

**TOWN OF MORRISTOWN**  
**REQUEST FOR PROPOSALS**

PROJECT: PAYROLL SERVICES

DEPARTMENT: FINANCE DEPARTMENT

Sealed proposals, pursuant to N.J.S.A. 40A:11-4.1 et seq., will be received by the Purchasing Agent of the Town of Morristown, Morris County, New Jersey by 4:00pm prevailing time, Tuesday, July 18, 2018, Administration, Room 239, Town Hall, 200 South Street, Morristown NJ 07960 for:

**PAYROLL SERVICES**

In accordance with the Request for Proposal forms for same, which may be obtained at the office of the Finance Department, 200 South Street, Morristown NJ 07963 during regular business hours 8:30am-4:30pm, Monday-Friday AND on the town website [www.townofmorristown.org](http://www.townofmorristown.org)

Sealed proposals shall be addressed to **FRANK MASON, QPA, 200 SOUTH STREET, MORRISTOWN, NJ 07963**. Proposals must be enclosed in a properly sealed envelope bearing on the outside the name of the bidder and the **NATURE OF THE BID CONTAINED THEREIN**.

**Consultants and/or firms shall comply with the provisions of the following laws of New Jersey: NJSA 52:25-24.2 (Corporation and/or Partnership Owner Information); NJSA 10:5-31 et seq. and NJAC 17:27 (affirmative action) and NJSA 52:32-44 (business registration) and any subsequent amendments thereto.**

The Town of Morristown Council reserves the right to reject all proposals, waive any minor defects, and in the case of a tie, award on the basis of reasonable grounds, or accept the proposal that in its judgement will be for the best interests of the Town of Morristown, and consider proposals for Sixty (60) days after their receipt.

Interested respondents must continue to monitor the town website [www.townofmorristown.org](http://www.townofmorristown.org) until 4:00 p.m. on July 18, 2018 as the Town reserves the right to issue Addenda to the RFP documents in this space.  
**BY ORDER OF THE MAYOR OF THE TOWN OF MORRISTOWN.**

***FRANK MASON, QPA***  
***TOWN OF MORRISTOWN***