

Morristown Shade Tree Commission

Meeting agenda-December 10, 2013

7:00-8:30pm Room 201

Morristown Town Hall

- I. Roll call
- II. Minutes
- III. Statement of Compliance with NJ Open Public Meetings Act (Sunshine Law)
- IV. Tree inventory update-Barbara Heskins The Land Conservancy
- V. Work with Rich
 - a. Spreadsheet
 - b. Follow up with residents
 - c. Gmail account
 - d. Forms-request process
 - e. Tree planting and maintenance specs-watering schedule(best practices, town vs contractors)
 - f. Soil sampling
- VI. Plan for Spring Planting
 - a. Core samples
 - b. Tree planting specs
 - c. Maintenance specs
 - d. Tree selection
 - e. Bidding process
 - f. Oversight of project
- VII. Special topics
 - a. Annual report
 - b. Accomplishment report
- VIII. Plan for late 2013/2014
 - a. Awareness campaign?
 - i. STC
 - ii. Mulching practices
 - iii. Value of trees
 - iv. Weed wacking
 - v. Communication re right of way and pruning
 - vi. Lights on trees
 - b. Tree pruning by section?

- IX. Issues/ Ordinances-report out from subgroups
 - a. Tree protection during construction
 - b. Property owners pruning/removing/damaging town trees
 - c. Sidewalk repair guidelines
 - d. Holiday lights, ribbons, signs on trees
 - e. Utility company use of town trees

- X. CORE training
 - a. Best practices-Kristin
 - b. Individual email accounts

- XI. Liaison to Morris County
 - a. Update from Kristin
 - b. Volunteer?
 - c. James Street sidewalk extension project

- XII. Actions-status from previous meetings
 - a. Article about STC-Kristin Ace
 - b. Tree City, USA- status Louise
 - c. Chantal update-open Action items

- XIII. Other business

- XIV. Meeting adjournment