

TOWN OF MORRISTOWN
REQUEST FOR PROPOSALS

The Town of Morristown (the “Town”) is soliciting Proposal Statements from interested persons and/or firms for Grant Consulting Services. Through a Request for Proposals (“RFP”) process, persons and/or firms interested in assisting the Town with the provision of such services must prepare and submit a Proposal Statement in accordance with the procedure and schedule in the RFPs. The Town will review Proposal Statements only from those firms that submit a Proposal Statement which includes all the information required to be included as described (in the sole judgment of the Town). The Town intends to select (a) person(s) and/or firm(s) that (a) possess(es) the professional, financial and administrative capabilities to provide the proposed services, and (b) agrees and meets the terms and conditions determined by the Town that provide the greatest benefit to the taxpayers of Morristown.

The selection of Qualified Respondents is not subject to the bidding provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. However, the selection is subject to the New Jersey Local Unit Pay-to-Play Law (the “Law”), N.J.S.A. 19:44A-20.4 et seq. The Town has structured a procurement process that seeks to obtain the desired results, while establishing a “fair and open” process under the Law, to assure that each person and/or firm is provided an equal opportunity to submit a Proposal Statement in response to the RFP.

Proposal Statements must be submitted to, and be received by, Jillian Barrick, Business Administrator, Town of Morristown, 200 South St. CN914, Morristown, NJ 07963-0914 on or before 4:00 p.m. on December 28, 2016. Proposal Statements will not be accepted by facsimile transmission or e-mail.

CONTRACT:

(1) GRANTS CONSULTING SERVICES

Proposal Statements must be submitted in the manner designated in the Instructions, must be enclosed in sealed envelopes bearing name and address of the bidder and the name of the work on the outside, addressed to the Town of Morristown.

Interested respondents may continue to monitor the website www.townofmorristown.org until 4:00 p.m. on December 28, 2016 as the Town reserves the right to issue Addenda to the RFP documents in this space.

BY ORDER OF THE MAYOR OF THE TOWN OF MORRISTOWN

Jillian Barrick
Business Administrator
Town of Morristown