

MINUTES OF THE REGULAR MEETING OF THE PARKING AUTHORITY OF THE TOWN OF MORRISTOWN, HELD TUESDAY, JUNE 20, 2017 AT THE OFFICES OF THE PARKING AUTHORITY, 14 MAPLE AVENUE, SUITE 101, MORRISTOWN, NEW JERSEY, AT 6:00 P.M. PREVAILING TIME

The meeting was called to order by Chairperson Lucia, who then announced that “Notice of this meeting was provided in accordance with a Resolution adopted by the Board of Commissioners of the Parking Authority of the Town of Morristown, New Jersey at the Reorganization Meeting on January 3, 2017, setting forth the time, date and location of each meeting. A copy of the Resolution was distributed to The Daily Record and The Star Ledger, filed with the Executive Director of the Parking Authority, posted on the Bulletin Board at the Parking Authority Office building and mailed to any person who has requested and prepaid the established fee for such mailing”.

Present: Commissioners Brady, Gervasio, Stamato*, Tighe** and Chairperson Lucia

Also Present: Michael Fabrizio, Executive Director, Mark Axelrod, Director of Operations, Gregory Deal, Director of Facilities, Robert S. Goldsmith, Esq., Robert Robert Iannaccone, Council Liaison***

Absent: None

At this point, The Executive Director presented the Minutes of the May 23, 2017 Regular Meeting. On motion of Commissioner Lucia, seconded by Commissioner Brady, the Minutes were approved.

There were no Public Comments.

There was no Mayor’s Report.

There was no Council Liaison’s Report.

See below.

The following communications were presented for the record:

Under date of May 24, 2017

To: Cynthia Evans
From: Michael Fabrizio, Executive Director

Letter enclosing an MPA check in the amount of \$10,212.50 representing reimbursement to the Geraldine R. Dodge Foundation for the sale of Solar Renewable Energy Credits. On motion of Commissioner Gervasio, seconded by Chairperson Lucia, the letter was accepted for file.

Under date of May 26, 2017

To: Michael Fabrizio, Executive Director
From: Allison Larena

Email advising that the MPAC would like to offer a pre-paid parking option to its patrons for the garage at Lot 10. The email further advises that MPAC would be happy to coordinate the program on its end, through MPA or utilize the services of a third party such as Park Whiz. On motion of Commissioner Gervasio, seconded by Chairperson Lucia, the email was accepted for file.

Under date of May 31, 2017

To: Mark Axelrod
From: Lee Kaloidis

Email advising that Mr. Kaloidis discussed the proposal of shuttle service to garages with his Ops Manager and that they feel that there is no “safe” pickup or drop off spot in the locations. The email further advises that Mr. Kaloidis is happy to pursue the idea of a trolley and thinks it would be great for the Town. On motion of Commissioner Tighe, seconded by Commissioner Stamato, the email was accepted for file.*

* Commissioner Stamato joined the meeting.

Under date of June 1, 2017

To: Lee Kaloidis
From: Mark Axelrod

Letter advising that while there are safe sidewalk areas to load and unload passengers at both the Dalton and Ann/Bank garages and the navigation of the Green is no more complicated than any other traffic pattern for a first time visitor to any town; without MPAC’s support and participation MPA will not pursue the June free shuttle test program as previously

discussed. On motion of Commissioner Gervasio, seconded by Chairperson Lucia, the letter was accepted for file.

Under date of June 1, 2017

To: Mark Axelrod
From: Mark Mattera

Email advising that MPAC would like to make sure that all shuttle routes are thoroughly discussed and worked out well ahead of time and that there is proper communication as to where the pickup locations are. The email further advises that Mr. Kaloidis and Mr. Mattera would be more than happy to talk it over further and work out logistics with MPA. On motion of Commissioner Gervasio, seconded by Chairperson Lucia, the email was accepted for file.

Under date of June 6, 2017

To: Michael Shacham
From: Mark Axelrod

Email advising that MPA will provide courtesy parking for those volunteers that are setting up on Friday (6/10) and for the artisans participating in the show on Saturday (6/11) and for MCAA participants to place the placard on their dashboard or window. The email further advises that there is no charge for lot or on street meter parking on Sundays. On motion of Commissioner Gervasio, seconded by Chairperson Lucia, the email was accepted for file.**

** Commissioner Tighe joined the meeting.

Under date of June 6, 2017

To: MPA
From: Eliza Stahl

Letter advising that Able has provided equipment for use on the Mill Creek Residential job site. A Notice of Delivery of Goods and Services is attached. On motion of Commissioner Stamato, seconded by Chairperson Lucia, the letter was accepted for file.

At this point, under the Report portion of the meeting, Mr. Axelrod presented the May 2017 Comparative Meter Revenue Report. On motion of Commissioner Stamato, seconded by Commissioner Brady, the report was accepted for file.

At this point, under the Report portion of the meeting, Mr. Axelrod presented the May 2017 Off Street Meter Revenue Report. On motion of Commissioner Stamato, seconded by Commissioner Brady, the report was accepted for file.

At this point, under the Report portion of the meeting, Mr. Axelrod presented the May 2017 Pay Station & Cashier Revenue, MPA Income YTD Report. On motion of Commissioner Stamato, seconded by Commissioner Brady, the report was accepted for file.

At this point, under the Report portion of the meeting, Mr. Axelrod presented the May 2017 Enforcement Report. Commissioner Tighe expressed concern about the possibility of over enforcement. There was an extensive discussion regarding enforcement procedures and protocol. Commissioner Tighe suggested that there should be additional training on a routine basis for the Parking Enforcement Officers. Mr. Axelrod indicated that Mr. Fabrizio had asked Mr. Axelrod and Wade Chan to prepare a re-training program and such a re-training program will be implemented to try to inculcate a better sense of discretion and judgment on the part of the Parking Enforcement Officers. On motion of Commissioner Stamato, seconded by Commissioner Brady, the report was accepted for file.

At this point, under the Report portion of the meeting, Mr. Fabrizio advised that the refinancing had been concluded and that documents in the package for the Commissioners' consideration and information was related to the wiring of funds as well as the expenses relating to the refinance. On motion of Commissioner Tighe, seconded by Commissioner Lucia, the reports were accepted for the record.

There was no Old Business to report.

At this point, under the New Business portion of the meeting, Mr. Axelrod presented for consideration the Bi Annual Window Cleaning Contract. On motion of Commissioner Tighe, seconded by Commissioner Stamato, the Board approved the contract on the following vote:

Ayes: Commissioners Brady, Gervasio, Stamato, Tighe and Chairperson Lucia
Nays: None
Absent: None

At this point, on motion of Commissioner Gervasio, seconded by Commissioner Tighe, the Board moved into Executive Session.

The following Resolutions were presented for the record:

Resolution No. 50-2017: (A Resolution of the Parking Authority of the Town of Morristown Approving the Form and Authorizing the Execution and Delivery of Various Documents in Connection with the Issuance and Sale of the Authority's Guaranteed Parking Revenue Bonds – Series 2017); and Authorizing the Authority Officers to do all Other Things Deemed Necessary or Advisable in Connection with the Issuance, Sale and Delivery of Such Bonds). On motion of Commissioner Tighe, seconded by Commissioner Stamato, the Resolution was adopted on the following vote:

Ayes: Commissioners Brady, Gervasio, Stamato, Tighe and Chairperson Lucia
Nayes: None
Absent: None

Resolution No. 51-2017: (Authorizing the Transfer of Funds from the Parking Authority of the Town of Morristown MPA Special Revenue to the MPA Improvement and Preventative Maintenance Fund). On motion of Commissioner Brady, seconded by Commissioner Stamato, the Resolution was adopted on the following vote:

Ayes: Commissioners Brady, Gervasio, Stamato, Tighe and Chairperson Lucia
Nayes: None
Absent: None

Resolution No. 52-2017: (Authorizing MPA Operating Fund Bills). On motion of Commissioner Brady, seconded by Chairperson Lucia, the Resolution was adopted on the following vote:

Ayes: Commissioners Brady, Gervasio, Stamato, Tighe and Chairperson Lucia
Nayes: None

Absent: None

Resolution No. 53-2017: (Authorizing MPA Improvement Fund Bills). On motion of Commissioner Tighe, seconded by Commissioner Brady, the Resolution was authorized on the following vote:

Ayes: Commissioners Brady, Gervasio, Stamato, Tighe and Chairperson Lucia

Nayes: None

Absent: None

Resolution No. 54-2017: (Authorizing MPA Lot 10 Future Redevelopment Fund Bills). On motion of Chairperson Lucia, seconded by Commissioner Stamato, the Resolution was adopted on the following vote:

Ayes: Commissioners Brady, Gervasio, Stamato, Tighe and Chairperson Lucia

Nayes: None

Absent: None

At this point, Council Liaison Iannaccone mentioned to the Board of Commissioners that there had been some discussion by the Council regarding Lot 10 and that Stephan Armington, the Council President, had suggested that the Parking Authority should present the concept plan for Lot 10 to the Council. It need not be definitive. Mr. Fabrizio acknowledged that he had received such communication from Council President Armington and that at the appropriate time a presentation would be made to the Council.

At this point, Mr. Fabrizio suggested that it would be desirable to proceed with the environmental study for baseline information and to better facilitate the design of the Lot 10 project to proceed. Commissioner Tighe suggested that such services should proceed. Commissioner Stamato seconded the motion noting that the information could be of use and value to the Parking Authority. The Administration was authorized to proceed with the geotechnical environmental investigations previously approved by the Board on the following vote:

Ayes: Commissioners Brady, Stamato, Tighe and Chairperson Lucia

Nayes: None

Absent: Commissioner Gervasio

There being no further business to be transacted, on motion of Commissioner Stamato, the meeting was held adjourned.

Michael Fabrizio, Executive Director

Margret Brady, Secretary

Prepared By: Robert S. Goldsmith, Esq.