

REQUEST FOR HARDSHIP PARKING

Ordinance O-3-96 of the Town of Morristown, provides exemptions from two hour non-metered parking regulations in the Town of Morristown. Any resident who can demonstrate special circumstances creating a hardship shall be entitled to submit proof of such hardship to the Business Administrator or their designee. Upon finding that such hardship is genuine and there is adequate parking to grant the application, the Administrator shall grant such relief as deemed appropriate. Beginning January 1, 2017, hardship parking permits will be issued for a period of January 1 through December 31. A renewal application is required annually.

Application Date:	<input type="checkbox"/> NEW <input type="checkbox"/> RENEWAL
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Resident Name:	Cell Phone(s):
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Morristown Address:

E mail(s):

Street Requested for Hardship Parking Relief:

Check all that apply.

I live at an address which has NO parking available.

I live at an address which has only one (1) parking space available to it and there are more than one tenant in home.

REQUIRED DOCUMENTS

- *Driver's License (current Morristown address must be listed, or the DMV letter reflecting address change must be included with request).
- *Notarized Letter from Landlord or Management Company clearly stating no parking is provided to tenant.
- *Copy of Vehicle Registration (vehicle must be registered in the state of New Jersey and reflect current Morristown Address).
- ***Student Residents:** Letter from Admissions Office and/or Student Identification.
- ***Residents using Family Member owned Vehicle:** Documentation providing residency, Notarized letter from Vehicle Owner stating that vehicle has been permitted for use by requestor. Vehicle Owners relationship to requestor: _____.
- ***Residents using work issued (non-commercial) vehicles:** Notarized letter on Letterhead from Employer.

CONDITIONS

- * Beginning January 1, 2017, hardship parking permits will be issued for a period of January 1 through December 31. Annual renewal is required.
- * If more than one (1) hardship parking permit is requested, vehicle registration MUST be submitted for each vehicle, clearly reflecting ownership.
- * If more than one (1) tenant of the same unit is requesting relief, each individual tenant must complete a Request for Hardship Parking with supporting documentation.

Applicant Name(s) PRINT: _____	Signature: _____
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Date Submitted:

****DO NOT WRITE BELOW THIS LINE** OFFICIAL USE ONLY**

Application Submission Date:	Application Received by (Print & Initial):
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DOCUMENTS RECEIVED

Driver's License Notarized Letter Registration DMV Address Change Letter Lease or Proof of Home Ownership

BUSINESS ADMINISTRATOR APPROVAL

Approved Not Approved Reason: _____

Business Administrator Signature:	Date:
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