

Morristown Shade Tree Commission

Meeting agenda-November 12, 2013

7:00-8:30pm Room 201

Morristown Town Hall

- I. Roll call
- II. Minutes
- III. Statement of Compliance with NJ Open Public Meetings Act (Sunshine Law)
- IV. Debrief on the Nov 4 meeting with DPW
- V. Work with Rich
 - a. Spreadsheet
 - b. Follow up with residents
 - c. Gmail account
 - d. Forms-request process
 - e. Tree planting and maintenance specs
 - f. Soil sampling
- VI. Plan for Spring Planting
 - a. Core samples
 - b. Tree planting specs
 - c. Maintenance specs
 - d. Tree selection
 - e. Bidding process
 - f. Oversight of project
- VII. Plan for late 2013/2014
 - a. Awareness campaign?
 - i. STC
 - ii. Mulching practices
 - iii. Value of trees
 - iv. Weed wacking
 - v. Communication re right of way and pruning
 - b. budget
- VIII. Issues/ Ordinances-report out from subgroups
 - a. Tree protection during construction

- b. Property owners pruning/removing/damaging town trees
 - c. Sidewalk repair guidelines
 - d. Holiday lights on trees
 - e. Utility company use of town trees

- IX. CORE training
 - a. Best practices-Kristin
 - b. Individual email accounts

- X. Liaison to Morris County
 - a. Update from Kristin
 - b. Volunteer?
 - c. James Street sidewalk extension project

- XI. Tree Inventory-status
 - a. Status update -Kristin
 - b. Bring your own flash drive to download a copy of the Morristown Tree Inventory 2011

- XII. Planning Board, Board of Adjustment
 - a. Updates
 - b. 94 Washington Ave-process for dealing with these issues...
 - c. Mercedes Benz

- XIII. Special topics
 - a. Annual report
 - b. Accomplishment report

- XIV. Actions-status from previous meetings
 - a. Article about STC-Kristin Ace
 - b. Tree City, USA- status Louise
 - c. Chantal update-open Action items

- XV. Other business

- XVI. Meeting adjournment