



TOWN OF MORRISTOWN

FY2016 EXECUTIVE MUNICIPAL BUDGET

PROPOSED:

Tuesday, April 26, 2016



Timothy P. Dougherty, *Mayor*

MUNICIPAL COUNCIL

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TO: Citizens of the Town of Morristown Members of the Town Council
FROM: Hon. Timothy P. Dougherty, Mayor
DATE: April 26, 2016
SUBJECT: **FY 2016 Executive Municipal Budget**

As mandated by New Jersey Local Budget Law, and in accordance with the Town of Morristown Code, I am submitting Morristown's Fiscal Year ("FY") 2016 Executive Municipal Budget ("Municipal Budget") to the Town Council for consideration, authorization and adoption.

The 2016 budget proposed tonight totals \$52.1 million and includes a number of initiatives aimed at further improving government services and infrastructure.

When I first took office, the fiscal condition of our government was in pretty poor condition. Local revenues and State Aid were diminishing, municipal operating expenses were escalating and our Town's tax base valuation was receding. I knew I was inheriting a budgetary mess and a shortfall of nearly \$4 million. The structural imbalance of our Town's financial operation was alarming, and it was quite apparent that Morristown's budgetary habits were in need of change.

It was clear we needed to dramatically transform the way our government functioned and the way it delivered municipal services. I decided early that we would change our fiscal methods and would not increase spending, defer expenses or use unsustainable budgetary measures to mask our organization's budget woes as was done previously. All Department Heads and managers were challenged to reduce operational spending without compromising the level of service our citizens deserved. We would ensure the level of municipal service delivered to Morristown residents and business owners would be maintained despite reducing expenses.

Today I am pleased to say we have achieved these goals for the past seven years and we now stand financially strong. I am pleased to present to the Citizens of Morristown and Town Council with its Fiscal Year 2016 Municipal Budget that provides a decrease in the Municipal Tax Rate and, equally as important, a document that is fiscally sound.

This decrease in the Municipal Tax Rate is a result of solid fiscal policies we put in place several years ago, increased ratables from new redevelopment projects that have come on line and our long fought settlement with Atlantic Health Systems. There are no one-time revenue gimmicks or appropriation deferrals in this budget. Local revenues and State Aid are stable. Municipal operation expenses are not only contained, but continue to decline again this year and in fact, municipal expenses have plummeted by \$3 million since I took office.

Furthermore, I am delighted to state that estimated Total Tax Rate for Morristown taxpayers will fall by \$0.02 this year. It has been a long time since a Mayor could proclaim that a Morristown taxpayer will see their municipal portion of their tax bill decrease from the previous year, not from a lower tax assessment valuation but as a result of better financial management practices.

It is important to note that the Municipal Tax Rate decrease will in no way jeopardize our financial status going forward. I believe this budget meets today's challenges, and recognizes tomorrow's. For example, our long term debt obligations have decreased by over \$20 million over the last several years. Indeed, the Town's annual debt payments will finally decline next year by approximately \$750,000. This downward trend evidences this Administration's aggressive approach and commitment to reducing the Town's debt burden on our taxpayers.

Various development projects, such as Phase I of the Speedwell Avenue Redevelopment Area and CVS have come on line and provide additional revenue. Several more redevelopment projects have broken ground or will break ground this year further adding to our overall revenue. As a result, the Town will see its tax base valuation grow in the coming years to continue to provide for more municipal tax revenues, thereby increasing the likelihood of continued stabilization of its tax rate and levy.

Past budget constraints have forced us to sharpen our focus and concentrate on performing municipal services we are charged to do. However, we have not reduced services. In the area of public safety, we have made a financial commitment toward essential public safety services. Over the last several years, attrition has taken a toll on our Police Bureau as more than 12 police officers retired from their positions. Yet, I have demonstrated my commitment to policing services by anticipating the hiring of 2 new police officers to fill most of those vacancies. Further, I will continue to work with our Police and Fire Chiefs to ensure our resident's public safety needs are met.

In addition, this fiscal year's budget continues our focus on Capital improvements. The proposed Capital Budget of \$3.4 million includes continued investment in our Town's infrastructure with ongoing maintenance to roads and sidewalks as well as improvement projects at parks and other town facilities and streetscape improvements in conjunction with the Morristown Parking Authority and includes State grants for major streetscape projects on Washington Street. This year also reflects investment in our heavy equipment fleet to reduce maintenance costs and improve performance.

These efforts, combined with long-term planning, will ensure our financial sustainability for many years to come. Our Planning Division has continued to evaluate and refine the long term redevelopment plans for Morristown. The comprehensive planning process led to the adoption of the Housing Element and Fair Share Plan, and the Morristown Moving Forward program, which is a "smart growth" inspired initiative. Both are designed to apply best practices and methodologies to develop mobility, urban design and land use policy and are consistent with the Planning Division's mission to "improve the quality of life in Morristown by guiding and promoting development that creates jobs, builds vibrant neighborhoods, protects natural resources and strengthens the community fabric."

We will continue to fund our community's shade tree canopy program for the many benefits they provide to our environment. Rest assured, public safety will be a primary consideration in the implementation of all public shade tree plans, which is why the Administration will use its Community Forestry Management Plan as main guide through this process. Our government will continue to work closely with Town citizens, community partners and business owners to grow and

strengthen our community through strategic planning and investment. It has been my conviction that all citizens stay engaged and make it their duty to maintain a community that is safe, attractive, vibrant, welcoming and open; that all public servants deliver municipal services in a professional, efficient and effective manner, and provide them with the right balance of responsibility and pride. Together, we will continue to transform Morristown into a place where people eagerly want to live, work, eat and shop for years to come.

John F. Kennedy once said “if we are going to talk about fiscal responsibility, if we are going to talk about meeting our obligations, if we are to talk about balanced budgets, I want to look at the record.” I think my administration’s record speaks for itself. If the past seven years have proved anything it is that we always looking at costs while maintaining service, and we are always looking at increased revenue without burdening our tax payers and foregoing our quality of life.

I thank my Executive Budget Team of the Business Administrator, Chief Financial Officer and Departmental Heads, for helping restore financial sensibility and prudence to the way our government operates, and fostering a cooperative, responsive municipal service delivery that our citizens feel proud to call Morristown...their community.

FY2016 MUNICIPAL OPERATING BUDGET

FY2016

The proposed budget for FY2016 is \$52.1 million and includes appropriations for both the Operating and Sewer Utility Funds and their Capital Improvement Plans. Compared with FY2015, the total FY 2016 Financial Budget represents a \$4.8 million, or 10.2% increase. The 2016 Municipal Budget, including Grants, is projected to increase by \$4.5 million, or 11.6%. The FY2016 Capital Improvement Plans combined will require \$3.44 million to fund various infrastructure and equipment needs. This year's capital request is \$907,850, or 35.8% more than the 2015 Capital budget.

FINANCIAL SUMMARY TOTALS

	FY2015	FY2016
<u>Operating Fund</u>		
Municipal Budget	\$36,347,388	\$40,085,838
Grants	139,260	15,000
<u>Capital Improvements Plan</u>	<u>2,536,000</u>	<u>3,443,850</u>
Sub-total	39,023,248	43,544,688
<i>Percent Change</i>		11.6%
<u>Sewer Utility Fund</u>		
Sewer Utility Budget	7,615,252	7,907,142
<u>Capital Improvements Plan</u>	<u>670,000</u>	<u>670,000</u>
Sub-total	8,285,252	8,577,142
<i>Percent Change</i>		3.52%
Total Financial Budgets	47,308,500	52,122,329
<i>Percent Change</i>		10.2%

	FY2015	FY2016
<u>Capital Budget*</u>		
Administration & Library	250,000	274,850
Building and Grounds	114,600	41,500
Dams	0	6,500
Public Works	368,000	519,000
Parks & Recreation	265,000	222,000
<u>Roads</u>	<u>1,825,000</u>	<u>2,380,000</u>
Total Capital Budget	2,822,600	3,443,850
<i>Percentage Change</i>		22.0%

*Does not include Sewer Capital of \$670,000

FY 2016 BUDGET SUMMARY POINTS

- **Reduced Municipal Tax Rate:** For the first time, the Administration is recommending a reduction in the Municipal Tax Rate of \$0.02. The additional revenue garnered from the settlement with Morristown Medical Center allowed the Town to offset a significant portion of the tax levy using these new revenues.

In FY 2016, one cent (\$0.01) of the Municipal Tax Rate is equal to \$225,465 (FY 2015: \$2,254,650,700) as compared with last fiscal year, which one cent was equal to \$221,330 (FY 2014: \$2,213,302,897). A \$41.3 million increase in the Town’s tax base accounts for almost \$0.018, or a 1.74% effect on the Municipal Tax Rate to offset this year’s Municipal Tax Levy increase of \$24,326 (FY 2015: \$23,281,675).

- **School District Rate Will Increase Total Property Tax Rate:** For Morristown’s average assessed residence of \$350,084, the following table will show the breakdown comparison of a property homeowner’s tax bill, and what the estimated total tax bill will look like in FY 2015.

**AVERAGE RESIDENTIAL ASSESSMENT (\$350,084)
Total Property Tax Bill Comparison**

	FY2015	FY2016	Difference
Municipal Tax	\$3,542.85	\$3,475.79	-\$67.06
Morris County Tax	1,036.25	1,035.72	-\$0.53
Morris School District Tax	4,474.07	4,676.07	\$202.00
<u>Public Library Tax</u>	<u>136.53</u>	<u>142.98</u>	<u>\$6.45</u>
Total Tax Bill Amount	\$9,189.71	\$9,330.56	\$140.85

Furthermore, for every \$100,000 of assessed valuation, a property owner should anticipate an estimated \$40.23 increase in their total tax bill. The breakdown of this \$40.23 total tax increase per \$100,000 assessed valuation is as follows: Municipal: \$19.16 decrease; County: \$0.15 decrease; School District: \$57.70 increase; and Public Library: \$1.84.

- **\$2,094,282 UNDER Property Tax Levy Cap:** For five consecutive years, the Municipal Budget is well under the 2% Property Tax Levy Cap. As calculated through the Property Tax Levy Cap formula, the maximum allowable amount to be raised through the Town’s Municipal Levy is \$24,479,476. However, the Municipal Budget requires only \$22,385,194 in property tax revenues this year to balance out total appropriations. In FY 2015, the Town budget was \$811,480 under the Property Tax Levy Cap. Although this amount is permitted under the State law to “bank” for three budget years (FY’s 2016-18), the FY 2016 budget utilizes \$0.00 of its prior year Levy Cap bank amounts of \$2,642,239.

REVENUES

FY 2015 RECAP

The Town's total revenues realized last year surpassed anticipated projections by over \$400,000. Of the 26 main revenue line-items in the Executive Budget there were no declines. Additionally, the Town collected nearly \$11,938,263 in Miscellaneous Revenue Not Anticipated ("MRNA") from sources include interest on investments, recycling and payments in lieu of taxes (PILOT). However, the bulk came from \$10.0 million in proceeds from the hospital settlement and \$1,669,592 in the sale of property.

◆ LOCAL AND SPECIAL ITEMS OF REVENUE

- Total Local Revenues realized were above anticipated amounts by about \$51,000.
- Special Items of Revenue ended over \$650,000 above projected amounts due to the initial PILOT payments from the Speedwell Phase I Redevelopment project commonly known as Modera 44.
- The Fees & Permits revenue category continued to surpass annual expectations as it has for the last several years.
- Municipal Court fines & costs collected were slightly higher than anticipated. Total Court revenues realized last year were \$970,966, which was nearly \$6,000 above budget projections.
- Swimming Pool fees came in at \$4,332 more than expected. Last year's realized amounts were above average by about \$10,000 compared with the last four years.
- Interest and Costs on Taxes again continued an upward trend from a low point in FY 2011, the lowest amount realized since FY 2006. This revenue source exceeded its anticipated amount by \$10,043. The recent infusion of cash in the last few months should further benefit the Interest earned in 2016.
- Municipal Hotel and Motel Occupancy tax revenues came in substantially greater than anticipated exceeding projections by over \$192,000, returning to the upward trend seen prior to last year's momentary decline.

◆ DEDICATED UNIFORMED CONSTRUCTION CODE FEES

For four straight years, U.C.C. fees collected far exceeded projections. Revenues realized of 1,072,548.00 were slightly over \$62,000 above what was anticipated, which is a great indicator that capital investment remains strong in Morristown.

◆ RECEIPTS FROM DELINQUENT TAXES

The property tax collection rate has been healthy over the last five years. As of December 31, 2015, delinquent taxes outstanding from last year were \$621,434, which the Town anticipates collecting and realizing in 2016.

In FY 2015, Outstanding Property Taxes as a Percentage of the Total Property Tax Levy moved slightly upward from 0.89% to 1.07% after a modest year-over-year decline (see Revenue Analysis:

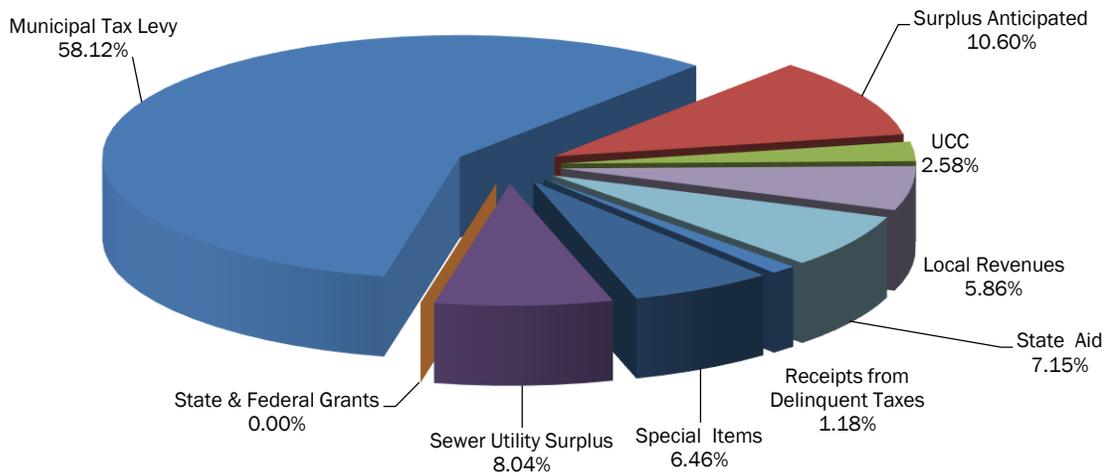
Page 2-10). One positive aspect of this trend indicator is that the Town’s Total Tax Levy has dropped substantially by nearly \$558,000 since 2011. In other words, Morristown property owners have realized some form of tax relief in funding their share of municipal, county, school district and library tax levies to balance each respective public entity’s budget.

FY 2016 GENERAL REVENUES SYNOPSIS

Total projected non-tax revenues (excluding Receipts from Delinquent Taxes) are \$16,319,817, up by \$1,951,966 from FY 2015 realized revenues. State aid revenues are expected to stay the same as are Local Revenue sources. Further, anticipated U.C.C. fees combined are expected to be about \$25,000 higher than anticipated last year due to increased construction activity.

There is a substantial increase in Special Items of General Revenue which is expected to increase by \$1,041,000. This comes from a number of sources. The largest is \$550,000 in interest and penalties received as a result of the settlement with Morristown Medical Center. There is also an anticipated increase in the Payment in Lieu of Taxes coming from Urban Renewal – Mill Creek of \$295,000 as well as an increase of \$165,000 in Municipal Hotel & Motel Occupancy Tax revenue. These new revenues offset an anticipated decrease of \$85,000 in revenue from the Fire Bureau EMS line. As a result of the agreement with Atlantic Ambulance Corporation to provide EMS services town-wide on a full-time basis, the amount of EMS service that the Fire Bureau is expected to render will decline as will the associated revenues. The loss in revenue is offset by a corresponding decrease in the cost of Fire services.

FY 2016 ANTICIPATED REVENUES (%)
“WHERE THE BUDGET \$\$ COMES FROM



FY2016 MUNICIPAL OPERATING BUDGET

For FY2016, the property tax levy makes up 58.1% of operating revenue, a decrease of 4.2% from FY2015.

The table below shows the apportionment of the overall total property tax levy amount for each of these same years along with the percentage change from FY 2015 to FY 2016.

OVERALL PROPERTY TAX LEVY

	FY2012	FY2013	FY2014	FY2015	FY2016	% Change from FY2015
Municipal	22,582,326	22,327,449	22,394,526	22,420,089	22,385,194	-0.16%
County	6,847,901	6,526,730	6,536,993	6,532,115	6,670,382	2.12%
Regional School	27,812,081	27,397,371	27,711,111	28,277,088	30,115,346	6.50%
<u>Library</u>	<u>922,288</u>	<u>868,145</u>	<u>853,710</u>	<u>861,586</u>	<u>920,827</u>	<u>6.88%</u>
TOTAL	58,164,596	57,119,695	57,496,340	58,090,878	60,091,749	3.44%

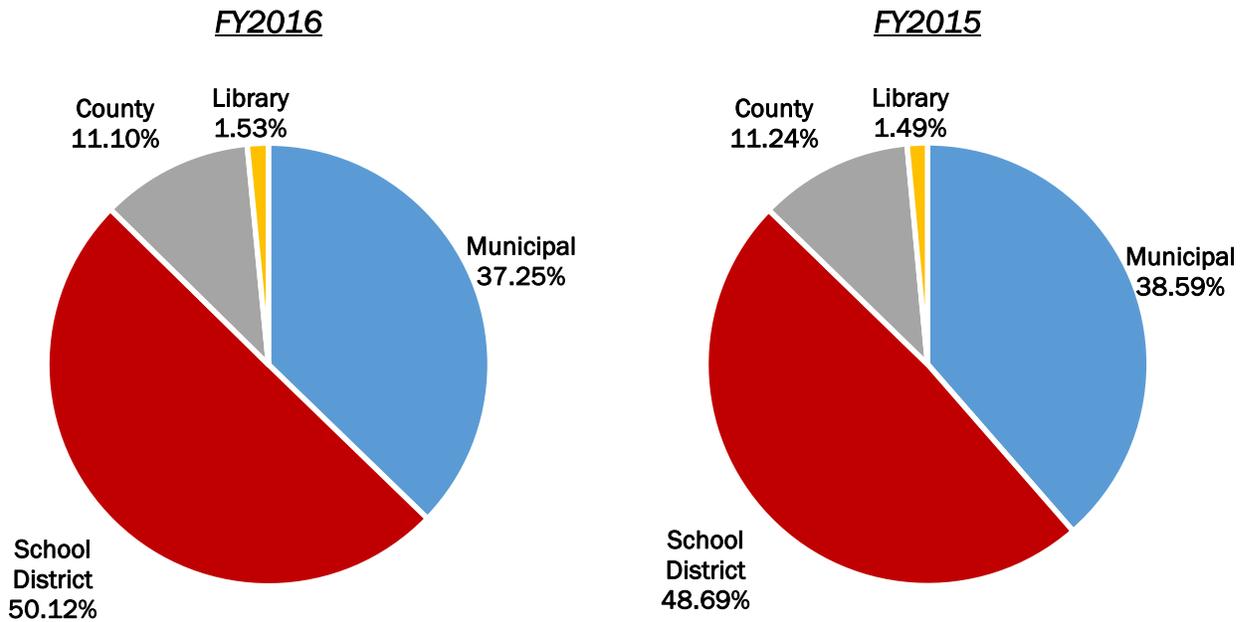
FY2016 MUNICIPAL OPERATING BUDGET

The chart below shows the five year trend of the tax rate including FY2016. The Property Tax Rate pie charts depict the percentage breakdown of each tax rate. The School District makes up the largest portion of the tax rate and has increased significantly over the last five years while other components have remained stable or declined. This year, the School District makes up more than half the tax rate.

TOTAL PROPERTY TAX RATES

	FY2012	FY2013	FY2014	FY2015	FY2016	Change from FY2012
Municipal	\$1.02	\$1.01	\$1.01	\$1.01	\$0.99	-\$0.03
School District	1.24	1.24	1.25	1.28	1.34	\$0.10
County	0.31	0.30	0.30	0.30	0.30	-\$0.01
<u>Library</u>	<u>0.04</u>	<u>0.04</u>	<u>0.04</u>	<u>0.04</u>	<u>0.04</u>	<u>\$0.00</u>
TOTAL	\$2.61	\$2.59	\$2.60	\$2.63	\$2.67	\$0.06

PROPERTY TAX RATE BREAKDOWN



PLANNED USE OF CURRENT FUND BALANCE (SURPLUS)

The Administration proposes to use \$4,250,000 in Fund Balance surplus for municipal operational purposes, reserves and other uses. The Administration recognizes the importance of using one-time revenues for one-time expenditures. To that end, a portion of the surplus proceeds are dedicated to invest a portion of the proceeds from the settlement with AHS to create reserves, pay-as-you-go capital improvements. The source and use of these surplus funds in the Municipal Budget are stated below.

The Administration recommends using \$4.25 million of Fund Balance (Surplus) to fund the balance of the Town’s municipal budget. Approximately \$1.53 million will be used to fund discretionary appropriation reserve line-items such as \$510,000 in the Reserve for Tax Appeals (see Revenue Allocation table, Page 9). Similar to the last several years, the Town Administration continues to evaluate new revenue options and determine whether to increase its various sources of Local Revenues, U.C.C. Fees and Special Items of Revenue in order to stabilize or reduce its Municipal Tax Levy amount. Below illustrates the percentage breakdown of projected revenues that fund the Town’s FY 2015 Municipal Budget (see General Revenue section, Page 4-1 for specific dollar amounts).

USE OF SURPLUS ALLOCATION

Source & Use	Amount
Revenue Source	
Fund Balance Anticipated (Surplus)	<u>\$4,250,000</u>
TOTAL	\$4,250,000
Proposed Appropriation Use	
Municipal Operations	\$1,888,223
Reserve for Tax Appeals	510,000
Reserve for Salary & Wage Increases	300,000
Capital Improvement Fund	1,150,000
Morris School District Pass Thru Aid	218,777
Reserve for Vacation & Sick Time	125,000
<u>Fire Truck Lease Payment</u>	<u>58,000</u>
TOTAL	\$4,250,000

STATE AID WITHOUT OFFSETTING APPROPRIATIONS

The Town’s total State Aid revenues will remain the same as last year at \$2,868,599, accounting for 7.15% of its total revenues. Eight years ago, State Aid revenues used to account for about 10% of the Town’s total revenue sources. Unfortunately, since 2009, the loss of over \$734,000 in state revenues has severely restricted the Town’s ability to fund its municipal operations and other statutory obligations. Consequently, this substantial loss of revenue certainly contributed to the Town’s organizational workforce reduction several years ago and its decision to implement municipal service delivery reform measures to cut its total appropriations. Indeed, the primary State Aid revenue loss issue is that of Energy Tax Receipts (“ETR”) being diverted by the State government for their funding needs instead of its original legislative intent that was to provide municipal property tax relief. It should be noted that if the Town received the full State Aid amount shown below, there would be a reduction of approximately \$0.08 to the municipal tax rate for a savings of over \$250.00 to the average taxpayer.

The State funding in the Consolidated Municipal Property Tax Relief Act (“CMPTRA”) category is flat for the first time in several years. In FY 2009, the Town received \$720,239 in CMPTRA revenues. This year, the Town will receive just \$71,000. Remaining consistent with their past funding pattern, the State will provide \$2,797,599 in ETR revenues, up \$43,166 from \$2,754,433 in FY 2014, which reflects an increase amount equal to the Town’s CMPTRA revenue amount reduction.

The short history on ETR revenues is that gas and electric utility taxes were originally collected by the host municipalities. However, when the State made itself the collection agent for these taxes, it promised to return the proceeds to municipalities to alleviate property owner tax burden. Yet, for years, State officials have diverted funding from Energy Taxes to plug holes in the State budget and to fund its programs. Consequently, the cumulative impact of years of underfunding has left Morristown and many municipalities with serious needs and burdensome property taxes (New Jersey State League of Municipalities website, Energy Tax Restoration Resource Center section). The chart and graph that follow depict State Aid realized by the Town each year since 2001, and the State Treasurer’s calculated Aid amounts that should have been due to the Town pursuant to statutory law, adjusted for inflation, but were not distributed.

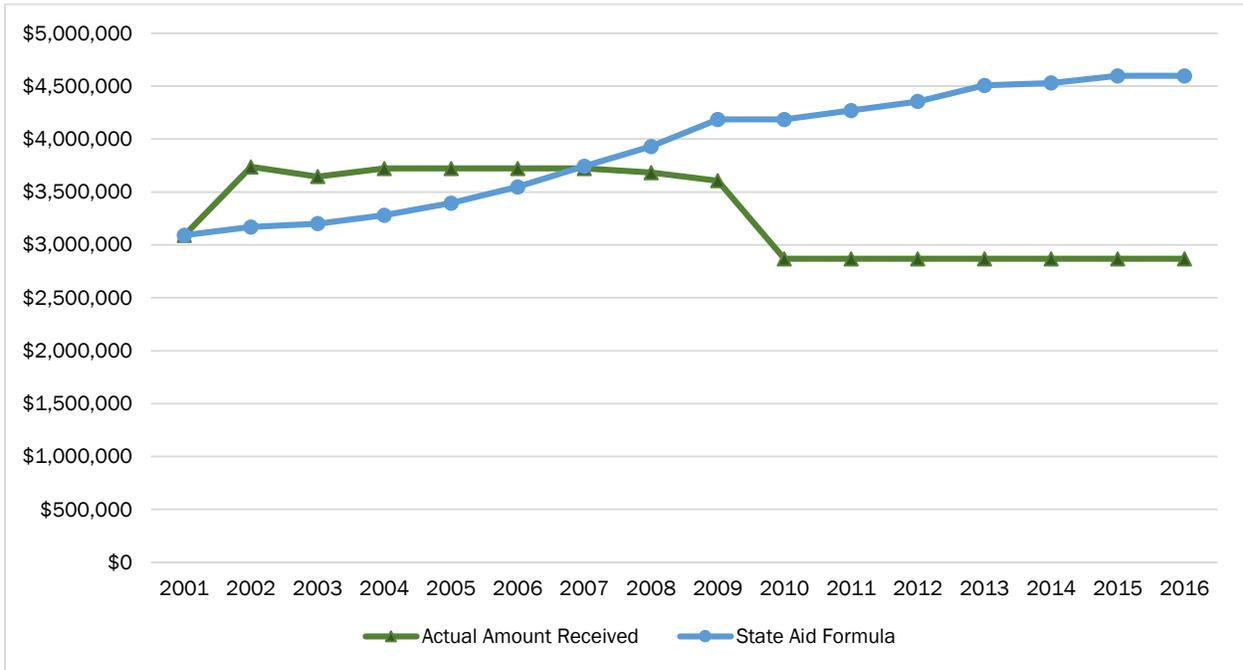
WHAT IS STATE AID?

State Aid is made up of two components: CMPTRA and Energy Tax Receipts, both of which are business taxes collected for property tax relief and neither of which is “aid” from the State.

Energy Tax Receipts (ETR) are franchise taxes paid by utilities that operate infrastructure in each municipality. The tax was created to be a source of local municipal funds, specifically to reduce local property taxes. These monies, once received by each local government directly, are now collected centrally by the State to be distributed to each municipality.

Consolidated Municipal Property Tax Relief Aid (CMPTRA) is a series of business taxes intended specifically to provide property tax relief at the local level. Like the ETR, it is collected by the State to be remitted to municipal governments.

CMPTRA/ENERGY TAX RECEIPTS ("STATE AID") IMPACT



Year	Actual Amount Received	Implicit Price Deflator	State Aid Formula	Excess/(Deficit)
2001	3,091,147		3,091,147	-
2002	3,737,682	2.50%	3,168,426	569,256
2003	3,645,227	1.00%	3,200,110	445,117
2004	3,722,517	2.50%	3,280,113	442,404
2005	3,722,517	3.50%	3,394,917	327,600
2006	3,722,517	4.50%	3,547,688	174,829
2007	3,722,517	5.50%	3,742,811	(20,294)
2008	3,682,480	5.00%	3,929,951	(247,471)
2009	3,606,033	6.50%	4,185,398	(579,365)
2010	2,868,599	0.00%	4,185,398	(1,316,799)
2011	2,868,599	2.00%	4,269,106	(1,400,507)
2012	2,868,599	3.50%	4,354,488	(1,485,889)
2013	2,868,599	2.00%	4,506,895	(1,638,296)
2014	2,868,599	0.50%	4,529,430	(1,660,831)
2015	2,868,599	1.50%	4,597,371	(1,728,772)
2016	2,868,599	0.00%	4,597,371	(1,728,772)
TOTAL	52,732,830		62,580,620	(9,847,790)

UNIFORM CONSTRUCTION CODE FEES

In line with expectations last year, increased building permit and inspection activity generated \$62,000 in more revenue than anticipated. In 2016, the Town projects to experience above-average U.C.C. fee collection and revenues to flow in by over \$1 million given the number, type and size of pending land use development projects, and those already approved and starting construction this year.

PROPERTY TAX LEVY CAP

The Property Tax Levy Cap law strictly limits a municipality to a 2% increase over the previous year's Municipal Tax Levy. The number of exclusions allowed for under the Levy Cap law are Change in Debt Service, Allowable Increases in Health Care Insurance, Pension Costs and Capital Improvements. The Property Tax Levy Cap, similar to the Total Appropriations Cap, has an allowable increase for New Construction Value (New Values X Prior Year Municipal Tax Rate). In FY 2016, the Municipal Budget is \$2,094,282 under the 2% Property Tax Levy Cap.

MORRISTOWN MEDICAL CENTER SETTLEMENT

On November 10, 2015 the Town finalized a historic settlement with Atlantic Health Systems, the parent company of Morristown Medical Center, to resolve tax appeals going back to 2006 and provides for future tax payments through 2025.

The settlement ends years of litigation between the town and the hospital regarding whether portions of the hospital are profit-making and, therefore, taxable. Following a favorable court decision in June, 2015 on a portion of the suit the Administration from the Town and the Health System came together to provide that the hospital pay an equitable share of municipal services through property tax payments.

The settlement agreement, which reflects a global settlement of tax appeals for 2006 through 2015 states:

- The taxable portion of the property be assessed at \$90.8 million for 2006, 2007 and 2008
- Starting this year, the taxable portion will be assessed at \$40.0 million based upon taxable area on Block 4201, Lot 1.03 of no less than 444,000 square feet.
- Taxable portions of the hospital will now include:
 - All space leased to and/or used exclusively by private physicians and/or private physician groups;
 - Privately operated restaurants, cafes and similar eating areas;
 - All gift shops; and
 - The Visitor's Garage, also known as the East Garage
- The West Garage (Block 4201, Lot 2) will continue to be assessed at \$10.0 million and taxed accordingly.

- The remaining areas will remain tax exempt.

Under the financial terms of the agreement, Morristown Medical Center will pay a total of \$15.5 million in outstanding property taxes for 2006 through 2008, including \$10.0 million paid on December 30, 2015 and \$5.5 million of penalties and interest that will be paid in annual installments over the next 10 years. Beginning in 2016 and through 2025, about 24 percent of the hospital property will be taxed at an assessed value of \$40.0 million. This represents an annual tax payment of \$1.05 million, of which the municipal portion equals 39%.

The annual estimated impact of the settlement is shown below:

**MORRISTOWN MEMORIAL HOSPITAL SETTLEMENT
ESTIMATED FINANCIAL IMPACT**

Year	Additional Assessment	Total New Tax Revenue (All Entities)*	Interest and Penalties**	Total Payment from AHS	Total Revenue to the Town
Within 60 Days			10,000,000	10,000,000	10,000,000
2016	40,000,000	1,066,094	550,000	1,616,094	947,138
2017	40,000,000	1,079,147	550,698	1,629,844	947,836
2018	40,000,000	1,092,460	551,478	1,643,938	948,616
2019	40,000,000	1,106,040	552,344	1,658,384	949,482
2020	40,000,000	1,119,891	553,300	1,673,191	950,438
2021	40,000,000	1,134,019	554,349	1,688,369	951,487
2022	40,000,000	1,148,430	555,495	1,703,926	952,633
2023	40,000,000	1,163,129	556,742	1,719,871	953,880
2024	40,000,000	1,178,122	558,093	1,736,216	955,231
2025	<u>40,000,000</u>	<u>1,193,415</u>	<u>559,553</u>	<u>1,752,969</u>	<u>956,692</u>
TOTAL		\$11,280,748	\$15,542,053	\$26,822,802	\$19,513,435

*All entities includes the Town, School District, County and Library. The municipal portion is approximately 39% of the total.

**Includes a CPI adjustment estimated at 2.5% per year.

Additional provisions of the agreement include:

- AHS will indemnify Morristown and agrees to defend and pay the legal costs and fees incurred by the Town in the event a third party challenges the settlement.
- If the law applicable to hospital exemptions were to change, AHS agrees that it will pay the net greater sum of the amounts due under the settlement or the amounts that would be due to the Town under any amended or new legislation.

- Finally, AHS agreed to provide certain community health and community benefit services to the Town:
 - Needs Assessment;
 - Life Safety and Security; and
 - Community and Economic Development.
- In year 2025 and after all Deferred Payments are paid in full, the Town and AHS agree to meet and discuss the terms of a municipal service fee, or other revenue mechanism permitted by law, to be paid by AHS to the Town of Morristown for the extraordinary municipal services provided by and expenses incurred by the Town.

The Town and the hospital have already initiated the community health and benefit projects and are equally eager and excited about MMC becoming an even more integrated into this community.

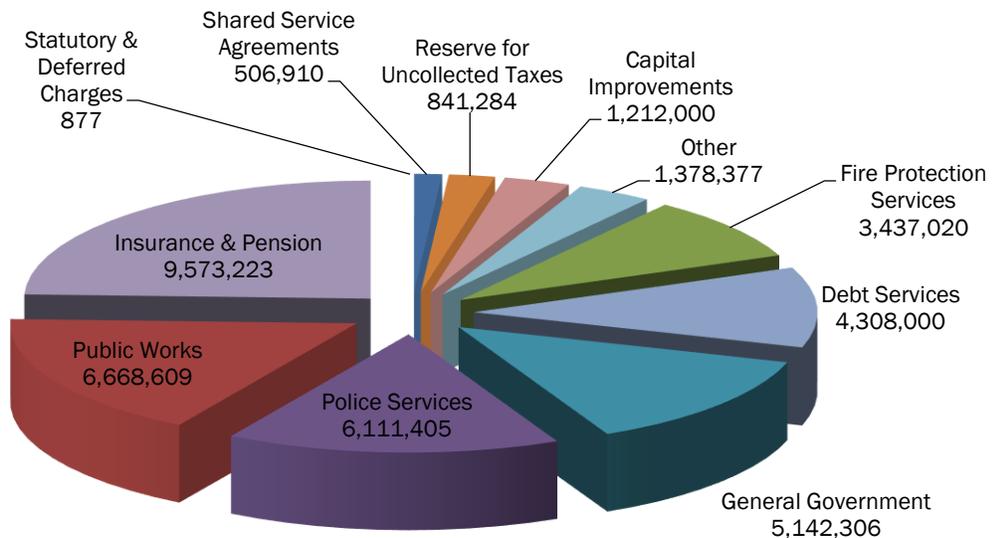
FY 2015 RECAP

Overall, the Town managed its appropriations last year very well. While there were no major weather events in 2015 to necessitate emergency appropriations, for the second year in a row numerous winter storm days required additional resources and monies to be expended in 2015, mainly in Public Works. Unlike prior years, however, the Town met its budget for salt expenditures. However, the winter weather continued to challenge the Public Works fleet, and the wear and tear that required over \$35,000 more than budgeted for maintenance and repair work. Lastly, a 36% increase in Fire Bureau emergency medical service calls led to significantly more overtime costs last year. One primary cause was a result of limited staffing at the volunteer Morristown Ambulance Squad. Nevertheless, given that the Town contracts with a third party revenue recovery service to bill a patient’s insurance company for basic life medical calls, much of the extra overtime costs were offset by the significant increase in revenues collected. In October, 2015 the Town entered into an agreement with Atlantic Ambulance Corporation to provide continuous EMS services in town, substantially decreasing the reliance on the Fire Bureau to provide EMS services.

FY 2016 GENERAL APPROPRIATIONS SYNOPSIS

The 2016 Executive Municipal Budget projects Total Appropriations to be \$2,747,604 more than FY2015 adopted budget appropriations. Moreover, net appropriations (Total Appropriations minus Reserve for Uncollected Taxes, Grants and one-time items funded by surplus) will increase by about \$944,592, or 2.78%.

**FY2016 PROPOSED APPROPRIATIONS (%)
“HOW THE BUDGET REVENUES ARE ALLOCATED”**



FY2016 MUNICIPAL OPERATING BUDGET

The following tables highlight the projected 2016 Budget’s top 5 largest appropriation line-items compared with FY 2015, the percentage change from FY 2012 in these same categories, and the 5 largest appropriation increases and decreases this year.

5 LARGEST APPROPRIATION LINE-ITEMS

	FY 2015	% of Total Appropriations	FY2016	% of Total Appropriations
Salary & Wages	\$14,182,496	39.00%	14,206,254	32.62%
Health Insurance	4,300,000	11.80%	4,919,385	11.30%
Debt Service	4,767,558	13.10%	4,308,000	9.89%
Pension Obligations	2,667,634	7.30%	3,142,804	7.22%
<u>General Liability/ Workers Comp.</u>	<u>779,205</u>	<u>2.10%</u>	<u>810,373</u>	<u>1.86%</u>
TOTAL	\$26,696,893	73.30%	27,386,816	62.89%

5 LARGEST APPROPRIATION LINE-ITEMS: 5-Year Comparison

	FY 2012	FY2016	% Change from FY2012
Salary & Wages	13,511,890	14,206,254	5.14%
Health Insurance	5,546,000	4,919,385	-11.30%
Debt Service	5,779,325	4,308,000	-25.46%
Pension Obligations	2,734,345	3,142,804	14.94%
<u>General Liability/ Workers Comp.</u>	<u>763,926</u>	<u>810,373</u>	<u>6.08%</u>
TOTAL	28,335,486	27,386,816	-10.60%

Of the five largest items of appropriation, only three have increases in FY2016, including the largest increase in Health Insurance, which increased by over \$600,000, followed by the Pension Obligations increase of almost \$500,000. However some of this increase is offset by a substantial reduction in debt service anticipated this year of \$459,558.

It should be noted, however, that of the five largest line items, both health insurance and debt service are substantially less than they were five years ago.

5 LARGEST APPROPRIATION INCREASES

	FY2015	FY 2016	\$ Change from FY2015
Capital Improvement Fund	150,000	1,150,000	1,000,000
Medical & Dental Insurance	4,260,091	4,919,385	659,294
Police & Fire Pension	1,929,932	2,370,137	440,205
Planning-Other Expenses	254,033	565,000	310,967
Solid Waste & Recycling Services	1,156,286	1,417,308	261,022

5 LARGEST APPROPRIATION DECREASES

	FY2015	FY 2016	\$ Change from FY2015
Payment of Bans & Capital Notes	454,000	157,000	(297,000)
Payment of Bond Principal	3,527,406	3,382,000	(145,406)
Reserve for Tax Appeals	610,000	510,000	(100,000)
Payment of Interest on Notes (including TANs)	156,290	137,000	(21,000)
Assessment of Taxes	271,593	256,064	(18,686)

Municipal Operations:

Total Appropriations needed to fund municipal services are projected to increase to \$22,157,588, a 2.95% increase when compared with FY 2015 (\$21,522,284). Major increases include Planning Consultant (\$300,000) and Solid Waste and Recycling (\$216,000). The tables below depicts the projected 10 largest Other Expense categories in FY2015 compared with FY 2016 in addition to projected 5 largest Professional Service appropriation line-items.

**10 LARGEST NON-PERSONNEL EXPENSE APPROPRIATIONS
(Excludes Professional Service Line-Items)**

	FY2015	FY2016	% Change
Solid Waste and Recycling	\$672,253	\$697,858	3.81%
Electricity (Street Lights)	305,800	346,725	13.38%
Electricity (Municipal Buildings)	295,000	298,800	1.29%
Gasoline/Diesel Fuels	247,000	175,000	-29.15%
Voice (LAN lines & Cellular) & Data Network Service and Maintenance	193,000	206,700	7.10%
Maintenance of Motor Vehicles and Equipment	178,000	246,900	38.71%
Winter Salt	155,510	158,195	1.73%
Maintenance of Office Equipment (includes Software Licensing Renewals)	98,300	110,180	12.09%
Building Maintenance & Repairs	88,000	87,513	-0.55%
<u>Natural Gas/Propane</u>	<u>80,000</u>	<u>74,000</u>	<u>-7.50%</u>
TOTAL	2,312,863	\$2,401,871	3.85%

5 LARGEST PROFESSIONAL SERVICE APPROPRIATIONS

	FY2015	FY2016	% Change
Legal			
• General	\$250,000	\$250,000	0.00%
• Tax Appeal	270,000	249,700	-7.52%
• Prosecutor/Public Defender	90,000	90,000	0.00%
• Planning/Board Adjustment	30,000	30,000	0.00%
Solid Waste & Recycling Collection	474,000	690,000	45.57%
Planning Consultant - Long Range Planning	235,000	535,000	127.66%
Information Technology	70,000	70,000	0.00%
<u>Auditor</u>	<u>44,400</u>	<u>45,400</u>	<u>2.25%</u>
TOTAL	\$1,463,400	\$1,960,100	33.94%

Other Appropriations: Mandatory appropriations, such as Debt Service payments, Pension Obligations, Reserve for Uncollected Taxes, Insurances and the Business Personal Property tax payments that pass through the municipality for the Morris School District, total \$15,571,966 and account for almost 39% of Total Appropriations. These appropriations excluding capital improvement fund total \$507,548 greater than FY2015 amounts mainly due to Pension Obligation and Healthcare Insurance increases. Discretionary costs, such as Salaries and Wages and Municipal Department Other Expenses account for 71% and 29%, respectively, of the other 55% of Total Appropriations. Finally, the two (2) multi-year Shared Service Agreements with the County of Morris for Radio Communication Dispatching and Public Health Services total \$372,622 and \$134,288, respectively.

SALARY & WAGES

The total 2016 Salary and Wage amount that includes base salary, longevity and step increases for all full-time union and non-union employees is \$14,246,317 - an increase of \$486,169 compared with last year. Further, overtime amounts budgeted this year were reduced by approximately \$177,000 over 2015 amounts (2015 Total OT - \$892,230). The overtime in the Fire Department is down significantly as a result of the EMS services agreement. Finally, of the six (6) collective bargaining agreements, there are four (4) that remain unsettled. Thus, the Town must prudently budget for potential cost-of-living adjustments by allocating \$300,000 in the Reserve for Salary & Wage to provide for retroactive salary increases that may be negotiated and approved in 2016.

The chart below shows the impact from any salary increase budgeted in 2016, which is broken down by non-union employees and collective negotiation units.

FY2016 SALARY & WAGE INCREASES

GROUPS	TOTAL FILL-TIME EMPLOYEES	2015 TOTAL SALARIES	2016 TOTAL SALARIES	S&W % Adjustment in 2016	\$ Impact
Non-Union Employees	30	2,510,862	2,553,986	1.75%	43,124
Municipal Employees Association	61	3,446,972	3,585,479	Pending Contract Negotiation	
PBA Local 43 (Patrol Officers)	44	3,301,043	3,588,341	1.75%	287,298
FMBA Local 43 (Firefighters)	24	2,022,227	2,110,279	1.75%	88,052
PBA Local 43 (Superior Officers)	10	1,502,148	1,446,727	Pending Contract Negotiation	
FMBA Local 243 (Fire Superior Officers)	4	570,336	693,249	Pending Contract Negotiation	
<u>Local 255 – Supervisors</u>	<u>5</u>	<u>406,560</u>	<u>398,431</u>	<u>Pending Contract Negotiation</u>	
TOTAL	178	13,760,148	14,376,492		

OTHER DEPARTMENTAL EXPENSES (EXCLUDES GENERAL LEGAL LINE-ITEM)

Net total municipal operation Other Expenses (\$11,832,712) will increase this year by \$1.5 million or 14.0% from FY 2015 (\$9,949,487). This increase is primarily driven by four items: an increase in the cost of Solid Waste collection of \$233,656 (19.7 %), an increase in Long-Range Planning to account for the town-wide mobility study funded with surplus funds, an increase in DPW expenses of \$112,693 (7.5%) that reflect increasing costs, and the increase in medical insurance of \$619,385 (14.4%).

UTILITY AND ENERGY COSTS

Since January 2012, the Town has held three (3) reverse online electricity auctions, the most recent one of which occurred in October 2014 for a contract start date of February 2015 with a 24 month term period. Hudson Energy was the prevailing lowest bidder for general electricity supply (\$0.08870 basic generation fixed cost price), and Constellation NewEnergy for street lighting supply (\$0.06012 basic generation fixed cost price). Both of these suppliers will generate 75% of its electricity from various renewable sources. The table below reflects the positive financial impact realized over the past 4 years by utilizing an online procurement auction platform to contract for electricity supply instead of paying JCP&L's tariff rate.

Budget Line-Item	2011 (Pre-Online Electricity Auction)	2012	2013	2014	2015	Total Cost Savings Over 4 Year Period
Buildings	\$365,200	\$288,848	\$253,803	\$277,871	\$316,000	\$324,278
Street Lights	351,813	275,105	317,686	293,703	307,223	213,535
<u>Sewer Utility</u>	<u>102,366</u>	<u>97,210</u>	<u>95,380</u>	<u>103,598</u>	<u>109,000</u>	4,276
TOTAL	819,379	661,163	666,869	675,172	732,223	542,089

Retail gasoline/diesel fuel prices are trending downward. Yet, the energy market is still volatile given the multitude of global factors that affect crude oil and retail gasoline pricing. However, based on current market conditions and price ranges, the Administration is decreasing its 2016 budget amounts for this line-item. Additionally, natural gas and propane costs have declined significantly over the last year, and continue at low levels this year. Given such, the Town is reducing its budgeted amount in these 2016 line-items. The Administration will hold another reverse online auction for energy this year and will include natural gas as well.

INSURANCE

For FY 2016, the Town's health care insurance premium line-item of \$4,919,385 is an increase of \$619,385 from last year. Workers compensation and multi-line liability (e.g., General Liability, Property, Automobile, Excess Public Officials Liability, Police Professional Liability, Crime, and Environmental Impairment Liability) insurance policy coverage will increase by over \$30,000 to a budgeted amount of \$810,373.

PENSION OBLIGATIONS

The Town's FY2016 pension obligations will increase this year by a combined total of \$514,970. Overall, total annual pension payments for PERS and PFRS are \$3,142,804, which includes the amount of \$155,399 required this year to apply toward repayment of approximately \$1 million in pension obligations deferred in FY2009. It also includes \$116,036 in retro payments resulting from the settlement of collective bargaining agreements in 2015.

The table below depicts the last nine (9) years of pension obligations. Unfortunately, for the second time since 2011, the Town’s 2015 pension payments has increased significantly from last year.

PENSION OBLIGATION PAYMENTS

Fiscal Year	PERS	PFRS
2008	393,800	1,634,768
2009	282,030*	868,114**
2010	595,900	2,263,000
2011	783,500	2,279,000
2012	755,000	1,947,000
2013	675,951	1,909,021
2014	633,931	1,758,217
2015	709,702	1,929,932
2016	772,667	2,370,137

*PERS Full Pension Amount Owed - \$507,892

**PFRS Full Pension Amount Owed - \$1,669,720

RESERVE FOR UNCOLLECTED TAXES

Last year’s tax collection rate was 98.90%. The \$841,284 budgeted in FY 2016, which is slightly over \$28,000 appropriated last year, is based on a 98.6% collection rate estimate.

TOTAL APPROPRIATIONS CAP

The Total Appropriations CAP limits the growth of total spending for a municipality. Under the Total Appropriations CAP law, the State allows exclusions, or CAP base adjustments, to appropriation limits. Some of these exclusions are Debt Service, Reserve for Uncollected Taxes and Tax Appeals, Capital Improvements, Deferred Charges and Inter-local Service agreements. Even though the CAP Index is 0.0% this year with the option to increase it 3.5% with the adoption of a CAP Bank Ordinance, the Town will be under its allowable Total Appropriation limit again in FY 2016 by \$81,417.

FY 2016 AND FY 2017 APPROPRIATION PROJECTIONS

The 2-year projected total General Revenue and Appropriation figures are based on the following annual assumptions:

- 2% Anticipated Total General Revenues
- 2% Salary & Wage increase
- 2-5% Other Expense increases
- 7.5% Health Care Insurance increase
- 7.5% Pension Obligation increase
- Town Net Assessed Valuation (NAV) Stable at FY 2015 level
- Use of Surplus levels continue to include settlement funds towards property tax relief

MUNICIPAL BUDGET	FY2016	Projected FY2017	Projected FY2018
Non-Tax General Revenues	16,794,817	15,849,891	16,655,216
General Appropriations (Grants excluded)	22,464,736	22,463,100	22,826,781
<u>Reserve for Uncollected Taxes</u>	<u>841,284</u>	<u>841,284</u>	<u>841,284</u>
Total Appropriations	40,100,838	39,154,276	40,323,282
Amount to be Raised by Taxes (Municipal Levy)	22,385,194	23,304,385	23,668,065
Municipal Tax Rates	\$0.99	\$0.99	\$1.01
Percent Effect on Projected Municipal Tax Rates		0.00%	1.62%

These are only projections, yet they do provide conservative estimates of what to expect in the coming years. The projected FY2016 increase is largely due to health care insurance and pension obligation increases. Both are increasing this year and the 2016-17 projections still assume a 7.5% increase because of future uncertainty. These anticipated increases are offset by anticipated decreases in debt service costs as well as the completion of projects with one-time expenses.

OPERATING POSITION

The Town’s operating position relies on its ability to: (1) balance its budget; (2) maintain emergency reserves; and (3) have adequate liquidity to pay its current liabilities in a timely manner. As statutorily mandated, the Town must balance its budget every year. However, balancing a multitude of fiscal mandates and service demands with fluctuating, limited financial resources is the real budget challenge each year. Further, the Town evaluates its reserve funds continually throughout the year to determine which reserve fund needs replenishment in the upcoming budget cycle. During any given fiscal year, the Town often receives its revenues in small or large installments, at infrequent periods of time. Therefore, it is imperative for the Town to make every effort to stabilize and increase its taxable base, experience high, consistent tax collection rates and, if necessary, solicit the financial market to borrow monies on a short-term basis to provide sufficient liquidity.

◆ **TAX BASE**

The Town’s property tax base provides approximately 58% of municipal budget revenues through its tax levy, which is the State average for all 565 municipalities. For this primary reason, it is essential for the Town to make every effort to preserve and defend its existing tax base in tax appeal litigation, and to carefully plan new development to maximize economic utilization of its rather small geographic area of 2.9 square miles.

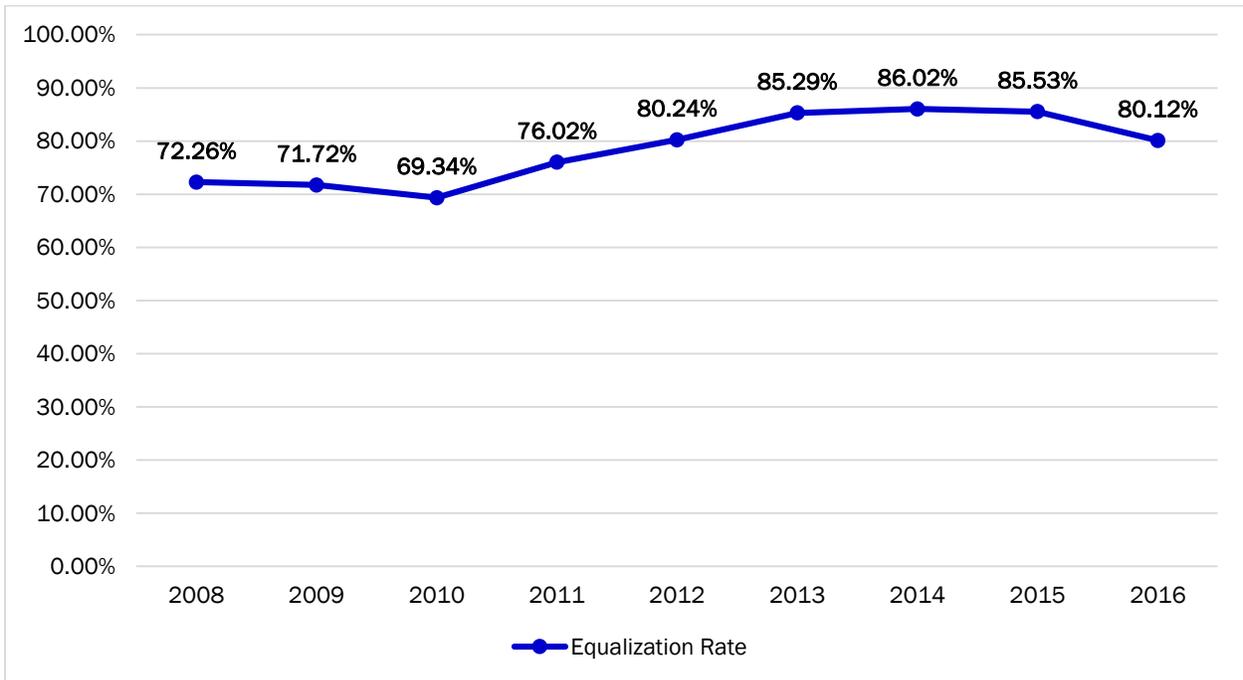
A more complete picture of the Town’s NAV is shown below.

ASSESSED VALUATIONS (LAND IMPROVEMENTS BY CLASS)

FY	Vacant Land	Residential	Commercial	Apartment	Industrial	TOTAL
2016	15,987,300	1,257,501,600	733,187,100	237,112,100	10,862,600	2,254,650,700
2015	18,629,800	1,258,855,642	696,034,200	228,912,100	10,862,600	2,213,294,342
2014	24,721,200	1,250,437,042	697,605,000	226,722,100	11,253,500	2,210,738,842
2013	25,321,600	1,241,869,042	697,912,200	226,722,100	11,253,500	2,203,078,442
2012	26,496,100	1,242,453,642	701,858,700	227,140,400	11,253,500	2,223,416,160
2011	34,550,100	1,242,654,342	708,794,700	211,285,200	11,445,300	2,222,943,460
2010	56,476,200	1,247,516,242	717,666,000	211,285,200	11,445,300	2,257,627,429
2009	23,271,200	1,238,444,242	761,433,900	176,421,700	11,665,100	2,225,524,793
2008	49,435,100	1,195,501,242	824,460,800	176,921,700	11,665,100	2,273,701,864
2007	55,989,100	1,194,136,942	758,006,900	177,599,100	11,665,100	2,213,619,563
2006	20,973,400	1,186,237,542	810,147,900	168,248,100	11,665,100	2,213,494,463

The Town’s NAV-to-Fair Market Valuation (“FMV”) ratio (or “Ratio”) is a primary factor used in tax appeal litigation, and determines whether a property owner has a likelihood of success under State tax law. From FY 2008 through FY 2010, the Town’s NAV-to-FMV ratio steadily declined as the FMV amount increased above a property owner’s assessed valuation. The Ratio is a lagging indicator as it provides property sale data from a period dating back one year in addition to a weighted average of property sales data from the 2 years preceding last year from the time the County provides the ratio number in October of each year. For example, the Town’s FY 2015 ratio is based on weighted sales data from July 2011 to June 2013, and from selected sales from July 2013 until June 2014. The graph below illustrates the Town’s Ratio for FY 2016, and the preceding eight years.

EQUALIZATION RATE: TREND



As evidenced in the graph above, the Town’s Ratio has trended upward over the last 4 years as FMV real estate sales data decreased vis-a-vis NAV. The 10.78% Ratio move from 69.34% in FY 2010 to 80.12% this year is more in line with the housing market reality that has existed since 2008.

WHAT IS AN EQUALIZATION RATE?

$$\frac{\text{Net Assessed Value}}{\text{Total Market Value}} = \text{Equalization Rate}$$

A declining equalization rate means values are growing faster than assessments. An increase means the opposite.

The following table provides the change in FY2015 NAV from last year in all real estate classifications:

FY2015 AND FY2016 NAV COMPARISONS

	FY2015	FY2016	\$ Difference	% Change
Vacant Land	\$18,629,800	\$15,987,300	(\$2,642,500)	-14.18%
Residential	1,258,835,642	1,257,501,600	(1,334,042)	-0.11%
Commercial	696,034,200	733,187,100	37,152,900	5.34%
Apartment	228,912,100	237,112,100	8,200,000	3.58%
Industrial	10,862,600	10,862,600	0	0.00%

Since FY2011 and through FY2015, the Town has had modest-to-large added assessments. However, the added assessments from various new projects have been offset by a large number of tax appeals that have resulted in a substantial drop in NAV. It should be noted that most of these large judgments span multiple years. For example, a judgment granted in FY 2014 for a FY 2010 assessment also affects the 2011 through 2015 NAV. Settlements, on the other hand, forestall future tax court appeals saving the Town money in the long term. Billable to exempt properties have a negative effect on the NAV as well. The table below provides an impact summary of how assessment gains over the last six years have been seriously negated by assessment reductions due to tax appeals. This year, however, the Town’s tax levy benefits from the \$40.0 million added assessment from the tax appeal settlement with Morristown Medical Center.

WHAT IS NAV AND WHY DOES IT MATTER?

The Net Assessed Value (NAV) is the value of property adjusted with the equalization rate.

$$\frac{\text{(Total Assessed Value)} \times}{\text{(Equalization Rate)}} = \text{NAV}$$

This net value is used by the County and School District to apportion property tax burden to the Town’s taxpayers.

For example, if the Town’s NAV increases more than the Township’s value, as happened this year, the Town’s taxpayers will bear a greater share of the School’s tax levy.

**SUMMARY OF ASSESSMENT CHANGES
FY2011-2016 (to date)**

Description Additions:	2012	2013	2014	2015	2016
Additions:					
<i>New Added Assessments</i>	\$19,128,200	\$1,797,600	\$6,152,140	\$3,039,300	\$142,700
<i>Exempt to Billable</i>	264,600		657,600	657,600	40,000,000
Reductions:					
<i>State & County Judgments*</i>	(2,909,200)	(1,345,650)	(1,724,200)		(2,495,900)
<i>Assessment Settlements in Lieu of Future Appeal</i>	(18,926,100)	(14,205,289 - Verizon) (202,200)	(443,300)	(483,800)	(639,300)
<i>Judgments settled for previous years</i>	(2,157,600)	(4,866,400)	(16,822,100)	(4,917,100)	(12,225,000)
<i>Billable to Exempt</i>	(3,051,500)	(714,400)		(359,900)	
NET ASSESSMENT GAIN/LOSS	(\$7,651,600)	(\$18,190,689)	(\$12,179,860)	(\$2,724,500)	24,782,500

The Town's NAV increased for a third consecutive year. In 2016, the NAV moved higher by approximately \$41.3 million. As evidenced in the chart above, the decline in the Town's residential and apartment NAVs of almost \$4.0 million are offset by increases in commercial and apartment values.

Total tax appeal applications for FY 2015 were 142 comprised of 90 filed with the State tax court, and 52 with the County tax board. The County tax appeal filings were down considerably from 2013 when 91 applications were submitted. Last year, 7 of the 142 tax appeals were either adjudicated or settled. The table below shows the type of property classification under appeal, total number of appeals filed in that respective classification, the number of appeals adjudicated and/or settled, and the 2014 old and new total NAV of those properties and the differential amount.

**FY2015 TAX APPEAL SUMMARY
STATE & COUNTY APPEALS**

	# of Appeals	NAV	# of Appeals Adjudicated	Adjudicated /Settlement NAV	\$ Difference
Vacant Land	6	5,359,400	1	3,859,400	(1,500,000)
Residential	52	25,976,500	3	25,133,600	(842,900)
Commercial	76	143,098,655	3	142,596,355	(502,300)
Apartment	3	7,700,000			-
Industrial	<u>5</u>	<u>8,115,200</u>	-	-	-
TOTAL	142	190,249,755	7	171,589,355	(2,845,200)

RESERVES

The Town has two major reserves: Tax Appeals and Sick and Vacation. The Town will continue to fund its Reserve for Tax Appeal line-item in anticipation of covering property tax revenue losses from any tax appeal judgment or settlement. Upon recommendation from the Town’s property tax appeal professionals, the reserve amount needed in FY 2016 is \$510,000.

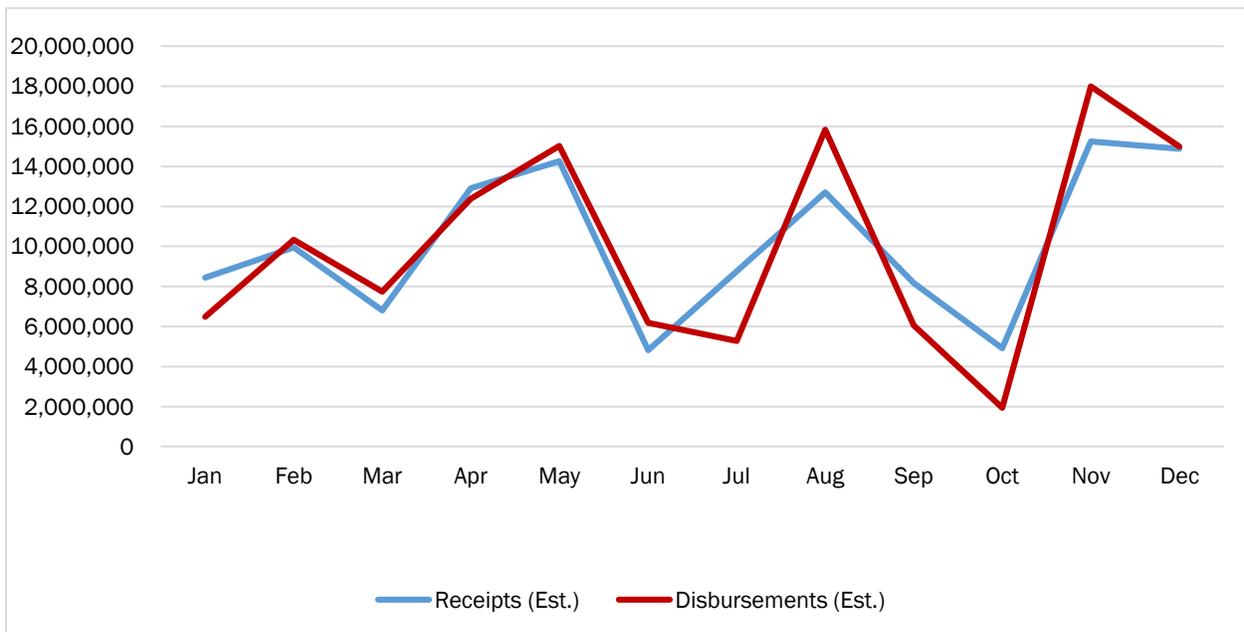
In 2015, the Town paid out over \$130,000 to six employees for accrued time who either resigned or retired. As a result, the Town has depleted its Reserve for Vacation and Sick Pay and is requesting \$125,000 in this year’s budget to replenish the Reserve.

CASH FLOW

During the first five months of the fiscal year, current liabilities such as debt service, State pension obligations, Morris School District monthly payments, and Morris County quarterly payments amount to almost \$40 million. Moreover, the Town does not receive its State Aid of \$2.8 million until the 8th month of the year. Consequently, to meet its current liabilities on a timely manner, the Town has historically issued Tax Anticipation Notes (“TAN’s”) during the first quarter to inject liquidity into its current fund. This allows the Town to meet its current liabilities until the third quarter tax revenue payments are collected. However, it should be noted that the Town paid off \$1.0 million toward TAN principal in March 2016 and reduced this year’s TAN borrowing to zero.

The graph that follows illustrate monthly fluctuations of the Town’s projected cash flows during this year.

**ESTIMATED CASH FLOWS (CURRENT FUND)
FOR THE PERIOD January 2016 – December 2016**



◆ **DEBT STRUCTURE**

The Town’s overall debt service obligations will decrease by approximately \$460,000 this year.

In the short-term debt market, the Town continues to benefit from its Standard & Poor’s credit rating of ‘AA’ (stable outlook). Last year, the average net interest cost for the June sale totaling \$16.1 million was 0.39% and the September sale of \$2.6 million was at a rate of 0.71%. The Town’s outstanding Tax Anticipation Notes (TANs) were paid off and no new issues are anticipated for 2016 because the large infusion of funds means that there will be sufficient cash flow to meet operating expenses throughout the year. However, it is anticipated that other outstanding notes will be rolled into permanent, long-term financing this year.

The chart below presents a summary of the Town’s General Obligation Bonds (Operating Budget) and Sewer Utility Debt Obligations, which are funded by property taxes and user fees, respectively.

SUMMARY OF DEBT OBLIGATIONS

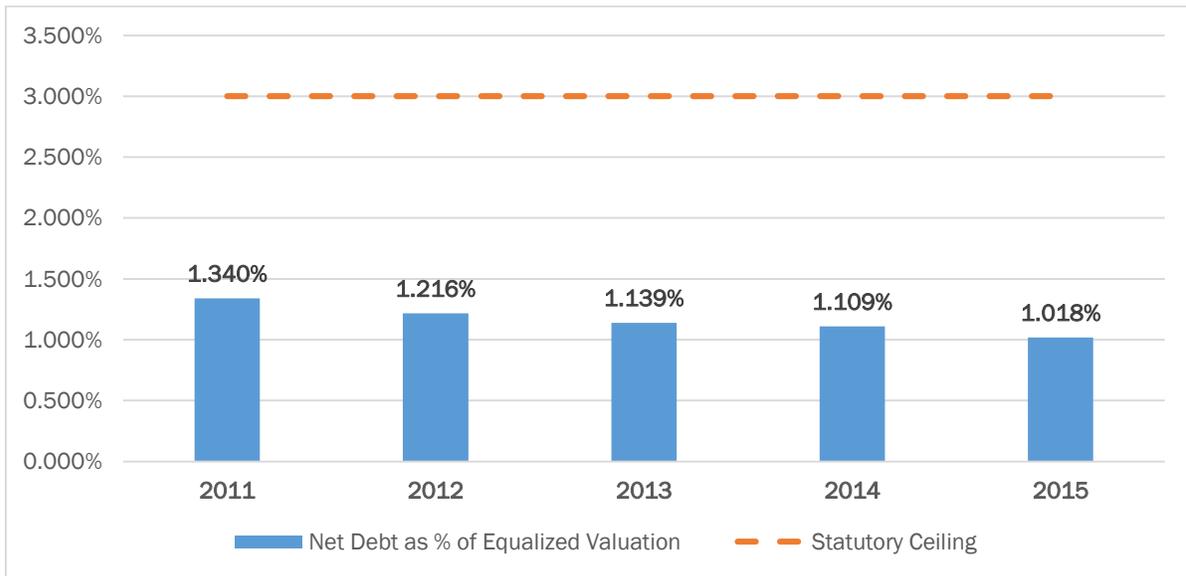
		Principal Outstanding 12/31/2014	2015 Principal Payment Due	2015 Interest Payment Due	Final Maturity	Primary Funding Source
GO Bonds						
2012	General Refunding Bonds	1,165,000	1,165,000	17,475	2016	Property Taxes
2011	General Refunding Bonds	722,532	242,428	20,447	2018	Property Taxes
2005	General Refunding Bonds	3,186,388	739,192	207,115	2019	Property Taxes
2014	General Refunding Bonds	4,975,000	1,235,000	174,400	2019	Property Taxes
<u>2009</u>	<u>General Refunding Bonds</u>	<u>1,150,000</u>	<u>0</u>	<u>53,425</u>	<u>2023</u>	<u>Property Taxes</u>
	TOTAL GO DEBT	11,198,920	3,381,620	472,862		
Sewer Utility Bonds						
2011A	Sewer Refunding Bonds	1,527,468	522,572	44,077	2018	Sewer User Fees
2014	Sewer Refunding Bonds	625,000	160,000	21,850	2019	Sewer User Fees
2005	Sewer Refunding Bonds	1,878,606	435,807	122,109	2019	Sewer User Fees
2011B	Sewer Refunding Bonds	550,000	85,000	16,331	2022	Sewer User Fees
<u>1993/2009</u>	<u>Sewer Refunding Bonds</u>	<u>2,475,000</u>	<u>0</u>	<u>114,988</u>	<u>2023</u>	<u>Sewer User Fees</u>
	TOTAL Sewer Utility Debt	7,056,074	1,203,379	319,355		

POSITIVE DEBT STRUCTURE TRENDS

Total Net Debt has steadily declined since FY 2005 by over \$42 million, and over \$16 million of long term debt since FY 2010 (see Debt Structure Analysis: Page 2-21). Though it is important for the Town to continue prudent long-term debt management practices, it should maintain a flexible adherence to its six (6) year capital improvement plan that may necessitate taking on new debt obligations. The Town continues to evaluate and work towards the elimination of debt and funding capital on a pay-as-you-go basis.

As of December 31, 2015, the Town’s total Net Debt (excludes Sewer Utility debt, but does include short-term Bond Anticipation Notes (BAN’s) is \$26,840,845. The percentage of the total Net Debt to Equalized Valuation [average of last 3 years (2013-15) - \$2,636,116,753] is 1.018%. The Town’s commitment to lower its debt burden has greatly contributed to keeping its total Net Debt to Equalized Valuation well below the 3.5% statutory maximum limit.

NET DEBT AS % OF EQUALIZED VALUATION

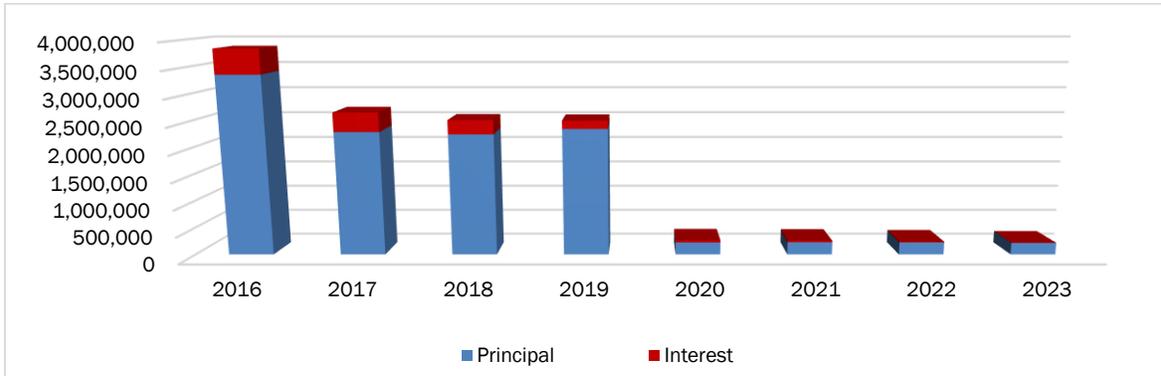


After two consecutive year decreases, the Town’s Net Debt Service expense (Long-term GO debt minus long-term Sewer Utility Debt) as a percentage of Total Revenues increased by 0.95% as a result of a \$2.4 million decline in operating revenues in 2014 compared with 2013 results. The main reason for the revenue variance between years was because of a \$2 million grant received in 2013 for the 17 Early Street property acquisition. Nevertheless, this indicator is trending in the right direction as it reached a high point of 16.11% in FY 2009, and is now at 12.27% (see Debt Structure Analysis: Page 2- 23). This trend downward should continue over the next decade as future long-term debt service payments are scheduled to decline (assuming no, or minimal amounts of new debt being authorized, and Total Revenues increase or remain steady). Finally, the Town’s ratio of Debt Service to Total Appropriations is 10.7%, down from a 2010 level of 17.2%.

FY2016 MUNICIPAL OPERATING BUDGET

The graph and data below sets forth the Total General Obligation debt service schedule for long-term debt from FY 2016 to FY 2023.

LONG-TERM GENERAL OBLIGATION DEBT SCHEDULE



Fiscal Year	Total Long-Term GO Debt Payments*	Principal*	Interest*
2016	3,854,483	3,381,620	472,863
2017	2,688,328	2,326,491	361,837
2018	2,547,952	2,281,362	266,590
2019	2,541,011	2,384,447	156,564
2020	269,138	230,000	39,138
2021	263,375	235,000	28,375
2022	246,750	230,000	16,750
2023	225,500	220,000	5,500

*Does not include new bonds anticipated for FY2016

As evidenced above, long-term debt service payments will modestly decrease next year until FY 2017 when the Town’s GO debt service payments will drop substantially by about \$1.2 million. Without new borrowing, over the next five years the Town will pay off about \$14 million in long term debt, leaving just \$1 million outstanding.

Since FY 2008, the Town has issued short-term debt in the form of Bond Anticipation Notes (BAN’s) because of exceedingly favorable short-term borrowing costs to finance various capital projects. At the end December 31, 2015, in the Town’s Current Fund (Operating Budget), the Town has about \$10.9 million outstanding in BAN’s.

Debt reduction will continue to be a high priority of this Administration, and key to this effort is to limit new debt for capital expenditures vis-a-vis existing principal debt payments during that same year below 60%. For example, in FY 2016, total principal payments will exceed proposed new debt (\$2,536,000) for capital improvement projects by about \$1.44 million. The graph and data below provides ample evidence of how the Town has improved its debt management practices since FY 2002, realizing a total Operating Budget debt reduction of a net \$25.65 million.

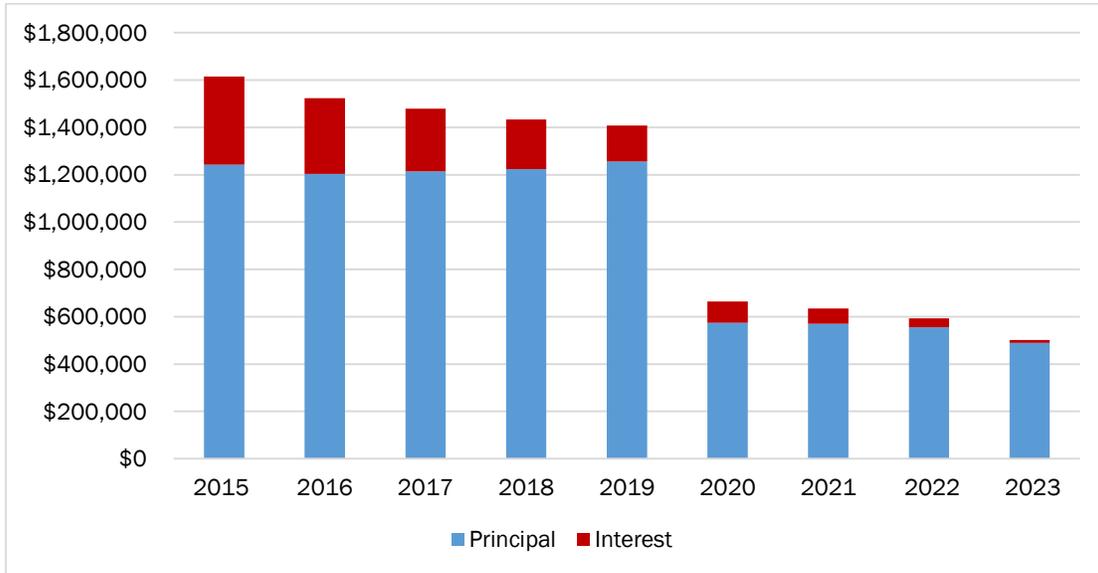
OPERATING BUDGET DEBT REDUCTION vs. NEW DEBT AUTHORIZED

FY2016 MUNICIPAL OPERATING BUDGET

Fiscal Year	Debt Principal Paid	New Debt Authorized	Reduction/ (Increase)
2002	2,235,000	2,377,000	(142,000)
2003	3,160,000	2,242,000	918,000
2004	2,476,673	1,822,000	654,673
2005	2,782,153	2,610,000	172,153
2006	2,970,228	1,895,000	1,075,228
2007	3,212,293	2,226,000	986,293
2008	3,769,928	1,293,900	2,476,028
2009	4,037,340	485,000	3,552,340
2010	4,385,000	1,165,000	3,220,000
2011	4,482,000	1,155,000	3,327,000
2012	4,607,953	1,623,500	2,984,453
2013	4,013,068	1,015,000	2,998,068
2014	4,192,000	2,350,000	1,842,000
2015	3,981,406	2,536,000	1,444,806
2016	3,381,620	3,271,658	109,963

Below illustrates the Sewer Utility Debt Service Payment Schedule until the final principal payments on sewer long-term debt issuances are paid off.

LONG-TERM SEWER DEBT SCHEDULE



Fiscal Year	Total Sewer Utility Debt Payments	Principal	Interest
2016	1,522,734	1,203,379	319,355
2017	1,478,539	1,213,508	265,031
2018	1,433,466	1,223,637	209,829
2019	1,408,205	1,255,550	152,655
2020	664,925	575,000	89,925
2021	634,659	570,000	64,659
2022	592,806	555,000	37,806
2023	502,250	490,000	12,250

For the third consecutive year, the Town’s Sewer Utility operating budget completely funded \$300,000 in capital improvement projects instead of financing it through short-term debt. In 2015, debt service is down slightly again from last year’s obligation. And, similar to the last two years, the Sewer Utility’s 2015 capital project needs of \$670,000 will be funded through its operating budget.

As of the end December 31, 2015, the Town’s Sewer Utility Fund has about \$4.96 million outstanding in BAN’s. Keeping to its commitment to pay off its short-term debt over the next 5 years, the Town Administration is appropriating \$963,000 to pay down principal on its BAN’s in the Sewer Utility budget even though its legal principal installment due is only just over \$178,000. Assuming the Town continues to employ a “pay-as-you-go” approach to any annual Sewer capital

improvement project at the Plant, and does not incur additional short-term debt to pay for such, the Town strives to payoff its existing short-term sewer utility debt by no later than FY 2023 when its long term debt obligation repayment period comes to an end.

MUNICIPAL PERSONNEL

With staffing levels hitting an historic low in 2012 due to attrition, involuntary workforce reductions and professional service agreements, the Town is cautiously rebuilding its organization with hiring decisions in key functional areas such as Public Works, Code Enforcement, and Public Safety. Over the last year, the Town Organization’s staff grew by one (1) full-time employee for a total of 185 positions (175 full-time and 10 part-time), with 167 of these full-time positions funded through the Operating Budget. The other 8 full-time positions are located in the Sewer Utility, whose budget is funded by user fees. The following table depicts all full-time and part-time municipal employees (excluding seasonal or temporary workers and elected officials), broken down by Department, Bureau, Division and Office over a 6 year period.

SUMMARY OF MUNICIPAL PERSONNEL HEADCOUNT

Town Personnel	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Full Time	169	165	168	174	175	176
<u>Part Time</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>
TOTAL	177	174	178	184	185	186

FY2016 MUNICIPAL OPERATING BUDGET

TOTAL MUNICIPAL EMPLOYEES FY 2011- 2016

Departments	FY2011		FY2012		FY2013		FY2014		FY2015		FY2016	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
Administration	3	0	3	0	3	1	4	1	4	0	5	0
Town Clerk	4	0	4	0	4	0	3	0	3	0	3	0
Police	55	0	54	0	55	0	59	0	59	0	58	0
Superior Officers	14	0	14	0	15	0	15	0	14	0	13	0
Detectives	6	0	5	0	5	0	6	0	6	0	5	0
Patrol Officers	31	0	31	0	31	0	34	0	35	0	36	0
Admin. Staff	4	0	4	0	4	0	4	0	4	0	4	0
Fire	32	0	31	0	32	0	32	0	32	0	32	0
Superior Officers	6	0	6	0	7	0	7	0	7	0	7	0
Firefighters	25	0	24	0	24	0	24	0	24	0	24	0
Admin. Staff	1	0	1	0	1	0	1	0	1	0	1	0
Legal	1	0	1	0	1	0	1	0	1	0	1	0
Revenue & Finance	7	1	7	1	7	1	7	1	8	1	8	2
Treasurer	3	0	3	0	3	0	3	0	4	0	4	0
Tax Collector	4	0	4	0	3	0	3	0	3	0	3	1
Tax Assessor	0	1	0	1	1	1	1	1	1	1	1	1
Human Services	12	1	12	2	0	0	0	0	0	0	0	0
Code Enforcement	0	0	0	0	18	1	20	1	19	2	18	2
Building & U.C.C. Enforcement	8	0	8	0	7	0	7	0	7	0	7	0
Health	3	0	3	1	3	1	2	1	2	1	2	1
Animal Control	1	0	1	0	1	0	1	0	1	0	1	0
Property Maintenance	4	0	4	0	3	0	4	0	4	0	4	0
Rent Leveling	1	0	1	0	1	0	1	0	1	0	1	0
Zoning	3	0	3	0	2	0	4	0	3	1	3	1
Public Works	40	4	38	4	40	5	41	5	42	5	44	4
Public Works	25	2	23	2	27	3	28	3	28	3	30	2
Sewer Utility	8	0	8	0	8	0	8	0	8	0	8	0
Recycling	1	0	1	0	1	0	1	0	1	0	1	0
Planning	0	0	0	0	0	0	0	0	0	0	0	0
Engineering	3	0	3	0	3	0	3	0	3	0	3	0
Recreation	3	0	3	0	1	0	1	0	2	0	2	0
Bus Transport (Colonial Coach)	0	1	0	1	0	1	0	1	0	1	0	1
Clean Communities	0	1	0	1	0	1	0	1	0	1	0	1
Municipal Court	7	2	7	2	7	2	7	2	7	2	7	2
Admin. Staff	7	0	7	0	7	0	7	0	7	0	7	0
Judges	0	2	0	2	0	2	0	2	0	2	0	2
Prosecutors	0	0	0	0	0	0	0	0	0	0	0	0
	181	8	177	10	166	10	173	10	175	10	176	10

HEALTH CARE INSURANCE PREMIUM COSTS

The Town switched health insurance providers in 2015 from Horizon Blue Cross/Blue Shield to Oxford/United Healthcare as a result of a bid process that demonstrated significant savings. Furthermore, the previous plan experienced annual increases at a level greater than the market dictated. The Town performed a similar bid process, through our insurance broker, that resulted in a renewal of the contract with Oxford/United Healthcare.

Despite marketing efforts of our insurance broker to obtain competitive quotes from other dental insurance providers, the Town decided to continue its 20+ year relationship with Delta Dental to provide coverage for current and retired employees in 2016. However, the Town's total dental premium will increase this year by 4.0%, which will amount to an annual premium of approximately \$245,000.

In sum, medical and dental insurance appropriations will total near \$6.1 million. However, factoring in deductions from employee/retiree health care premium cost sharing (\$799,000), healthcare insurance reserves (\$54,000) and allocation of insurance benefit costs to the Sewer Utility (\$218,000) and the Division of Building and U.C.C. Enforcement (\$160,000), the Operating Budget amount appropriated in the healthcare insurance line-item is \$4.9 million.

Since FY 2010, the Town sets a fixed commission amount for its health care insurance broker to receive each year. By requiring an annual fixed commission fee below the industry standard, the Town has realized a cumulative average annual savings of \$300,000.

“OPT-OUT” INCENTIVES

The Town offers an incentive to waive coverage to employees who have healthcare coverage outside of the Town (for example, through a spouse's job). The Town benefits from the reduced premium costs that more than outweighs the value of the incentive, do it's a “win-win.”

In FY 2010, the Governor signed legislation that placed limits on how much a municipality can pay a public employee who chooses to “opt-out” of its employer's health care insurance plan. The law states that employers are now limited to up to a maximum \$5,000 per year for any employee/new enrollee who opts-out after May 21, 2010. Further, pursuant to O-12B-10, any newly elected or re-elected official does not receive opt-out payments if they choose to forgo health care insurance coverage.

While the change in State law may diminish the financial incentive for an employee to opt-out if already covered by a spouse's insurance policy, the Town's efforts over the last several years to educate employees and retirees about the “opt-out” choice will continue to result in cost savings. For that reason, the Town will not have to insure 14% of its full-time employees for medical and/or dental coverage this year, realizing an overall total savings of \$650,262 in total insurance premiums.

MEDICAL AND DENTAL INSURANCE "OPT-OUT" SAVINGS FY 2006-2016

Fiscal Year	Number and Type of Employees "Opting Out"	Total Insurance Premiums	Total Incentive Payments to Employee	Total Premium Savings to Town
2016	25 Current Employees 4 Retirees	784,126	133,864	650,262
2015	24 Current Employees 2 Retirees	705,625	132,083	568,542
2014	23 Current Employees 2 Retirees	624,698	125,000	499,698
2013	23 Current Employees 2 Retirees	621,772	219,884	401,888
2012	19 Current Employees 2 Retirees	576,239	223,119	353,120
2011	18 Current Employees 3 Elected Officials 2 Retirees	568,827	218,522	350,305
2010	22 Current Employees 3 Elected Officials 2 Retirees	620,627	262,564	358,063
2009	22 Current Employees 3 Elected Officials 2 Retirees	537,092	236,210	300,882
2008	21 Current Employees 2 Elected Officials 2 Retirees	398,870	177,890	220,980
2007	17 Current Employees 2 Retirees	251,469	111,499	139,970
2006	6 Current Employees 0 Retirees	56,061	25,801	30,260

MEDICAL AND DENTAL COST SHARING TERMS

In accordance with the State Health Benefits Reform Law, Chapter 78, P.L. 2011, a Town employee's health care insurance contribution is determined as a specified percentage of the medical/dental coverage plans premium within a salary range expressed in the law, but not less than 1.5% of an employee's current pensionable salary. Employees who were hired prior to the effective date of Chapter 78 were subject to a four (4) year phase-in of the full contribution amount. All current Town employees are now at top tier, and will contribute approximately \$795,024 toward insurance premium costs - about \$45,000 more than last year. Retirees insurance cost sharing obligations are about \$24,156.

Moreover, pursuant to Town Ordinance O-12B-10, any newly elected or re-elected official whose term started January 1, 2012 or after must pay 100% of their health care insurance premiums (single or family coverage). The chart below delineates the Town's estimated annual cost savings from the State law as well as other medical and dental insurance cost-sharing terms as it relates to each specific group of employees.

MEDICAL AND DENTAL INSURANCE COST SHARING TERMS

Group	New Jersey Statute, Public Law 2011, c. 78, Mandated Health Care Insurance Cost Sharing Terms(unless Town Promulgated or Negotiated Cost Sharing Terms)	Estimated Annual Savings
Non-Union	% of Health Insurance Premium	\$95,908.58
	Dental Insurance Paid (Opted-Out of Medical Coverage)	1,370.16
	Traditional Premium Differential	6,174.24
	<i>Group Sub Total - \$109,897.99</i>	
FMBA Local #43	% of Health Insurance Premium	\$137,820.21
	Dental Insurance Paid (Opted-Out of Medical Coverage)	1,501.92
	Traditional Premium Differential	0.00
	<i>Group Sub Total - \$122,916.76</i>	
FMBA Local #243	% of Health Insurance Premium	\$35,254.00
	Dental Insurance Paid (Opted-Out of Medical Coverage)	0.00
	Traditional Premium Differential	0.00
	<i>Group Sub Total - \$46,018.93</i>	
Local 255	% of Health Insurance Premium	\$22,781.79
	Dental Insurance Paid (Opted-Out of Medical Coverage)	0.00
	Traditional Premium Differential	0.00
	<i>Group Sub Total - \$18,630.00</i>	
Municipal Employees Association	% of Health Insurance Premium	\$219,548.16
	Dental Insurance Paid (Opted-Out of Medical Coverage)	2,872.08
	Traditional Premium Differential	0.00
	<i>Group Sub Total - \$205,927.55</i>	
PBA#43 (Patrol Officers)	% of Health Insurance Premium	\$230,441.99
	Dental Insurance Paid (Opted-Out of Medical Coverage)	0.00
	Traditional Premium Differential	0.00
	<i>Group Sub Total - \$183,895.84</i>	
PBA#43 (Superior Officers)	% of Health Insurance Premium	\$53,269.23
	Dental Insurance Paid (Opted-Out of Medical Coverage)	4,505.76
	Traditional Premium Differential	0.00
	<i>Group Sub Total - \$70,863.63</i>	
Elected Officials	100% of Single and Family Medical Coverage	\$0.00
	Fully Paid Dental by Official (Opted-out Medical Coverage)	0.00
	<i>Group Sub Total - \$1,503.12</i>	
Retirees	Traditional Plan Premium Differential	\$17,940.30
	Dental Price Increase Differential	6,216.00
	<i>Group Sub Total - \$25,455.60</i>	

MUNICIPAL SERVICES

The Town Administration is deeply committed to having its organization operate innovatively and demonstrate best practices. Town employees are expected to ensure that their respective functions are operating efficiently, deliver municipal services in the most effective manner, and act professionally at all times when interacting with the general public. Since 2010, the Town has managed to provide vital, public services in the most professional, effective and efficient manner despite a leaner staff that was larger five years ago. Below sets forth a brief synopsis of Municipal Department efforts to be more fiscally responsible, accountable and service-oriented to all residents and entities interfacing with our Town government.

DEPARTMENT OF ADMINISTRATION AND PUBLIC SAFETY

◆ BUREAU OF POLICE PROTECTION

The Morristown Bureau of Police enters this new budget cycle with a continued trend towards public safety for those who live, work and play in Morristown. Preliminary data from the Uniformed Crime Report shows a continued trend towards improving public safety as 2015 recorded one of the safest periods in recent Morristown history.

The preliminary crime index total for 2015 was submitted to the New Jersey State Police as 317¹. This represents a 17% decrease from 2014 numbers which was the lowest recorded crime total in recent Morristown history.

This reduction in crime was achieved with the lowest recorded number of non-violent crime in the past twenty years leading the decline in total crime index. Despite a minor increase in some violent crime categories, a historical view confirms that 2015 was the second safest year in the last twenty years of Morristown history, continuing a trend to reductions in overall crime.

The men and women of the Morristown Bureau of Police work tirelessly to ensure that Morristown remains a wonderful place to live and work. These data would appear to show that those efforts continue to improve the quality of life for our residents and guests.

The Bureau built on existing successes with initiatives including:

- Targeted training for disaster including several active shooter drills in the community coordinated with the Morris County Officer of Emergency Management, Morris Plains and Morris Township Police Departments.
- Lead coordinated training with all public safety functions including Fire and EMS. Following the principles of a program out of Boston, Massachusetts, URBAN SHIELD, training with Fire and EMS to enter areas where casualties have occurred.
- IFAK (Individualized First Aid Kits) Training with officers around the County, taking the lead. Officers are trained in the application of tourniquets (such training is credited

¹ This information is based upon Bureau recording of Uniformed Crime Data. 2015 statistics have been provided to the New Jersey State Police but have not yet been officially accepted and released as of the time of this report. Morristown Police make every effort to produce the most accurate data however 2015 statistics should be considered preliminary until official results are released by the N.J.S.P. in the second quarter of 2016

with saving over 50 lives from those who suffered amputations as a result of the bombing in Boston as well as the police officer in Philadelphia). Officers are also trained in addressing severe injuries such as ‘sucking chest wounds’ and every officer will be outfitted with the IFAK that contains the necessary equipment.

The Bureau of Police instituted a body worn camera pilot program in 2015, the first law enforcement agency in the County of Morris to do so. 40 cameras were initially purchased, enough to outfit every member of the Patrol Division. The body worn cameras to this point are proving to be an effective investigative tool for both criminal and internal affairs matters. An analysis of the pilot program is currently being reviewed by the Administration in anticipation of full implementation of the body worn camera program.

The FY2016 budget reflects a continued focus on technology including upgrades planned to ensure that our officers have the latest tools at their disposal.

◆ **BUREAU OF FIRE PROTECTION**

The Fire Bureau continues to respond with the most highly trained Firefighters/Rescue personnel in our region. Ongoing training remains a top priority to ensure a consistently safe and effective emergency response. The Fire Bureau also continues to enhance its mutual aid alliances to ensure additional resources are available when needed.

Fire Headquarters continues to see many upgrades towards becoming PEOSHA compliant under this Administration. The energy efficient replacement window project should be complete in the spring of 2016. The bay floor drain has just been completed this first quarter of 2016. The new energy efficient bay doors are anticipated to be installed early this summer. The floors will also be resurfaced.

Technology continues to enhance this Department with the purchase of additional tablets in 2016 so that all apparatus/emergency response vehicles have online capabilities of accessing vital information that can help in saving lives and keeping our environment safe.

In late 2015, the Administration approved purchasing software that can interface with County and State inspection programs. This new software enables our inspections to be done and processed at completion of the inspection on site, reducing administrative time and enhancing customer service.

A major new development that impacts the Fire Bureau is the agreement that the Town entered into with Atlantic Ambulance Corporation (AAC) to provide full-time EMS services in town have now expanded to provide at least two ambulances at all times and will work collaboratively with the Morristown Ambulance Squad (MAS), a volunteer agency, when they are staffed. This arrangement was borne partially out of the increased dependence on Fire personnel and mutual aid to respond to EMS calls when MAS was not in service. The new arrangement has substantially reduced the amount of EMS calls requiring Fire personnel response, thereby reducing overtime costs substantially. It has also improved mutual aid relationships with neighboring jurisdictions that are critical to our emergency response plan.

FY2016 MUNICIPAL OPERATING BUDGET

The Fire Bureau will continue to improve fire safety awareness by presenting programs on Fire Safety and Prevention to the public. This Bureau along with the American Red Cross will also continue to install free smoke detectors throughout the town as in the prior year.

On the operations side, the charts below show a breakdown of both Fire Bureau incident totals for 2014 and 2015, which includes Emergency Medical Service (EMS) calls, and Fire Prevention Life Hazard Use (LHU) and non-LHU inspections.

FIRE BUREAU INCIDENT ACTIVITY

Type of Incident	2014	% of Incident Calls	2015	% of Incident Calls
Fire	94	3.84%	68	2.61%
EMS & Rescue	1,000	40.82%	1,049	40.30%
Hazardous Conditions (No Fire)	158	6.45%	165	6.34%
Service Call	170	6.94%	204	7.84%
Good Intent Call	212	8.65%	258	9.91%
False Alarm & False Call	760	31.02%	856	32.89%
Severe Weather & Natural Disaster	1	0.04%	1	0.04%
<u>Special Type - Overpressure, Explosion - No Fire</u>	<u>55</u>	<u>2.24%</u>	<u>2</u>	<u>0.08%</u>
TOTALS	2,450		2,603	

FIRE PREVENTION INSPECTIONS

	2014	2015
<u>Life Hazard</u>		
• Total # of Inspections	264	212
• Total # of Re-inspections	90	121
• Total # of Cert. of Insp. Issued	264	212
<u>Non-Life Hazard</u>		
• Total # of Inspections	425	78
• Total # of Re-inspections	185	45
• Total # of Cert. of Insp. Issued	425	78

The Fire Marshal reports Life Hazard Use Fees for 2016 to be \$55,000, Non-Life Hazards Use fees to be \$12,000 and permit fees to be \$1,500 for a total of \$68,500 in revenue. Fire Prevention will continue to provide for in-school fire safety education for the students of Morristown schools.

♦ **MUNICIPAL COURT**

The Municipal Courts of New Jersey continue to decide more cases than any other court in the State. What contributes to a Court Administrator's ever increasing mandates are factors such as new legislation and procedures. This along with enlarging jurisdiction, stricter penalties for drunk driving and drug related offenses, increased drug enforcement, more vigilant code enforcement and case management complexity all contribute to the ever demanding burden to run an efficient and effective court office.

- Over the last year two of our three Violation Clerks (VC) have attended and successfully completed all four levels of Principles of Municipal Court Administration (POMCA) classes. One VC will complete the fourth level mid-April while the other VC will complete her fourth and final levels by the end of 2016 summer.
- Morris & Sussex County courts will be the first to implement the bail reform initiative adopted by voter referendum in 2015. The program presumes that all defendants that are not deemed to be a flight risk may be released before trial with specific conditions but will not have to post bail, and obstacle that has historically impacted poor defendants. The law also allows for bail to be denied to those deemed a flight risk, danger to the community or may otherwise obstruct justice. To implement this program, the procedure for pre-trial hearings in being overhauled.

On October 16, 2015 the Court Administrator hosted a joint training with Vicinage Municipal Judges and Court Administrators when members of the state and county judiciary addressed "Bail Reform" which goes into effect January 1, 2017 L.2014,c.31. It was at this meeting we were informed Morris/Sussex Vicinage was chosen to be part of the "Bail Reform" pilot program going active in March 2016.

This new law represents one of the most dramatic changes to our criminal justice system in many years. Currently, court staff including judges have received training. Our police are currently receiving training and the new system will be up and running March 7, 2016. A key component of Bail Reform will be the arresting officer utilizing a risk assessment tool which will be interfaced with their currently used "Live Scan" system of fingerprinting.

The final statistical report for 2015 provide a comprehensive summary of the tremendous amount of work completed by staff and judges. The staff in the Morristown Municipal Court continues to provide an extraordinary effort to be efficient, timely with quality customer service; to be Fair, Efficient & Prompt.

- Our Community Dispute Resolution Committee continues to resolve minor citizen matters with great success.
- Flex-time schedule continues to be used to reduce overtime cost for the Violation Clerks working night court.
- Municipal Court will hold 68 night sessions and 36 day sessions. We will continue to schedule approximately 10 additional special sessions which are held during regular work hours.

Morristown Municipal Court Rankings for 2015 Added New Cases:

- Morris County ranks #9 out of 21 New Jersey Counties.
- Morristown Municipal Court ranks #1 in new cases out of the 39 Towns in Morris County.
- Out of the 30,622 new charges processed through the court, 23,896 were handled through the Violation Bureau with the balance of 6,726 appearing in court.

◆ OFFICE OF SENIOR SERVICES

The Office of Senior Services provides various activities and programs to the senior population of Morristown. These include the “Flex and Stretch Exercise Program”, the 60+ Club, Chess and Bridge Clubs, A.A.R.P. income tax assistance and defensive driving classes, informational forums, monthly movies, insurance counseling (S.H.I.P.), blood pressure and other health-related clinics as well as bimonthly newsletters. The Office continues to offer free local trips to such places as Washington’s Headquarters, The Seeing Eye, MacCulloch Hall, and Turtle Back Zoo for Morristown Seniors. Also, in partnership with the Morris County Office of Health Management, the Office of Senior Services has begun running healthy aging programs such as the “Science of Breathing” and the “Art of Laughter.”

The Office also sponsors an Annual Picnic and Holiday Party for our senior population. Participation in both events has greatly increased over the last several years with the 2015 holiday party seeing record attendance. Fortunately, the increased costs for these programs has been significantly offset by the generosity of local restaurants and other Morristown businesses who generally contribute food and other goods. Also, in conjunction with the Morris County Nutrition Program, the Office of Senior Services delivers hundreds of meals to home bound seniors. Additionally, food/shopping transportation is provided to individuals on Tuesday, Wednesday and Thursday mornings. Through the National Council on Aging, the Office Manager has been able to obtain clerical support at no cost to the Town.

◆ OFFICE OF THE TOWN CLERK

The Town Clerk is one of the four statutory positions within the Morristown municipal government and serves as the hub of municipal government. The Town Clerk acts, serves as and/or performs:

- Secretary of the municipal corporation and custodian of the municipal seal and of all minutes, books, deeds, bonds, contracts and archival records of the municipal corporation;
- Secretary to the Town Council who prepares the governing body meeting agendas and attends all meetings of the Council;
- Chief administrative officer in all elections held in the municipality;

- Chief registrar of voters in the municipality, subject to the requirements of Title 19 of the New Jersey Statutes;
- Administrative officer responsible for acceptance of license and permit applications, and issuance thereof;
- Coordinator and records manager responsible for implementing local archives and records retention programs as mandated pursuant to Title 47 of the New Jersey Statutes; and
- Other duties as are not or hereafter imposed by statute, regulation or by municipal ordinance or regulation.

Serving the residents of Morristown, the Town Clerk endeavors to present and maintain openness and transparency of its government records. The Clerk's Office has processed over 2,000 Open Public Records Act (OPRA) requests since 2010. The quality of the Town's records management is a continuing priority of the Clerk's Office.

The Clerk's Office in 2016 shall be implementing a computerized Meeting Agenda & Minutes Management program which shall assist the Clerk's Office in operating more expediently and efficiently. The Deputy Town Clerk in 2014 was successful in helping to establish sidewalk cafes. In addition, the Town Clerk's Office hopes in the not too distant future to be able to present and provide additional services to the residents of Morristown; including, but not limited to: furnishing passport services and having all forms and applications processed by the Clerk's Office available online for completion and submission.

DEPARTMENT OF REVENUE & FINANCE

Encompassing the offices of Tax Collection, Tax Assessing and Finance, and overseen by the Chief Financial Officer (CFO), the Department of Revenue and Finance's responsibilities entail overall custodianship of Town financial assets, annual State budget formation, coordination of the annual audit, financial record keeping, and financial and debt statement preparation to name a few. An additional responsibility of the CFO is the operation of an effective cash management program. The purpose of this program is to derive the greatest possible productivity from funds being held by the Town that are not immediately needed for disbursement. While the cost of borrowing money is very low, the outcome of such monetary policy is minimal earnings investment potential on cash held in Town accounts.

In 2014, a new reporting requirement made certain mandatory information relative to the issuance of debt required to be posted online on EMMA (Electronic Municipal Market Access). As expected, the Town is in compliance with this mandatory requirement.

The total Town of Morristown assessments increased in 2016 by \$41.3 million. This helps to stabilize taxes as it is one of the primary components of the tax rate. \$40 million of this increase is due to the Atlantic Health Care ratable which became taxable as of 2016. Additionally, \$10 million was received as part of the settlement with Atlantic Health for taxes dating back to 2006. Surplus has increased from \$4 million in 2015 to over \$17.0 million in 2016.

DEPARTMENT OF CODE ENFORCEMENT

The Department of Code Enforcement is comprised of the Divisions of Building & U.C.C. Enforcement, Health/Animal Control, Property Maintenance, Rent Leveling and Zoning. The Department's objectives within each Division is to ensure efficient permitting, inspections, enforcement and abatement practices as well as effectively overseeing building safety, property use and maintenance, public health, rent leveling and zoning compliance. The ultimate goal of the Department is compliance with State and Town codes in order to promote a safe and inviting environment for the residents and visitors of Morristown.

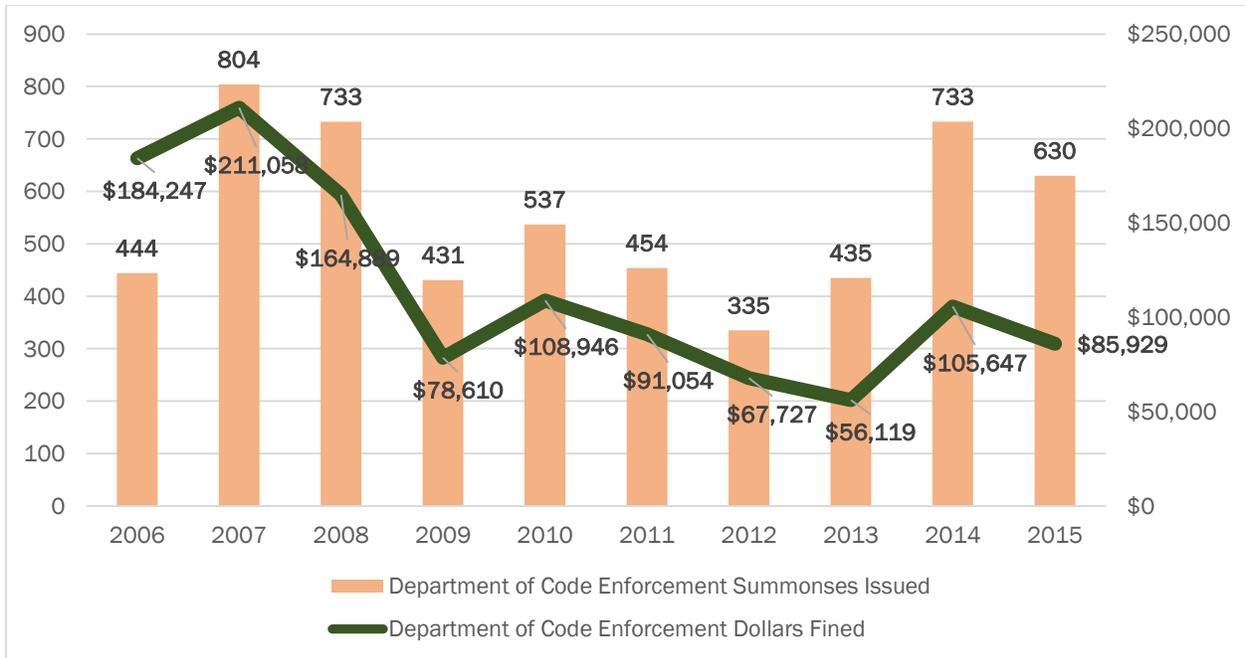
In 2014, the Department announced it would begin the process of implementing a GIS web-based software product (Property Pilot). Property Pilot is now used in Animal Control, Property Maintenance, Rent Leveling and Zoning Divisions. The use of Property Pilot allows for inspectors to timely document their findings, provide immediate inspection results, complaint resolutions and follow-up inspections concluding with abatement. Furthermore, this tool provides for immediate data collection and analysis which shows the types of violation that occur most frequently and specific location. As a result, each Division Manager can better assign their staff to abate these violations.

By streamlining the documentation and investigation process and focusing inspectors on specific areas, the Department is more proactive in deploying inspectors to address code enforcement issues instead of re-actively responding to complaints. For example, in 2014, approximately 64% of all violations were generated by Town code inspectors and not from a resident complaint.

The graph below depicts the number of summonses issued by year and fines assessed by the Court in those respective years. It is also noteworthy that in 2007, 804 summonses issued were done by 14 inspectors as compared with last year when 630 total summonses were issued by 9 inspectors on staff.

**DEPARTMENT OF CODE ENFORCEMENT
TOTAL SUMMONSES & ANNUAL COURT ASSESSED FINES (\$)**

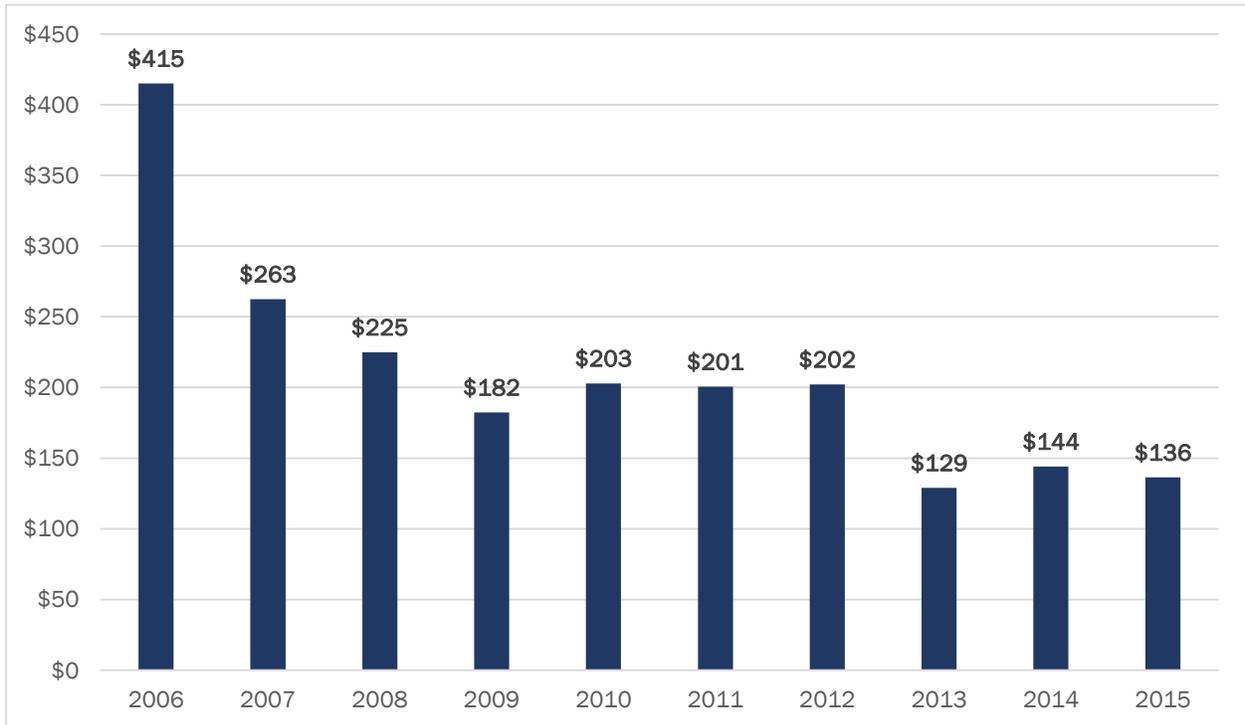
FY2016 MUNICIPAL OPERATING BUDGET



Communication and education are important factors when attempting to gain compliance. An additional focus for the Department was, and continues to be inter-Division communications and improved communication with and education for Town property owners. Acting proactively, inspectors are finding residents and business owners to be appreciative of this approach. Door hangers and Notices of Violations are the first line of the communication/education process. However, summonses and an appearance in court are sometimes the only way to attain compliance.

The graph below illustrates that even though the overall number of summonses were up compared to prior years, dollars per summons realized were historically low. This outcome is due to Code Enforcement inspectors and the Municipal Court system working together to attain the target goal – Compliance.

**DEPARTMENT OF CODE ENFORCEMENT
ANNUAL AVERAGE DOLLARS COLLECTED PER SUMMONS**



In 2016, the primary goal of this Department is as follows:

Expand on the software platform in the Health and Construction Divisions in order to track and report on all inspections by:

- Violation Type
- Source of complaint
- Resolution
- Efficiency of process
- Monthly Productivity Reports to Administration

◆ **DIVISION OF BUILDING AND UNIFORM CONSTRUCTION CODE ENFORCEMENT**

Over the last several years, this Division has made various procedural, technological and policy changes to improve service and ensure consistency, transparency and uniformity for its customers as it relates to issuing and managing inspections and permits. While the changes are numerous, some examples are:

- Process improvements made in 2010 to ensure that both Planning and Zoning Board approved projects are built exactly as approved (e.g., Board Approval Checklist and Affidavit). This process change has proven to be very successful. Partnerships have been established with the General Contractor, the Board Engineer, the Zoning

Division and the Building Division that protect and maintain the integrity of all Board approved projects.

- Implementation of a Permit Ordinance to address new commercial tenants or property sales (i.e., Commercial Certificate of Continuing Occupancy or “CCCO”) that has benefited new tenants and owners alike. Visual inspections have revealed issues regarding non-functioning emergency lights and other CCCO checklist compliance requirements. Moreover, the CCCO permits generated an additional \$7,500 toward the Division’s 2015 revenue intake.
- Open door policy for meeting and assisting customers with any questions or concerns with regard to permit, inspection and plan reviews.
- Through the use of its construction code software program, the Division can review weekly and monthly reports to identify open permits, pending temporary certificates of occupancy expirations, and stop-work orders. Form letters are generated and sent, and follow-up calls are made to bring closure to the matter. Lastly, monthly permit activity reports are forwarded to the Tax Assessor’s office to ensure property assessed valuation is kept current.
- The Division continues to address open permits. Open permits are problematic to a municipality for a couple of reasons. One impact is that open improvement permits equates to potential new tax revenues that are not being assessed and collected. Second, open permits can affect property owner insurance claims and/or real estate sales. Thus, the Division will continue to vigilantly pursue completion and close-out of open permits.
- In 2015, the Division awarded a new 3-year Elevator Subcode contract to EIC Inspection Agency Corp. (“EIC”), Jersey City, NJ. EIC will be responsible to conduct required elevator safety inspections and elevator permits, as applicable.

INSPECTION COUNTS

Fiscal Year	Building	Electric	Plumbing	Fire	Total Inspections
2015	2,886	3,019	2,823	1,233	9,961
2014	2,627	2,398	2,297	1,933	9,255
2013	2,628	1,632	2,213	1,206	7,679
2012	2,293	1,272	1,712	1,108	6,385
2011	1,674	1,159	1,535	896	5,264
2010	2,526	1,612	1,290	1,686	7,114
2009	3,777	1,838	1,933	1,655	9,203
2008	2,750	1,498	1,333	1,144	6,725
2007	1,876	1,424	1,250	823	5,373
2006	1,245	874	625	320	3,064

RESIDENTIAL & COMMERCIAL PERMITS

Fiscal Year	Residential Permits	Commercial Permits	Voided Permits	Total Permits
2015	733	276	0	1,009
2014	730	348	0	1,030
2013	712	318	0	992
2012	651	341	0	918
2011	618	300	0	931
2010	655	276	0	1,113
2009	849	259	(5)	1,078
2008	778	305	(5)	1,110
2007	798	327	(15)	971
2006	650	331	(10)	320

The chart above illustrates consistent momentum for construction permit activity with a continued increase in the number of inspections. While there was a slight decrease in permit revenue fees for FY 2015, the Division has exceeded its anticipated revenue amount each of the last four (4) years. Although the total number of permits was down by 6.4%, the Value of Construction was up by 13.52% which will have a net positive impact on assessed property values. The “Value of Construction” increased last year compared with 2014 numbers, a significant contributing factor to the 2015 value was over \$8 million realized from the new Fox Rothschild office building on Market Street. Overall, the total inspections were up last year by 2.1%. The Division, as required by the NJ Uniform Construction Code, waived approximately \$45,000 in total fees for permits issued to Morris County, the Town of Morristown and the Morris School District. If the Building Division does plan review for the Morris School District, eighty percent (80%) of the permit fees are waived; and, for the other two entities, 100% of the fees are waived. Regardless, all required plan review and inspection services were provided to ensure that safety and code requirements were strictly adhered to.

Similar to the previous year, FY 2015 was very positive with a significant number of milestone achievements (e.g., higher number of inspections conducted). The increased permit activities for the Building Division positively reflects on Morristown’s appeal based on the number of developers, businesses and homeowners that want to construct and/or make improvements to their properties.

The table below illustrates FY 2012 through FY 2015 comparisons of these key construction revenue indicators.

**CONSTRUCTION REVENUE COMPARISON
FY2012-FY2015**

	FY 2012	FY 2013	FY2014	FY2015	Net Change from FY2014	Percent Change from FY2014
Number of Total Permits	992	1,030	1,078	1,009	(69)	-6.40%
Value of Construction	28,317,675	65,888,568	46,227,514	52,477,272	6,249,758	13.52%
Total Fees Collected (Town's Share)	845,585	1,282,313	1,160,252	1,072,548	(87,704)	-7.56%

Regarding the outlook for 2016, the immediate picture again looks positive with the following development projects currently in the pipe-line and scheduled for ground-breaking/application for construction permits this year:

- Riker Danzig - major expansion at Headquarters' Plaza 30 Court Street (66 dwelling units)
- Turtle Road (28 dwelling units)
- 50 South Street and 2 South Street (Dwelling Units)
- Ridgedale Commons (28 dwelling units)
- Morristown Medical Center (ICU Renovation – 3 Floor Jefferson, 55 Madison – 20,000 sq. ft. renovation, Nuclear Medicine, HCM and Valve Offices, 111 Madison – 4 Story addition, Maternity Entrance Renovation and CT/Cystoscopy renovation.
- Epstein's Rehabilitation Area (Building "C")
- Speedwell Redevelopment - Phase 2 (AKA Modera 55)

In addition to general permit activity, the Maple Avenue Townhouses, Ford/Morris Redevelopment, 9 Prospect, Bank and the Market Street office building projects remain under construction in FY 2016 and will necessitate increased inspection activities as each project nears completion. Therefore, to continue what was successfully launched in 2015, the Building Division will utilize additional staff to support these efforts (i.e. "per diem" and PT/FT U.C.C. inspectors) to supplement its current full-time staff. These additional employees will also be utilized to assist in identifying and closing out open permits.

◆ **DIVISION OF HEALTH**

As of January 2014, local public health services are provided in the Town of Morristown by the Morris County Office of Health Management. All services are provided under the direction of the Health Officer of Morris County Office of Health Management and Morristown's Director of Code Enforcement.

The mission of the Morris County Office of Health Management is to deliver equitable, comprehensive and superior public health services that ensure the protection, promotion and

enhancement of the health, wellness and general welfare of the residents of, and all persons who work in or visit the Town of Morristown.

WHAT WE DO

The Division of Health is a leader in improving the health and well-being of the Morristown community. The Division is responsible for:

- **Protecting you from health threats.** It works to prevent disease outbreaks and makes sure the tap water you drink, the restaurant food you eat and the air you breathe are all safe. It is also ready to respond to any health emergency – be it bioterrorism, SARS, Ebola, West Nile Virus or an environmental hazard.
- **Educating you and your neighbors about health issues.** It gives you information about making healthy decisions, like exercising more, eating right, quitting smoking or simply washing your hands to keep you from spreading illness. During a public health emergency, the Division also provides important alerts and warnings to protect your health.
- **Providing health solutions.** It offers the preventive care you need to avoid disease and maintain your health. It provides flu shots for the elderly and helps mothers get prenatal care to give their babies a healthy start. Further, the Division helps provide children with regular check-ups, immunizations and good nutrition to help them grow and learn.
- **Advancing community health.** It takes part in developing new policies and standards that address existing and emerging challenges to our community's health while enforcing a range of laws to help keep you safe. It also works through research and staff training to maintain expertise and deliver up-to-date, cutting-edge health programs.

NOTEWORTHY ACCOMPLISHMENTS

The following is a list of noteworthy accomplishments achieved by the Division of Health:

1. The Division of Health revised sections of "Chapter 25: Health" to supplement definitions, licenses and amended "Beauty, Barber and Nails Salons" in the Town of Morristown. Efforts will continue in 2016 to update current Town ordinances.
2. The Division of Health Public Health Nurse began providing childhood lead level screenings once a month at St. Margaret's Church to coincide with the Women, Infant and Children (WIC) program. Forty-six (46) children have been screened, with no positive tests.
3. The Division of Health renewed their agreement with Paterson Health Department for case management which coordinates, provides and oversees services required to prevent

- a lead poisoned child's further exposure to lead and to monitor and reduce a child's blood lead level to below 10 µg/dL.
4. The Division of Health registered as a medical waste generator and secured a contract with a medical waste hauler to properly dispose of medical waste (i.e. syringes) produced at health and animal control clinics.
 5. The Health Division has seen a 12% increase in the number of licensed retail food establishments when compared to 2014. Additionally, the number of routine inspections is up 30% from previous years, as well as the number of facilities requiring re-inspections, which has increased by 11%. While these numbers continue to increase, the number of Conditionally Satisfactory ratings issued has remained the same when compared to previous years.
 6. Food Handlers classes were offered in both English and for the first time Spanish to all retail food establishment owners and staff. Educational outreach will continue throughout 2016 in efforts to improve knowledge of foodborne illness risk factors and interventions to help owners and staff reduce the number of violations observed during inspections.
 7. The Division of Health/Animal Control Division adopted a new ordinance governing "Animal Control" which includes new, reduced animal licensing fees and increased penalties to encourage responsible pet ownership by licensing dogs and cats.
 8. The Division of Health/Animal Control Division successfully conducted its first town-wide animal canvass. This resulted in an increase of 26% dog licenses and 52% cat licenses received for 2015-2016 when compared to 2014-2015. Animal Control continues to canvass the Town for unlicensed animals. Canvassing efforts and community outreach will continue throughout 2016.
 9. Quality Improvement projects will continue from 2015 throughout 2016 concentrating on the services provided by the Division of Health and Animal Control. A new cash register and software was purchased in 2015 and will be implemented in 2016 to help with financial record keeping and reduce handwritten receipts and deposits.

RESPONSIBILITIES

Under State statute, all municipalities in New Jersey are required to provide public health services administered through a health department (a local health department, county health department, or regional health commission).

The programs and services provided by local health departments in New Jersey are set in a state regulation called the N.J. Public Health Practice Standards of Performance for Local Boards of Health (N.J.A.C. 8:52).

Services provided to the Town by the Morris County Office of Health Management include:

- Administrative Services

- Environmental Health
- Communicable Disease Control
- Public Health Nursing Supervision
- Health Education & Promotion
- Rabies & Zoonotic Disease Control

ENVIRONMENTAL HEALTH SERVICES

The Environmental Health Program is responsible for protecting and promoting the public’s health through the provision of various inspection, educational, regulatory and enforcement services.

Specifically, the Environmental Health Program is responsible for:

- Enforcing state and local public health regulations;
- Investigating reports of food borne illness;
- Conducting unannounced and routine inspections at all places that sell or serve food or beverages to the public including restaurants, luncheonettes, grocery stores, supermarkets, cafeterias, bars/taverns, convenience stores, delicatessens, and mobile food establishments (catering trucks, ice cream trucks, etc.);
- Inspecting food, snack or beverage vending machines;
- Inspecting pet shops;
- Investigating public health nuisance complaints;
- Performing childhood lead poisoning investigations;
- Inspecting youth camps and public swimming pools;
- Providing food handling training courses; and
- Reviewing and approving plans for various establishments requiring licensure.

Food Establishment Activities*	
Total Number of Food Establishments Regulated (Excluding Temporary Vendors)	250
Total Number of Food Establishment Initial Inspections Conducted	229
Total Number of Food Establishments Re-inspected *	62
Total Number of Food Establishment Floor Plans & Specifications Reviewed **	41
Total Number of Pre-operational Inspections Conducted	24
Total Number of Complaints at Food Establishments Investigated	39
Total Number of Temporary Food Establishment Licenses Issued	121
Total Number of Temporary Food Establishment Inspections Conducted	66
Number of Summonses Issued to Retail Food Establishments	52

Recreational Bathing Facility Activities	
Total Number of Public Swimming Pools Regulated	10
Total Number of Public Swimming Pools Pre-Operational (Seasonal Only)	7
Total Number of Public Swimming Pools Routine Inspections	18

Activities Pertaining to Body Art, Pet Shops, Youth Camps	
Total Number of Pre-operational Youth Camp Inspections	4
Total Number of Pet Shops Inspected	1
Total Number of Body Art Establishment Inspections	1

* Re-inspections are performed when violations requiring correction are observed during an initial inspection. All inspections are conducted on an unannounced basis. If gross unsanitary or hazardous conditions that pose a threat to the public's health are observed during an inspection, the establishment's license is revoked.

** These reviews are of floor plans and specifications for new or existing food establishments undergoing renovation. State law requires food establishments to provide floor plans and specifications to the local health department for review prior to undergoing any planned renovations or construction.

PUBLIC HEALTH NURSING SERVICES

The Public Health Nursing Program is responsible for protecting and promoting the public's health through the provision of nursing interventions aimed at preventing chronic disease, promoting positive maternal and child health outcomes, preventing the spread of communicable diseases and assisting residents in obtaining health and social services resources.

Specifically, the Public Health Program is responsible for:

- Providing guidance and recommendations to school nurses regarding pupil health matters;
- Conducting audits at schools, day care centers, and pre-schools to ensure children are properly immunized;
- Performing communicable disease investigations and implementing control measures to prevent the spread of disease;
- Providing nursing consultations and education to residents related to various health matters;
- Providing influenza immunizations to older adults and persons who may be at risk for influenza infection;
- Performing cardiovascular disease and diabetes risk assessments/screenings; and

- Providing referrals for social and medical services.

Adult Health Services*	
Total Number of Influenza Immunizations Administered	100
Total Number of Persons Screened for Hypertension	136
Total Number of Lead Screenings	46

School Health Services	
Total Number of Immunization Audits Performed at Preschools	9
Total Number of Immunization Audits Performed at Kindergarten Facilities	5
Total Number of Immunization Audits for Grade 1 (Elementary Schools)	3
Total Number of Immunization Audits for Grade 6 (Elementary Schools)	3
Total Number of Immunization Audits for High School	1

Communicable Disease Control	
Total Number of Communicable Disease Cases Investigated	116
Total Number of Communicable Disease Cases Requiring Additional Follow-up	64

ANIMAL CONTROL SERVICES

The Animal Control Office is responsible for rabies prevention efforts and through various activities including:

- Providing rabies clinics for dogs and cats on an annual basis;
- Ensuring and enforcing all cats and dogs in the Town are licensed;
- Investigating injuries to humans or other animals resulting from domestic animals or wildlife;
- Investigating complaints pertaining to nuisances resulting from domestic animals;
- Providing education as to responsible pet ownership, rabies prevention, and the need for spaying and neutering of pets;
- Providing education and enforcing regulations pertaining to stray animals;

- Performing a biannual pet census;
- Responding to calls and complaints from the public concerning lost domestic animals; and
- Investigating complaints pertaining to animal cruelty.

◆ **DIVISION OF PROPERTY MAINTENANCE**

The Property Maintenance Division focuses on enforcing the property maintenance requirements and related provisions of the Town of Morristown Code. The Code is set up to ensure that homeowners, renters, business owners and visitors to the town are protected from potential health and safety risks in addition to maintaining Morristown's aesthetic integrity. This is accomplished through proactive inspections, prompt action on complaints followed up with accurate information and communication with the residents, landlords and business owners of Morristown.

Staff is responsible for responding to complaints or inquiries regarding violations of occupancy standards, multiple dwelling, overcrowding, systemic area vacant structures – lots, ground surface hazards, emergency management, lead asbestos, infestation, overgrowth, winterization (snow & ice removal), and public nuisances such as sidewalk debris, trash storage and disposal. Inspectors must quickly respond to complaints as well as identify and initiate cases based on systematic inspections throughout the Town.

In addition to code violation inspections, town property maintenance inspectors conduct prompt Certificate of Habitability inspections for each property transfer (rental or purchase) to ensure safe housing while guarding against overcrowding. Further, property maintenance inspectors work closely with homeowners to address maintenance issues to foster cooperation that allows for immediate abatement of code violations to preserve neighborhood quality of life.

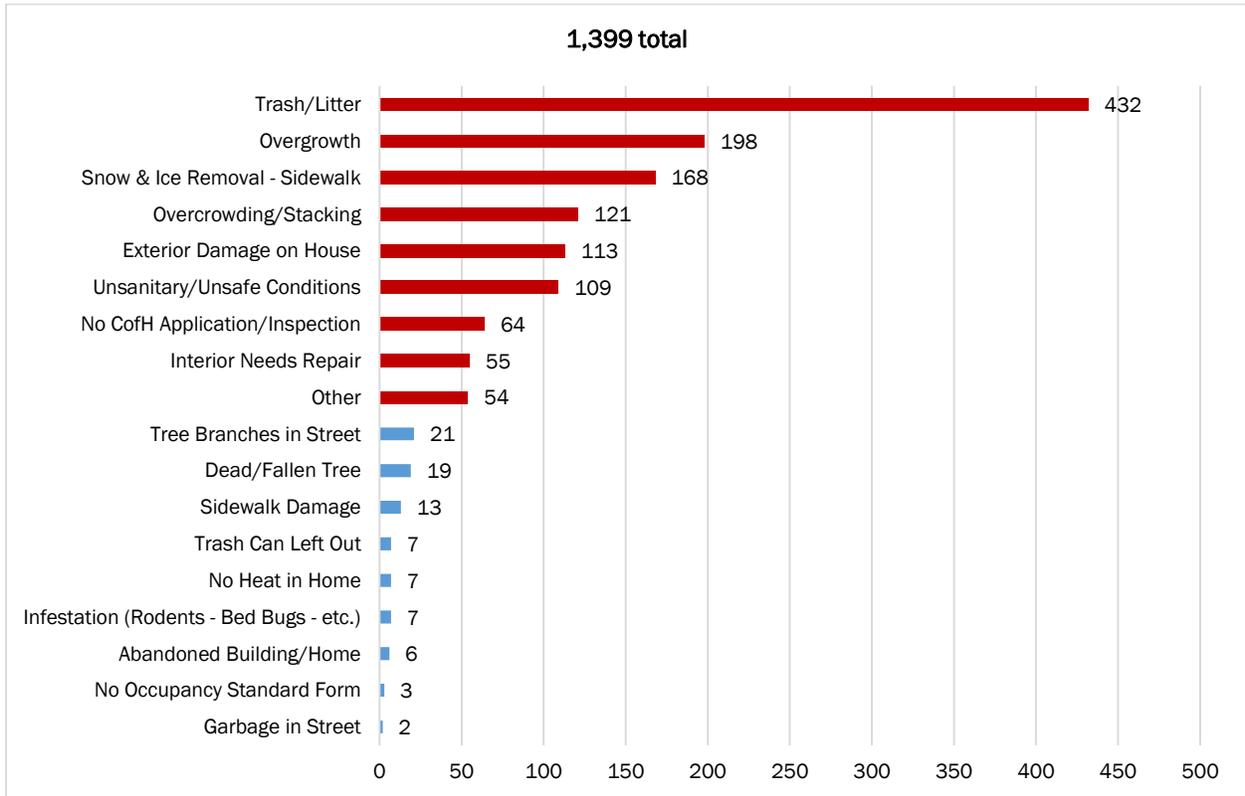
Morristown is comprised of over 4,300 properties, with 400 plus businesses that include approximately 200 restaurants and at least 3,300 residential rental units. The Division is effectively utilizing its 4 full time certified Housing and Property Maintenance inspectors with daily scheduled and unscheduled inspections that include evening and weekend hours to ensure compliance with Town Codes.

In July 2014, the Division of Housing and Property Maintenance began utilizing a new GIS web-based data platform that have enabled it to begin tracking inspections, specific to type (following up on a complaint, walk around, CH) and violations specific to type, time, location, source of complaint and outcomes.

The data tracking has allowed for identification of:

- Town streets with number of violations;
- Which type of violations have greatest number of occurrences; and
- Complaint source.

2015 VIOLATION COUNT BY TYPE

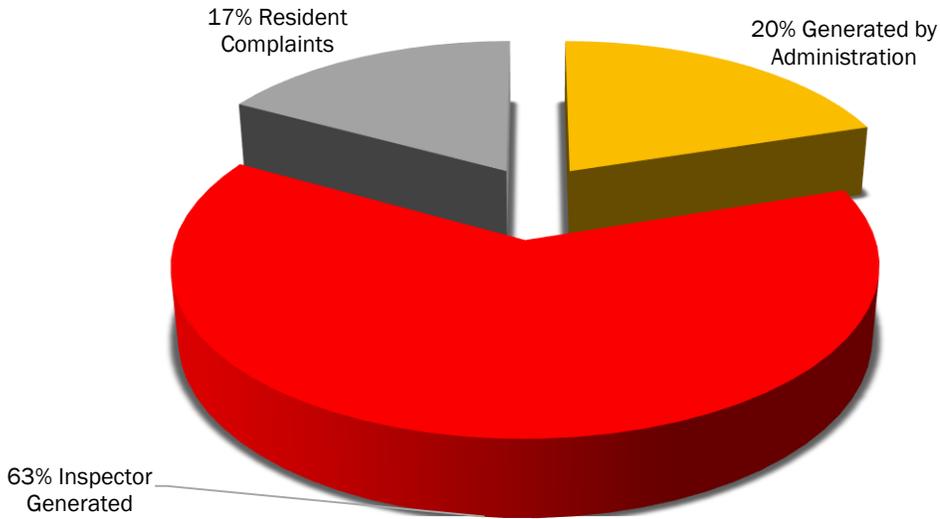


Data from the source of the complaint is a Key Performance Indicator (KPI). The graph below shows, by percentage, the complaint origin:

- 20% were initiated through the Mayor, Council Members and the Business Administrator;
- 17% were initiated from residents either by call-in, web-based system, or walk-in; and
- 63% were initiated by inspectors.

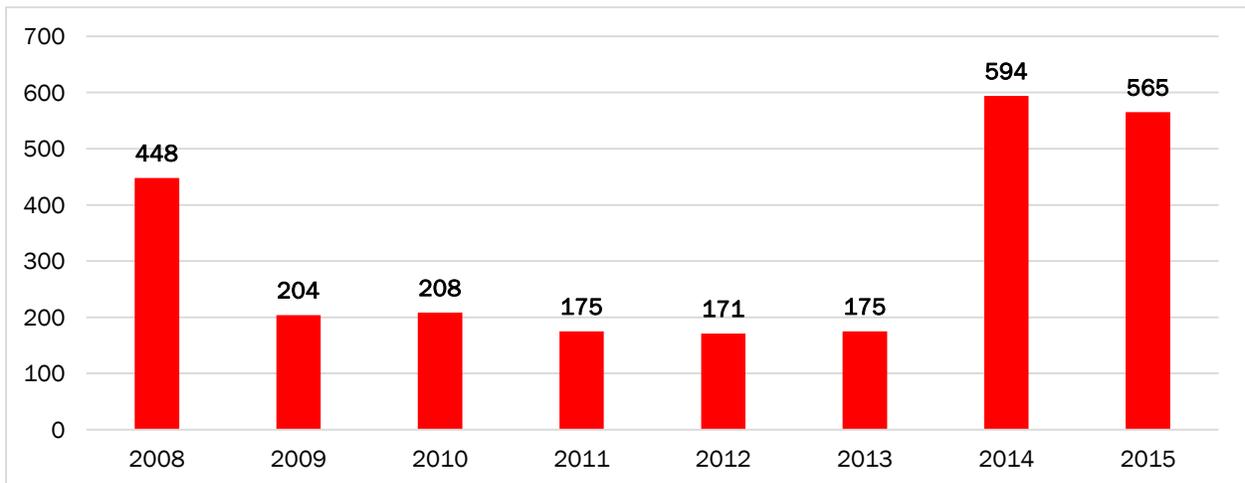
Since the creation of the Department of Code Enforcement in 2013, the Division of Property Maintenance has taken a more proactive approach for carrying out its functional purpose. Instead of operating re-actively to complaints, Property Maintenance inspectors daily canvass the Town and initiate compliance procedures such as issuing door hangers, notice of violations and summonses. The pie chart below depicts the Division’s modified approach to compliance through daily canvassing that has led to a greater percentage of violations from Town inspector generated actions.

**2015 PROPERTY MAINTENANCE COMPLAINTS
BY SOURCE**



The increased focus on the more non-compliant areas of Town, coupled with an emphasis on increased inspector walk-around inspections, have resulted in a 220% increase in property maintenance summonses issued since two years ago. The slight decline in 2015 indicates an increase in compliance. The graph below clearly illustrates such:

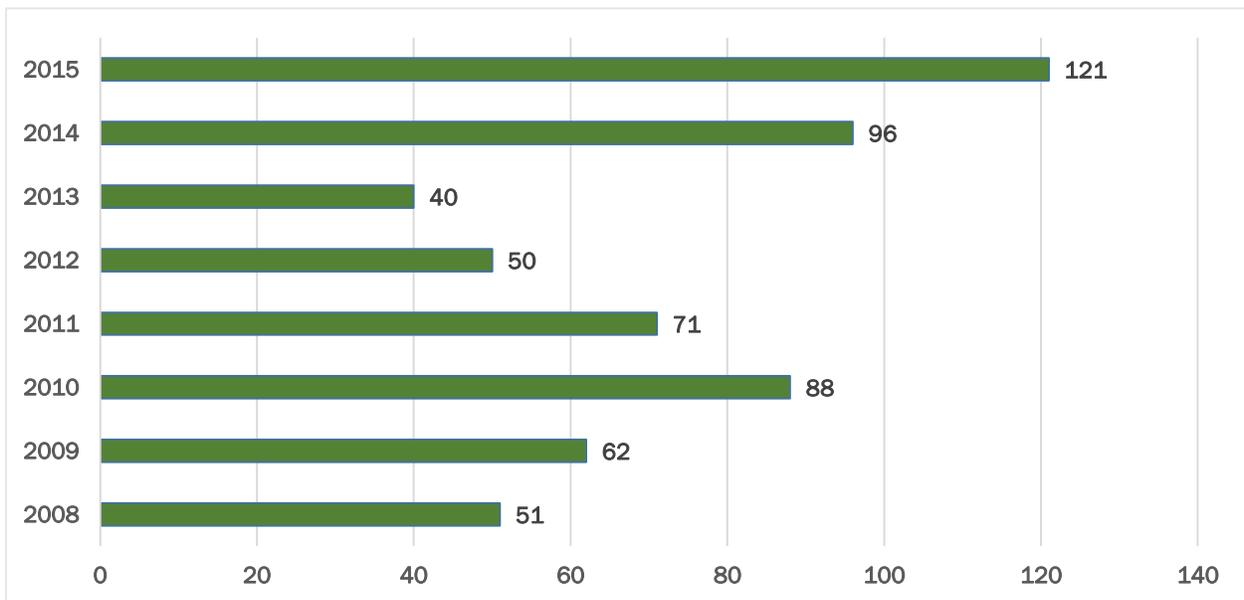
**7 YEAR HISTORY OF SUMMONSES ISSUED
BY PROPERTY MAINTENANCE**



The Division’s 2015 priorities are as follows:

- Make CH applications available to be completed, paid for and submitted on-line;
- Working with the Zoning Division, streamline zoning permit applications for property transfers;
- Working with the Rent Leveling Division, streamline rent registration process;
- Increase and utilize data tracking to develop and report on KPI’s including:
 - Track walk around inspections that do not result in violations;
 - Individual Inspector KPI’s; and
 - Analytics that lead to better goal setting and tracking.

PROPERTY MAINTENANCE OCERCROWDING VIOLATIONS



♦ **DIVISION OF RENT LEVELING**

Rent Leveling protects tenants in privately-owned residential properties from excessive rent increases by mandating reasonable and gradual rent increases while, at the same time, ensuring that landlords receive a fair return on their investment. In 2015, the Division resolved all rental disputes through local negotiations and without any legal intervention.

Additionally, the Rent Leveling Division provides Morristown residents with information regarding fair housing and tenancy rights. The Division will continue its efforts to improve procedural operations and data management in addition to increasing efficiency of rent registrations and tracking within the Department of Code Enforcement’s software platform.

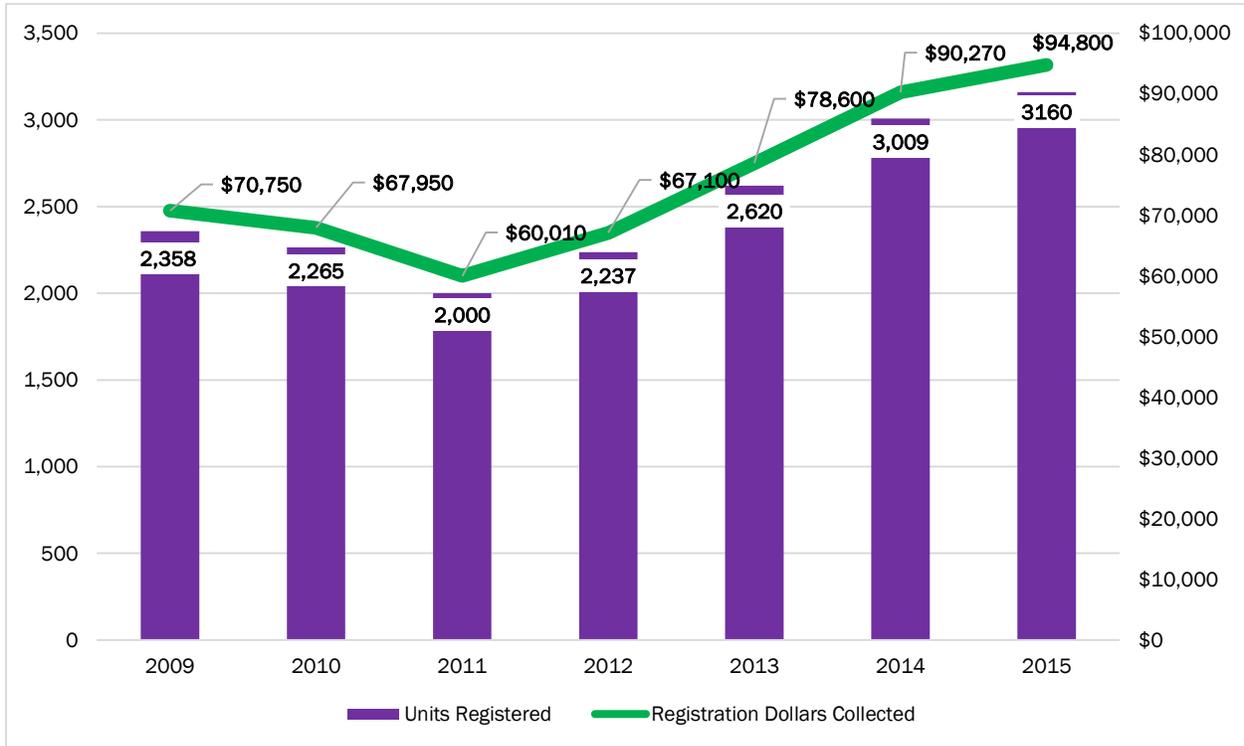
In 2015, the Division continued its progress in identifying additional units required to register according to the Town’s Rent Leveling code. Since 2011, there was an increase of 1,160 registrations resulting in an increase of \$34,800 in fees collected.

2016 priorities are as follows:

- Availability of Rent Registration to be completed, paid for and submitted on-line;
- Working with the Division of Housing & Property Maintenance, streamline Rent Leveling registration; and
- Review of all residential properties for rent registration requirements.

Below are some Division statistics over the last 7 years:

UNIT REGISTRATION & FEES COLLECTED



◆ **DIVISION OF ZONING**

The Division of Zoning is responsible for providing zoning enforcement, supporting both Land Use Boards, processing zoning permits and disseminating information regarding applicable Town code sections to the general public. In many instances, it is the office of first contact as zoning approvals are needed for many activities undertaken throughout the Town. By having an open door policy, the Division is able to meet with the public to discuss questions, concerns, applications, and any other matter handled by this office. This operational approach cultivates a more educated public about understanding zoning code and provides guidance through the land use process.

In 2016, the Zoning Division will continue to:

- Provide excellent customer service in a professional environment;
- Vigorously enforce the Town Zoning Code;

- Utilize technology to improve data collection and document inspections;
- Disseminate useful information to other Departments and Divisions; and
- Seek out cost saving opportunities.

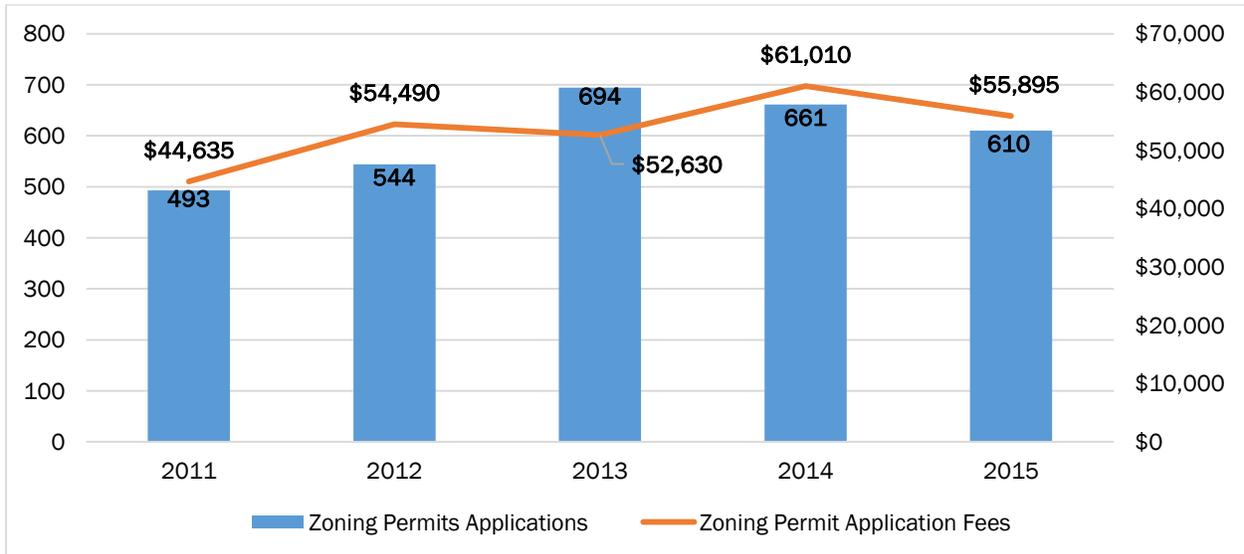
Additional priorities for this year include:

- Make Zoning Applications available to be completed, paid for and submitted on-line;
- Working with the Division of Housing & Property Maintenance, streamline property transfer zoning applications;
- Assist the Planning Division with implementing the new Master Plan.

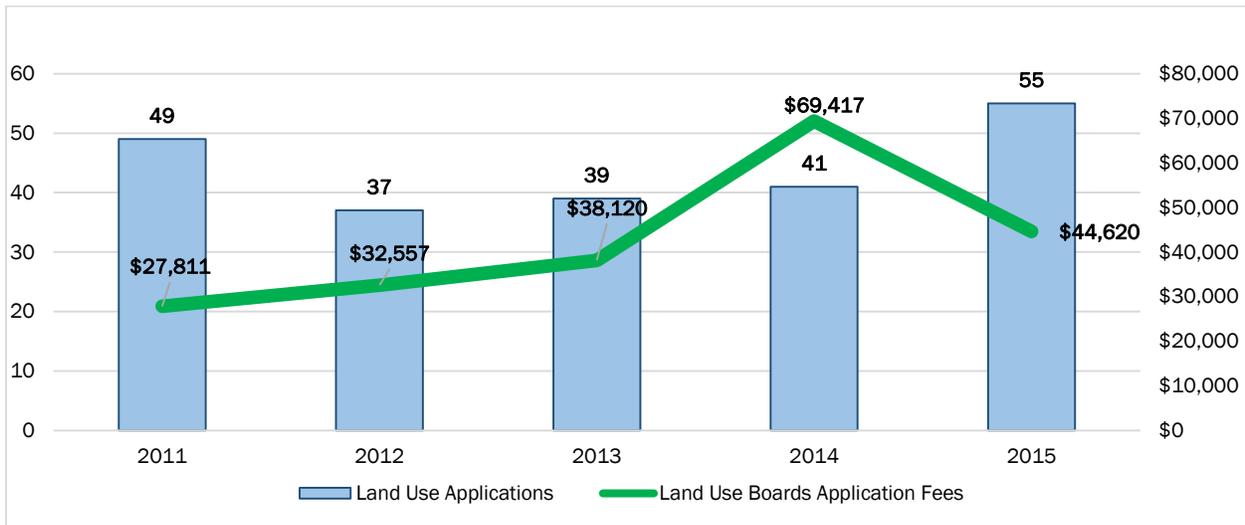
The Division will continue to implement more efficient operational procedures and, in conjunction with the Building and Construction Divisions, foster the continuing economic improvement of Morristown.

The following are Division statistics over the last 5 years:

5 YEAR RESULTS – ZONING PERMIT APPLICATIONS & FEES COLLECTED



5 YEAR RESULTS – LAND USE BOARDS APPLICATIONS & FEES COLLECTED



DEPARTMENT OF PUBLIC WORKS

The Department of Public Works is primarily responsible for the physical infrastructure of the town including roads, sidewalks, buildings, vehicles, parks, etc. It also oversees the Sewer operation as well as Sanitation and Recycling, including administration of the Clean Communities program. Lastly, because of its responsibility over the Parks the Recreation Division is also housed here.

◆ **DIVISION OF PUBLIC WORKS**

The Division of Public Works provides:

- Oversight and customer service for residential garbage and recycling collection performed by private contractor Blue Diamond Disposal.
- Field and park maintenance at 14 recreation sites.
- Street sweeping of major roads every night and residential streets once every two weeks during the day.
- Snow plowing, removal and salting of 30 miles of Town streets; and sidewalk shoveling at numerous locations and crosswalks across Town.
- Maintenance of streets and sidewalks, such as pothole filling, repair and cleaning of catch basins and storm drains, and sidewalk repair.
- Collection of appliances, small metal, tires and batteries from residents six (6) times a year.
- Maintenance of municipal buildings and grounds at various locations.

- Municipal tree maintenance and removal.
- Traffic signal maintenance, sign installation and striping.
- Setup and clean-up for Town special events, such as the First Night, St. Patrick's Day parade and the Fall Festival.
- Vehicle and equipment maintenance for the Town's municipal fleet.

◆ **DIVISION OF ENGINEERING**

The Engineering Division, among other responsibilities, designs and inspects construction of municipal capital projects, administers the soil disturbance ordinance and issues permits, programs and places traffic counters at various street locations, assists the Tax Collector's office in reconciling sewer billing accounts and oversees the Town's Clean Communities program.

Capital Projects completed in 2015, under the design, and construction supervision of the Engineering Division, are as follows:

- Milling and Resurfacing of 2.2 miles of Town roads - \$589,000
- Sanitary Sewer Repairs Various Streets - \$249,000
- Speedwell Avenue Streetscape – Phase II (Vail Place to Logan Place) - \$94,000 (\$80,000 CDBG Funded)
- Crack Sealing Various Streets - \$100,000
- Traffic Striping Various Streets - \$91,000
- Tree Planting Fall 2015 - \$22,000
- Curb Sidewalk and Drainage Repairs Various Streets - \$229,000
- Burnham Park Wading Pool Resurfacing - \$37,000
- Demolition of 7 Coal Avenue - \$34,000
- Speedwell Avenue Streetscape (Multiple Phases) - \$730,000
- Package and bid various DPW equipment (Recycling Compactors) - \$61,000
- Package and bid various DPW vehicles (Street Sweeper, Trucks, etc.) - \$249,000

◆ **DIVISION OF PLANNING**

In 2015, the Morristown Planning Division continued to enhance the Town's planning capacity by leveraging resources, creating effective public-private-partnerships, and developing collaborative relationships with community stakeholders. As a result, the Planning Division, under the leadership of the Mayor and at the direction of the Office of Administration, served the long-term goals and objectives of the municipality. The following list includes the Planning Division's most noteworthy accomplishments:

1. Form Based Code: One of the Master Plan's most significant recommendations was to overhaul the Town's zoning code in a way that would result in the type of development citizens wanted to see and would prevent the type of development that was considered to be negative. The Planning Division has been working with a local expert in the field of Form-Based Zoning. It is anticipated that the code will be adopted in Summer/Fall 2016.
2. Affordable Housing Implementation: The Division continues to advance the Town's affordable housing efforts in the context of the State's Council on Affordable Housing. The Division coordinated with the Administration Department, and the Zoning and Building Divisions to standardize the collection of Development Fees for the Town's Affordable Housing Trust Fund. The Division continued to comply with changing regulations imposed upon Affordable Housing Trust Funds. The Division assisted in the development and adoption of the Spending Plan.
3. Redevelopment Planning & Management: The Town continued to advance various redevelopment initiatives. 2015 saw the completion of the CVS project as well as the completed occupancy of Modera 44, which now has a healthy waiting list indicating the success of the project. The Division also continued to investigate solutions to the complex challenges associated with redevelopment of the "Old Lumberyard" and parcel behind the Morristown Train Station. There are also several projects under construction including the future home of Fox Rothchild at Ann and Bank.
4. Grants: In 2015, the Planning Division worked closely with the Town's new grant writing consultants, Millennium Strategies. To this end, the Division worked with Morris Arts to successfully apply to the National Endowment for the Arts grant to fund public art to be installed at the gateway to the Early Street Community Garden. This project will receive supplemental funding from Mill Creek, the developer for Speedwell Phases I & II located in close proximity to the Garden. The Administration received land acquisition funding from the Morris County Flood Mitigation Program to acquire the remaining privately held parcel within the oxbow of the Whippany River. The Town was awarded a grant for \$670,000 from the New Jersey Department of Transportation to fund improvements required to re-open the segment of the Patriot's Path between Speedwell Avenue and Martin Luther King Avenue.
5. Special Projects: The Planning Division also completed certain smaller, more focused projects including streetscape redesign projects for Martin Luther King Avenue and Washington Avenue in collaboration with urban design firm Arterials. A redesign was initiated for Pioneer Plaza at Headquarters Plaza resulting from the negotiated sale of the underlying property to the owners of the complex. The goal of the redesign is to orient the plaza to the street and better integrate the public space into the downtown. The Town will be working with the redeveloper to design and construct a new public park to be located within the Speedwell redevelopment area. In addition, the intersection of Speedwell and Spring Streets will be redesigned to improve traffic flow and pedestrian safety. One component of that improvement is the pedestrian beacon to be installed at Flagler and Speedwell that was funded by CVS.

In 2016, the Planning Division will continue to work in collaboration with the Mayor, Administration, Governing Body and community at large to advance the following goals and initiatives:

- Mobility Study: A major project this year is the town-wide mobility study. Its purpose is to implement mobility policies in the Town's 2014 Master Plan, "Morristown Moving Forward." The anticipated scope of work will include the development of refined design concepts that address key circulation challenges and leverage opportunities for a more complete multi-modal transportation network.
 - Form Based Code: Finalize a state of the art "Form Based Code" tailored to the challenges and opportunities present in Morristown. The code will ensure future development in Morristown advanced the sustainable, context-sensitive policy goals contained in the Community Form and Plans for Places chapters of the 2014 Master Plan.
6. Redevelopment Planning: Collaborate with developers to evaluate and advance worthwhile redevelopment projects. In particular, the Planning Division will work to advance the next phases of the Speedwell Redevelopment Area and the Old Lumberyard Site at Elm and Morris Street. The Planning Division will also work to identify opportunities for transit-oriented development at Morristown Station. On deck for this year is the groundbreaking for Speedwell Redevelopment Phase 2, which encompasses 185 units of rental housing, including 28 affordable units, as well as 60 public parking spaces in addition to private parking. Also expected to commence construction is the project at 30 Court Street, which includes 66 units of for-sale townhomes. The Dehart Lofts project will also break ground this year, adding another 59 units of housing downtown. The Fox Rothchild project should also be completed this year.
- Inter-Agency Coordination: Continue to work with outside agencies to achieve the Town's goals. Specifically the Planning Division intends to continue conversations with the New Jersey Department of Transportation regarding implementation of traffic studies and improvements at key locations such as South Street, the Morristown Green and Speedwell Avenue. Furthermore, it will work with New Jersey Transit to advance enhancements to the appearance, functionality of Morristown Station and the development of potential surrounding lands.
 - Affordable Housing: Work with the New Jersey Department of Affordable Housing to obtain approval of the Town's Affordable Housing Trust Fund Spending Plan and implement programs to put the Trust Fund to work.
 - Grant Writing: Focus on grants relating to historic preservation as well as flood resiliency and erosion control for the lands around the Whippany River. In addition, the Planning Division will seek funding for mobility studies to enhance safety and accessibility around Morristown Station and the Town Green.

◆ **DIVISION OF RECREATION**

The Recreation Division's two main technology interfaces, Community Pass Online Registration and Facebook, have enabled greater access to services and improved communications between the Division and the public. The Community Pass system allows customers to register for programs from home and receive alerts when programs begin. The Recreation Division's Facebook page provides the capability to communicate "up to the minute" information to residents including program cancellations due to weather, new activity information and photos of recent events. Residents have been viewing the Facebook page with increasing frequency and "Like" us more each month.

In addition to maintaining all existing programs including travel basketball, in-Town recreation basketball, karate, tee ball, soccer clinics, tennis lessons, summer playgrounds, after-school classes, evening yoga, and the annual Easter Egg Hunt and Halloween Celebration, the Recreation Division is poised to improve services in 2016. Service improvements include repeating extending pool hours at Burnham Pool and adding more activities to the summer calendar when kids are out of school. Programs such as the Summer Playgrounds will see enhancements through new games, field trips and daily experiences.

◆ **CLEAN COMMUNITIES PROGRAM**

The Clean Communities Program is a grant-funded division that manages and inspects the Town's inventory of approx. 100 trash & recycling receptacles located in parks and the Central Business District, organizes volunteer town cleanups and document shred events, administers the Adopt a Spot program, coordinates community service assignments from the Morris County Probation Dept., provides educational and enforcement programs on litter, pollution, and recycling, and provides guidance and referral on matters of property upkeep.

Clean Communities initiatives completed in 2015 include:

- 2 Town-wide cleanups wherein over 2 tons of trash and recyclables were collected
- 2 Document Shred Events
- Purchase of new trash and recycling receptacles and replacement parts
- 7 spots adopted under the Adopt a Spot program
- Water Pollution educational series presented to approx. 160 3rd and 4th graders.

Clean Communities events and purchases planned or in progress for 2016 with both existing and new program grant monies include:

- 2 Town-wide cleanups (Sat, April 23 currently scheduled)
- 2 Document Shred Events
- Purchase of new trash and recycling receptacles and replacement parts
- Have 10 spots adopted under the Adopt a Spot program
- Environmental Education Series to be presented to 6th graders

◆ **SEWER UTILITY (WASTE WATER TREATMENT PLANT)**

Since its installation in 2009, the Town's municipally-owned solar energy project has reduced its electricity costs by approximately \$480,000, or \$80,000 per year. Moreover, Solar Renewable Energy Certificates ("SREC's") generated by this project has been a mechanism to realize over \$1.25 million in additional revenues to the Sewer Utility. In FY 2014, this project produced 628 SRECs during the calendar year. The Town sold 583 SRECs in an open market/auction forum last year generating a total of \$109,511 in revenues. In July 2015, the Town sold 300 SRECs generated during the period October 2014 through May 2014, at \$227.00 per SREC for a total \$68,100. Then, in January 2016, a second SREC sale of 213 SREC's secured an average per SREC price of \$282.59, for a total of \$60,192.

Capital Projects started or completed in 2015 at the Wastewater Treatment Plant include:

- \$34,000 for Sanitary Sewer Repairs - The Town's ongoing TV inspection of sanitary sewers identified sewer mains in need of repair. Priority will be given to streets that need to be paved in the near future and know problem areas. Funding for these repairs will reduce or eliminate the need for call-outs to deal with emergent sewer blockages or repairs.
- \$250,000 for Influent Submersible Pumps – New submersible pumps will replace 20-year old screw pumps to handle influent. The new pumps will be more reliable and energy efficient than the current pumps and ensure that the sewage plant can accept high rates of inflow during storms.
- \$136,000 for Activated Sludge Reduction Project, Phase I – Completion of aerobic sludge digestion and thickening system including electrical, mechanical, controls, SCADA, and pumps will result in 40% reduction in sludge. Sludge trucking and disposal costs are estimated to decrease by over \$100,000 per year.

Sewer Utility capital projects planned this year, totaling \$670,000.

◆ **CAPITAL IMPROVEMENT BUDGET**

The total amount of capital improvement financing requested this year is \$3,943,850, which includes \$250,000 allocated in the Operating Budget to replenish the Capital Improvement Fund - \$150,000 for down payment monies (5% of total capital monies borrowed) to finance the capital improvement items listed below, and \$100,000 allocated for new computer/communication hardware and software programs. The following summarizes the other \$3,443,850 of proposed improvements in the capital budget:

- \$1,720,000 for Town Road Projects: The Town must allocate funds toward this pivotal work to maintain and repair our roads. The type of work to be conducted is milling and resurfacing, crack sealing, curb, sidewalk and drainage on various streets in the Town's 30 mile road network as well as streetscape work on State and County roads. This year, the Town Administration also plans to begin phase

one of the Martin Luther King Avenue corridor improvement project and requests \$500,000 towards this cost. The Town also plans to make improvements to the Washington Avenue streetscape as well as the Speedwell Avenue & Spring Street intersection. The Town was also recently awarded \$245,000 from NJDOT for the Washington Street Streetscape, Phase III project. Finally, to advance efforts of replenishing our community's tree canopy, the Administration requests \$30,000 to fund acquisition and planting of trees as well as fund its certified arborist consultant who assists the Town in complying and implementing its Community Forestry Management Plan.

- \$519,000 for DPW: The DPW plans to purchase several pieces of equipment to replenish a deteriorating fleet. The equipment includes a front-end loader, a plow-equipped heavy duty pick-up truck, an 8-yard dump truck, and a large snow thrower that will serve to reduce the time for snow removal in the downtown to a fraction.
- \$222,000 for Park & Pool Improvements. The capital budget includes \$215,000 for various park improvements including an expansion of the Park Art project begun at the Community Garden. The balance earmarked to complete improvements begun last year at George Gramby Park and Burnham Pool: The improvements to Gramby Park include a soccer field, new baseball backstop and a new playground, which the Town has applied for \$80,000 of CBDG monies to provide for additional improvement funds. At Burnham Pool, the Town Administration plans to purchase a new wading pool cover, shade structure, robotic pool vacuum, and improve the playground on site.
- \$41,500 for improvements at Town Hall and Speedwell Firehouse: These improvements include refurbishing Town Hall restrooms, replacing the sallyport lights for the Police Bureau, and refinish firehouse bay floor.
- \$194,850 is for Technology Improvements for the Town. Those improvements include the replacement of the telephone system in Town Hall (\$95,000) which is antiquated and so far past its useful life that replacement parts are difficult to locate. The balance (\$99,850) is for the acquisition of a multi-year license for a GIS-based, interdepartmental management system. This system will build on the progress achieved through the implementation of Property Pilot in 2014.

**FIVE-YEAR
FINANCIAL TREND ANALYSIS**
Years ended December 31, 2011 through December 31, 2015

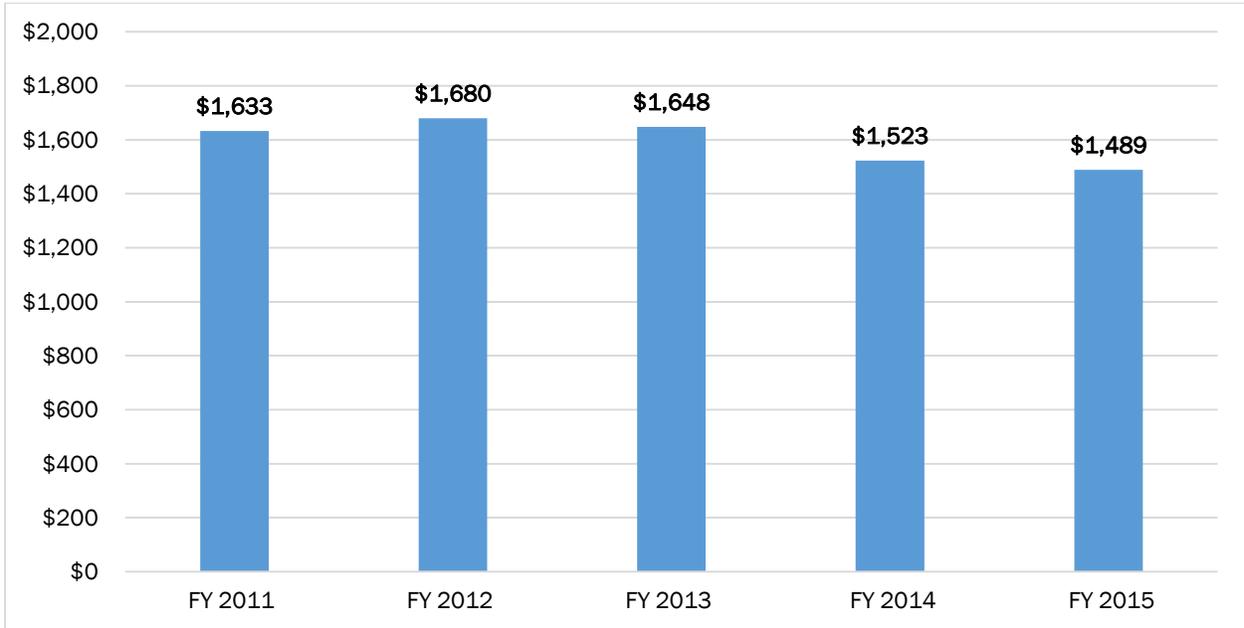
Revenue Analysis

FY2016 MUNICIPAL OPERATING BUDGET

OPERATING REVENUE PER CAPITA

Trend: 3rd consecutive year of decreasing Operating Revenue per Capita

Formula: Net Operating Revenue (Constant Dollars)



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Operating Revenue (Actual)*	\$38,344,897	\$40,283,797	\$40,090,018	\$37,640,988	\$37,006,377
CPI Index (CPI-U Seasonally Adjusted)	224.9	229.6	233	236.7	238.1
CPI Constant	127.54	130.2	132.13	134.23	135.02
CPI In Decimals	1.275	1.302	1.321	1.342	1.350
Net Operating Revenue (Constant)	\$30,065,540	\$30,939,223	\$30,341,093	\$28,042,301	\$27,407,274
Population	18,411	18,411	18,411	18,411	18,411
Operating Revenue Per Capita	\$1,633	\$1,680	\$1,648	\$1,523	\$1,489
Dollar Change	(\$41)	\$47	(\$32)	(\$125)	(\$34)
Percent Change	-2.44%	2.91%	-1.93%	-7.58%	-2.3%

*Audited Figures that include Miscellaneous Revenues Not Anticipated (MRNA).

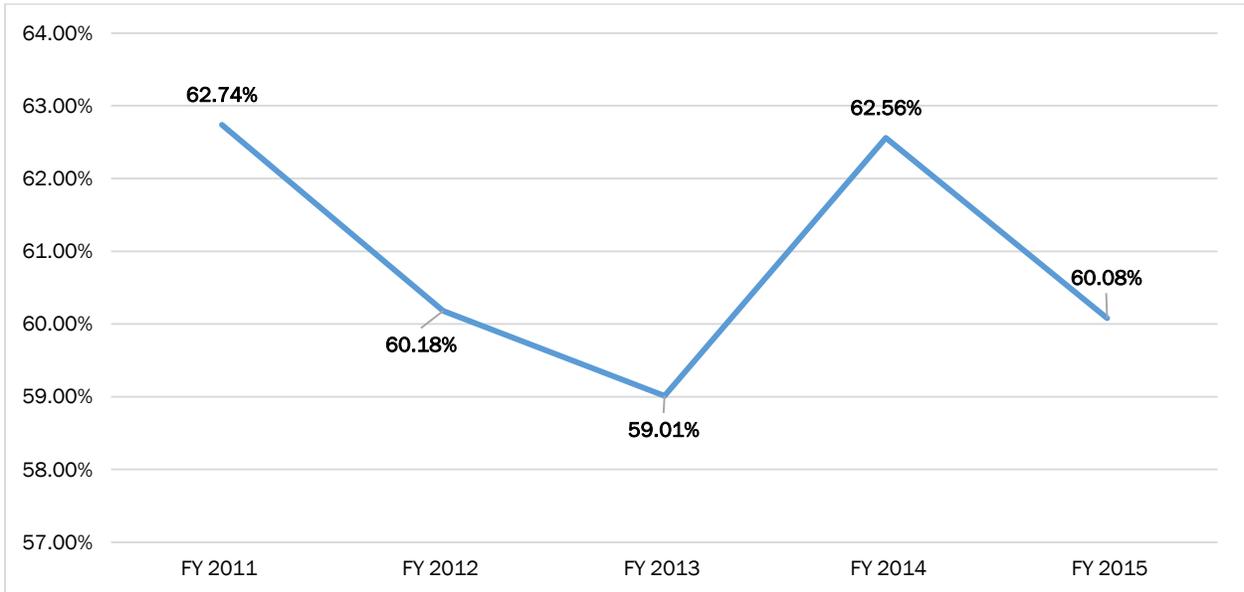
As population increases, it is expected that revenue and the need for service would increase proportionately. Per Capita Revenue shows changes in revenue relative to population. For a municipality to remain financially stable, Revenue Per Capita should remain at least constant and be relative to Expenditure Per Capita.

FY2016 MUNICIPAL OPERATING BUDGET

PROPERTY TAX REVENUE AS A PERCENTAGE OF TOTAL OPERATING REVENUE

Trend: Intentional reduction in the reliance on property tax revenue to balance the municipal budget.

Formula:
$$\frac{\text{Property Tax Revenue}}{\text{Total Operating Revenue}}$$



YEAR END	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Total Operating Revenue*	\$38,344,897	\$40,283,797	\$40,090,018	\$37,640,988	\$37,275,211
Property Tax Revenue	\$24,055,720	\$24,242,684	\$23,656,701	\$23,547,502	\$22,394,526
Percent of Total	62.74%	60.18%	59.01%	62.56%	60.08%

* Audited Figures that include Miscellaneous Revenues Not Anticipated (MRNA).

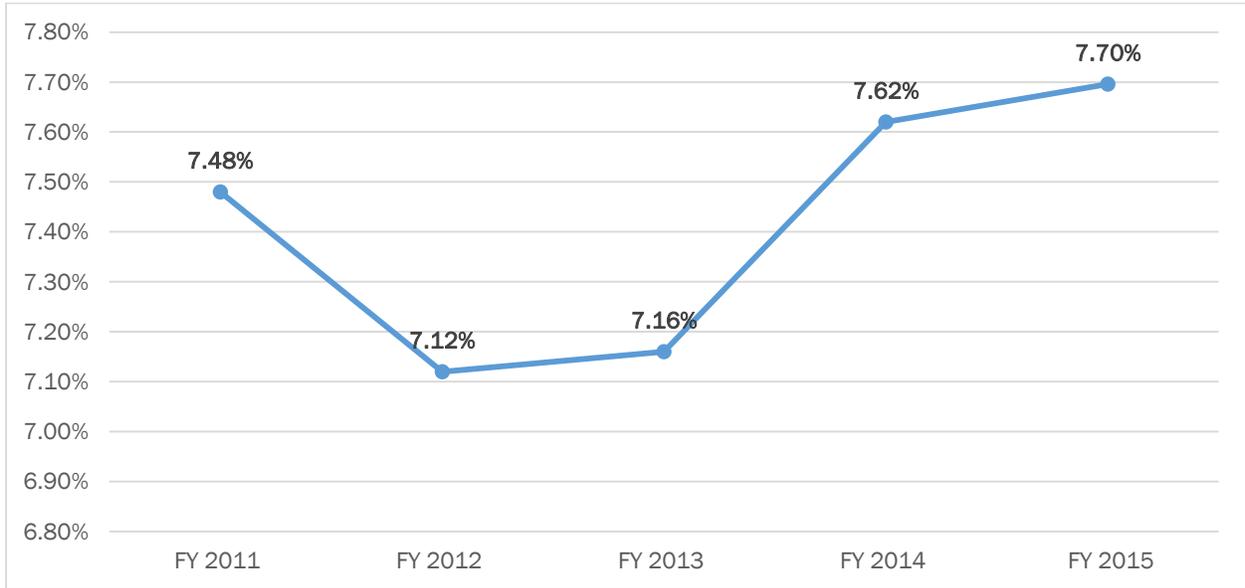
This indicator shows changes in revenue structure. Strong shifts in the percentage of any revenue source may be a warning of financial problems.

FY2016 MUNICIPAL OPERATING BUDGET

STATE AID REVENUE AS A PERCENTAGE OF TOTAL OPERATING REVENUE

Trend: Modest increase in the amount of State Aid Revenue as percentage of Total Operating Revenue

Formula:
$$\frac{\text{State Aid Revenue}}{\text{Total Operating Revenue}}$$



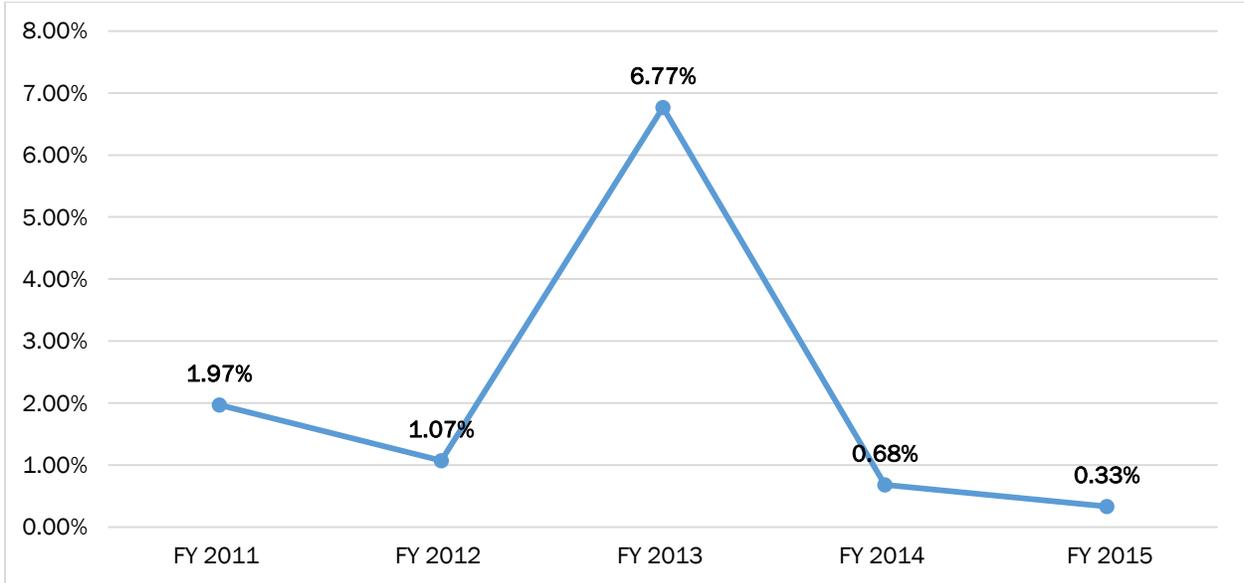
FISCAL YEAR	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Total Operating Revenue*	\$38,344,897	\$40,283,797	\$40,090,018	\$37,640,988	\$37,275,211
State Aid Revenue	\$2,868,599	\$2,868,599	\$2,868,599	\$2,868,599	\$2,868,599
Percent of Total	7.48%	7.12%	7.16%	7.62%	7.70%
CPI In Decimals	1.27	1.30	1.32	1.34	1.35

* Audited Figures that include Miscellaneous Revenues Not Anticipated (MRNA).

State aid includes: Consolidated Municipal Property Tax Relief Aid and Energy Receipts Tax. This revenue is not earmarked and may be allocated towards any purpose. Decreasing State Aid Revenue and overdependence on its use to balance budget may create financial inflexibility and signal immediate financial vulnerability.

GRANT REVENUE AS A PERCENTAGE OF TOTAL OPERATING REVENUE

Trend: Decreasing amount of Local Grant Revenue as a percentage of Total Operating Revenue.



FISCAL YEAR	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Total Operating Revenue*	\$38,344,897	\$40,283,797	\$40,090,018	\$37,640,988	\$37,275,211
Grant Revenue	\$756,633	\$432,375	\$2,712,595	\$256,874	\$124,260
Percent of Total	1.97%	1.07%	6.77%	0.68%	0.33%

It should be noted that grant revenues are received throughout the year and cannot be appropriated until they are awarded.

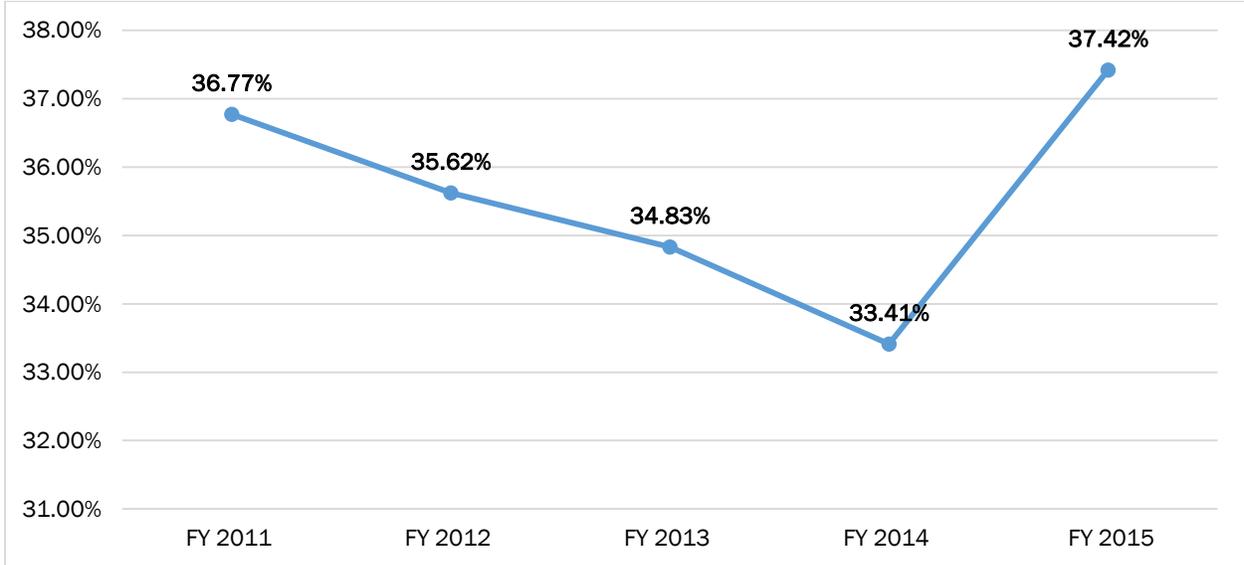
* Audited Figures that include Miscellaneous Revenues Not Anticipated (MRNA).

Grants include Clean Communities, Municipal Alliance, Drunk Driving, Public Health Priority, Environmental Protection, Body Armor Replacement program, Open Space land acquisition and various programs for Police Services. The grants are earmarked for specific purposes, often to implement State or Federal Programs. Decreasing Grant Revenue places a greater burden on the tax rate to balance the budget.

FY2016 MUNICIPAL OPERATING BUDGET

LOCAL REVENUE AS A PERCENTAGE OF TOTAL OPERATING REVENUE

Trend: Increase in the amount of Local Revenue as a percentage of Total Operating Revenue.



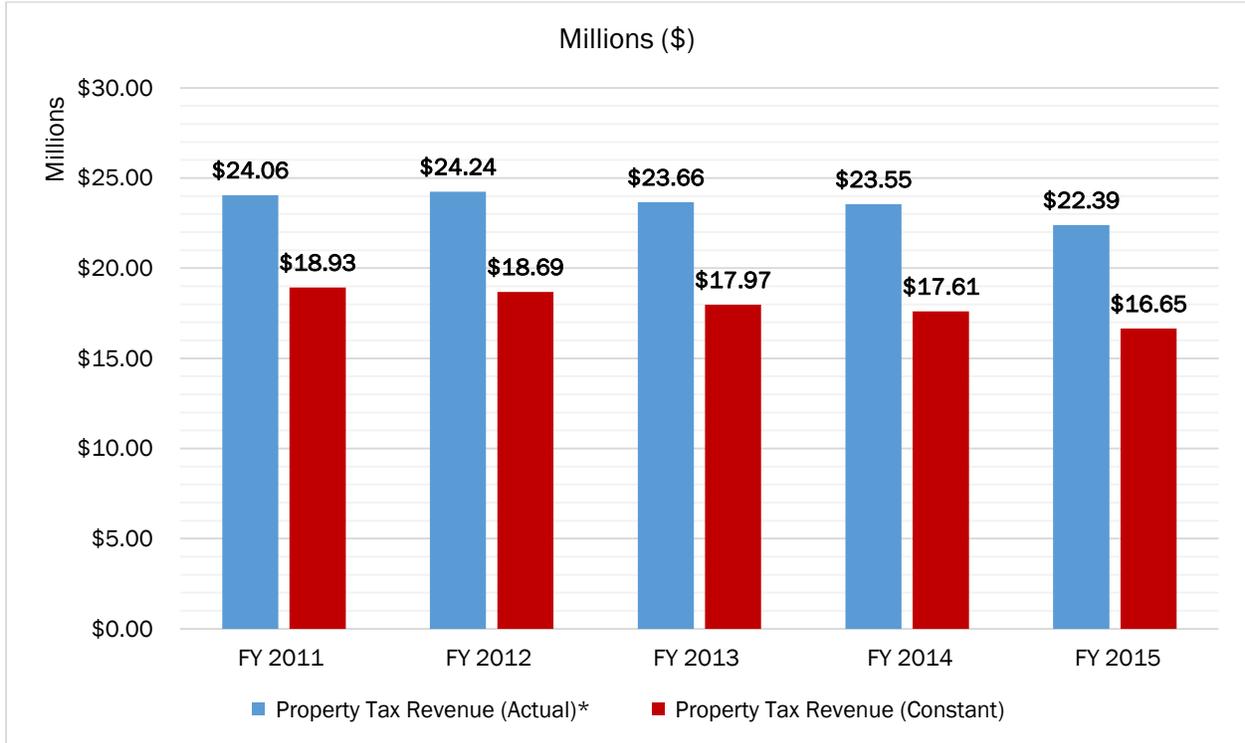
FISCAL YEAR	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Total Operating Revenue*	\$38,344,897	\$40,283,797	\$40,090,018	\$37,640,988	\$37,275,211
Local Revenue*	\$14,100,058	\$14,347,953	\$13,963,452	\$12,576,363	\$13,947,299
Percent of Total	36.77%	35.62%	34.83%	33.41%	37.42%

* Audited Figures that include Miscellaneous Revenues Not Anticipated (MRNA).

FY2016 MUNICIPAL OPERATING BUDGET

PROPERTY TAX REVENUE

Trend: Decline in total Property Tax Revenue. **Formula:** $\frac{\text{Property Tax Revenue (Constant)}}{\text{CPI in Decimals}}$



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Property Tax Revenue (Actual)*	\$24,055,720	\$24,242,684	\$23,656,701	\$23,547,592	\$22,394,526
CPI Index	224.9	229.6	233	236.7	238.1
CPI Constant	127.07	129.72	131.64	133.73	134.52
CPI In Decimals	1.271	1.297	1.316	1.337	1.345
Property Tax Revenue (Constant)	\$18,931,691	\$18,688,586	\$17,970,442	\$17,607,948	\$16,647,610
Dollar Change	(986,909)	(243,416)	(717,837)	(362,494)	(960,338)
Percent Change	-4.95%	-1.29%	-3.84%	-2.02%	-5.45%

* Property tax revenues are audited figures that include prior year delinquencies.

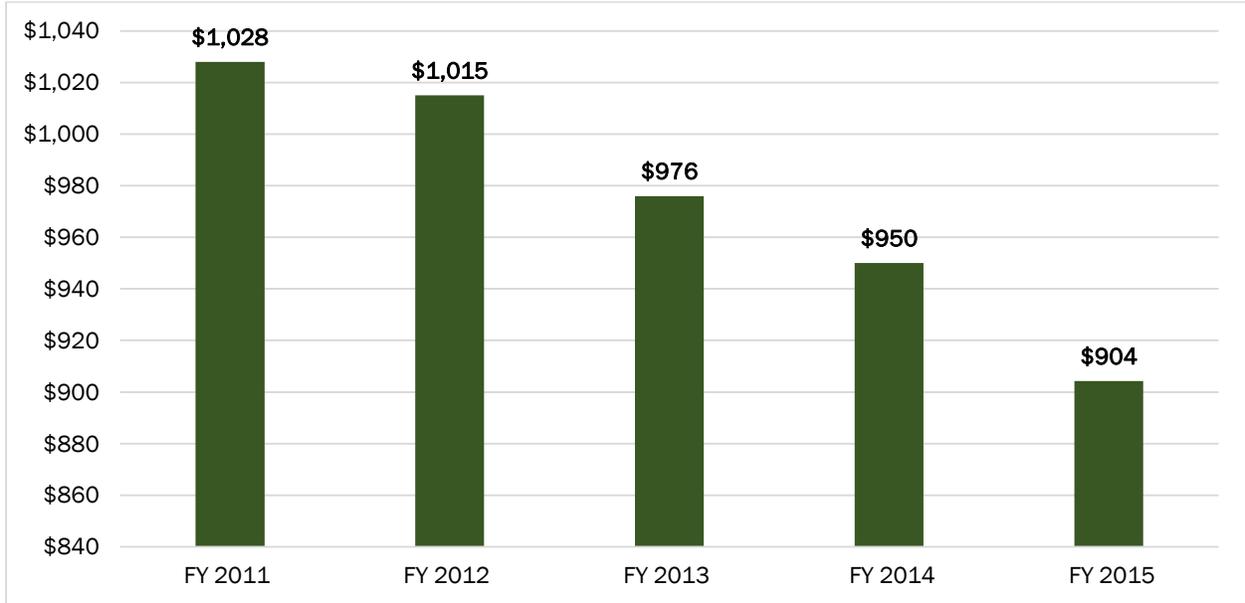
Fluctuations in Property Tax Revenue can be caused by many factors including new development, decline or rise in property values, age of property or a general decline in the regional economy. Towns that rely heavily on Property Tax Revenue are susceptible to serious economic disruption.

FY2016 MUNICIPAL OPERATING BUDGET

PROPERTY TAX REVENUE PER CAPITA

Trend: Decreasing Property Tax Revenue per Capita.

Formula:
$$\frac{\text{Property Tax Revenue (Constant)}}{\text{Population}}$$



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Property Tax Revenue (Actual)*	\$24,055,720	\$24,242,684	\$23,656,701	\$23,547,592	\$22,394,526
CPI Index	224.9	229.6	233	236.7	238.1
CPI Constant	127.07	129.72	131.64	133.73	134.52
CPI In Decimals	1.271	1.297	1.316	1.337	1.345
Property Tax Revenue (Constant)	\$18,931,691	\$18,688,280	\$17,970,442	\$17,607,948	\$16,647,610
Population	18,411	18,411	18,411	18,411	18,411
Property Tax Revenue Per Capita	\$1,028	\$1,015	\$976	\$950	\$904
Dollar Change	(\$25)	(\$3)	(\$40)	(\$13)	(\$46)
Percent Change	-2.40%	-0.29%	-3.94%	-1.33%	-4.82%

* Property tax revenues are audited figures that include prior year delinquencies.

As population increases, it is expected that revenue and the need for service would increase proportionately. Per Capita Property Tax shows changes relative to population. For a municipality to remain financially stable, losses in Property Tax should be offset by increases in other forms of revenue.

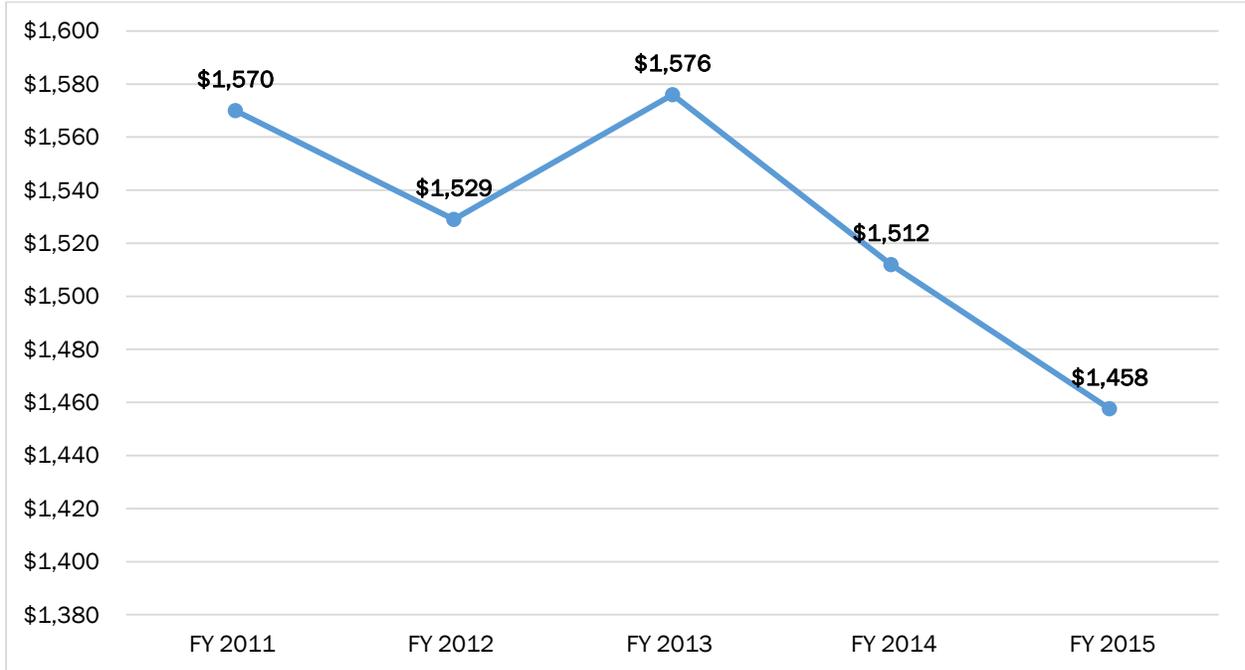
Expenditure Analysis

FY2016 MUNICIPAL OPERATING BUDGET

EXPENDITURE PER CAPITA

Trend: Second year of decrease in expenses per capita

Formula: $\frac{\text{Total Expenditures (Constant)}}{\text{Population}}$



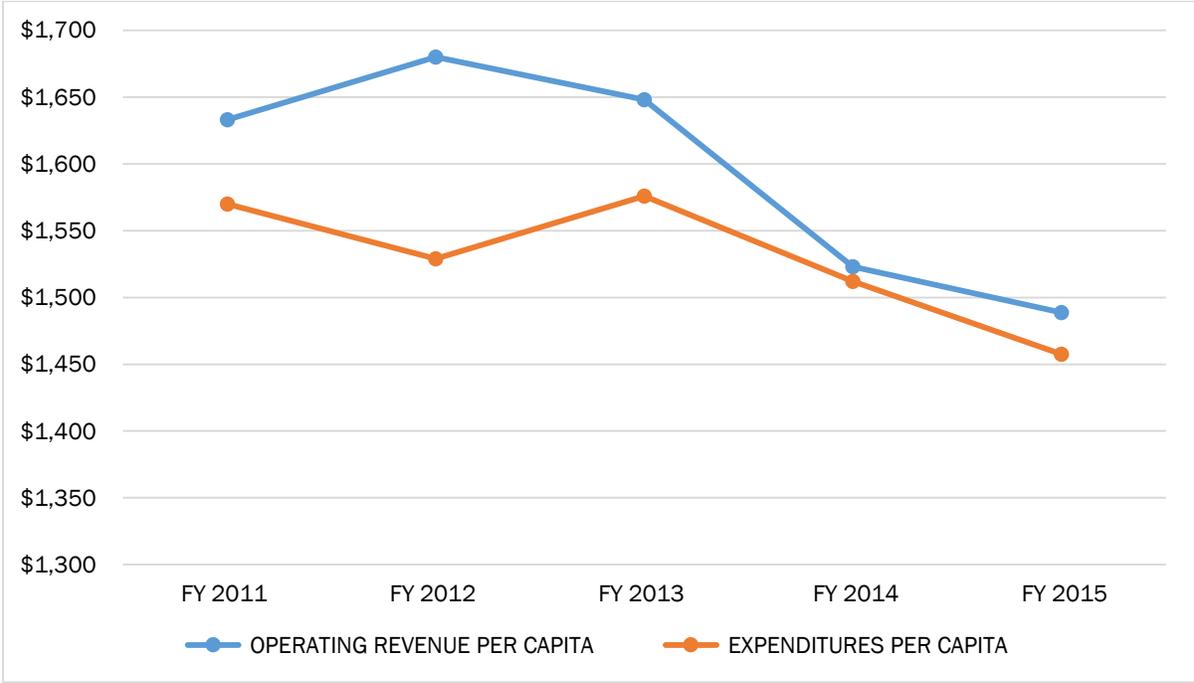
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Total Expenditures (Actual)*	\$37,245,956	\$36,060,873	\$37,722,864	\$37,009,906	\$36,234,068
CPI Index	224.9	229.6	233	236.7	238.1
CPI Constant	125.49	128.11	130.01	132.07	135.02
CPI In Decimals	1.255	1.281	1.3	1.321	1.350
Total Expenditures (Constant)	\$29,680,400	\$28,147,799	\$29,015,417	\$28,022,044	\$26,835,295
Population	18,905	18,411	18,411	18,411	18,411
Expenditure Per Capita	\$1,570	\$1,529	\$1,576	\$1,512	\$1,458
Percent Change	2.74%	-2.62%	3.08%	-4.04%	-3.60%

* Final budget amounts spent in respective FY that differs from adopted FY budget amounts.

Fluctuations in Expenditures can be caused by many factors including new development, debt service, contractual obligations, changes in health and/or liability insurance.

NET REVENUE & NET EXPENDITURE PER CAPITA

Trend: Revenue per Capita greater than Expenditures per Capita



	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
OPERATING REVENUE PER CAPITA	\$1,633	\$1,680	\$1,648	\$1,513	\$1,436
EXPENDITURES PER CAPITA	\$1,570	\$1,529	\$1,576	\$1,512	\$1,458

The figures above are adjusted for inflationary increases for comparison purposes.

FY2016 MUNICIPAL OPERATING BUDGET

PROPERTY TAX LEVY AS % OF EXPENDITURES PER PROPERTY OWNER

Appropriations	As Modified after Adoption FY2015	Portion Funded through Tax Levy	Cost per Property Owner	Proposed FY2016	Portion Funded through Tax Levy	Cost per Property Owner
<i>Municipal Operations</i>						
Business Administration /Purchasing	\$894,844	\$548,261	\$126.68	\$1,040,464	\$605,797	\$139.97
Town Clerk	327,725	201,378	\$46.53	339,725	197,800	\$45.70
Police	6,235,528	3,745,542	\$865.42	6,111,405	3,558,286	\$822.15
Fire	3,515,545	2,036,087	\$470.45	3,437,020	2,001,160	\$462.38
Revenue and Finance	1,012,036	621,870	\$143.69	999,683	582,052	\$134.49
Code Enforcement	964,606	571,403	\$132.02	949,155	552,633	\$127.69
Building and UCC	835,620	513,467	\$118.64	815,230	474,657	\$109.67
Public Works	5,803,630	3,576,011	\$826.25	6,660,609	3,878,053	\$896.04
Legal	443,203	272,337	\$62.92	443,203	258,049	\$59.62
Municipal Court	<u>564,938</u>	<u>342,961</u>	<u>\$79.24</u>	<u>554,846</u>	<u>323,052</u>	<u>\$74.64</u>
Total Municipal Operations	20,227,576		\$2,871.84	21,351,340		\$2,872.35
<i>Other Appropriations</i>						
Insurance	5,079,205	3,121,038	\$721.13	5,729,758	3,336,077	\$770.81
Contributions to Organizations	166,600	102,371	\$23.65	204,600	119,126	\$27.52
Morris School District	188,435	115,788	\$26.75	218,777	127,380	\$29.43
Shared Service Agreements	503,625	309,464	\$71.50	506,910	295,142	\$68.19
Pensions and OASI	861,586	2,033,991	\$469.96	920,827	536,140	\$123.88
Deferred Charges & Judgment	3,256,034	605	\$0.14	3,842,604	2,237,306	\$516.94
Reserves and Contingent	724,000	639,053	\$147.66	940,000	547,303	\$126.46
Grants (Equal Revenue Amt.)	144,260		\$0.00	15,000		\$0.00
Capital Improvements	250,000	153,618	\$35.49	1,212,000	705,671	\$163.05
Debt Service	4,767,558	2,929,539	\$676.88	4,308,000	2,508,277	\$579.55
Reserve for Uncollected Taxes	<u>813,272</u>	<u>499,734</u>	<u>\$115.47</u>	<u>843,010</u>	<u>490,832</u>	<u>\$113.41</u>
Total Other Appropriations	<u>16,259,073</u>		<u>\$2,288.63</u>	<u>18,741,486</u>		<u>\$2,519.24</u>
Total Appropriations	\$36,486,648	\$22,420,089		\$40,092,826	\$22,420,089	

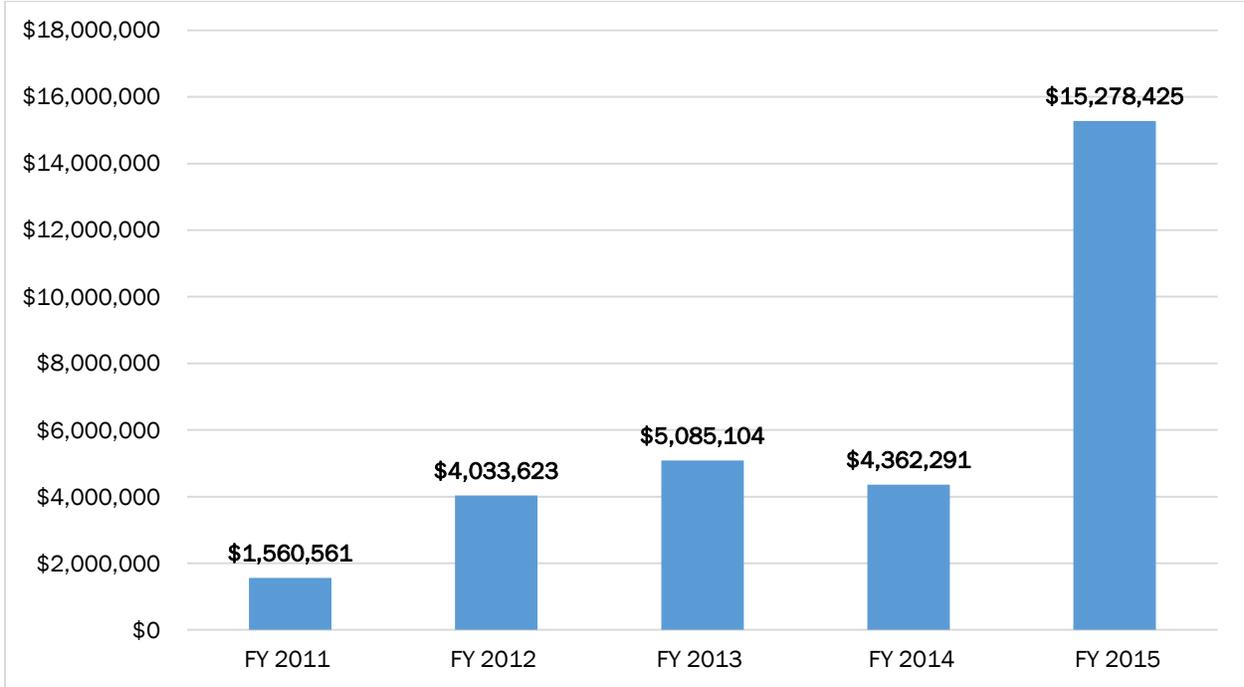
Tax payers should be aware of what municipal services and other expenditures are funded through the budget as well as how much of their tax dollars are being spent for each appropriation purpose. To illustrate these costs in a different manner, the chart above shows how much a property owner would pay annually for each area of the municipal budget if the tax levy was not based upon Net Assessed Valuation (“NAV”), but was determined simply by owning a property in the Town.

Operating Position

FY2016 MUNICIPAL OPERATING BUDGET

CHANGE IN FUND BALANCE

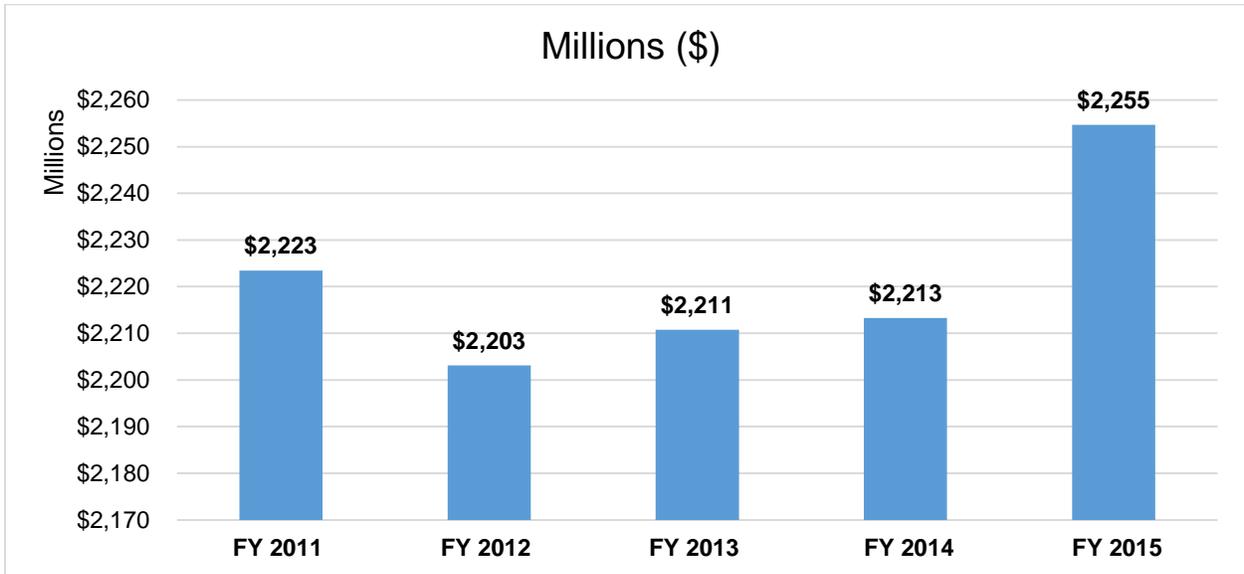
Trend: Increase of 272.78% reflective of the hospital settlement and the sale of property in 2015.



YEAR END	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Fund Bal. January 1st	\$2,307,961	\$1,560,561	\$4,033,623	\$5,085,104	\$4,098,735
Fund Bal. December 31st	\$1,560,561	\$4,033,623	\$5,085,104	\$4,362,291	\$15,278,425
Change in Fund Balance	(\$747,400)	\$2,473,062	\$1,051,481	(\$722,813)	\$11,179,690
Percentage Change	-32.38%	158.47%	26.07%	-14.21%	272.76%

CHANGE IN NET ASSESSED VALUATION

Trend: Increase in Net Assessed Valuation.



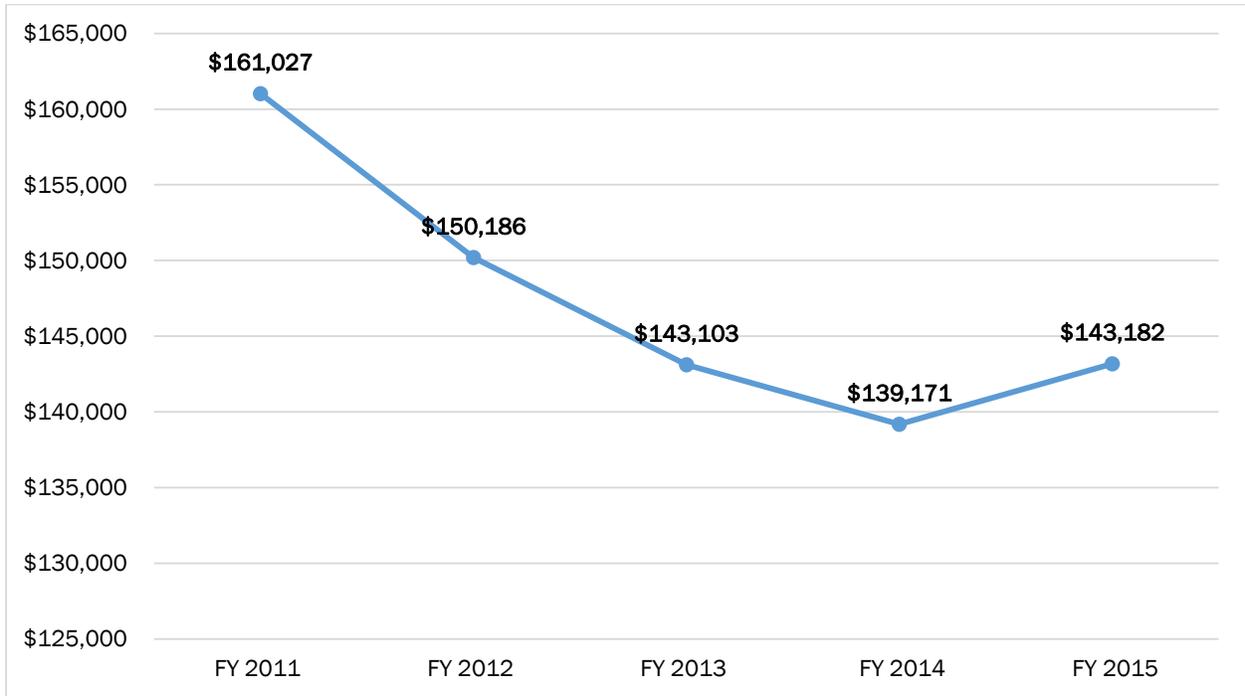
YEAR END	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
NAV Bal. January 1st	\$2,222,943,523	\$2,223,416,160	\$2,203,086,971	\$2,210,747,371	\$2,213,294,342
NAV Bal. December 31st	\$2,223,416,160	\$2,203,086,971	\$2,210,747,371	\$2,213,294,342	\$2,254,650,700
Change in NAV (\$)	\$472,637	(\$20,329,189)	\$7,660,400	\$2,546,971	\$41,356,358
Percentage Change	0.02%	-0.91%	0.35%	0.12%	1.87%

The graph above depicts the Town's incremental NAV increase over the last couple years. Yet, it has struggled with, on the positive side, NAV increases due to new development projects and, on the negative side, multiyear tax appeal losses from large commercial assessments as a result of the severe real estate market downturn in 2008-09.

FY2016 MUNICIPAL OPERATING BUDGET

EQUALIZED VALUE PER CAPITA

This indicator is used for comparison purposes only.



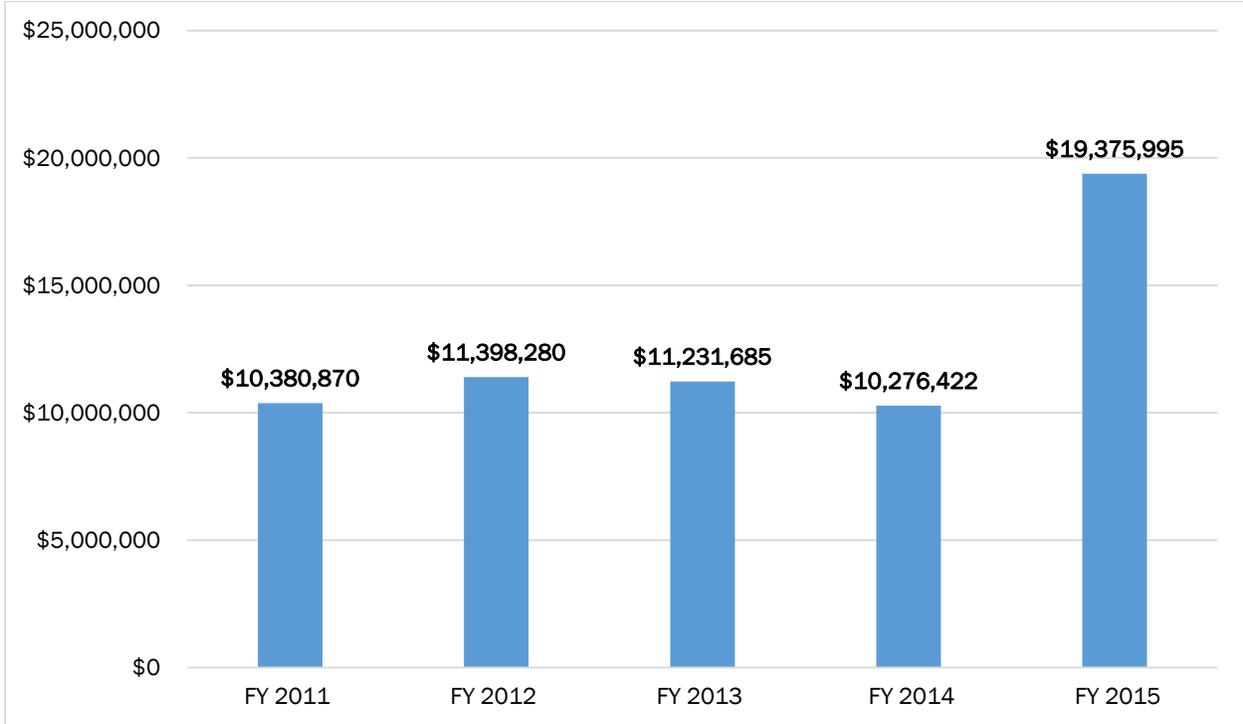
YEAR END	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
3 Yr. Avg. Equalized Valuation	\$2,964,665,587	\$2,765,081,613	\$2,634,667,314	\$2,578,700,128	\$2,636,116,753
Population	18,411	18,411	18,411	18,411	18,411
Equalized Value Per Capita	\$161,027	\$150,186	\$143,103	\$139,171	\$143,182

FY2016 MUNICIPAL OPERATING BUDGET

CASH FLOW

Trend: Decline in Cash Balance.

Formula: Cash Balance as of December 31st



YEAR END	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Cash Bal. (Jan. 1st)	\$8,372,367	\$10,380,870	\$11,398,280	\$11,231,685	\$10,276,422
Cash Bal. (Dec. 31st)	\$10,380,870	\$11,398,280	\$11,231,685	\$10,276,422	\$19,375,995
Change in Cash Balance	\$2,008,503	\$1,017,410	(\$166,595)	(\$955,263)	\$9,099,573
Percentage Change	23.99%	9.80%	-1.46%	-8.51%	88.55%

Liquidity determines a Town's ability to meet its short term obligations. Poor levels of liquidity may be a sign of future economic disruption. In 2014, the Town reduced its Tax Anticipation Note borrowing by \$250,000 (from \$3.50 million to \$3.25 million) given its desire to reduce its reliance on borrowing for cash flow purposes because of its improved annual cash on hand.

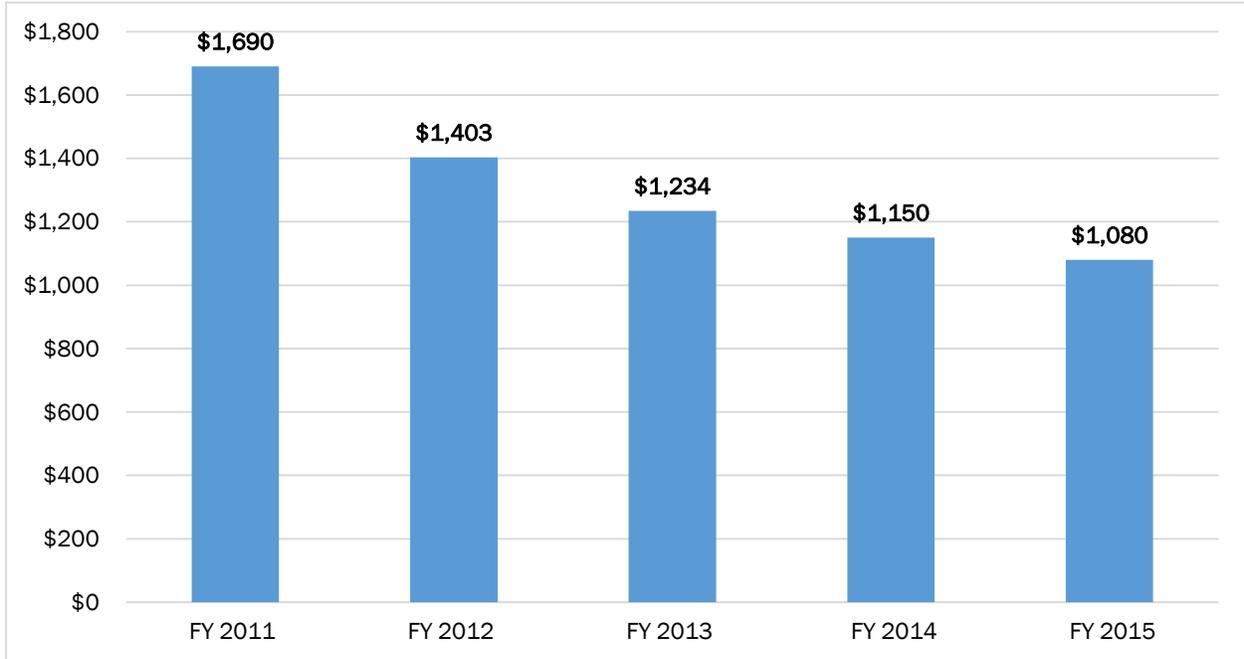
Debt Analysis

NET DEBT PER CAPITA

Trend: Decreasing Bonded Long Term Debt Per Capita.

Formula:

$$\frac{\text{Net Debt (Constant)}}{\text{Population}}$$



FISCAL YEAR	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Total Net Debt	\$39,673,439	\$33,635,057	\$30,014,816	\$28,598,803	\$26,840,845
CPI Index	224.9	229.6	233	236.7	238.1
CPI Constant	127.54	130.2	132.13	134.23	135.02
CPI In Decimals	1.275	1.302	1.321	1.342	1.350
Net Debt (Constant)	\$31,107,226	\$25,832,781	\$22,715,937	\$21,305,929	\$19,878,585
Population	18,411	18,411	18,411	18,411	18,411
Net Debt Per Capita	\$1,690	\$1,403	\$1,234	\$1,150	\$1,080
Dollar Change	(\$228)	(\$286)	(\$169)	(\$84)	(\$70)
Percent Change	-11.88%	-16.96%	-12.07%	-6.80%	-16.3%

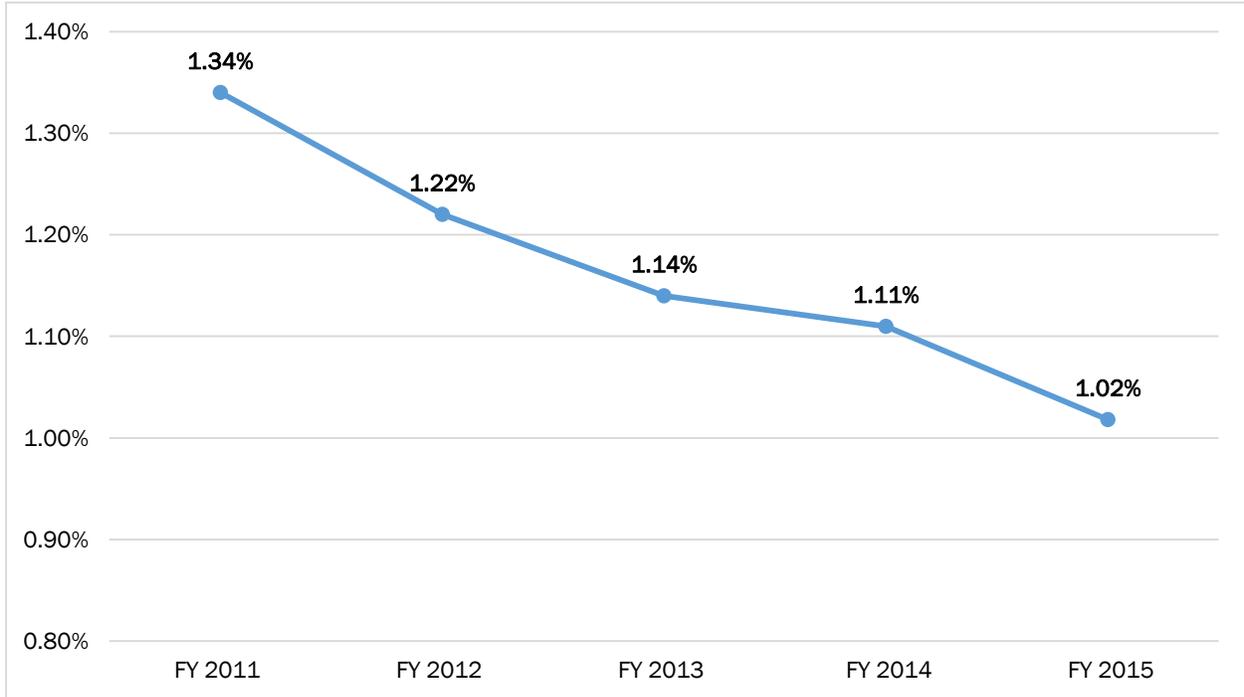
Increased Debt Per Capita presents a threat to the ability of property owners to pay their taxes. This may lead to an increase in outstanding property taxes. The Town's more fiscally prudent long-term debt management policy over the last eight years has led to a steady reduction in its Net Debt. Thus, the decline in Net Debt per Capita has been a positive indicator of its healthy financial position.

FY2016 MUNICIPAL OPERATING BUDGET

NET DEBT AS A PERCENTAGE OF EQUALIZED VALUATION

Trend: Decreasing Net Debt as a percentage of average equalized valuation.

Formula:
$$\frac{\text{Net Debt}}{\text{3-yr. Avg. Equalized Valuation}}$$



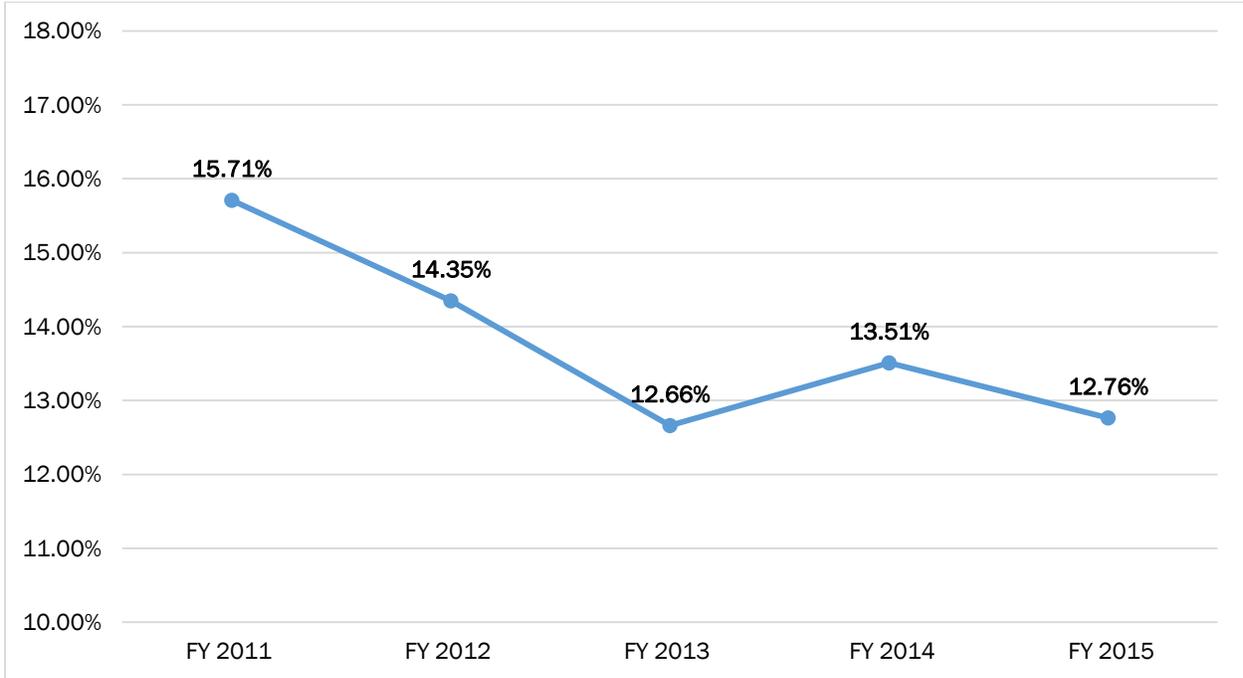
YEAR END	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
3 Year Average Equalized Valuation	\$2,964,665,587	\$2,765,081,613	\$2,634,667,314	\$2,578,700,128	\$2,636,116,753
Net Debt per Annual Debt Statement	\$39,673,439	\$33,635,057	\$30,014,816	\$28,598,803	\$26,840,845
Percentage Change	1.34%	1.22%	1.14%	1.11%	1.02%

FY2016 MUNICIPAL OPERATING BUDGET

DEBT SERVICE EXPENSE AS A PERCENTAGE OF TOTAL OPERATING REVENUE

Trend: Decreasing Debt Service expense as a percentage of Operating Revenue (8% is an acceptable general guideline).

Formula:
$$\frac{\text{Debt Service Expense}}{\text{Total Operating Revenue}}$$



YEAR END	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Total Operating Revenue*	\$38,344,897	\$40,283,797	\$40,090,018	\$37,640,988	\$37,353,234
Debt Service Expense**	\$6,025,000	\$5,779,325	\$5,074,152	5,084,457	4,767,558
Trend	15.71%	14.35%	12.66%	13.51%	12.76%

100-01 Business Administration

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	324,860	320,942	3,918	\$ 420,550	\$ 420,550	
13	Seasonal/Temporary			-	-	-	
Total Salary & Wages		\$ 324,860	\$ 320,942	\$ 3,918	\$ 420,550	\$ 420,550	
<u>Other Expenses</u>							
21	Advertising	\$ 550	\$ 652	\$ (102)	\$ 550	\$ 550	
23	Printing	300	281	19	300	300	
26	Maint. Of Office Equipment	250	-	250	250	250	
28	Professional Fees	75,000	67,314	7,686	75,000	75,000	
33	Books/Publications	500	924	(424)	625	625	
36	Office Supplies	1,650	3,103	(1,453)	1,650	1,650	
41	Conferences	2,550	2,576	(26)	4,600	4,600	
42	Education/Training	3,600	1,647	1,953	3,500	3,500	
44	Association Due	3,400	4,607	(1,207)	5,000	5,000	
45	Travel	400	591	(191)	400	400	
53	New Office Equipment	600	2,172	(1,572)	600	600	
80	Car Allowance			-			
93	Medical Expenses	1,500	1,367	133	1,500	1,500	
290	Appraisal Services	2,000	1,750	250	2,000	2,000	
298	Mayor's Expense	8,100	9,302	(1,202)	9,300	9,300	
299	Miscellaneous Expenses	550	1,952	(1,402)	650	650	
Total Other Expenses		\$ 100,950	\$ 98,238	\$ 2,712	\$ 105,925	\$ 105,925	
Department Total		\$ 425,810	\$ 419,180	\$ 6,630	\$ 526,475	\$ 526,475	

100-002 Purchasing

		FY 2015			FY 2016		
		<u>Final Budget</u>	<u>Paid or Charged</u>	<u>Amount (Over) / Under</u>	<u>Department Request</u>	<u>Administration Recommendation</u>	<u>Council Approved</u>
<u>Other Expenses</u>							
21	Legal Advertising	\$ 2,250	\$ 2,619	\$ (369)	\$ 2,250	\$ 2,250	
22	Postage	45,000	43,177	1,823	45,000	45,000	
26	Copier	9,100	13,264	(4,164)	8,300	8,300	
59	IT Consultant	70,000	41,031	28,969	70,000	70,000	
76	Telephone	193,000	157,084	35,916	206,700	206,700	
285	Computer Maintenance/Licenses	18,800	4,985	13,815	44,200	44,200	
Total Other Expenses		\$ 338,150	\$ 262,160	\$ 75,990	\$ 376,450	\$ 376,450	
Department Total		\$ 338,150	\$ 262,160	\$ 75,990	\$ 376,450	\$ 376,450	

330-002 Senior Services

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 23,555	\$ 23,237	\$ 318	\$ 24,140	\$ 23,555	
12	Overtime	2,100	-	2,100	7,100	2,100	
	Clothing Allowance	-	-	-	-	-	
Total Salary & Wages		\$ 25,655	\$ 23,237	\$ 2,418	\$ 31,240	\$ 25,655	
<u>Other Expenses</u>							
23	Printing	\$ 100	\$ 20	\$ 80	\$ 100	\$ 100	
28	Professional Fees	4,160	2,555	1,605	4,160	4,160	
33	Books/Publications/Dues	-	-	-	-	-	
36	Office Supplies	850	1,050	(200)	900	850	
42	Education/Training	-	-	-	-	-	
53	New Office Equipment	-	-	-	4,500	-	
275	Comm. Services-Senior Meals	1,500	941	559	2,000	1,500	
279	Specialized Supplies	750	487	263	1,000	750	
291	Senior Trips	-	-	-	-	-	
Total Other Expenses		\$ 7,360	\$ 5,053	\$ 2,307	\$ 12,660	\$ 7,360	
Department Total		\$ 33,015	\$ 28,290	\$ 4,725	\$ 43,900	\$ 33,015	

<u>Senior Services</u>	<u>Title</u>	<u>2016 Base</u>	<u>ANTICIPATED Base</u>	<u>Longevity</u>	<u>ANTICIPATED Total</u>
Koyce, Kevin	Omnibus Drive	\$ 16,699	\$ 16,991		\$ 16,991
Green, Ruby	Keyboarding Clerk 1 -PT	7,143	7,143		7,143
		\$ 23,842	\$ 24,134		\$ 24,134

100-005 Vital Statistics

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries & Wages</u>							
11	Salaries and Wages	\$ 87,069	\$ 87,043	\$ 26	\$ 95,074	\$ 95,074	
12	Overtime	-	-	-	-	-	
	Part-time/Seasonal	-	-	-	-	-	
	Total Salary & Wages	\$ 87,069	\$ 87,043	\$ 26	\$ 95,074	\$ 95,074	
<u>Other Expenses</u>							
23	Printing	\$ 550	\$ 488	\$ 62		\$ 500	
26	Maint. Of Equipment	800		800	2,142	1,000	
36	Office Supplies	2,000	2,505	(505)	2,000	2,000	
42	Education/Training	750	235	515	2,000	750	
45	Travel	200	398	(198)		200	
53	New Office Equipment	1,000	-	1,000	4,200	-	
288	Vital Statistics Supplies	5,500	3,454	2,046	5,500	5,000	
	Total Other Expenses	\$ 10,800	\$ 7,080	\$ 3,720	\$ 15,842	\$ 9,450	
	Department Total	\$ 97,869	\$ 94,123	\$ 3,746	\$ 110,916	\$ 104,524	

Vital Statistics	Title	2016 Base	ANTICIPATED Base	Longevity	ANTICIPATED Total
Echeverri, Angela	Keyboarding Clerk 1 - PT	\$ 17,636	\$ 31,549		\$ 31,549
Swanston, Angela	Registrar of Vital Statistics	62,432	63,525		63,525
		\$ 80,068	\$ 95,074		\$ 95,074

120-001 Town Clerk

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries & Wages</u>							
11	Salaries and Wages	\$ 214,885	\$ 213,961	\$ 924	\$ 222,715	\$ 222,715	
12	Overtime	-	-	-	-	-	
	Council Salaries	68,810	68,733	77	68,810	68,810	
Total Salary & Wages		\$ 283,695	\$ 282,694	\$ 1,001	\$ 291,525	\$ 291,525	
<u>Other Expenses</u>							
21	Legal Publications	\$ 6,500	\$ 5,264	\$ 1,236	\$ 7,500	\$ 7,000	
23	Printing	1,930	1,719	211	2,150	2,000	
26	Maint. Of Equipment	2,500	2,469	31	2,500	2,500	
36	Office Supplies	1,700	1,096	604	1,800	1,500	
42	Education/Training	4,500	3,989	511	6,000	6,000	
53	New Office Equipment	700	-	700	700	700	
287	Elections	7,700	8,078	(378)	8,000	8,500	
288	Vital Statistics Supplies	-	-	-	-	-	
289	Video	12,500	12,409	91	15,500	13,500	
290	Codification	5,500	5,300	200	6,500	6,000	
299	Miscellaneous	500	142	358	500	500	
Total Other Expenses		\$ 44,030	\$ 40,466	\$ 3,564	\$ 51,150	\$ 48,200	
Department Total		\$ 327,725	\$ 323,160	\$ 4,565	\$ 342,675	\$ 339,725	

240-001 Police Bureau

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 5,372,228	\$ 5,350,945	\$ 21,283	\$ 5,332,510	\$ 5,272,505	
12	Overtime	433,000	400,906	32,094		310,000	
	Special Events	-	-	-	58,000	58,000	
15	College Incentive Pay	20,000	29,826	(9,826)			
16	Special Police/Court Security	122,400	136,642	(14,242)	160,000	160,000	
17	Crossing Guards	90,000	86,490	3,510		90,000	
18	Clothing Allowance	16,000	17,986	(1,986)		19,000	
	Total Salary & Wages	\$ 6,053,628	\$ 6,022,795	\$ 30,833	\$ 5,550,510	\$ 5,909,505	
<u>Other Expenses</u>							
23	Printing	\$ 1,200	\$ 1,869	\$ (669)	\$ 1,200	\$ 1,200	
26	Equipment Maintenance	32,000	28,531	3,469	38,000	38,000	
28	Professional Fees	10,000	11,460	(1,460)	15,000	12,000	
32	Uniforms	12,000	19,000	(7,000)	25,000	20,000	
33	Books/Publications	5,000	2,508	2,492	5,000	5,000	
34	M.V. Parts/Repairs	32,000	33,045	(1,045)	60,000	35,000	
36	Office Supplies	5,500	9,908	(4,408)	20,000	20,000	
42	Education/Training	30,000	7,682	22,318	26,000	8,000	
51	Vehicle Purchase	-	-	-	150,000	-	
53	New Equipment Purchases	5,000	1,818	3,182	5,000	4,500	
271	Other Equipment Repairs	2,000	456	1,544	2,000	1,000	
277	Promotional Programs	700	-	700	700	700	
278	Detective Bureau Invest. Fund	2,500	5,000	(2,500)	2,500	2,500	
279	Specialized Supplies	5,000	7,683	(2,683)	6,000	6,000	
280	Target Range	20,000	19,843	157	25,000	25,000	
281	Equipment Rent	15,000	10,649	4,351	15,000	15,000	
282	Towing	1,000	4,529	(3,529)	5,000	5,000	
284	Safety Supplies	3,000	144	2,856	3,000	3,000	
285	Computer Maintenance/Licenses	-	-	-	8,000	-	
	Total Other Expenses	\$ 181,900	\$ 164,125	\$ 17,775	\$ 412,400	\$ 201,900	
	Department Total	\$ 6,235,528	\$ 6,186,920	\$ 48,608	\$ 5,962,910	\$ 6,111,405	

Police	Title	2016 Base	ANTICIPATED Base	Longevity	ANTICIPATED Total
Demnitz, K. Peter	Police Chief	\$ 150,639	\$ 153,275		\$ 153,275
Buckley, Michael	Police Captain/Detective	131,720	131,720	5,269	136,988
Richardson, Darnell	Police Captain	119,745	131,720	7,903	139,623
Ubertaccio, Michael (Retired)	Police Captain	134,114			-
Andrisano, Michael	Police Lieutenant	117,607	117,607	4,704	122,311
Cregan, Keith	Police Lieutenant	118,676	118,676	2,352	121,028
Greer, Stuart	Police Lieutenant	118,676	118,676	4,747	123,423
Holtz, Robert	Police Lieutenant	119,745	119,745	4,790	124,535
Rawding, Matthew	Police Lieutenant	106,915	117,607	4,704	122,311
Tissot, David	Police Lieutenant	106,915	117,607	2,352	119,959
Jackson, Tyrone	Police Sergeant/Detective	105,961	105,961	3,150	109,111
Lamperti, Richard	Police Sergeant	106,915	106,915	4,277	111,192
Molnar, Michael	Police Sergeant	105,961	105,961	3,179	109,140
Oakley, Christopher	Police Detective	105,006	105,006	2,100	107,106
Alberto, Michael	Police Officer	57,728	69,129		69,129
Alvarado, Diego	Police Officer	57,728	69,129		69,129
Beal, Kevin	Police Detective	95,460	98,831	1,977	100,808
Bergman, Dennis	Police Officer	95,460	98,831	1,977	100,808
Birch, Collin	Police Officer	55,830	59,766		59,766
Briscoe, Brendan	Police Detective	95,460	98,831	3,953	102,784
Caponegro, Carmen	Police Officer	95,460	98,831	4,942	103,773
Chaudruc, Valder	Police Officer	95,460	98,831	1,977	100,808
De Los Santos, Yeison	Police Officer	95,460	98,831	2,965	101,796
Dickerson, Jesse	Police Officer	95,460	98,831	1,977	100,808
Dietrich, Deanna	Police Officer	95,460	98,831	4,942	103,773
Downey, Beverly	Police Officer	95,460	98,831	3,953	102,784
Edwards, Robert	Police Officer	57,728	69,129		69,129
Gizzi, David	Police Officer	57,728	69,129		69,129
Green, James	Police Officer	57,728	69,129		69,129
Hagelin, Adam	Police Officer	95,460	98,831	1,977	100,808

Police	Title	2016 Base	ANTICIPATED Base	Longevity	ANTICIPATED Total
Harrison, Darius	Police Officer	57,728			-
Heuneman, Joseph	Police Officer	95,460	98,831	1,977	100,808
Holmes, Bryan	Police Officer		57,801		57,801
Hudson, Keith	Police Detective	95,460	98,831	1,977	100,808
Iozzia, Robert	Police Officer	88,743	88,743	805	89,548
Johnson, Paul	Police Officer	95,460	98,831	2,965	101,796
Jones, Theodore	Police Detective	95,460	98,831	2,965	101,796
Krauss, James	Police Officer	95,460	98,831	2,965	101,796
LaBarre, Brian	Police Officer	95,460	98,831	1,977	100,808
Lafera, Bruce	Police Officer		57,801	-	57,801
Leeper, Joseph	Police Officer	95,460	98,831	5,930	104,761
Little, Christopher	Police Officer	55,830	58,738		58,738
Marbley, Jermaine	Police Officer	80,536	91,876	919	92,795
Mazza, Robert	Police Officer		57,801		57,801
Margaronis, Emmunuel	Police Officer	57,728	69,129		69,129
McDonnell, Brian	Police Officer	95,460	98,831	4,942	103,773
Murphy, Brendan	Police Officer	55,830	57,801		57,801
O'Brien, Anthony	Police Officer	95,460	98,831	1,977	100,808
Petr, Eric	Police Officer	95,460	98,831	1,977	100,808
Pino, Scott	Police Detective	80,536	91,876	919	92,795
Poplawski, Mark	Police Officer		57,801		57,801
Rispoli, Richard	Police Officer	95,460	98,831	2,965	101,796
Rosado, Roberto	Police Officer	80,536	91,876	919	92,795
Sylvin, Jared	Police Officer	95,460	98,831	1,977	100,808
Underhill, Mark	Police Officer	55,830	57,801		57,801
Weaver, Scott	Police Officer	95,460	98,831	1,977	100,808
Vacant	Police Officer	55,830	20,000		20,000
Vacant	Police Officer	55,830	20,000		20,000
Vacant	Police Officer	55,830	-		-
Vacant	Police Officer	55,830	-		-
Carrero, Aracelys	Records Support Technician 2	50,649	59,137	2,100	61,237
Capo, Christine	Police Records Clerk		45,860		45,860
Chavez, Brandy	Keyboarding Clerk 2	41,070	41,070		41,070

Police	Title	2016 Base	ANTICIPATED Base	Longevity	ANTICIPATED Total
Palmer, Sharon	Records Support Technician 2	50,649			-
Scott, Jacqueline	Principal Clerk Transcriber	59,137	59,137	1,500	60,637
Vacant	Administrative Secretary	66,927	-		-
	Step Increases	42,970	57,558		57,558
Detective Allowance (8)	6x3350 2x3850	20,100	27,800		27,800
	Longevity	121,933			
Student Resource Officer - Morris School District		(60,000)	(70,000)		(70,000)
		\$ 5,308,697	\$ 5,208,606	\$ 123,900	\$ 5,332,505

265-001 Fire Bureau

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 2,926,640	\$ 2,961,317	\$ (34,677)	\$ 2,962,890	\$ 2,962,890	
12	Overtime	304,000	259,223	44,777	150,000	150,000	
	Uniform Allowances	16,000	15,500	500			
	Total Salary & Wages	\$ 3,246,640	\$ 3,236,040	\$ 10,600	\$ 3,112,890	\$ 3,112,890	
<u>Other Expenses</u>							
26	Records Support Tech. 2 - Bilingual	\$ 22,000	\$ 29,276	\$ (7,276)	\$ 26,000	\$ 26,000	
28	Professional Fees	6,380	6,298	82	6,380	6,380	
32	Uniforms	16,775	18,775	(2,000)	24,000	20,000	
33	Books/Publications	5,500	4,208	1,292	5,500	5,500	
34	M.V. Parts/Repairs	38,000	59,009	(21,009)	48,000	93,000	
36	Office Supplies	2,500	2,848	(348)	2,500	2,500	
41	Conferences	-	-	-	-	-	
42	Education/Training	22,000	9,305	12,695	22,000	22,000	
51	Purchase of Vehicles	-	-	-	-	-	
53	New Equipment Purchases	15,000	6,023	8,977	15,000	15,000	
74	Gasoline/Diesel Fuels	27,000	18,472	8,528	27,000	22,000	
274	Recruitment/Recognition	1,500	2,140	(640)	1,500	1,500	
275	Community Programs	12,000	12,000	-	18,000	12,000	
279	Specialized Supplies	18,000	20,019	(2,019)	19,000	19,000	
283	Radio Repairs & Maint.	6,250	3,246	3,004	6,250	6,250	
285	Computer Maintenance/Licenses	-	-	-	-	-	
		\$ 192,905	\$ 191,619	\$ 1,286	\$ 221,130	\$ 251,130	
	Department Total	\$ 3,439,545	\$ 3,427,659	\$ 11,886	\$ 3,334,020	\$ 3,364,020	

Fire	Title	2016	ANTICIPATED	Longevity	ANTICIPATED
		Base	Base		Total
Flanagan, Robert	Fire Chief	\$ 135,607	\$ 137,980		\$ 137,980
Prachthausen, John	Deputy Fire Chief	130,166	132,444		132,444
	Fire Captain	107,954	107,954	6,477	114,431
San Felice, Joseph II	Fire Captain	109,937	109,937	6,596	116,533
Whitehead, Robert	Fire Captain	111,920	111,920	6,715	118,635
Williamson, Stuart	Fire Captain	105,972	105,972	5,299	111,271
Geary, Michael	Fire Official	88,126	95,176	4,759	99,935
Hopping, William (Retired)	Fire Official	100,464			
Alexander, Richard (Retired)	Firefighter	88,126			
Barter, Philip	Firefighter	88,126	91,237	1,825	93,062
Bendel, Robert	Firefighter	88,126	91,237	3,649	94,887
Beston, Gerald	Firefighter	88,126	91,237	4,562	95,799
Blekicki, Gregory	Firefighter	88,126	91,237	2,737	93,974
Cadena, Alexander	Firefighter	88,126	91,237	3,649	94,887
Castano, Jesus	Firefighter		44,343	-	44,343
Cirelli, Anthony	Firefighter	88,126	91,237	912	92,149
Degroot, Thomas	Firefighter	88,126	91,237	3,649	94,887
Gross, Lawrence	Firefighter	88,126	91,237	3,649	94,887
Loughlin, Matthew	Firefighter	88,126	91,237	912	92,149
Loyek, Scott	Firefighter	55,772	64,440	644	65,084
McDonough, Sean	Firefighter	88,126	91,237	912	92,149
McPeck, Craig	Firefighter	88,126	91,237	1,825	93,062
Morse, Kevin	Firefighter	55,772	64,440	644	65,084
Mussner, Christian	Firefighter	88,126	91,237	1,825	93,062
Ott, Curtis	Firefighter	49,301	57,741		57,741
Prizzi, Dominick	Firefighter	88,126	91,237	3,649	94,887
Rickershauser, John	Firefighter		44,343		44,343
San Felice, Joseph III	Firefighter	88,126	91,237	1,825	93,062
White, Omar	Firefighter	49,301	57,741		57,741
Babbington, Marshall	Firefighter	42,830	51,042		51,042

Fire	Title	2016 Base	ANTICIPATED Base	Longevity	ANTICIPATED Total
Barter, David	Firefighter	80,577	91,237	912	92,149
Bas, Nolan	Firefighter	88,126	91,237	912	92,149
Leyhan, Donald	Firefighter	88,126	91,237	912	92,149
NEW HIRE	Firefighter		25,000		25,000
VACANT	Clerk 2	51,131	51,131		51,131
	Fire Inspectors (\$1,475x8)	11,800	11,800		11,800
	EMT Stipends	20,018	20,018		20,018
	Step Increases	29,562	29,562		29,562
	Acting Pays	19,420	19,420		19,420
	Longevity	72,543			
		\$ 2,926,323	\$ 2,893,434	\$ 69,455	\$ 2,962,889

130-001 Treasurer

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 299,927	\$ 299,525	\$ 402	\$ 308,231	\$ 308,231	
12	Overtime	-	-	-	-	-	
	Part Time	-	-	-	-	-	
Total Salary & Wages		\$ 299,927	\$ 299,525	\$ 402	\$ 308,231	\$ 308,231	
<u>Other Expenses</u>							
26	Maint. Of Equipment	\$ 7,600	\$ 8,726	\$ (1,126)	\$ 7,600	\$ 7,600	
28	Professional Fees	34,000	31,458	2,542	37,000	34,000	
33	Books/Publications	160	166	(6)	160	160	
36	Office Supplies	2,500	2,871	(371)	2,700	2,700	
41	Conferences	2,100	405	1,695	2,100	2,100	
42	Education/Training	3,850	1,839	2,011	3,850	3,850	
44	Association Dues	190	90	100	190	190	
45	Travel	860	242	618	860	860	
53	New Office Equipment	1,000	352	648	1,000	1,000	
279	Specialized Supplies	1,500	1,200	300	1,500	1,500	
290	Audits	44,400	44,400	-	45,400	45,400	
292	Annual Fee - Paying Agent	5,200	-	5,200	200	200	
293	Payroll Service Fees	14,710	16,819	(2,109)	18,710	18,710	
Total Other Expenses		\$ 118,070	\$ 108,568	\$ 9,502	\$ 121,270	\$ 118,270	
Department Total		\$ 417,997	\$ 408,093	\$ 9,904	\$ 429,501	\$ 426,501	

<u>Treasurer</u>	<u>Title</u>	<u>2016 Base</u>	<u>ANTICIPATED Base</u>	<u>Longevity</u>	<u>ANTICIPATED Total</u>
Freeman, Michele	Sr. Account Clerk	\$ 52,121	\$ 55,533		\$ 55,533
Hardwick, Joyce	Payroll Clerk	62,271	70,361		70,361
Lorito, Katie	Assistant Treasurer	66,136			-
	Assistant Treasurer	-	60,500		60,500
Mason, Frank	CFO/Treasurer	139,398	141,837		141,837
	Sewer Utility Share	(20,000)	(20,000)		(20,000)
		299,926	308,231		308,231

145-001 Tax Collector

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 182,664	\$ 182,664	\$ -	\$ 184,170	\$ 184,168	
12	Overtime	3,500	211	3,289			
Total Salary & Wages		\$ 186,164	\$ 182,875	\$ 3,289	\$ 184,170	\$ 184,168	
<u>Other Expenses</u>							
21	Advertising	\$ 1,600	\$ 922	\$ 678	\$ 1,600	\$ 1,600	
23	Printing	5,100	3,799	1,301	5,200	5,200	
26	Maint. of Office Equipment	15,800	7,830	7,970	15,800	10,000	
33	Books/Publications	215	214	1	215	215	
36	Office Supplies	2,200	2,998	(798)	3,000	3,000	
41	Conferences	950	959	(9)	1,000	1,000	
42	Education/Training	500	434	66	500	500	
45	Travel	250	512	(262)	300	300	
53	New Office Equipment	-	-	-	3,500	3,500	
279	Specialized Supplies	675	600	75	675	675	
Total Other Expenses		\$ 27,290	\$ 18,268	\$ 9,022	\$ 31,790	\$ 25,990	
Department Total		\$ 213,454	\$ 201,143	\$ 12,311	\$ 215,960	\$ 210,158	

TOWN OF MORRISTOWN

2016 Budget Worksheet

<u>Tax Collector</u>	<u>Title</u>	<u>2016 Base</u>	<u>ANTICIPATED Base</u>	<u>Longevity</u>	<u>ANTICIPATED Total</u>
Chewey, Mary	Bilingual Keyboarding Clerk 1	\$ 50,649	\$ 50,649	\$ 1,500	\$ 52,149
Smith, Shauna	Clerk 2	43,693	43,693	900	44,593
Winstead, Linda	Tax Collector	85,922	87,426		87,426
	Longevity	2,400			
		<u>\$ 182,664</u>	<u>\$ 181,768</u>	<u>\$ 2,400</u>	<u>\$ 184,168</u>

150-001 Tax Assessor

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 105,835	\$ 105,772	\$ 63	\$ 106,960	\$ 106,960	
13	Seasonal/Temporary	-	-	-	-	-	
Total Salary & Wages		\$ 105,835	\$ 105,772	\$ 63	\$ 106,960	\$ 106,960	
<u>Other Expenses</u>							
21	Advertising	\$ 100	\$ 48	\$ 52	\$ 100	\$ 100	
23	Printing	1,400	2,475	(1,075)	2,514	2,514	
26	Maint. Of Office Equipment	1,400	-	1,400	1,500	1,500	
28	Legal / Appraisal Fees	270,000	268,069	1,931	249,700	249,700	
33	Books/Publications/Dues	250	150	100	250	250	
36	Office Supplies	1,200	616	584	1,600	1,600	
41	Conferences	-	-	-	-	-	
42	Education/Training	300	235	65	300	300	
45	Travel	-	-	-	-	-	
53	New Office Equipment	-	-	-	-	-	
279	Specialized Supplies	100	-	100	100	100	
Total Other Expenses		\$ 274,750	\$ 271,593	\$ 3,157	\$ 256,064	\$ 256,064	
Department Total		\$ 380,585	\$ 377,365	\$ 3,220	\$ 363,024	\$ 363,024	

<u>Tax Assessor</u>	<u>Title</u>	<u>2016 Base</u>	<u>ANTICIPATED Base</u>	<u>Longevity</u>	<u>ANTICIPATED Total</u>
Esposito, Kevin	Tax Assessor-P/T	\$ 45,526	\$ 46,323		\$ 46,323
Lindskog, Carol	Clerk 2	59,137	59,137	1,500	60,637
	Longevity	1,500			
		\$ 106,163	\$ 105,460	\$ 1,500	\$ 106,960

200-001 Code Enforcement

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 88,217	\$ 88,217	\$ -	\$ 89,761	\$ 89,761	
12	Overtime	-	-	-	-	-	
	Seasonal/Temporary	-	-	-	-	-	
	Total Salary & Wages	\$ 88,217	\$ 88,217	\$ -	\$ 89,761	\$ 89,761	
<u>Other Expenses</u>							
23	Printing	\$ 100	\$ -	\$ 100	\$ 50	\$ 50	
26	Maint. Of Equipment	-	-	-	-	-	
33	Books/Publications/Dues	150	-	150	150	150	
36	Office Supplies	800	779	21	350	350	
41	Conferences	500	470	30	550	550	
42	Education/Training	1,000	974	26	1,000	1,000	
53	New Office Equipment	-	-	-	500	500	
80	Car Allowance	-	-	-	-	-	
279	Specialized Supplies	-	-	-	-	-	
	Total Other Expenses	\$ 2,550	\$ 2,223	\$ 327	\$ 2,600	\$ 2,600	
	Department Total	\$ 90,767	\$ 90,440	\$ 327	\$ 92,361	\$ 92,361	

<u>Code Enforcement</u>	<u>Title</u>	<u>2016 Base</u>	<u>ANTICIPATED Base</u>	<u>Longevity</u>	<u>ANTICIPATED Total</u>
Costa, Joseph	Director of Code Enforcement	\$ 88,217	\$ 89,761		\$ 89,761
		88,217	89,761		89,761

195-001 Building and UCC Enforcement

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 550,420	\$ 531,263	\$ 19,157	\$ 527,280	\$ 527,280	
12	Overtime	17,500	16,774	726	17,500	17,500	
	Part-time/Temporary Inspectors	25,000	2,345	22,655	44,000	25,000	
	Total Salary & Wages	\$ 592,920	\$ 550,382	\$ 42,538	\$ 588,780	\$ 569,780	
<u>Other Expenses</u>							
22	Postage	\$ -	\$ -	\$ -	\$ 1,500	\$ 500	
23	Printing	2,000	411	1,589	2,000	1,000	
26	Maint. Of Equipment	5,000	2,055	2,945	5,000	5,000	
29	Contract Services-Conflict of Interest	1,000	992	8	1,500	1,500	
33	Books/Publications	4,800	4,690	110	5,000	5,000	
36	Office Supplies	2,500	3,797	(1,297)	2,700	2,700	
41	Travel/Conference	-	-	-	800	800	
42	Education/Training	1,000	141	859	2,500	2,500	
44	Association Dues	750	400	350	800	800	
53	New Office Equipment	650	460	190	650	650	
93	Fringe Benefits	160,000	160,000	-	160,000	160,000	
279	Elevator Inspections	65,000	42,585	22,415	65,000	65,000	
	Total Other Expenses	\$ 242,700	\$ 215,531	\$ 27,169	\$ 247,450	\$ 245,450	
	Department Total	\$ 835,620	\$ 765,913	\$ 69,707	\$ 836,230	\$ 815,230	

Building and UCC Enforcement	Title	2016 Base	ANTICIPATED Base	Longevity	ANTICIPATED Total
Gonroski, James	Plumbing Subcode Official	\$ 77,104	\$ 78,453		\$ 78,453
Noblett, Richard	Asst. C.C.O./Building Subcode Official	91,588	91,588		91,588
O'Connor, William	Electrical Subcode Official	67,359	68,538		68,538
	Fire Protection Inspector	71,596	72,849		72,849
Reuss, Fredric	Construction Code Official	128,308	130,553		130,553
Richardson, Helen	Keyboarding Clerk 2	36,917	36,917		36,917
White, Vera	Technical Asst. to C.C.O.	47,541	48,373		48,373
Vacant	Building Inspector	30,000	-		-
	Step Increases	116	-		
		550,529	527,271		527,271

330-003 Health

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 152,350	\$ 150,239	\$ 2,111	\$ 152,350	\$ 152,342	
12	Overtime	2,000	210	1,790	500	500	
	Seasonal/Temporary	-	-	-	4,800	4,800	
18	Clothing Allowance	550	448	102	550	550	
Total Salary & Wages		\$ 154,900	\$ 150,897	\$ 4,003	\$ 158,200	\$ 158,192	
<u>Other Expenses</u>							
23	Printing	\$ 1,500	\$ 863	\$ 637	\$ 1,000	\$ 1,000	
26	Maint. Of Equipment	1,000	-	1,000	-	-	
28	Professional/Shared Services	3,000	3,065	(65)	3,000	3,000	
29	Contract Service-Testing	1,000	138	862	1,500	1,500	
33	Books/Publications/Dues	400	100	300	400	400	
36	Office Supplies	2,000	1,911	89	2,500	2,500	
41	Conferences	500	579	(79)	600	600	
42	Education/Training	700	-	700	600	600	
53	New Office Equipment	500	510	(10)	1,900	1,900	
80	Car Allowance	900	900	-	-	-	
275	Regional Health Partnership	2,000	2,000	-	2,000	2,000	
279	Specialized Supplies	3,000	2,560	440	3,100	3,100	
Total Other Expenses		\$ 16,500	\$ 12,626	\$ 3,874	\$ 16,600	\$ 16,600	
Department Total		\$ 171,400	\$ 163,523	\$ 7,877	\$ 174,800	\$ 174,792	

Health	Title	2016 Base	ANTICIPATED Base	Longevity	ANTICIPATED Total
Craig, James	Public Health Nurse-(P/T)	\$ 25,563	\$ 26,010		\$ 26,010
Nobile, Judith	Clerk 2	50,649	50,649	900	51,549
Truong, Yen	Registered Environmental Health Spec	72,353	72,353	350	72,703
	Health Officer *	-	-		-
	Longevity				
	Step Increases	2,080	2,080		2,080
		\$ 150,645	\$ 151,092	\$ 1,250	\$ 152,342

* Shared Service Agreement w/ Morris County

340-001 Animal Control

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 59,947	\$ 55,640	\$ 4,307	\$ 59,947	\$ 59,947	
12	Overtime	-	1,435	(1,435)	-	1,500	
	Uniforms Allowance	550	521	29	550	550	
	Total Salary & Wages	\$ 60,497	\$ 57,596	\$ 2,901	\$ 60,497	\$ 61,997	
<u>Other Expenses</u>							
21	Advertising	\$ 50	\$ -	\$ 50	\$ 50	\$ 50	
23	Printing	50	-	50	50	50	
28	Professional Fees	13,700	225	13,475	13,700	10,000	
42	Education/Training	200	89	111	200	200	
279	Specialized Supplies	1,300	1,042	258	1,300	1,300	
298	Quarantine	5,000	4,500	500	5,000	5,000	
	Total Other Expenses	\$ 20,300	\$ 5,856	\$ 14,444	\$ 20,300	\$ 16,600	
	Department Total	\$ 80,797	\$ 63,452	\$ 17,345	\$ 80,797	\$ 78,597	

Animal Control	Title	2016 Base	ANTICIPATED Base	Longevity	ANTICIPATED Total
Judson, Samantha	Animal Control Officer	\$ 53,710	\$ 53,710	\$ 350	\$ 54,060
	Weekend Hours On Call (5hrs)	4,800	4,800		4,800
	Shared Service Revenue Offset	-	-		-
	Step Increases	1,087	1,087		1,087
		\$ 59,597	\$ 59,597	\$ 350	\$ 59,947

200-001 Property Maintenance

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 275,285	\$ 295,945	\$ (20,660)	\$ 258,979	\$ 258,979	
12	Overtime	2,500	2,934	(434)	2,500	2,500	
	Seasonal/Temporary	30,000	8,560	21,440	35,000	30,000	
	Total Salary & Wages	\$ 307,785	\$ 307,439	\$ 346	\$ 296,479	\$ 291,479	
<u>Other Expenses</u>							
23	Printing	\$ 1,650	\$ 1,633	\$ 17	\$ 1,000	\$ 1,000	
26	Maint. Of Equipment	500	481	19	600	600	
33	Books/Publications/Dues	200	-	200	200	200	
36	Office Supplies	1,000	804	196	1,000	1,000	
41	Conferences	-	-	-	-	-	
42	Education/Training	1,000	731	269	1,500	1,500	
53	New Office Equipment	500	452	48	700	700	
80	Car Allowance	2,850	2,850	-	2,850	2,850	
279	Specialized Supplies	200	175	25	200	200	
	Total Other Expenses	\$ 7,900	\$ 7,126	\$ 774	\$ 8,050	\$ 8,050	
	Department Total	\$ 315,685	\$ 314,565	\$ 1,120	\$ 304,529	\$ 299,529	

Property Maintenance	Title	2016 Base	ANTICIPATED Base	Longevity	ANTICIPATED Total
Aristizabal, Paula	Keyboarding Clerk 2	\$ 41,070	\$ 41,070		\$ 41,070
Epps, Philip	Housing Inspector Trainee	57,644	57,644		57,644
King, Andrae	Chief Housing Inspector	85,220	85,220		85,220
Mark King	Asst. Chief Housing Inspector	71,985	73,245	1,800	75,045
	Longevity	1,800			
		\$ 257,719	\$ 257,179	\$ 1,800	\$ 258,979

332-001 Rent Leveling

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 79,370	\$ 78,883	\$ 487	\$ 76,370	\$ 76,370	
Total Salary & Wages		\$ 79,370	\$ 78,883	\$ 487	\$ 76,370	\$ 76,370	
<u>Other Expenses</u>							
23	Printing	\$ -	\$ -	\$ -	\$ -	\$ -	
33	Books/Publications			-	-	-	
36	Office Supplies	100	117	(17)	100	100	
41	Conferences/Travel	200	-	200	200	200	
42	Education/Training	1,000	-	1,000	-	-	
44	Association Dues	50	-	50	50	50	
53	New Equipment Purchases	500	-	500	1,000	1,000	
80	Car Allowance	1,560	1,560	-	1,560	1,560	
279	Specialized Supplies	-	-	-	-	-	
Total Other Expenses		\$ 3,410	\$ 1,677	\$ 1,733	\$ 2,910	\$ 2,910	
Department Total		\$ 82,780	\$ 80,560	\$ 2,220	\$ 79,280	\$ 79,280	

<u>Rent Leveling</u>	<u>Title</u>	<u>2016 Base</u>	<u>ANTICIPATED Base</u>	<u>Longevity</u>	<u>ANTICIPATED Total</u>
Cresta, Wayne	Rent Regulation Officer	\$ 76,363	\$ 76,363		\$ 76,363
		\$ 76,363	\$ 76,363		\$ 76,363

180-001 Zoning

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 215,217	\$ 211,322	\$ 3,895	\$ 216,140	\$ 216,136	
12	Overtime	-	1,039	(1,039)	1,000	1,000	
Total Salary & Wages		\$ 215,217	\$ 212,361	\$ 2,856	\$ 217,140	\$ 217,136	
<u>Other Expenses</u>							
21	Advertising	\$ 250	\$ -	\$ 250	\$ 250	\$ 250	
23	Printing	250	116	134	250	250	
26	Maintenance of Equipment	500	1,445	(945)	1,500	1,500	
28	Professional Fees	1,000	-	1,000	-	-	
33	Books/Publications/Dues	750	117	633	500	500	
36	Office Supplies	1,500	899	601	1,500	1,500	
42	Education/Training	1,000	376	624	1,000	1,000	
53	New Office Equipment	-	-	-	-	-	
80	Car Allowance	2,460	2,460	-	2,460	2,460	
279	Specialized Supplies	250	-	250	-	-	
Total Other Expenses		\$ 7,960	\$ 5,413	\$ 2,547	\$ 7,460	\$ 7,460	
Department Total		\$ 223,177	\$ 217,774	\$ 5,403	\$ 224,600	\$ 224,596	

<u>Zoning</u>	<u>Title</u>	<u>2016 Base</u>	<u>ANTICIPATED Base</u>	<u>Longevity</u>	<u>ANTICIPATED Total</u>
Campbell, James	Zoning Officer	# \$ 77,988	\$ 79,353		\$ 79,353
Jimenez, Camila	Keyboarding Clerk 1 -PT	15,808	16,085		16,085
McShane, Brian	Housing/Zoning Inspector	57,644	58,653		58,653
	Clerk 3	# 59,137	59,137	900	60,037
	Longevity				
	Step Increases	2,009	2,009		2,009
		<u>\$ 212,586</u>	<u>\$ 215,236</u>	<u>\$ 900</u>	<u>\$ 216,136</u>

TOWN OF MORRISTOWN

300-001 Public Works

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 1,822,680	\$ 1,755,008	\$ 67,672	\$ 1,806,430	\$ 1,806,430	
12	Overtime	265,000	329,835	(64,835)	265,000	340,000	
	Seasonal/Temporary	58,600	44,649	13,951	40,600	158,000	
18	Clothing Allowance	15,950	15,950	-	15,950	15,950	
16	Other-Promotional Allowance	-	-	-	-	-	
Total Salary & Wages		\$ 2,162,230	\$ 2,145,442	\$ 16,788	\$ 2,127,980	\$ 2,320,380	
<u>Other Expenses</u>							
24	Municipal Prop. Maintenance	\$ 41,050	\$ 30,411	\$ 10,639	\$ 44,550	\$ 115,000	
25	Maint. of M.V. and Equipment	105,000	140,945	(35,945)	118,900	118,900	
28	Professional Fees	1,750	1,490	260	2,700	2,700	
33	Books/Publications/Dues	510	160	350	600	600	
35	Janitorial Service	5,000	-	5,000	5,000	1,000	
36	Office Supplies	1,000	2,300	(1,300)	1,000	1,000	
42	Education/Training	2,530	1,029	1,501	4,930	4,930	
49	Permit Fees	2,060	120	1,940	4,760	4,760	
53	New Equipment Purchases	15,000	8,014	6,986	22,600	22,600	
71	Electricity	305,000	316,000	(11,000)	346,725	346,725	
72	Water	30,000	30,000	-	30,000	30,000	
73	Electricity - Traffic Lights	20,140	18,039	2,101	20,190	20,190	
74	Gasoline/Diesel Fuels	220,000	172,300	47,700	210,250	175,000	
75	Electricity - Street Lights	305,800	307,223	(1,423)	298,800	298,800	
77	Natural Gas/Propane	80,000	62,233	17,767	84,060	74,000	
79	Radio Maint & Repair	535	500	35	535	500	
273	Winter Salt	155,150	153,975	1,175	158,195	158,195	
279	Specialized Supplies	45,000	52,262	(7,262)	48,325	48,325	
281	Equipment Rental	4,000	3,001	999	5,180	5,180	
284	Safety Supplies	-	2,000	(2,000)	-	-	
291	Building Maint. & Repairs	88,000	103,237	(15,237)	87,513	87,513	
293	Traffic Signal Repairs	15,000	24,674	(9,674)	20,000	20,000	
294	Traffic Sign Maint/Repair	35,000	39,237	(4,237)	39,300	39,300	

TOWN OF MORRISTOWN

300-001 Public Works

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
297	Condo Snow Removal	19,000	-	19,000	30,000	30,000	
298	ShadeTree	-		-	-	-	
902	Street Repairs	10,000	18,874	(8,874)	14,000	14,000	
Total Other Expenses		\$ 1,506,525	\$ 1,488,024	\$ 18,501	\$ 1,598,113	\$ 1,619,218	
Department Total		\$ 3,668,755	\$ 3,633,466	\$ 35,289	\$ 3,726,093	\$ 3,939,598	

Public Works	Title	2016 Base	ANTICIPATED Base	Longevity	ANTICIPATED Total
Bendel, Matthew	Laborer	\$ 52,420	\$ 52,420	\$ 600	\$ 53,020
Betancourt, Martha	Keyboarding Clerk 1	39,798	39,798	600	40,398
Casallas, Fabian	Laborer	41,070	41,070	350	41,420
VACANT	Laborer	38,994	38,994		38,994
Chironna, James	Building Supervisor	74,704	74,704	1,500	76,204
Colon, Julio	Truck Driver I	54,797	54,797	600	55,397
Curlo, Joseph (75%)	Senior Mechanic	52,771	52,771	263	53,034
Demnitz, Paul (75%)	Mechanic	52,910	52,910	1,350	54,260
Fernicola, Richard	PW Superintendent	96,950	96,950	350	97,300
Flanagan, Kevin	Motor Broom Driver (P/T to F/T)	26,825	57,644		57,644
France, Frances (75%)	Keyboarding Clerk 3	44,353	44,353	1,125	45,478
Fyfe, George	Senior Traffic Maintenance	66,927	66,927	2,100	69,027
Geary, David	Sr. Maintenance Repairer	65,843	65,843	2,100	67,943
Hernandez, Prudencio	Truck Driver I	49,854	48,954		48,954
Inestroza, Joczán	Motor Broom Driver	66,927	66,927	900	67,827
Jones, Bilaal	Equipment Operator	66,927	66,927	1,200	68,127
Kostka, George	Tree Climber/Welder	77,783	77,783	2,100	79,883
					-
McClosky, Charles	Grounds Maintenance Worker 2	62,755	62,755	2,100	64,855
McPhail, John	Janitor-(P/T)	15,079	15,343		15,343
Neely, Kevin	Janitor-(P/T)	15,079	15,343		15,343
Oakley, Thomas	Truck Driver	47,456	49,053	600	49,653
Pappas, Chris	Laborer 2	39,780	49,923	350	50,273
Ricketts, Deron	Laborer	36,917	42,666		42,666
Rutkowski, Joel	PW Supervisor	77,783	77,783	900	78,683
Salazar, Jair	Truck Driver 1	59,137	59,137	900	60,037
Slack, Matthew	Laborer	49,053	49,053	350	49,407
Sloane, Michael	Heavy Equipment Operator	70,547	70,547	1,800	72,347
Stanton, John	Maintenance Repairer	51,131	51,131		51,131
Tucker, Jerry	Public Works Trainee	54,266	54,266	900	55,166
Tuttle, Troy	Tree Climber	70,547	70,547	1,200	71,747
Wall, Edward	Public Works Repairer	59,137	59,137	1,500	60,637

Public Works	Title	2016 Base	ANTICIPATED Base	Longevity	ANTICIPATED Total
Young, Sean	Laborer	45,860	47,456	600	48,056
	Step Increases		6,167		6,167
	Longevity	28,138			
		\$ 1,752,518	\$ 1,780,079	\$ 26,338	1,806,420

305-001 Recycling Services

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 72,350	\$ 66,659	\$ 5,691	\$ 66,210	\$ 72,350	
12	Overtime	1,670	2,769	(1,099)	1,670	1,670	
	Seasonal/Temporary	-		-			
18	Uniforms Allowance	550	1,100	(550)	550	550	
Total Salary & Wages		\$ 74,570	\$ 70,528	\$ 4,042	\$ 68,430	\$ 74,570	
<u>Other Expenses</u>							
26	Equipment Maint	\$ 8,750	\$ 9,911	\$ (1,161)	\$ 10,500	\$ 10,500	
49	Permits & Fees	500	150	350	1,700	1,700	
53	New Equipment Purchase	-	-	-	-	-	
71	Electricity	1,750	1,200	550	1,750	1,750	
72	Water	600	900	(300)	1,200	1,200	
78	Tipping Fees	682,252	658,261	23,991	697,858	697,858	
277	Promotional Programs	1,900	1,462	438	1,900	1,900	
279	Specialized Supplies	1,900	602	1,298	2,000	1,900	
281	Equipment Rental	12,000	9,800	2,200	10,500	10,500	
299	SW&R Collection Services Contract	474,000	474,000	-	545,100	690,000	
Total Other Expenses		\$ 1,183,652	\$ 1,156,286	\$ 27,366	\$ 1,272,508	\$ 1,417,308	
Department Total		\$ 1,258,222	\$ 1,226,814	\$ 31,408	\$ 1,340,938	\$ 1,491,878	

Recycling Services	Title	2016 Base	ANTICIPATED Base	Longevity	ANTICIPATED Total
Retired	Mun. Recycling Coordinator	\$ 70,547	\$ -		\$ -
Johnston, Kirby	Mun. Recycling Coordinator	-	66,206		66,206
	Longevity	1,800			
		72,347	\$ 66,206	\$ -	\$ 66,206

300-002 Bus Transportation

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 21,479	\$ 20,884	\$ 595	\$ 21,480	\$ 21,479	
12	Overtime	-	-	-	-	-	
	Uniforms Allowance	-	-	-	-	-	
	Total Salary & Wages	\$ 21,479	\$ 20,884	\$ 595	\$ 21,480	\$ 21,479	
<u>Other Expenses</u>							
25	Equipment Maint & Repair	3,000	1,754	1,246	5,000	5,000	
	Total Other Expenses	\$ 3,000	\$ 1,754	\$ 1,246	\$ 5,000	\$ 5,000	
	Department Total	\$ 24,479	\$ 22,638	\$ 1,841	\$ 26,480	\$ 26,479	

<u>Bus Transportation</u>	<u>Title</u>	<u>2016 Base</u>	<u>ANTICIPATED Base</u>	<u>Longevity</u>	<u>ANTICIPATED Total</u>
Walters, Andrea	Omnibus Operator - P/T	\$ 21,110	\$ 21,479		\$ 21,479
		<u>\$ 21,110</u>	<u>\$ 21,479</u>		<u>\$ 21,479</u>

165-001 Engineering

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 189,210	\$ 186,189	\$ 3,021	\$ 215,190	\$ 215,189	
12	Overtime	2,100	398	1,702	2,100	2,100	
	Seasonal/Interns	-	-	-	1,500	1,500	
16	Other-Promotional Allowance	-	-	-	-	-	
Total Salary & Wages		\$ 191,310	\$ 186,587	\$ 4,723	\$ 218,790	\$ 218,789	
<u>Other Expenses</u>							
23	Printing	\$ 90	\$ 70	\$ 20	\$ 90	\$ 90	
26	Maint. Of Equipment	1,000	-	1,000	2,500	2,500	
33	Books/Publications/Dues	475	-	475	1,380	1,380	
36	Office Supplies	3,010	2,041	969	3,590	3,590	
42	Education/Training	1,700	-	1,700	2,200	2,200	
53	New Office Equipment	570	36	534	750	750	
279	Specialized Supplies	1,125	305	820	2,000	2,000	
914	Dam Inspection	-	-	-	-	-	
Total Other Expenses		\$ 7,970	\$ 2,452	\$ 5,518	\$ 12,510	\$ 12,510	
Department Total		\$ 199,280	\$ 189,039	\$ 10,241	\$ 231,300	\$ 231,299	

<u>Engineering</u>	<u>Title</u>	<u>2016 Base</u>	<u>ANTICIPATED Base</u>	<u>Longevity</u>	<u>ANTICIPATED Total</u>
DeVizio, Anthony	Principial Engineer/Land Surveyor #	\$ 86,914	\$ 86,914		\$ 86,914
Vacancy (75%)	Town Engineer		105,000		105,000
Hartke, Jeff (75%)	Town Engineer	107,665			-
	Supervising Engineering Aide	48,475	48,475	1,050	49,525
	Sewer Utility Share		(26,250)		(26,250)
	Step Increases				
	Longevity	1,950			
		245,004	214,139	1,050	215,189

180-001 Planning

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
	Board Secretary	\$ 13,500	\$ 10,519	\$ 2,981		\$ 21,000	
	Total Salary & Wages	\$ 13,500	\$ 10,519	\$ 2,981	\$ -	\$ 21,000	
<u>Other Expenses</u>							
21	Legal Advertising	\$ -	\$ 2,535	\$ (2,535)		\$ -	
23	Printing	-	141	(141)		-	
26	Equipment Maintenance	-	1,785	(1,785)		-	
27	Legal Services	30,000	25,465	4,535		30,000	
42	Education/Training	-	25	(25)		-	
278	Planning Consultant	95,000	86,349	8,651		95,000	
279	Specialized Supplies	-	36	(36)		-	
280	Long Range Planning	140,000	137,697	2,303		440,000	
	Total Other Expenses	\$ 265,000	\$ 254,033	\$ 10,967	\$ -	\$ 565,000	
	Department Total	\$ 278,500	\$ 264,552	\$ 13,948	\$ -	\$ 586,000	

370-001 Recreation Administration

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 101,920	\$ 96,238	\$ 5,682	\$ 102,900	\$ 102,900	
12	Overtime	500	-	500	500	500	
	Seasonal/Temporary	37,500	43,682	(6,182)	45,000	45,000	
18	Clothing Allowance	-	-	-	-	-	
Total Salary & Wages		\$ 139,920	\$ 139,920	\$ -	\$ 148,400	\$ 148,400	
<u>Other Expenses</u>							
23	Printing	\$ 950	\$ 589	\$ 361	\$ 800	\$ 800	
24	Municipal Prop. Maintenance	5,155	657	4,498	3,100	3,100	
29	Maintenance of Equipment	4,900	4,194	706	5,625	5,625	
31	Chemicals	-	203	(203)	-	-	
32	Uniforms	660	2,993	(2,333)	630	660	
33	Books/Publications/Dues	2,750	250	2,500	2,915	2,915	
36	Office Supplies	700	713	(13)	1,670	700	
41	Conferences/Travel	400	660	(260)	800	800	
42	Education/Training	500	504	(4)	500	500	
53	New Office Equipment	1,700	1,795	(95)	200	200	
66	Recreation Supplies	9,525	9,072	453	15,560	15,560	
67	Recreation Programs	5,900	12,689	(6,789)	6,400	6,400	
80	Car Allowance	1,560	1,560	-	1,560	1,560	
275	Community Programs	8,670	6,383	2,287	8,670	8,670	
279	Specialized Supplies			-			
281	Equipment Rent/Transportation	3,120	3,490	(370)	3,900	3,900	
Total Other Expenses		\$ 46,490	\$ 45,752	\$ 738	\$ 52,330	\$ 51,390	
Department Total		\$ 186,410	\$ 185,672	\$ 738	\$ 200,730	\$ 199,790	

Recreation	Title	2016 Base	ANTICIPATED Base	Longevity	ANTICIPATED Total
Applegate, Amanda	Recreation Manager	\$ 62,273	\$ 67,273		\$ 67,273
Lansing, Bria	Keyboarding Clerk 1	32,838	35,622		35,622
	Longevity				
	Step	1,071			
		\$ 96,182	\$ 102,895		\$ 102,895

370-002 Burnham/Cauldwell Pools

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 116,700	\$ 115,659	\$ 1,041	\$ 116,700	\$ 116,700	
12	Overtime	-	-	-	-	-	
Total Salary & Wages		\$ 116,700	\$ 115,659	\$ 1,041	\$ 116,700	\$ 116,700	
<u>Other Expenses</u>							
24	Municipal Property Repair	\$ 10,537	\$ 9,223	\$ 1,314	\$ 10,835	\$ 10,835	
26	Maintenance of Equipment	6,000	3,028	2,972	3,125	3,125	
29	Contract Service-Testing	2,300	1,924	376	2,485	2,485	
31	Chemicals	24,670	29,516	(4,846)	30,956	30,956	
32	Uniforms	2,952	2,265	687	4,190	4,190	
33	Books/Publications/Dues	1,400	400	1,000	1,415	1,415	
42	Education/Training	1,750	1,750	-	1,575	1,575	
53	New Office Equipment	1,425	1,078	347	1,183	1,183	
66	Recreational Supplies	3,450	3,398	52	3,500	3,500	
72	Water	10,000	11,172	(1,172)	10,600	10,600	
284	Safety Supplies	800	961	(161)	1,000	1,000	
293	Merchant/Bank Fees	6,000	5,765	235	6,000	6,000	
Total Other Expenses		\$ 71,284	\$ 70,480	\$ 804	\$ 76,864	\$ 76,864	
Department Total		\$ 187,984	\$ 186,139	\$ 1,845	\$ 193,564	\$ 193,564	

<u>Burnham/Caldwell Pools</u>	<u>Title</u>	<u>2016 Base</u>	<u>ANTICIPATED Base</u>	<u>Longevity</u>	<u>ANTICIPATED Total</u>
	Seasonal	\$ 116,700	\$ 116,700		\$ 116,700
		\$ 116,700	\$ 116,700		\$ 116,700

490-001 Municipal Court

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 477,088	\$ 477,684	\$ (596)	\$ 482,740	\$ 482,731	
12	Overtime	32,500	20,360	12,140	21,460	21,460	
	Extra Court Sessions-Judge	5,000	-	5,000	14,000	5,000	
Total Salary & Wages		\$ 514,588	\$ 498,044	\$ 16,544	\$ 518,200	\$ 509,191	
<u>Other Expenses</u>							
26	Maint. of Equipment	\$ 4,500	\$ 4,124	\$ 376	\$ 4,980	\$ 4,980	
28	Professional Fees	3,700	1,575	2,125	2,500	2,500	
33	Books/Publications	1,400	1,379	21	1,500	1,500	
36	Office Supplies	600	555	45	650	650	
41	Conferences	175	55	120	175	175	
42	Education/Training	140	59	81	135	135	
44	Association Dues	85	45	40	85	85	
45	Travel	350	613	(263)	850	850	
53	New Office Equipment	850	276	574	850	850	
279	Specialized Supplies	5,200	7,606	(2,406)	4,900	4,900	
293	Merchant/Bank Fees	13,800	13,748	52	10,650	10,650	
297	Subpoena Fees	50	-	50	50	50	
298	Services of Interpreter	19,500	15,354	4,146	18,330	18,330	
Total Other Expenses		\$ 50,350	\$ 45,389	\$ 4,961	\$ 45,655	\$ 45,655	
Department Total		\$ 564,938	\$ 543,433	\$ 21,505	\$ 563,855	\$ 554,846	

Municipal Court	Title	2016 Base	ANTICIPATED Base	Longevity	ANTICIPATED Total
Butts, Nora	Deputy Court Administrator	\$ 55,817	\$ 56,794		\$ 56,794
Colon, Virginia	Assistant Violations Clerk	50,649	50,649	600	51,249
Dave, Yogesh	Deputy Court Administrator	55,817	56,794		56,794
Dillon, Mary Ann	Municipal Court Director	91,600	93,203		93,203
Giraldo, Paolo	Assistant Violations Clerk	50,649	50,649	900	51,549
Hughey, Denise	Deputy Court Administrator	55,817	56,794		56,794
Noonan, Michael	Municipal Judge PT	44,608	45,389		45,389
Sinchi, Maria	Records Support Tech. 2 - Bilingual	50,649	50,649	1,200	51,849
Troxell, Gary	Municipal Judge PT	18,782	19,111		19,111
	Step Increases				
	Longevity	2,700			
		\$ 477,088	\$ 480,031	\$ 2,700	\$ 482,731

325-001 Clean Communities Program
(Funded by Clean Communities Grant)

		FY 2015			FY 2016		
		Final Budget	Paid or Charged	Amount (Over) / Under	Department Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
12	Overtime	-				-	
Total Salary & Wages		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
<u>Other Expenses</u>							
21	Records Support Tech. 2 - Bilingual	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
33	Books/Publications/Dues	-	-	-	-	-	
36	Office Supplies	-	-	-	-	-	
42	Training	-	-	-	-	-	
53	New Office Equipment	-	-	-	-	-	
277	Promotional Programs	-	-	-	-	-	
Total Other Expenses		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
Department Total		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

<u>Clean Communities Program</u>	<u>Title</u>	<u>2016 Base</u>	<u>ANTICIPATED Base</u>	<u>Longevity</u>	<u>ANTICIPATED Total</u>
Margiotta, Kathleen O.	Coordinator Grant	\$ 22,717 <u>(22,326)</u>	\$ 23,115 <u>(22,717)</u>		\$ 23,115 <u>(22,717)</u>
		<u>\$ 391</u>	<u>\$ 398</u>	<u>\$ -</u>	<u>\$ 398</u>

307-001 SEWER UTILITY REVENUES

	Anticipated	Realized	Anticipated
	<u>2015</u>	<u>2015</u>	<u>2016</u>
Sewer Utility Fund Balance	\$ 125,000	\$ 125,000	\$ 425,000
Total Surplus Anticipated	125,000	125,000	425,000
Sewer User Fees	7,888,401	8,167,248	7,912,191
Sewer User Fees/Additional	0	0	0
Miscellaneous			
Interest Income	5,000	11,049	5,000
Late Fees	35,000	39,745	35,000
Sewer Connection Fees From Capita	131,851	131,851	131,851
Sale of SRECs	100,000	68,100	68,100
Capital Fund Balance	0	0	0
Deficit (General Budget)	0	0	0
Total Sewer Utility Revenues	\$ 8,285,252	\$ 8,542,993	\$ 8,577,142

TOWN OF MORRISTOWN
307-001 SEWER UTILITY

		FY 2015			FY 2016		
		Paid or Charged	Final Budget	Amount (Over) / Under	2016 Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 743,123	\$ 713,517	\$ (29,606)	\$ 766,133	\$ 766,133	
12	Overtime	26,938	25,000	(1,938)	27,540	27,540	
15	License Bonus				6,400	6,400	
16	Promotional Allowance	0	37,689	37,689	18,299	18,299	
18	Clothing Allowance	3,850	3,850	0	4,400	4,400	
	Total Salary & Wages	\$ 773,911	\$ 780,056	\$ 6,145	\$ 822,772	\$ 822,772	
<u>Other Expenses</u>							
24	Municipal Prop. Maintenance	\$ 4,495	\$ 6,500	\$ 2,005	\$ 5,000	\$ 5,000	
26	Maint. Of Equipment	91,111	75,000	(16,111)	96,800	96,800	
28	Professional Fees	20,527	14,000	(6,527)	22,500	22,500	
31	Chemicals	47,181	60,808	13,627	56,956	56,956	
33	Books/Publications	-	250	250	250	250	
36	Office Supplies	503	415	(88)	450	450	
42	Education/Training	2,657	2,000	(657)	2,750	2,750	
44	Association Dues	-	950	950	1,050	1,050	
49	Permits & Fees	21,838	21,675	(163)	22,820	22,820	
53	New Equipment Purchases	2,932	4,500	1,568	3,000	3,000	
55	Plumbing & Electrical	3,000		(3,000)	3,000	3,000	
71	Electricity	127,000	109,000	18,000	126,350	126,350	
72	Water	20,776	15,000	5,776	15,900	15,900	
74	Gasoline/Diesel Fuels	2,625	-	2,625	2,250	2,250	
76	Telephone	1,200	-	1,200	-	-	
77	Natural Gas/Propane	5,060	4,017	1,043	5,500	5,500	
78	Sewage Disposal/Sludge	268,000	284,164	(16,164)	222,102	222,102	
228	Sewer Billings/Fees	12,500	12,180	320	12,500	12,500	
279	Specialized Supplies	9,000	6,536	2,464	9,000	9,000	
284	Safety Supplies	1,000	638	362	1,000	1,000	
295	Tipping Fees	9,660	10,292	(632)	12,420	12,420	
296	Sewer Line Repairs	4,000	105	3,895	2,000	2,000	
297	Airport Sewer System	2,500	7,965	(5,465)	8,000	8,000	
298	Sewer Line Cleaning	7,900	2,510	5,390	4,300	4,300	
	Total Other Expenses	\$ 474,221	\$ 452,407	\$ 15,814	\$ 635,898	\$ 635,898	
	Department Total	\$ 1,254,277	\$ 1,226,318	\$ 21,959	\$ 1,458,669	\$ 1,458,669	

TOWN OF MORRISTOWN

307-001

	FY 2015			FY 2016		
	Final Budget	Paid or Charged	Amount (Over) / Under	2016 Request	Administration Recommendation	Council Approved
Other Sewer Utility Expenses						
Insurances						
Health Benefits	\$ 217,280	\$ 217,280	\$ -	\$ 217,280	\$ 217,770	
Liability	88,000	88,000	-	88,000	88,000	
Workers Compensation	105,000	105,000	-	105,000	105,000	
Service fees Due Current Fund	131,000	131,000	-	131,000	131,000	
Social Security	131,726	131,726	-	131,726	131,726	
Reserve for Salary Increase	10,000	10,000	-	10,000	10,000	
Total Other Expenses	\$ 683,006	\$ 683,006	\$ 0	\$ 683,006	\$ 683,496	
Capital Improvement Fund						
Capital Improvements	\$ 250,000	\$ 250,000	\$ -	\$ 250,000	\$ 250,000	
Capital Equipment Purchases	420,000	420,000	-	420,000	420,000	
Total C.I.F.	\$ 670,000	\$ 670,000	\$ 0	\$ 670,000	\$ 670,000	
Debt Service						
Bond Principal	\$ 1,242,600	\$ 1,242,596	\$ 4	\$ 1,204,000	\$ 1,203,800	
Note Principal	527,000	526,757	243	527,000	963,302	
Bond Interest	417,271	372,111	45,160	320,000	320,000	
Note Interest	80,000	54,950	25,050	49,700	49,700	
Total Debt Expenses	\$ 2,266,871	\$ 2,196,414	\$ 70,457	\$ 2,100,700	\$ 2,536,802	
Def. Charge-prior year bill Coyne	\$ -	\$ -	\$ -	\$ -	\$ 3,175	
Deferred Charge-Deficit	-	-	-	-	-	
Surplus General Budget	3,225,000	3,225,000	-	3,225,000	3,225,000	
SEWER UTILITY						
TOTAL BUDGET	\$ 8,099,154	\$ 8,000,738	\$ 92,416	\$ 8,137,375	\$ 8,577,142	

<u>Sewer Utility</u>	<u>Title</u>	<u>2015 Base</u>	<u>FY 2016 Base</u>	<u>Longevity</u>	<u>FY 2016 Total</u>
Basile, Christopher	Sewer Plant Repairer	\$ 66,927	\$ 66,927	\$ 600	\$ 67,527
Curlo, Joseph (25%) **	Senior Diesel Mechanic	17,590	17,590	88	17,678
Dean, John	Sewer Superintendent	113,000	114,978	2,100	117,078
Demnitz, Paul (25%) **	Mechanic	17,637	17,637	450	18,087
France, Frances (25%) **	Keyboarding Clerk 3	14,784	14,784	375	15,159
Gandy, Mark	Principal Engineering Aide	70,547	70,547	900	71,447
Grant, Vinaldo	Sewer Plant Attendant	58,050	58,050	600	58,650
Hartke, Jeff (25%) **	DPW Director/Town Engineer	35,211	-		-
new hire	DPW Director/Town Engineer	-	26,250		26,250
Morris, Layne	Sr. Sewer Plant Operator	70,547	70,547	2,100	72,647
Panei, Ralph (50%) **	Super. Engineering Aide	48,475	48,475	1,050	49,525
Patel, Manu	Supervising Lab Technician	74,704	86,914	1,800	88,714
Riley, Lawrence	Sewer Plant Attendant	53,180	53,180	600	53,780
Wexler, Raymond	Senior Sewer Plant Operator	74,704	74,704	2,100	76,804
	Longevity				
	Treasurer's Office	20,000	20,000		20,000
	Stand-By	11,000	11,700		11,700
	Mid-year Steps	1,085	1,087		1,087
		\$ 747,440	\$ 753,369	\$ 12,763	\$ 766,132

** Portion of Total Salary allocated to Sewer Utility Budget.

307-001 SEWER UTILITY REVENUES

	Anticipated	Realized	Anticipated
	<u>2015</u>	<u>2015</u>	<u>2016</u>
Sewer Utility Fund Balance	\$ 125,000	\$ 125,000	\$ 425,000
Total Surplus Anticipated	125,000	125,000	425,000
Sewer User Fees	7,888,401	8,167,248	7,912,191
Sewer User Fees/Additional	0	0	0
Miscellaneous			
Interest Income	5,000	11,049	5,000
Late Fees	35,000	39,745	35,000
Sewer Connection Fees From Capita	131,851	131,851	131,851
Sale of SRECs	100,000	68,100	68,100
Capital Fund Balance	0	0	0
Deficit (General Budget)	0	0	0
Total Sewer Utility Revenues	\$ 8,285,252	\$ 8,542,993	\$ 8,577,142

TOWN OF MORRISTOWN
307-001 SEWER UTILITY

		FY 2015			FY 2016		
		Paid or Charged	Final Budget	Amount (Over) / Under	2016 Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 743,123	\$ 713,517	\$ (29,606)	\$ 766,133	\$ 766,133	
12	Overtime	26,938	25,000	(1,938)	27,540	27,540	
15	License Bonus				6,400	6,400	
16	Promotional Allowance	0	37,689	37,689	18,299	18,299	
18	Clothing Allowance	3,850	3,850	0	4,400	4,400	
	Total Salary & Wages	\$ 773,911	\$ 780,056	\$ 6,145	\$ 822,772	\$ 822,772	
<u>Other Expenses</u>							
24	Municipal Prop. Maintenance	\$ 4,495	\$ 6,500	\$ 2,005	\$ 5,000	\$ 5,000	
26	Maint. Of Equipment	91,111	75,000	(16,111)	96,800	96,800	
28	Professional Fees	20,527	14,000	(6,527)	22,500	22,500	
31	Chemicals	47,181	60,808	13,627	56,956	56,956	
33	Books/Publications	-	250	250	250	250	
36	Office Supplies	503	415	(88)	450	450	
42	Education/Training	2,657	2,000	(657)	2,750	2,750	
44	Association Dues	-	950	950	1,050	1,050	
49	Permits & Fees	21,838	21,675	(163)	22,820	22,820	
53	New Equipment Purchases	2,932	4,500	1,568	3,000	3,000	
55	Plumbing & Electrical	3,000		(3,000)	3,000	3,000	
71	Electricity	127,000	109,000	18,000	126,350	126,350	
72	Water	20,776	15,000	5,776	15,900	15,900	
74	Gasoline/Diesel Fuels	2,625	-	2,625	2,250	2,250	
76	Telephone	1,200	-	1,200	-	-	
77	Natural Gas/Propane	5,060	4,017	1,043	5,500	5,500	
78	Sewage Disposal/Sludge	268,000	284,164	(16,164)	222,102	222,102	
228	Sewer Billings/Fees	12,500	12,180	320	12,500	12,500	
279	Specialized Supplies	9,000	6,536	2,464	9,000	9,000	
284	Safety Supplies	1,000	638	362	1,000	1,000	
295	Tipping Fees	9,660	10,292	(632)	12,420	12,420	
296	Sewer Line Repairs	4,000	105	3,895	2,000	2,000	
297	Airport Sewer System	2,500	7,965	(5,465)	8,000	8,000	
298	Sewer Line Cleaning	7,900	2,510	5,390	4,300	4,300	
	Total Other Expenses	\$ 474,221	\$ 452,407	\$ 15,814	\$ 635,898	\$ 635,898	
	Department Total	\$ 1,254,277	\$ 1,226,318	\$ 21,959	\$ 1,458,669	\$ 1,458,669	

TOWN OF MORRISTOWN

307-001

	FY 2015			FY 2016		
	Final Budget	Paid or Charged	Amount (Over) / Under	2016 Request	Administration Recommendation	Council Approved
Other Sewer Utility Expenses						
Insurances						
Health Benefits	\$ 217,280	\$ 217,280	\$ -	\$ 217,280	\$ 217,770	
Liability	88,000	88,000	-	88,000	88,000	
Workers Compensation	105,000	105,000	-	105,000	105,000	
Service fees Due Current Fund	131,000	131,000	-	131,000	131,000	
Social Security	131,726	131,726	-	131,726	131,726	
Reserve for Salary Increase	10,000	10,000	-	10,000	10,000	
Total Other Expenses	\$ 683,006	\$ 683,006	\$ 0	\$ 683,006	\$ 683,496	
Capital Improvement Fund						
Capital Improvements	\$ 250,000	\$ 250,000	\$ -	\$ 250,000	\$ 250,000	
Capital Equipment Purchases	420,000	420,000	-	420,000	420,000	
Total C.I.F.	\$ 670,000	\$ 670,000	\$ 0	\$ 670,000	\$ 670,000	
Debt Service						
Bond Principal	\$ 1,242,600	\$ 1,242,596	\$ 4	\$ 1,204,000	\$ 1,203,800	
Note Principal	527,000	526,757	243	527,000	963,302	
Bond Interest	417,271	372,111	45,160	320,000	320,000	
Note Interest	80,000	54,950	25,050	49,700	49,700	
Total Debt Expenses	\$ 2,266,871	\$ 2,196,414	\$ 70,457	\$ 2,100,700	\$ 2,536,802	
Def. Charge-prior year bill Coyne	\$ -	\$ -	\$ -	\$ -	\$ 3,175	
Deferred Charge-Deficit	-	-	-	-	-	
Surplus General Budget	3,225,000	3,225,000	-	3,225,000	3,225,000	
SEWER UTILITY						
TOTAL BUDGET	\$ 8,099,154	\$ 8,000,738	\$ 92,416	\$ 8,137,375	\$ 8,577,142	

<u>Sewer Utility</u>	<u>Title</u>	<u>2015 Base</u>	<u>FY 2016 Base</u>	<u>Longevity</u>	<u>FY 2016 Total</u>
Basile, Christopher	Sewer Plant Repairer	\$ 66,927	\$ 66,927	\$ 600	\$ 67,527
Curlo, Joseph (25%) **	Senior Diesel Mechanic	17,590	17,590	88	17,678
Dean, John	Sewer Superintendent	113,000	114,978	2,100	117,078
Demnitz, Paul (25%) **	Mechanic	17,637	17,637	450	18,087
France, Frances (25%) **	Keyboarding Clerk 3	14,784	14,784	375	15,159
Gandy, Mark	Principal Engineering Aide	70,547	70,547	900	71,447
Grant, Vinaldo	Sewer Plant Attendant	58,050	58,050	600	58,650
Hartke, Jeff (25%) **	DPW Director/Town Engineer	35,211	-		-
new hire	DPW Director/Town Engineer	-	26,250		26,250
Morris, Layne	Sr. Sewer Plant Operator	70,547	70,547	2,100	72,647
Panei, Ralph (50%) **	Super. Engineering Aide	48,475	48,475	1,050	49,525
Patel, Manu	Supervising Lab Technician	74,704	86,914	1,800	88,714
Riley, Lawrence	Sewer Plant Attendant	53,180	53,180	600	53,780
Wexler, Raymond	Senior Sewer Plant Operator	74,704	74,704	2,100	76,804
	Longevity				
	Treasurer's Office	20,000	20,000		20,000
	Stand-By	11,000	11,700		11,700
	Mid-year Steps	1,085	1,087		1,087
		\$ 747,440	\$ 753,369	\$ 12,763	\$ 766,132

** Portion of Total Salary allocated to Sewer Utility Budget.

307-001 SEWER UTILITY REVENUES

	Anticipated	Realized	Anticipated
	<u>2015</u>	<u>2015</u>	<u>2016</u>
Sewer Utility Fund Balance	\$ 125,000	\$ 125,000	\$ 425,000
Total Surplus Anticipated	125,000	125,000	425,000
Sewer User Fees	7,888,401	8,167,248	7,912,191
Sewer User Fees/Additional	0	0	0
Miscellaneous			
Interest Income	5,000	11,049	5,000
Late Fees	35,000	39,745	35,000
Sewer Connection Fees From Capita	131,851	131,851	131,851
Sale of SRECs	100,000	68,100	68,100
Capital Fund Balance	0	0	0
Deficit (General Budget)	0	0	0
Total Sewer Utility Revenues	\$ 8,285,252	\$ 8,542,993	\$ 8,577,142

TOWN OF MORRISTOWN
307-001 SEWER UTILITY

		FY 2015			FY 2016		
		Paid or Charged	Final Budget	Amount (Over) / Under	2016 Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 743,123	\$ 713,517	\$ (29,606)	\$ 766,133	\$ 766,133	
12	Overtime	26,938	25,000	(1,938)	27,540	27,540	
15	License Bonus				6,400	6,400	
16	Promotional Allowance	0	37,689	37,689	18,299	18,299	
18	Clothing Allowance	3,850	3,850	0	4,400	4,400	
	Total Salary & Wages	\$ 773,911	\$ 780,056	\$ 6,145	\$ 822,772	\$ 822,772	
<u>Other Expenses</u>							
24	Municipal Prop. Maintenance	\$ 4,495	\$ 6,500	\$ 2,005	\$ 5,000	\$ 5,000	
26	Maint. Of Equipment	91,111	75,000	(16,111)	96,800	96,800	
28	Professional Fees	20,527	14,000	(6,527)	22,500	22,500	
31	Chemicals	47,181	60,808	13,627	56,956	56,956	
33	Books/Publications	-	250	250	250	250	
36	Office Supplies	503	415	(88)	450	450	
42	Education/Training	2,657	2,000	(657)	2,750	2,750	
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49	Permits & Fees	21,838	21,675	(163)	22,820	22,820	
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55	Plumbing & Electrical	3,000		(3,000)	3,000	3,000	
71	Electricity	127,000	109,000	18,000	126,350	126,350	
72	Water	20,776	15,000	5,776	15,900	15,900	
74	Gasoline/Diesel Fuels	2,625	-	2,625	2,250	2,250	
76	Telephone	1,200	-	1,200	-	-	
77	Natural Gas/Propane	5,060	4,017	1,043	5,500	5,500	
78	Sewage Disposal/Sludge	268,000	284,164	(16,164)	222,102	222,102	
228	Sewer Billings/Fees	12,500	12,180	320	12,500	12,500	
279	Specialized Supplies	9,000	6,536	2,464	9,000	9,000	
284	Safety Supplies	1,000	638	362	1,000	1,000	
295	Tipping Fees	9,660	10,292	(632)	12,420	12,420	
296	Sewer Line Repairs	4,000	105	3,895	2,000	2,000	
297	Airport Sewer System	2,500	7,965	(5,465)	8,000	8,000	
298	Sewer Line Cleaning	7,900	2,510	5,390	4,300	4,300	
	Total Other Expenses	\$ 474,221	\$ 452,407	\$ 15,814	\$ 635,898	\$ 635,898	
	Department Total	\$ 1,254,277	\$ 1,226,318	\$ 21,959	\$ 1,458,669	\$ 1,458,669	

TOWN OF MORRISTOWN

307-001

	FY 2015			FY 2016		
	Final Budget	Paid or Charged	Amount (Over) / Under	2016 Request	Administration Recommendation	Council Approved
Other Sewer Utility Expenses						
Insurances						
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Liability	88,000	88,000	-	88,000	88,000	
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Total Other Expenses	\$ 683,006	\$ 683,006	\$ 0	\$ 683,006	\$ 683,496	
Capital Improvement Fund						
Capital Improvements	\$ 250,000	\$ 250,000	\$ -	\$ 250,000	\$ 250,000	
Capital Equipment Purchases	420,000	420,000	-	420,000	420,000	
Total C.I.F.	\$ 670,000	\$ 670,000	\$ 0	\$ 670,000	\$ 670,000	
Debt Service						
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Def. Charge-prior year bill Coyne	\$ -	\$ -	\$ -	\$ -	\$ 3,175	
Deferred Charge-Deficit	-	-	-	-	-	
Surplus General Budget	3,225,000	3,225,000	-	3,225,000	3,225,000	
SEWER UTILITY						
TOTAL BUDGET	\$ 8,099,154	\$ 8,000,738	\$ 92,416	\$ 8,137,375	\$ 8,577,142	

Sewer Utility	Title	2015 Base	FY 2016 Base	Longevity	FY 2016 Total
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Demnitz, Paul (25%) **	Mechanic	17,637	17,637	450	18,087
France, Frances (25%) **	Keyboarding Clerk 3	14,784	14,784	375	15,159
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Grant, Vinaldo	Sewer Plant Attendant	58,050	58,050	600	58,650
Hartke, Jeff (25%) **	DPW Director/Town Engineer	35,211	-		-
new hire	DPW Director/Town Engineer	-	26,250		26,250
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Panei, Ralph (50%) **	Super. Engineering Aide	48,475	48,475	1,050	49,525
Patel, Manu	Supervising Lab Technician	74,704	86,914	1,800	88,714
Riley, Lawrence	Sewer Plant Attendant	53,180	53,180	600	53,780
Wexler, Raymond	Senior Sewer Plant Operator	74,704	74,704	2,100	76,804
	Longevity				
	Treasurer's Office	20,000	20,000		20,000
	Stand-By	11,000	11,700		11,700
	Mid-year Steps	1,085	1,087		1,087
		\$ 747,440	\$ 753,369	\$ 12,763	\$ 766,132

** Portion of Total Salary allocated to Sewer Utility Budget.

307-001 SEWER UTILITY REVENUES

	Anticipated	Realized	Anticipated
	<u>2015</u>	<u>2015</u>	<u>2016</u>
Sewer Utility Fund Balance	\$ 125,000	\$ 125,000	\$ 425,000
Total Surplus Anticipated	125,000	125,000	425,000
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Sewer User Fees/Additional	0	0	0
Miscellaneous			
Interest Income	5,000	11,049	5,000
Late Fees	35,000	39,745	35,000
Sewer Connection Fees From Capita	131,851	131,851	131,851
Sale of SRECs	100,000	68,100	68,100
Capital Fund Balance	0	0	0
Deficit (General Budget)	0	0	0
Total Sewer Utility Revenues	\$ 8,285,252	\$ 8,542,993	\$ 8,577,142

TOWN OF MORRISTOWN
307-001 SEWER UTILITY

		FY 2015			FY 2016		
		Paid or Charged	Final Budget	Amount (Over) / Under	2016 Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 743,123	\$ 713,517	\$ (29,606)	\$ 766,133	\$ 766,133	
12	Overtime	26,938	25,000	(1,938)	27,540	27,540	
15	License Bonus				6,400	6,400	
16	Promotional Allowance	0	37,689	37,689	18,299	18,299	
18	Clothing Allowance	3,850	3,850	0	4,400	4,400	
	Total Salary & Wages	\$ 773,911	\$ 780,056	\$ 6,145	\$ 822,772	\$ 822,772	
<u>Other Expenses</u>							
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26	Maint. Of Equipment	91,111	75,000	(16,111)	96,800	96,800	
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31	Chemicals	47,181	60,808	13,627	56,956	56,956	
33	Books/Publications	-	250	250	250	250	
36	Office Supplies	503	415	(88)	450	450	
42	Education/Training	2,657	2,000	(657)	2,750	2,750	
44	Association Dues	-	950	950	1,050	1,050	
49	Permits & Fees	21,838	21,675	(163)	22,820	22,820	
53	New Equipment Purchases	2,932	4,500	1,568	3,000	3,000	
55	Plumbing & Electrical	3,000		(3,000)	3,000	3,000	
71	Electricity	127,000	109,000	18,000	126,350	126,350	
72	Water	20,776	15,000	5,776	15,900	15,900	
74	Gasoline/Diesel Fuels	2,625	-	2,625	2,250	2,250	
76	Telephone	1,200	-	1,200	-	-	
77	Natural Gas/Propane	5,060	4,017	1,043	5,500	5,500	
78	Sewage Disposal/Sludge	268,000	284,164	(16,164)	222,102	222,102	
228	Sewer Billings/Fees	12,500	12,180	320	12,500	12,500	
279	Specialized Supplies	9,000	6,536	2,464	9,000	9,000	
284	Safety Supplies	1,000	638	362	1,000	1,000	
295	Tipping Fees	9,660	10,292	(632)	12,420	12,420	
296	Sewer Line Repairs	4,000	105	3,895	2,000	2,000	
297	Airport Sewer System	2,500	7,965	(5,465)	8,000	8,000	
298	Sewer Line Cleaning	7,900	2,510	5,390	4,300	4,300	
	Total Other Expenses	\$ 474,221	\$ 452,407	\$ 15,814	\$ 635,898	\$ 635,898	
	Department Total	\$ 1,254,277	\$ 1,226,318	\$ 21,959	\$ 1,458,669	\$ 1,458,669	

TOWN OF MORRISTOWN

307-001

	FY 2015			FY 2016		
	Final Budget	Paid or Charged	Amount (Over) / Under	2016 Request	Administration Recommendation	Council Approved
Other Sewer Utility Expenses						
Insurances						
Health Benefits	\$ 217,280	\$ 217,280	\$ -	\$ 217,280	\$ 217,770	
Liability	88,000	88,000	-	88,000	88,000	
Workers Compensation	105,000	105,000	-	105,000	105,000	
Service fees Due Current Fund	131,000	131,000	-	131,000	131,000	
Social Security	131,726	131,726	-	131,726	131,726	
Reserve for Salary Increase	10,000	10,000	-	10,000	10,000	
Total Other Expenses	\$ 683,006	\$ 683,006	\$ 0	\$ 683,006	\$ 683,496	
Capital Improvement Fund						
Capital Improvements	\$ 250,000	\$ 250,000	\$ -	\$ 250,000	\$ 250,000	
Capital Equipment Purchases	420,000	420,000	-	420,000	420,000	
Total C.I.F.	\$ 670,000	\$ 670,000	\$ 0	\$ 670,000	\$ 670,000	
Debt Service						
Bond Principal	\$ 1,242,600	\$ 1,242,596	\$ 4	\$ 1,204,000	\$ 1,203,800	
Note Principal	527,000	526,757	243	527,000	963,302	
Bond Interest	417,271	372,111	45,160	320,000	320,000	
Note Interest	80,000	54,950	25,050	49,700	49,700	
Total Debt Expenses	\$ 2,266,871	\$ 2,196,414	\$ 70,457	\$ 2,100,700	\$ 2,536,802	
Def. Charge-prior year bill Coyne	\$ -	\$ -	\$ -	\$ -	\$ 3,175	
Deferred Charge-Deficit	-	-	-	-	-	
Surplus General Budget	3,225,000	3,225,000	-	3,225,000	3,225,000	
SEWER UTILITY						
TOTAL BUDGET	\$ 8,099,154	\$ 8,000,738	\$ 92,416	\$ 8,137,375	\$ 8,577,142	

<u>Sewer Utility</u>	<u>Title</u>	<u>2015 Base</u>	<u>FY 2016 Base</u>	<u>Longevity</u>	<u>FY 2016 Total</u>
Basile, Christopher	Sewer Plant Repairer	\$ 66,927	\$ 66,927	\$ 600	\$ 67,527
Curlo, Joseph (25%) **	Senior Diesel Mechanic	17,590	17,590	88	17,678
Dean, John	Sewer Superintendent	113,000	114,978	2,100	117,078
Demnitz, Paul (25%) **	Mechanic	17,637	17,637	450	18,087
France, Frances (25%) **	Keyboarding Clerk 3	14,784	14,784	375	15,159
Gandy, Mark	Principal Engineering Aide	70,547	70,547	900	71,447
Grant, Vinaldo	Sewer Plant Attendant	58,050	58,050	600	58,650
Hartke, Jeff (25%) **	DPW Director/Town Engineer	35,211	-		-
new hire	DPW Director/Town Engineer	-	26,250		26,250
Morris, Layne	Sr. Sewer Plant Operator	70,547	70,547	2,100	72,647
Panei, Ralph (50%) **	Super. Engineering Aide	48,475	48,475	1,050	49,525
Patel, Manu	Supervising Lab Technician	74,704	86,914	1,800	88,714
Riley, Lawrence	Sewer Plant Attendant	53,180	53,180	600	53,780
Wexler, Raymond	Senior Sewer Plant Operator	74,704	74,704	2,100	76,804
	Longevity				
	Treasurer's Office	20,000	20,000		20,000
	Stand-By	11,000	11,700		11,700
	Mid-year Steps	1,085	1,087		1,087
		\$ 747,440	\$ 753,369	\$ 12,763	\$ 766,132

** Portion of Total Salary allocated to Sewer Utility Budget.

307-001 SEWER UTILITY REVENUES

	Anticipated	Realized	Anticipated
	<u>2015</u>	<u>2015</u>	<u>2016</u>
Sewer Utility Fund Balance	\$ 125,000	\$ 125,000	\$ 425,000
Total Surplus Anticipated	125,000	125,000	425,000
Sewer User Fees	7,888,401	8,167,248	7,912,191
Sewer User Fees/Additional	0	0	0
Miscellaneous			
Interest Income	5,000	11,049	5,000
Late Fees	35,000	39,745	35,000
Sewer Connection Fees From Capita	131,851	131,851	131,851
Sale of SRECs	100,000	68,100	68,100
Capital Fund Balance	0	0	0
Deficit (General Budget)	0	0	0
Total Sewer Utility Revenues	\$ 8,285,252	\$ 8,542,993	\$ 8,577,142

TOWN OF MORRISTOWN
307-001 SEWER UTILITY

		FY 2015			FY 2016		
		Paid or Charged	Final Budget	Amount (Over) / Under	2016 Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 743,123	\$ 713,517	\$ (29,606)	\$ 766,133	\$ 766,133	
12	Overtime	26,938	25,000	(1,938)	27,540	27,540	
15	License Bonus				6,400	6,400	
16	Promotional Allowance	0	37,689	37,689	18,299	18,299	
18	Clothing Allowance	3,850	3,850	0	4,400	4,400	
	Total Salary & Wages	\$ 773,911	\$ 780,056	\$ 6,145	\$ 822,772	\$ 822,772	
<u>Other Expenses</u>							
24	Municipal Prop. Maintenance	\$ 4,495	\$ 6,500	\$ 2,005	\$ 5,000	\$ 5,000	
26	Maint. Of Equipment	91,111	75,000	(16,111)	96,800	96,800	
28	Professional Fees	20,527	14,000	(6,527)	22,500	22,500	
31	Chemicals	47,181	60,808	13,627	56,956	56,956	
33	Books/Publications	-	250	250	250	250	
36	Office Supplies	503	415	(88)	450	450	
42	Education/Training	2,657	2,000	(657)	2,750	2,750	
44	Association Dues	-	950	950	1,050	1,050	
49	Permits & Fees	21,838	21,675	(163)	22,820	22,820	
53	New Equipment Purchases	2,932	4,500	1,568	3,000	3,000	
55	Plumbing & Electrical	3,000		(3,000)	3,000	3,000	
71	Electricity	127,000	109,000	18,000	126,350	126,350	
72	Water	20,776	15,000	5,776	15,900	15,900	
74	Gasoline/Diesel Fuels	2,625	-	2,625	2,250	2,250	
76	Telephone	1,200	-	1,200	-	-	
77	Natural Gas/Propane	5,060	4,017	1,043	5,500	5,500	
78	Sewage Disposal/Sludge	268,000	284,164	(16,164)	222,102	222,102	
228	Sewer Billings/Fees	12,500	12,180	320	12,500	12,500	
279	Specialized Supplies	9,000	6,536	2,464	9,000	9,000	
284	Safety Supplies	1,000	638	362	1,000	1,000	
295	Tipping Fees	9,660	10,292	(632)	12,420	12,420	
296	Sewer Line Repairs	4,000	105	3,895	2,000	2,000	
297	Airport Sewer System	2,500	7,965	(5,465)	8,000	8,000	
298	Sewer Line Cleaning	7,900	2,510	5,390	4,300	4,300	
	Total Other Expenses	\$ 474,221	\$ 452,407	\$ 15,814	\$ 635,898	\$ 635,898	
	Department Total	\$ 1,254,277	\$ 1,226,318	\$ 21,959	\$ 1,458,669	\$ 1,458,669	

TOWN OF MORRISTOWN

307-001

	FY 2015			FY 2016		
	Final Budget	Paid or Charged	Amount (Over) / Under	2016 Request	Administration Recommendation	Council Approved
Other Sewer Utility Expenses						
Insurances						
Health Benefits	\$ 217,280	\$ 217,280	\$ -	\$ 217,280	\$ 217,770	
Liability	88,000	88,000	-	88,000	88,000	
Workers Compensation	105,000	105,000	-	105,000	105,000	
Service fees Due Current Fund	131,000	131,000	-	131,000	131,000	
Social Security	131,726	131,726	-	131,726	131,726	
Reserve for Salary Increase	10,000	10,000	-	10,000	10,000	
Total Other Expenses	\$ 683,006	\$ 683,006	\$ 0	\$ 683,006	\$ 683,496	
Capital Improvement Fund						
Capital Improvements	\$ 250,000	\$ 250,000	\$ -	\$ 250,000	\$ 250,000	
Capital Equipment Purchases	420,000	420,000	-	420,000	420,000	
Total C.I.F.	\$ 670,000	\$ 670,000	\$ 0	\$ 670,000	\$ 670,000	
Debt Service						
Bond Principal	\$ 1,242,600	\$ 1,242,596	\$ 4	\$ 1,204,000	\$ 1,203,800	
Note Principal	527,000	526,757	243	527,000	963,302	
Bond Interest	417,271	372,111	45,160	320,000	320,000	
Note Interest	80,000	54,950	25,050	49,700	49,700	
Total Debt Expenses	\$ 2,266,871	\$ 2,196,414	\$ 70,457	\$ 2,100,700	\$ 2,536,802	
Def. Charge-prior year bill Coyne	\$ -	\$ -	\$ -	\$ -	\$ 3,175	
Deferred Charge-Deficit	-	-	-	-	-	
Surplus General Budget	3,225,000	3,225,000	-	3,225,000	3,225,000	
SEWER UTILITY						
TOTAL BUDGET	\$ 8,099,154	\$ 8,000,738	\$ 92,416	\$ 8,137,375	\$ 8,577,142	

<u>Sewer Utility</u>	<u>Title</u>	<u>2015 Base</u>	<u>FY 2016 Base</u>	<u>Longevity</u>	<u>FY 2016 Total</u>
Basile, Christopher	Sewer Plant Repairer	\$ 66,927	\$ 66,927	\$ 600	\$ 67,527
Curlo, Joseph (25%) **	Senior Diesel Mechanic	17,590	17,590	88	17,678
Dean, John	Sewer Superintendent	113,000	114,978	2,100	117,078
Demnitz, Paul (25%) **	Mechanic	17,637	17,637	450	18,087
France, Frances (25%) **	Keyboarding Clerk 3	14,784	14,784	375	15,159
Gandy, Mark	Principal Engineering Aide	70,547	70,547	900	71,447
Grant, Vinaldo	Sewer Plant Attendant	58,050	58,050	600	58,650
Hartke, Jeff (25%) **	DPW Director/Town Engineer	35,211	-		-
new hire	DPW Director/Town Engineer	-	26,250		26,250
Morris, Layne	Sr. Sewer Plant Operator	70,547	70,547	2,100	72,647
Panei, Ralph (50%) **	Super. Engineering Aide	48,475	48,475	1,050	49,525
Patel, Manu	Supervising Lab Technician	74,704	86,914	1,800	88,714
Riley, Lawrence	Sewer Plant Attendant	53,180	53,180	600	53,780
Wexler, Raymond	Senior Sewer Plant Operator	74,704	74,704	2,100	76,804
	Longevity				
	Treasurer's Office	20,000	20,000		20,000
	Stand-By	11,000	11,700		11,700
	Mid-year Steps	1,085	1,087		1,087
		\$ 747,440	\$ 753,369	\$ 12,763	\$ 766,132

** Portion of Total Salary allocated to Sewer Utility Budget.

2016 AIRPORT UTILITY BUDGET

<u>Dedicated Revenues:</u>	<u>Anticipated FY 2016</u>	<u>Anticipated FY 2015</u>	<u>Realized FY 2015</u>
Surplus Anticipated	\$ 20,000	\$ 20,000	\$ 20,000
Lease Payments	200,000	200,000	210,002
Interest Income	0	0	
Total Revenues	\$ 220,000	\$ 220,000	\$ 230,002
<u>Appropriations:</u>	<u>Appropriated FY 2016</u>	<u>Appropriated FY 2015</u>	<u>Paid or Charged</u>
Operating	\$ 5,000	\$ 5,000	\$ -
Deferred Charge	0	0	0
Surplus	<u>\$ 215,000</u>	<u>\$ 215,000</u>	<u>\$ 215,000</u>

307-001 SEWER UTILITY REVENUES

	Anticipated	Realized	Anticipated
	<u>2015</u>	<u>2015</u>	<u>2016</u>
Sewer Utility Fund Balance	\$ 125,000	\$ 125,000	\$ 425,000
Total Surplus Anticipated	125,000	125,000	425,000
Sewer User Fees	7,888,401	8,167,248	7,912,191
Sewer User Fees/Additional	0	0	0
Miscellaneous			
Interest Income	5,000	11,049	5,000
Late Fees	35,000	39,745	35,000
Sewer Connection Fees From Capita	131,851	131,851	131,851
Sale of SRECs	100,000	68,100	68,100
Capital Fund Balance	0	0	0
Deficit (General Budget)	0	0	0
Total Sewer Utility Revenues	\$ 8,285,252	\$ 8,542,993	\$ 8,577,142

TOWN OF MORRISTOWN
307-001 SEWER UTILITY

		FY 2015			FY 2016		
		Paid or Charged	Final Budget	Amount (Over) / Under	2016 Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 743,123	\$ 713,517	\$ (29,606)	\$ 766,133	\$ 766,133	
12	Overtime	26,938	25,000	(1,938)	27,540	27,540	
15	License Bonus				6,400	6,400	
16	Promotional Allowance	0	37,689	37,689	18,299	18,299	
18	Clothing Allowance	3,850	3,850	0	4,400	4,400	
	Total Salary & Wages	\$ 773,911	\$ 780,056	\$ 6,145	\$ 822,772	\$ 822,772	
<u>Other Expenses</u>							
24	Municipal Prop. Maintenance	\$ 4,495	\$ 6,500	\$ 2,005	\$ 5,000	\$ 5,000	
26	Maint. Of Equipment	91,111	75,000	(16,111)	96,800	96,800	
28	Professional Fees	20,527	14,000	(6,527)	22,500	22,500	
31	Chemicals	47,181	60,808	13,627	56,956	56,956	
33	Books/Publications	-	250	250	250	250	
36	Office Supplies	503	415	(88)	450	450	
42	Education/Training	2,657	2,000	(657)	2,750	2,750	
44	Association Dues	-	950	950	1,050	1,050	
49	Permits & Fees	21,838	21,675	(163)	22,820	22,820	
53	New Equipment Purchases	2,932	4,500	1,568	3,000	3,000	
55	Plumbing & Electrical	3,000		(3,000)	3,000	3,000	
71	Electricity	127,000	109,000	18,000	126,350	126,350	
72	Water	20,776	15,000	5,776	15,900	15,900	
74	Gasoline/Diesel Fuels	2,625	-	2,625	2,250	2,250	
76	Telephone	1,200	-	1,200	-	-	
77	Natural Gas/Propane	5,060	4,017	1,043	5,500	5,500	
78	Sewage Disposal/Sludge	268,000	284,164	(16,164)	222,102	222,102	
228	Sewer Billings/Fees	12,500	12,180	320	12,500	12,500	
279	Specialized Supplies	9,000	6,536	2,464	9,000	9,000	
284	Safety Supplies	1,000	638	362	1,000	1,000	
295	Tipping Fees	9,660	10,292	(632)	12,420	12,420	
296	Sewer Line Repairs	4,000	105	3,895	2,000	2,000	
297	Airport Sewer System	2,500	7,965	(5,465)	8,000	8,000	
298	Sewer Line Cleaning	7,900	2,510	5,390	4,300	4,300	
	Total Other Expenses	\$ 474,221	\$ 452,407	\$ 15,814	\$ 635,898	\$ 635,898	
	Department Total	\$ 1,254,277	\$ 1,226,318	\$ 21,959	\$ 1,458,669	\$ 1,458,669	

TOWN OF MORRISTOWN

307-001

	FY 2015			FY 2016		
	Final Budget	Paid or Charged	Amount (Over) / Under	2016 Request	Administration Recommendation	Council Approved
Other Sewer Utility Expenses						
Insurances						
Health Benefits	\$ 217,280	\$ 217,280	\$ -	\$ 217,280	\$ 217,770	
Liability	88,000	88,000	-	88,000	88,000	
Workers Compensation	105,000	105,000	-	105,000	105,000	
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Total Other Expenses	\$ 683,006	\$ 683,006	\$ 0	\$ 683,006	\$ 683,496	
Capital Improvement Fund						
Capital Improvements	\$ 250,000	\$ 250,000	\$ -	\$ 250,000	\$ 250,000	
Capital Equipment Purchases	420,000	420,000	-	420,000	420,000	
Total C.I.F.	\$ 670,000	\$ 670,000	\$ 0	\$ 670,000	\$ 670,000	
Debt Service						
Bond Principal	\$ 1,242,600	\$ 1,242,596	\$ 4	\$ 1,204,000	\$ 1,203,800	
Note Principal	527,000	526,757	243	527,000	963,302	
Bond Interest	417,271	372,111	45,160	320,000	320,000	
Note Interest	80,000	54,950	25,050	49,700	49,700	
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Def. Charge-prior year bill Coyne	\$ -	\$ -	\$ -	\$ -	\$ 3,175	
Deferred Charge-Deficit	-	-	-	-	-	
Surplus General Budget	3,225,000	3,225,000	-	3,225,000	3,225,000	
SEWER UTILITY						
TOTAL BUDGET	\$ 8,099,154	\$ 8,000,738	\$ 92,416	\$ 8,137,375	\$ 8,577,142	

<u>Sewer Utility</u>	<u>Title</u>	<u>2015 Base</u>	<u>FY 2016 Base</u>	<u>Longevity</u>	<u>FY 2016 Total</u>
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Dean, John	Sewer Superintendent	113,000	114,978	2,100	117,078
Demnitz, Paul (25%) **	Mechanic	17,637	17,637	450	18,087
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Gandy, Mark	Principal Engineering Aide	70,547	70,547	900	71,447
Grant, Vinaldo	Sewer Plant Attendant	58,050	58,050	600	58,650
Hartke, Jeff (25%) **	DPW Director/Town Engineer	35,211	-		-
new hire	DPW Director/Town Engineer	-	26,250		26,250
Morris, Layne	Sr. Sewer Plant Operator	70,547	70,547	2,100	72,647
Panei, Ralph (50%) **	Super. Engineering Aide	48,475	48,475	1,050	49,525
Patel, Manu	Supervising Lab Technician	74,704	86,914	1,800	88,714
Riley, Lawrence	Sewer Plant Attendant	53,180	53,180	600	53,780
Wexler, Raymond	Senior Sewer Plant Operator	74,704	74,704	2,100	76,804
	Longevity				
	Treasurer's Office	20,000	20,000		20,000
	Stand-By	11,000	11,700		11,700
	Mid-year Steps	1,085	1,087		1,087
		\$ 747,440	\$ 753,369	\$ 12,763	\$ 766,132

** Portion of Total Salary allocated to Sewer Utility Budget.

2016 AIRPORT UTILITY BUDGET

<u>Dedicated Revenues:</u>	<u>Anticipated FY 2016</u>	<u>Anticipated FY 2015</u>	<u>Realized FY 2015</u>
Surplus Anticipated	\$ 20,000	\$ 20,000	\$ 20,000
Lease Payments	200,000	200,000	210,002
Interest Income	0	0	
Total Revenues	\$ 220,000	\$ 220,000	\$ 230,002
<u>Appropriations:</u>	<u>Appropriated FY 2016</u>	<u>Appropriated FY 2015</u>	<u>Paid or Charged</u>
Operating	\$ 5,000	\$ 5,000	\$ -
Deferred Charge	0	0	0
Surplus	<u>\$ 215,000</u>	<u>\$ 215,000</u>	<u>\$ 215,000</u>

307-001 SEWER UTILITY REVENUES

	Anticipated	Realized	Anticipated
	<u>2015</u>	<u>2015</u>	<u>2016</u>
Sewer Utility Fund Balance	\$ 125,000	\$ 125,000	\$ 425,000
Total Surplus Anticipated	125,000	125,000	425,000
Sewer User Fees	7,888,401	8,167,248	7,912,191
Sewer User Fees/Additional	0	0	0
Miscellaneous			
Interest Income	5,000	11,049	5,000
Late Fees	35,000	39,745	35,000
Sewer Connection Fees From Capita	131,851	131,851	131,851
Sale of SRECs	100,000	68,100	68,100
Capital Fund Balance	0	0	0
Deficit (General Budget)	0	0	0
Total Sewer Utility Revenues	\$ 8,285,252	\$ 8,542,993	\$ 8,577,142

TOWN OF MORRISTOWN
307-001 SEWER UTILITY

		FY 2015			FY 2016		
		Paid or Charged	Final Budget	Amount (Over) / Under	2016 Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 743,123	\$ 713,517	\$ (29,606)	\$ 766,133	\$ 766,133	
12	Overtime	26,938	25,000	(1,938)	27,540	27,540	
15	License Bonus				6,400	6,400	
16	Promotional Allowance	0	37,689	37,689	18,299	18,299	
18	Clothing Allowance	3,850	3,850	0	4,400	4,400	
	Total Salary & Wages	\$ 773,911	\$ 780,056	\$ 6,145	\$ 822,772	\$ 822,772	
<u>Other Expenses</u>							
24	Municipal Prop. Maintenance	\$ 4,495	\$ 6,500	\$ 2,005	\$ 5,000	\$ 5,000	
26	Maint. Of Equipment	91,111	75,000	(16,111)	96,800	96,800	
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31	Chemicals	47,181	60,808	13,627	56,956	56,956	
33	Books/Publications	-	250	250	250	250	
36	Office Supplies	503	415	(88)	450	450	
42	Education/Training	2,657	2,000	(657)	2,750	2,750	
44	Association Dues	-	950	950	1,050	1,050	
49	Permits & Fees	21,838	21,675	(163)	22,820	22,820	
53	New Equipment Purchases	2,932	4,500	1,568	3,000	3,000	
55	Plumbing & Electrical	3,000		(3,000)	3,000	3,000	
71	Electricity	127,000	109,000	18,000	126,350	126,350	
72	Water	20,776	15,000	5,776	15,900	15,900	
74	Gasoline/Diesel Fuels	2,625	-	2,625	2,250	2,250	
76	Telephone	1,200	-	1,200	-	-	
77	Natural Gas/Propane	5,060	4,017	1,043	5,500	5,500	
78	Sewage Disposal/Sludge	268,000	284,164	(16,164)	222,102	222,102	
228	Sewer Billings/Fees	12,500	12,180	320	12,500	12,500	
279	Specialized Supplies	9,000	6,536	2,464	9,000	9,000	
284	Safety Supplies	1,000	638	362	1,000	1,000	
295	Tipping Fees	9,660	10,292	(632)	12,420	12,420	
296	Sewer Line Repairs	4,000	105	3,895	2,000	2,000	
297	Airport Sewer System	2,500	7,965	(5,465)	8,000	8,000	
298	Sewer Line Cleaning	7,900	2,510	5,390	4,300	4,300	
	Total Other Expenses	\$ 474,221	\$ 452,407	\$ 15,814	\$ 635,898	\$ 635,898	
	Department Total	\$ 1,254,277	\$ 1,226,318	\$ 21,959	\$ 1,458,669	\$ 1,458,669	

TOWN OF MORRISTOWN

307-001

	FY 2015			FY 2016		
	Final Budget	Paid or Charged	Amount (Over) / Under	2016 Request	Administration Recommendation	Council Approved
Other Sewer Utility Expenses						
Insurances						
Health Benefits	\$ 217,280	\$ 217,280	\$ -	\$ 217,280	\$ 217,770	
Liability	88,000	88,000	-	88,000	88,000	
Workers Compensation	105,000	105,000	-	105,000	105,000	
Service fees Due Current Fund	131,000	131,000	-	131,000	131,000	
Social Security	131,726	131,726	-	131,726	131,726	
Reserve for Salary Increase	10,000	10,000	-	10,000	10,000	
Total Other Expenses	\$ 683,006	\$ 683,006	\$ 0	\$ 683,006	\$ 683,496	
Capital Improvement Fund						
Capital Improvements	\$ 250,000	\$ 250,000	\$ -	\$ 250,000	\$ 250,000	
Capital Equipment Purchases	420,000	420,000	-	420,000	420,000	
Total C.I.F.	\$ 670,000	\$ 670,000	\$ 0	\$ 670,000	\$ 670,000	
Debt Service						
Bond Principal	\$ 1,242,600	\$ 1,242,596	\$ 4	\$ 1,204,000	\$ 1,203,800	
Note Principal	527,000	526,757	243	527,000	963,302	
Bond Interest	417,271	372,111	45,160	320,000	320,000	
Note Interest	80,000	54,950	25,050	49,700	49,700	
Total Debt Expenses	\$ 2,266,871	\$ 2,196,414	\$ 70,457	\$ 2,100,700	\$ 2,536,802	
Def. Charge-prior year bill Coyne	\$ -	\$ -	\$ -	\$ -	\$ 3,175	
Deferred Charge-Deficit	-	-	-	-	-	
Surplus General Budget	3,225,000	3,225,000	-	3,225,000	3,225,000	
SEWER UTILITY						
TOTAL BUDGET	\$ 8,099,154	\$ 8,000,738	\$ 92,416	\$ 8,137,375	\$ 8,577,142	

<u>Sewer Utility</u>	<u>Title</u>	<u>2015 Base</u>	<u>FY 2016 Base</u>	<u>Longevity</u>	<u>FY 2016 Total</u>
Basile, Christopher	Sewer Plant Repairer	\$ 66,927	\$ 66,927	\$ 600	\$ 67,527
Curlo, Joseph (25%) **	Senior Diesel Mechanic	17,590	17,590	88	17,678
Dean, John	Sewer Superintendent	113,000	114,978	2,100	117,078
Demnitz, Paul (25%) **	Mechanic	17,637	17,637	450	18,087
France, Frances (25%) **	Keyboarding Clerk 3	14,784	14,784	375	15,159
Gandy, Mark	Principal Engineering Aide	70,547	70,547	900	71,447
Grant, Vinaldo	Sewer Plant Attendant	58,050	58,050	600	58,650
Hartke, Jeff (25%) **	DPW Director/Town Engineer	35,211	-		-
new hire	DPW Director/Town Engineer	-	26,250		26,250
Morris, Layne	Sr. Sewer Plant Operator	70,547	70,547	2,100	72,647
Panei, Ralph (50%) **	Super. Engineering Aide	48,475	48,475	1,050	49,525
Patel, Manu	Supervising Lab Technician	74,704	86,914	1,800	88,714
Riley, Lawrence	Sewer Plant Attendant	53,180	53,180	600	53,780
Wexler, Raymond	Senior Sewer Plant Operator	74,704	74,704	2,100	76,804
	Longevity				
	Treasurer's Office	20,000	20,000		20,000
	Stand-By	11,000	11,700		11,700
	Mid-year Steps	1,085	1,087		1,087
		\$ 747,440	\$ 753,369	\$ 12,763	\$ 766,132

** Portion of Total Salary allocated to Sewer Utility Budget.

307-001 SEWER UTILITY REVENUES

	Anticipated	Realized	Anticipated
	<u>2015</u>	<u>2015</u>	<u>2016</u>
Sewer Utility Fund Balance	\$ 125,000	\$ 125,000	\$ 425,000
Total Surplus Anticipated	125,000	125,000	425,000
Sewer User Fees	7,888,401	8,167,248	7,912,191
Sewer User Fees/Additional	0	0	0
Miscellaneous			
Interest Income	5,000	11,049	5,000
Late Fees	35,000	39,745	35,000
Sewer Connection Fees From Capita	131,851	131,851	131,851
Sale of SRECs	100,000	68,100	68,100
Capital Fund Balance	0	0	0
Deficit (General Budget)	0	0	0
Total Sewer Utility Revenues	\$ 8,285,252	\$ 8,542,993	\$ 8,577,142

TOWN OF MORRISTOWN
307-001 SEWER UTILITY

		FY 2015			FY 2016		
		Paid or Charged	Final Budget	Amount (Over) / Under	2016 Request	Administration Recommendation	Council Approved
<u>Salaries and Wages</u>							
11	Salaries and Wages	\$ 743,123	\$ 713,517	\$ (29,606)	\$ 766,133	\$ 766,133	
12	Overtime	26,938	25,000	(1,938)	27,540	27,540	
15	License Bonus				6,400	6,400	
16	Promotional Allowance	0	37,689	37,689	18,299	18,299	
18	Clothing Allowance	3,850	3,850	0	4,400	4,400	
	Total Salary & Wages	\$ 773,911	\$ 780,056	\$ 6,145	\$ 822,772	\$ 822,772	
<u>Other Expenses</u>							
24	Municipal Prop. Maintenance	\$ 4,495	\$ 6,500	\$ 2,005	\$ 5,000	\$ 5,000	
26	Maint. Of Equipment	91,111	75,000	(16,111)	96,800	96,800	
28	Professional Fees	20,527	14,000	(6,527)	22,500	22,500	
31	Chemicals	47,181	60,808	13,627	56,956	56,956	
33	Books/Publications	-	250	250	250	250	
36	Office Supplies	503	415	(88)	450	450	
42	Education/Training	2,657	2,000	(657)	2,750	2,750	
44	Association Dues	-	950	950	1,050	1,050	
49	Permits & Fees	21,838	21,675	(163)	22,820	22,820	
53	New Equipment Purchases	2,932	4,500	1,568	3,000	3,000	
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	Total Other Expenses	\$ 474,221	\$ 452,407	\$ 15,814	\$ 635,898	\$ 635,898	
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TOWN OF MORRISTOWN

307-001

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	Longevity				
	Treasurer's Office	20,000	20,000		20,000
	Stand-By	11,000	11,700		11,700
	Mid-year Steps	1,085	1,087		1,087
		\$ 747,440	\$ 753,369	\$ 12,763	\$ 766,132

** Portion of Total Salary allocated to Sewer Utility Budget.

2016 AIRPORT UTILITY BUDGET

<u>Dedicated Revenues:</u>	<u>Anticipated FY 2016</u>	<u>Anticipated FY 2015</u>	<u>Realized FY 2015</u>
Surplus Anticipated	\$ 20,000	\$ 20,000	\$ 20,000
Lease Payments	200,000	200,000	210,002
Interest Income	0	0	
Total Revenues	\$ 220,000	\$ 220,000	\$ 230,002
<u>Appropriations:</u>	<u>Appropriated FY 2016</u>	<u>Appropriated FY 2015</u>	<u>Paid or Charged</u>
Operating	\$ 5,000	\$ 5,000	\$ -
Deferred Charge	0	0	0
Surplus	<u>\$ 215,000</u>	<u>\$ 215,000</u>	<u>\$ 215,000</u>