

**Morristown Shade Tree Commission (STC44) Meeting Minutes**  
**Monthly Meeting**

October 13, 2015

7:00 pm meeting, Room 201

Morristown Town Hall

**Members present:**

Karl Roettger, Chair

Kristin Ace, Vice Chair

Chantal Diedrich, Secretary

Tina Wahlstrom

Michael Rockland

Candy Beagles

John Harris

**Members absent:**

Joe Torres, Treasurer

**Guests:** Rich Wolowicz , Bob Iannaccone

- 1. Roll call**
- 2. Statement of Compliance with NJ Open Public Meetings Act (Sunshine Law)**  
made by Karl at 7:02.
- 3. Minutes:** Kristin motioned to approve the August 11th meeting minutes, Tina seconded and all approved. Chantal motioned to approve September meeting minutes, Kristin seconded, all approved.
- 4. Arborist Report:** Rich reported that Cerbo Nursery (Parsippany) won the bid and will do our Fall Planting- Cerbo can't get all of the trees, 25% of the species were not available this fall. Rich might ask 2<sup>nd</sup> contractor if he can get the trees and use 2 contractors. Tina put out a proposal that Rich will switch out the unavailable species for something suitable if he can, but we want to wait till spring to plant the black gums- not to substitute. Kristin seconded motion, all approved. **ACTION:** Rich will send everyone an update on Thursday when he has a date for the planting.
- 5. Tree Planting Specs:** Karl brought the new tree planting specs in for us to go over. Rich was very involved in producing the document. There should be supervision for the fall planting, to make sure these specs are followed.

- 6. TD Bank Grant:** Rich had sent around an email about the TD Bank Grant that is available to apply for. Karl called Carolle Huber of Grow it Green Morristown, to see if they could partner with us to get money for trees in the front and back of their community garden property. Karl will be meeting with Abby Gallo of GIGM at 10 on Thursday. Tina felt the deadline is too tight, so we may have to plan for the following year.
- 7. Tree Valuation and Compensation:** Karl distributed a document that he wants us all to read and discuss in the next meeting. Karl motioned for a vote to have the contractors from CVS-Dynamic Engineering Consultants plant 5 trees to replace the large Callery Pear that they removed. **ACTION:** Rich will communicate to Dynamic Engineering Consultants that they need to plant 5 trees, giving them species and location.
- 8. End of Year Requirements:** We need to provide an Accomplishment Report to the town administration, from the town's perspective. **ACTION:** Karl will write the Annual Report, then pass information to Kristin, who will write the Accomplishment Report.
- 9. Tree City USA: ACTION:** Kristin will fill out application for our 2016 renewal. There is a template that she will plug all info into.
- 10. CEU's:** Karl would like to see some commitments for commissioners to get CEU's this year, so we don't run into any last minute requirements.
- 11. Kristin 2016:** Kristin wants to put on our next meeting agenda that we discuss our relationship with the town- to strategize about perceived problems and what to do about them.
- 12. Meeting adjourned at 8:40.**