, as well as relevant correspondence pertaining to signage and security measures. On motion of Commissioner Lucia, seconded by Commissioner Brady, the letter was accepted for file.

Under date of October 20, 2014

To: Council President Feldman and Council Members  
From: George Fiore, Executive Director

Letter requesting that the Town Council approve a change in the basic rate charge for on-street parking meters from 25 cents for 30 minutes to 50 cents for 30 minutes. Enclosed with the letter is a copy of a Report prepared by Gerard Giosa of Level G Associates and a draft form of Ordinance. The Executive Director discussed the rate increase and meetings with Council regarding same. On motion of Commissioner Lucia, seconded by Commissioner Brady, the letter was accepted for file.

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At this point, under the Report portion of the meeting, the Executive Director presented to the Board the September 2014 Monthly Enforcement Report. On motion of Commissioner Lucia, seconded by Commissioner Stamato, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented the September 2013/2014 Comparative Meter Revenue Report. On motion of Commissioner Lucia, seconded by Chairperson Gervasio, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented the September 2013/2014 Comparative Cash Revenue Report. On motion of Commissioner Lucia, seconded by Commissioner Brady, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented the September 2013/2014 Year-to-Date Revenue Summary. On motion of Commissioner Lucia, seconded by Commissioner Brady, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented the September 2014 Employee Sick & Vacation Report. On motion of Commissioner Lucia, seconded by Commissioner Brady, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented the September 2014 Vehicle Maintenance Report. On motion of Commissioner Stamato, seconded by Chairperson Gervasio, the report was accepted for file.

At this point, under the Report portion of the meeting, the October 2014 Security Report. On motion of Commissioner Lucia, seconded by Commissioner Stamato, the report was accepted for file.

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At this point, under the Old Business portion of the meeting, the Executive Director discussed the League of Municipalities-November 2014.

At this point, under the Old Business portion of the meeting, the Executive Director discussed the 2014 Holiday Dinner.

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At this point, under the New Business portion of the meeting, the Executive Director presented the (Recommended Appropriate Transfers) (Operating Budget) (11/5/14).

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At this point, on motion of Chairperson Gervasio, seconded by Commissioner Stamato, the Board moved into Executive Session.

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The following Resolutions were presented for the record:

Resolution No. 47-2014: (Operating Fund Bills). On motion of Commissioner Lucia, seconded by Chairperson Gervasio, the Resolution was adopted on the following vote:

Ayes: Commissioners Brady, Lucia, Stamato and Chairperson Gervasio  
Nays: None  
Absent: Commissioner Tighe

Resolution No. 48-2014: (Improvement Fund Bills). On motion of Chairperson Gervasio, seconded by Commissioner Lucia, the Resolution was adopted on the following vote:

Ayes: Commissioners Brady, Lucia, Stamato and Chairperson Gervasio  
Nays: None  
Absent: Commissioner Tighe

There being no further business to be transacted, on motion of Commissioner Lucia, seconded by Commissioner Stamato, the meeting was held adjourned.

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George Fiore, Executive Director

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Linda Stamato, Assistant Secretary

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Prepared By: Robert Beckelman, Esq.