

MINUTES OF THE REGULAR MEETING OF THE PARKING AUTHORITY OF THE TOWN OF MORRISTOWN, HELD TUESDAY, DECEMBER 17, 2013 AT THE OFFICES OF THE PARKING AUTHORITY, 14 MAPLE AVENUE, SUITE 101, MORRISTOWN, NEW JERSEY, AT 5:00 P.M. PREVAILING TIME

The meeting was called to order by Chairperson Lucia, who then announced that “Notice of this meeting was provided in accordance with a Resolution adopted by the Board of Commissioners of the Parking Authority of the Town of Morristown, New Jersey at the Reorganization Meeting on January 3, 2013, setting forth the time, date and location of each meeting. A copy of the Resolution was distributed to The Daily Record and The Star Ledger, filed with the Executive Director of the Parking Authority, posted on the Bulletin Board at the Parking Authority Office building and mailed to any person who has requested and prepaid the established fee for such mailing.”

Present: Chairperson Lucia, Commissioners *Garibian, Gervasio and Tighe

Also Present: George Fiore, Executive Director, Patrick W. Geary, Operations Manager, Robert S. Goldsmith, Esq., Parking Authority Counsel (by telephone)

Absent: Commissioner Brady

At this point, The Executive Director presented the Minutes of the December 3, 2013 regular meeting. On motion of Commissioner Tighe, seconded by Chairperson Lucia, the Minutes were approved.

At this point, the Executive Director presented the Minutes of the December 3, 2013 executive session regular meeting on motion of Commissioner Tighe, seconded by Commissioner Gervasio, the Minutes were approved.

There was a correction of the spelling of the name of Macculloch Avenue.

There were no Public Comments.

There was no Mayor’s Report.

The following communications were presented for the record:

Under date of December 4, 2013

To: Division of Local Government Services
From: George Fiore, Executive Director

Letter providing the final requisite copies of the 2014 Annual Budget. On motion of Chairperson Lucia, seconded by Commissioner Gervasio, the letter was accepted for file.

Under date of December 4, 2013

To: Matthew Stechauner
From: George Fiore, Executive Director

Letter providing the final requisite copies of the 2014 Annual Budget to Town Clerk. On motion of Commissioner Tighe, seconded by Commissioner Gervasio, the letter was accepted for file.

Under date of December 4, 2013

To: Vincent Montanino
From: George Fiore, Executive Director

Letter providing copies of the Morristown Parking Authority Resolution No. 49-2013 adopting 2014 Annual Budget. On motion of Commissioner Gervasio, seconded by Chairperson Lucia, the letter was accepted for file.

Under date of December 4, 2013

To: Robert Goldsmith
From: George Fiore, Executive Director

Letter providing copies of the Morristown Parking Authority Resolution No. 49-2013 adopting 2014 Annual Budget. On motion of Commissioner Gervasio, seconded by Chairperson Lucia, the letter was accepted for file.

Under date of December 4, 2013

To: Gerard Giosa
From: George Fiore, Executive Director

Letter providing copies of the Morristown Parking Authority Resolution No. 49-2013 adopting 2014 Annual Budget. On motion of Commissioner Gervasio, seconded by Chairperson Lucia, the letter was accepted for file.

Under date of December 4, 2013

To: David Brown
From: George Fiore, Executive Director

Letter providing copies of the Morristown Parking Authority Resolution No. 49-2013 adopting 2014 Annual Budget. On motion of Commissioner Gervasio, seconded by Chairperson Lucia, the letter was accepted for file.

Under date of December 4, 2013

To: Marcy Segro
From: George Fiore, Executive Director

Letter noticing that Level G Associates has been retained to serve as parking consultant for the Parking Authority and, as required under MPA bond indentures, certifying that revenues are sufficient to meet/exceed expenses. On motion of Chairperson Lucia, seconded by Commissioner Tighe, the letter was accepted for file.

Under date of December 10, 2013

To: Chairperson and Commissioners, MPA
From: George Fiore, Executive Director

Letter confirming that the Annual Dinner will be held Tuesday, December 17, 2013 at Olive Lucy's in Morristown. On motion of Chairperson Lucia, seconded by Commissioner Gervasio, the letter was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented to the Board the October 2013 Monthly Enforcement Report. *At this point Commissioner Garibian joined the meeting. On motion of Commissioner Gervasio, seconded by Chairperson Lucia, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented the October 2012/2013 Comparative Meter Revenue Report. On motion of Commissioner Gervasio, seconded by Chairperson Lucia, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented the October 2012/2013 Comparative Cash Revenue Report. On motion of Chairperson Lucia, seconded by Commissioner Garibian, the report was accepted for file.

At this point, under the Report portion of the meeting, the Executive Director presented the October 2012/2013 Year-to-Date Revenue Summary. On motion of Commissioner Garibian, seconded by Chairperson Lucia, the report was accepted for file.

At this point, under the Report portion of the meeting the Administration advised the Board that the Overtime Reports would be deferred until the next meeting.

At this point, under the Old Business portion of the meeting, the Administration presented Snow Bids.

At this point, the following snow removal contracts were awarded by the Parking Authority Commissioners for the 2014 snow season:

First Rate Landscape LLC

Jeep with plow	\$75hr
Truck with 8' plow	\$95hr
Truck with 9' plow	\$105hr
Shovelers	\$65hr
Man with snow blower	\$85hr

Reinnovations

1 full sized pickup truck with 8' blades (includes driver, fuel and insurance)	\$95hr
1 laborer with shovel	\$22hr
1 laborer with snowblower	\$50hr
1 single axle dump truck (includes driver, fuel and insurance)	\$95hr
4x4 rubber tire loader (includes driver, fuel and insurance)	\$115hr

Metro Mechanical Inc.

Truck with 8' plow	\$95hr
Truck with 10' plow	\$130hr
Backhoe	\$195hr
Man with shovel	\$65hr
Man with snow thrower	\$85hr
Truck with salter	\$110hr

At this point, Commissioner Tighe commented that representatives of First Night Morris have expressed their appreciation for the cooperation and assistance that Pat Geary provides to First Night Morris. On motion of Commissioner Tighe, seconded by Commissioner Gervasio, all of the Bids were authorized on the following vote:

Ayes: Commissioners Garibian, Gervasio and Tighe, Chairperson Lucia
Nays: None
Absent: Commissioner Brady

At this point, under the New Business portion of the meeting, the Administration presented MPA Appropriation Transfers for the Operating Budget of 2013 as set forth on the attached. On motion of Commissioner Gervasio, seconded by Commissioner Tighe, the motion was authorized on the following vote:

Ayes: Commissioners Garibian, Gervasio and Tighe, Chairperson Lucia
Nays: None
Absent: Commissioner Brady

The following Resolutions were presented for the record:

Resolution No. 54-2013: Resolution Authorizing the Transfer of Funds from the Parking Authority of the Town of Morristown Special Revenue Account to the MPA Improvement Account.

Ayes: Commissioners Garibian, Gervasio and Tighe, Chairperson Lucia
Nays: None
Absent: Commissioner Brady

Resolution No. 55-2013: Operating Fund Bills.

Ayes: Commissioners Garibian, Gervasio and Tighe, Chairperson Lucia
Nays: None
Absent: Commissioner Brady

Resolution No. 56-2013: Improvement Fund Bills

Ayes: Commissioners Garibian, Gervasio and Tighe, Chairperson Lucia
Nays: None
Absent: Commissioner Brady

Resolution No. 57-2013: Maple Avenue Fund Bills.

Ayes: Commissioners Garibian, Gervasio and Tighe, Chairperson Lucia
Nays: None
Absent: Commissioner Brady

There being no further business to be transacted, on motion of Commissioner Gervasio, the meeting was held adjourned.

George Fiore, Executive Director

Christopher Leon Garibian, Secretary

Prepared By: Robert S. Goldsmith, Esq.