

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE TOWN OF MORRISTOWN HELD: MONDAY, MARCH 30, 2020 BY TELECONFERENCE PURSUANT TO P.L. 2020, c.11., AT 2:00 P.M. PREVAILING TIME.

The meeting was called to order by Chairperson Brady. Mr. Goldsmith then announced that notice of the meeting was provided in accordance with P.L. 2020, c. 11 via a Go2Meeting conference for the purpose of approving outstanding invoices, awarding a security contract, adopting a resolution effectuating emergency provisions during the pendency of the public health emergency, all of which are necessary for the continuing operation of the Parking Authority of the Town of Morristown. Further, the Executive Director will brief the Commissioners and the public on actions taken in light of the current public health emergency. Access to the call was made available to the public by dialing in and the access code was also made available to the public, however, it was noted that no public comment will be taken.

This notice was published on the calendar of the Town of Morristown on the website Town of Morristown.org.

Present: Chairperson Brady, Commissioners Gervasio, Lucia, Stamato and Tighe.

Also present: Michael Fabrizio, Mark Axelrod, Gregory Deal and Robert S. Goldsmith, Esq.

Absent: None.

A discussion was had among the Commissioners and Mr. Fabrizio as to the potential lost revenues to the Parking Authority. Mr. Fabrizio indicated that a rough estimate was in the range of \$300,000 per month and that the Parking Authority normally generates average revenues of about \$600,000 per month.

Mr. Fabrizio also noted that there was a good chance that the Lot 10 garage would be delayed and advised that the Parking Enforcement

Officers were not undertaking any enforcement but were driving rotating routes to augment security services as a presence among Parking Authority facilities.

Mr. Fabrizio updated the Board of Commissioners with respect to matters relevant to the current emergency. He advised that the Parking Authority was not enforcing meters or other parking restrictions. Maintenance personnel were working 3-day shifts on a rotating basis and being paid for 5 days of employment per week.

Marlena Stefanelli advised the Administration on Monday, March 23, 2020, that she was exposed to persons who tested positive for COVID-19. Mr. Fabrizio advised that in view of that, Ms. Stefanelli was directed to self-quarantine and that he was not physically in the office on Tuesday or Wednesday. The office will be subject to an overall cleaning on Tuesday, March 31. The staff is present on an alternating basis and the Administration is taking some days off to minimize the office population on an ongoing basis.

At this point, Mr. Goldsmith advised that he would be undertaking research to determine whether the Parking Authority might be entitled to benefits under the CARE Act passed Friday, March 27, 2020.

At this point, Mr. Fabrizio discussed the policy expressed in Mr. Goldsmith's email of March 20, 2020 updating the Board of Commissioners on certain interim policies taken by Administration to address the current emergency.

At this point, upon motion of Commissioner Lucia, seconded by Commissioner Tighe, the Board agreed to an extension of the policy for two weeks with the addition that PEOs were assigned to security routes on a rotating basis on the following vote:

Ayes: Chairperson Brady, Commissioners Gervasio, Lucia, Stamato and Tighe.

Nayes: None

Absent: None

At this point, Mr. Fabrizio advised the Board of the emerging policy with respect to parking charges. He noted that the on-street parking meters were not being enforced, transient parkers were not being charged at the off-street facilities and monthly permits holders would be put "on hold" for April with a written request. Parking for long-term commercial agreements would continue to be enforced and parking for long-term residential agreements would continue to be enforced. It was noted that the Parking Authority is continuing to maintain and operate its facilities and that it has in fact increased maintenance and sanitary protocols with respect to the various facilities to minimize any risks to the parking public. The steps being taken to ensure the safety of MPA patrons include augmented cleaning and maintenance and in particular sanitizing of guardrails, elevator buttons, doorknobs and pay stations.

At this point, Mr. Goldsmith noted that the regular meeting of March 17, 2020 was cancelled by the Administration in view of the ongoing emergency.

Resolution No.: 19-2020. (Authorizing payment of bills from Operating Fund). On Motion of Chairperson Brady and seconded by Chairperson Lucia, the Resolution was authorized on the following vote:

Ayes: Chairperson Brady, Commissioners Gervasio, Lucia, Stamato and Tighe.

Nayes: None

Absent: None

Resolution No.: 20-2020. (Authorizing payment of bills from The Parking Authority of the Town of Morristown Improvement and Preventative Maintenance Fund Checking Account). On Motion of

Commissioner Stamato and seconded by Chairperson Brady, the Resolution was authorized on the following vote:

Ayes: Chairperson Brady, Commissioners Gervasio, Lucia, Stamato and Tighe.

Nays: None

Absent: None

Resolution No.: 21-2020. (Authorizing payment of bills from The Parking Authority of the Town of Morristown MPA Lot 10J Future Redevelopment Checking Account). At this point Mr. Fabrizio advised the Board that the Parking Authority had accumulated \$2.5 Million Dollars for the Lot 10 Parking Garage Fund and that those funds could be available as reserve if needed. On Motion of Commissioner Tighe and seconded by Chairperson Brady, the Resolution was authorized on the following vote:

Ayes: Chairperson Brady, Commissioners Gervasio, Lucia, Stamato and Tighe.

Nays: None

Absent: None

Resolution No.: 22-2020. (Authorizing Execution of the Security Services Agreement between The Parking Authority of the Town of Morristown and Patriot Security Group). On motion of Commissioner Stamato and seconded by Chairperson Brady, the Resolution was authorized on the following vote:

Ayes: Chairperson Brady, Commissioners Gervasio, Lucia, Stamato and Tighe.

Nays: None

Absent: None

Resolution No.: 23-2020. (Authorizing emergency action during the period of time that the Governor of New Jersey declares Covid-19 to constitute a public health emergency) On motion of Commissioner Stamato and seconded by Commissioner Gervasio, the Resolution was authorized on the following vote:

Ayes: Chairperson Brady, Commissioners Gervasio, Lucia, Stamato and Tighe.

Nays: None

Absent: None

At this point, it was noted that the goal is to have the next meeting on schedule on April 21, 2020, if possible, in person, if not via video or audio conference.

At this point, under this portion of the meeting, on motion of Commissioner Lucia seconded by Commissioner Stamato, all other correspondence and matters pending before the Board of Commissioners were tabled on the following vote:

Ayes: Chairperson Brady, Commissioners Gervasio, Lucia, Stamato and Tighe.

Nayes: None

Absent: None

On motion of Commissioner Gervasio, the meeting was adjourned.

Michael Fabrizio, Executive Director

Linda Stamato, Secretary

Prepared By: Robert S. Goldsmith, Esq.