LEGAL NOTICE TO BIDDERS

Sealed Bids will be received by the Business Administrator of the Town of Morristown, in the County of Morris, State of New Jersey, Municipal Building, Room 201, 200 South Street, Morristown, New Jersey, 07960, on **September 19, 2017 at 10:00 a.m**., prevailing time for the furnishing of the following:

"TREE PRUNING - FALL 2017"

Specifications for the above may be examined in the Office of the Town Engineer, Room 233, 200 South Street, Morristown, New Jersey, between the hours of 8:30 am and 4:20 pm, Monday through Friday. Any person, firm, or corporation desiring a copy of the Specification Documents may obtain such from the Office of the Town Engineer.

Any reference in the Bid specification documents to the terms "Proposal" or "Proposer" shall be construed to have the same meaning as the terms "Bid" or "Bidder" pursuant to the Local Public Contracts Law.

Bidders must use the prepared Bid Form. Each bid must be enclosed in a sealed envelope addressed to the business Administrator, Town of Morristown, marked on the outside **"TREE PRUNING - FALL 2017"** and delivered on or before the hour set forth above. Bid opening will be held in Meeting Room 201, at 200 South Street, Morristown, N.J. NO BIDS WILL BE ACCEPTED AFTER THE BID OPENING HAS COMMENCED. The Town of Morristown will not assume responsibility for bids forwarded by mail or delivery service. The Town of Morristown reserves the right to award the contract to the lowest responsible bidder.

Bids must be accompanied by a **bid guarantee** in the form of a certified check, bid bond or cashier's check in the amount of **$1,000.00**, made payable to the order of the Town of Morristown.

The guarantee of the successful bidder will be returned upon execution of the contract. All guarantees of the unsuccessful bidders will be returned upon award of contract to the successful bidder.

Bidders (and Bidder's subcontractors, if any) should submit a Business Registration Certificate issued by the New Jersey Department of the Treasury, Division of Revenue, in accordance with the requirements of P.L. 2009, c. 315.

Bidders must be registered pursuant to The Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48, et seq., (the "PWCRA") at the time that the bid is made, and must submit a copy of the certificate of registration with the bid form. All subcontractors listed in the bid must also be registered pursuant to the PWCRA at the time the bid is submitted. After the bid is made and prior to the awarding of the contract, the successful bidder must submit to the Town copies of the certificates of registration for all subcontractors listed in the bid.

Bidding information contained in this Bid should be clear and not subject to qualifications, deletions, erasures or other markings that create any doubt as to its meaning. Bidders should make sure that the Bid Form is signed by a duly authorized person on behalf of the bidder and that the bid is responsive. Bidders can determine the responsiveness of their bid by reading "General Instructions for Bidders" and the "Bid Document Submission Checklist". INSTRUCTIONS MUST BE FOLLOWED EXACTLY OR THE BID MAY BE DECLARED NON-RESPONSIVE.

The right to reject any and all bids and to waive any informality in any bid is reserved if such an action is not detrimental to the interest of the Town of Morristown.

Bidders are required to comply with the requirements of P.L. 1975, c. 127, which pertains to "non-discrimination" and "affirmative action" and P.L. 1977, c. 33, which refers to the statement of corporation ownership.

Attention is called to the fact that the contractor must ensure that employees and applicants for employment are not discriminated against because of their race, creed, color, sex or national origin and to the greatest extent possible, opportunity for training and employment shall be given to lower-income residents of the project area and that, when possible, contracts shall be awarded to business concerns owned by area residents.

Jillian Barrick
Business Administrator
Town of Morristown