

**TOWN OF MORRISTOWN**  
**REQUEST FOR QUALIFICATIONS & PROPOSALS**

The Town of Morristown (the “Town”) is soliciting Qualification Statements & Proposals from interested persons and/or firms for the provision of the services listed below. Through the Request for Qualifications (“RFQ”) and Request for Proposal (“RFP”) process, persons and/or firms interested in assisting the Town with the provision of such services must prepare and submit a Qualification Statement or Proposal in accordance with the procedure and schedule in the RFQ’s and RFP’s. The Town will review Qualification Statements & Proposals only from those firms that submit a Qualification Statement or Proposal which includes all the information required to be included as described (in the sole judgment of the Town). The Town intends to qualify (a) person(s) and/or firm(s) that (a) possess(es) the professional, financial and administrative capabilities to provide the proposed services, and (b) agrees and meets the terms and conditions determined by the Town that provide the greatest benefit to the taxpayers of Morristown.

The selection of qualified respondents is not subject to the bidding provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. However, the selection is subject to the New Jersey Local Unit Pay-to-Play Law (the “Law”), N.J.S.A. 19:44A-20.4 et seq. The Town has structured a procurement process that seeks to obtain the desired results, while establishing a “fair and open” process under the Law, to assure that each person and/or firm is provided an equal opportunity to submit a Qualification Statement or Proposal in response to the RFQ and/or RFP.

Qualification Statements & Proposals must be submitted to, and be received by, Jillian Barrick, Business Administrator, Town of Morristown, 200 South St. CN914, Morristown, NJ 07963-0914 on or before 4:00 p.m. on December 7, 2023. Qualification Statements will not be accepted by facsimile transmission or e-mail.

**CONTRACTS:**

- (1) Appraisal Services-Tax Assessments
- (2) Financial Services-Municipal Auditor
- (3) Engineering Services-Consulting Engineer
- (4) General Legal Services
- (5) Legal Services-Bond Counsel
- (6) Legal Services-Conflict Public Defender
- (7) Legal Services-Labor Counsel
- (8) Legal Services-Public Defender
- (9) Legal Services-Tax Appeal Counsel
- (10) Legal Services-Redevelopment Attorney
- (11) Municipal Prosecutor
- (12) On-Call Town Planner
- (13) Conflict On-Call Town Planner
- (14) Psychological Services to the Bureau of Police and Fire Protection
- (15) Grant Consulting Services
- (16) Information Technology Consulting Management Services
- (17) Insurance Broker & Risk Management Consultant Services
- (18) Health Insurance Broker

Qualification Statements & Proposals must be submitted in the manner designated in the Instructions, must be enclosed in sealed envelopes bearing name and address of the bidder and the name of the work on the outside, addressed to the Town of Morristown.

Interested respondents must continue to monitor the town website [www.townofmorristown.org](http://www.townofmorristown.org) until 4:00 p.m. on December 7, 2023 as the Town reserves the right to issue Addenda to the RFQ & RFP documents in this space. **BY ORDER OF THE MAYOR OF THE TOWN OF MORRISTOWN.**

***JILLIAN BARRICK***  
***BUSINESS ADMINISTRATOR***  
***TOWN OF MORRISTOWN***