

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE TOWN OF MORRISTOWN, HELD TUESDAY, DECEMBER 10, 2019 AT THE OFFICES OF THE PARKING AUTHORITY, 14 MAPLE AVENUE, SUITE 101, MORRISTOWN, NEW JERSEY, AT 4:30 P.M. PREVAILING TIME

The meeting was called to order by Chairperson Gervasio, who then announced that “Notice” of this meeting was provided in accordance with a Resolution adopted by the Board of Commissioners of the Parking Authority of the Town of Morristown, New Jersey at the Reorganization Meeting on January 8, 2019, setting forth the time, date and location of each meeting. A copy of the Resolution was distributed to The Daily Record and The Star Ledger, filed with the Executive Director of the Parking Authority, posted on the Bulletin Board at the Parking Authority Office building and mailed to any person who has requested and prepaid the established fee for such mailing”.

Present: Executive Director Michael Fabrizio, Commissioners Brady, Stamato Tighe and Chairperson Gervasio.

Present (Arriving Late): Commissioner Lucia (5:13 p.m.)

Also Present: Mark Axelrod, Director of Operations, Gregory Deal, Director of Facilities, Steven G. Mlenak, Esq., and Council Liaison Iannaccone

Absent: None.

At this point, Mr. Fabrizio presented the Public Hearing 2020 Annual Budget of Operating Expenses. The Public Hearing was opened unanimously by the Board, on motion by Commissioner Tighe, seconded by Chairperson Gervasio. As no member of the public approved, the Public Hearing was closed unanimously by the Board, on motion by Commissioner Tighe, and seconded by Commissioner Stamato.

At this point, Mr. Fabrizio presented the Minutes of the Regular Meeting on November 11, 2019.

On motion of Commissioner Brady, seconded by Commissioner Stamato, the Board approved the Minutes of Regular Meeting of November 11, 2019 on the following vote:

Ayes: Commissioners Brady, Chairperson Gervasio and Commissioner Stamato
Nays: None
Abstain: Commissioner Tighe, Commissioner Stamato

Absent: None

At this point, Mr. Fabrizio presented the Minutes of the Executive Session of the November 11, 2019 Regular Meeting. On motion of Commissioner Brady, seconded by Commissioner Stamato, the Board approved the Minutes of the Executive Session of November 11, 2019 on the following vote:

Ayes: Commissioners Brady, Chairperson Gervasio and Commissioner Stamato
Nays: None
Abstain: Commissioner Tighe and Commissioner Stamato
Absent: None

There were no Public Comments.

There was no Mayor's Report.

Town Council Liaison Report: Council Liaison Iannaccone reported that on December 3, 2019 Council Meeting, it was reported that the presentation on Lot 10 was well-received. It was suggested that the MPA be prepared to address concerns about traffic and new development. The Council also adopted its new transient leasing ordinance.

Correspondence:

Under date of 11/14/19

To: Margo Kaye, Town Clerk
From: Executive Director Michael Fabrizio

Confirming Commissioner Tighe's interest in serving another term on the MPA Board.

On motion of Commissioner Tighe, seconded by Commissioner Brady, the report was accepted for file.

Under date of 11/15/19

To: Council President Foster & Council Members
From: Commissioner Tighe
Commissioner Tighe's request for appointment.

On motion of Commissioner Tighe, seconded by Commissioner Brady, the report was accepted for file.

Under date of 11/22/19

To: Martin Cabalar, Esq.
From: Steven G. Mlenak, Esq.

Regarding Vail Mansion ramp.

On motion of Commissioner Stamato, seconded by Commissioner Brady, the report was accepted for file.

Under date of 11/26/19

To: Grease Monkey Hoods
From: Steven G. Mlenak, Esq.

Demand for payment.

On motion of Brady, seconded by Commissioner Stamato, the report was accepted for file.

Under date of 12/2/19

To: Vehicle Owner
From: Mark Axelrod

Letter regarding potential abandoned car in DeHart Garage.

On motion of Commissioner Brady, seconded by Commissioner Stamato, the report was accepted for file.

Under date of 12/4/19

To: Christopher Walker, Superintendent, County of Morris
From: Executive Director Michael Fabrizio

Notice of County maintenance contribution increase for Ann/Bank.

On motion of Commissioner Tighe, seconded by Chairperson Gervasio, the report was accepted for file.

At this point under the Report portion of the meeting Mr. Axelrod reported the November 2019 Enforcement Report included 1,761 summonses for a total of 20,299 year-to-date. On motion of Commissioner Tighe, seconded by Chairperson Gervasio, the report was accepted for file.

At this point under the Report portion of the meeting, Mr. Axelrod reported the October 2019 Financial Reports. On motion of Commissioner Tighe, seconded by Chairperson Gervasio, the report was accepted for file.

At this point under the Old Business portion of the meeting, Mr. Fabrizio reported that the NJ DLGS approved the Budget of Current Operating Expenses for Fiscal Year ending December 31, 2020. On motion of Commissioner Tighe, seconded by Commissioner Stamato, the report was accepted for file

At this point under the Old Business portion of the meeting, the 2020 Regular Meeting dates of the Morristown Parking Authority was confirmed and authorized to publish the MPA Annual Reorganization Meeting date of January 7, 2020 were presented.

At this point under the New Business portion of the meeting, a discussion regarding revisions to the Employee Handbook were reviewed. On motion of Commissioner Tighe, seconded by Commissioner Brady, the report was accepted for file.

At this point under the New Business portion of the meeting, the Commissioners reviewed the snow removal bids. On recommendation from staff, all bids were approved. On motion of Chairperson Gervasio, seconded by Commissioner Brady, the report was accepted for file

At this point under the New Business portion of the meeting, the BAKOD Easement and Temporary License Agreement were discussed. This matter was voted on later in the meeting.

At this point of the Regular Meeting, the Board moved into the Executive Session.

The following Resolutions were presented for the record:

Resolution No.: 65-2019: (Adopting annual budget of current expenses for the Parking Authority of the Town of Morristown for Fiscal Year ending December 31, 2020. On Motion of Commissioner Stamato, and seconded by Commissioner Brady, the Resolution was authorized on the following vote:

Ayes: Commissioners Brady, Lucia, Stamato, Tighe and Chairperson Gervasio

Nayes: None
Absent: None

Resolution No.: 66-2019: (Certifying that net revenues for year 2019 shall at least equal the net revenue requirement as established under Section 7.06 – General Resolution of the Morristown Parking Authority Revenue Bonds Series 2011 and Series 2017, 2017 B and 2017 C). On Motion of the Commissioner Lucia, and seconded by Commissioner Stamato, the Resolution was authorized on the following vote:

Ayes: Commissioners Brady, Lucia, Stamato, Tighe and Chairperson Gervasio
Nayes: None
Absent: None

Resolution No.: 67-2019: (Authorizing purchase and installation of 50 additional credit card meters). On Motion of the Commissioner Brady and seconded by Commissioner Stamato the Resolution was authorized on the following vote:

Ayes: Commissioners Brady, Lucia, Stamato, Tighe and Chairperson Gervasio
Nayes: None
Absent: None

Resolution No.: 68-2019: (Authorizing and directing the Director to effectuate the transfer of funds from the MPA Special Revenue Account to the MPA Lot 10J Future Redevelopment Account). On Motion of the Commissioner Tighe and seconded by Commissioner Brady the Resolution was authorized on the following vote:

Ayes: Commissioners Brady, Lucia, Stamato, Tighe and Chairperson Gervasio
Nayes: None
Absent: None

Resolution No.: 69-2019: (Authorizing payment of bills from Operating Fund). On Motion of the Commissioner Lucia and seconded by Chairperson Gervasio the Resolution was authorized on the following vote:

Ayes: Commissioners Brady, Lucia, Stamato, Tighe and Chairperson Gervasio
Nayes: None
Absent: None

Resolution No.: 70-2019: (Authorizing payment of bills from the Parking Authority of the Town of Morristown Improvement and Preventative Maintenance Fund Checking Account). On Motion of Commissioner Lucia and seconded by Commissioner Brady the Resolution was authorized on the following vote:

Ayes: Commissioners Brady, Lucia, Stamato, Tighe and Chairperson Gervasio

Nayes: None
Absent: None

Resolution No.: 71-2019: (Authorizing payment of bills from the Parking Authority of the Town of Morristown MPA Lot 10J Future Redevelopment Checking Account). On Motion of Chairperson Gervasio and seconded by Commissioner Brady the Resolution was authorized on the following vote:

Ayes: Commissioners Brady, Lucia, Stamato, Tighe and Chairperson Gervasio
Nayes: None
Absent: None

Resolution No.: 72-2019: (Authorizing Grant of Easement to Bakod Holding Corp. and execution of Easement Agreement a Temporary License Agreement with Bakod Holding Corp.) On Motion of Commissioner Lucia and seconded by Chairperson Gervasio the Resolution was authorized on the following vote:

Ayes: Commissioners Brady, Lucia, Tighe and Chairperson Gervasio
Nayes: None
Abstain: Commissioner Stamato
Absent: None

On motion of Commissioner Tighe, the meeting was adjourned.

Michael Fabrizio
Executive Director

Anthony Lucia, Secretary

Prepared By: Steven G. Mlenak, Esq.