

**MINUTES OF THE REGULAR MEETING OF THE PARKING AUTHORITY OF THE TOWN OF MORRISTOWN, HELD TUESDAY, DECEMBER 5, 2017 AT THE OFFICES OF THE PARKING AUTHORITY, 14 MAPLE AVENUE, SUITE 101, MORRISTOWN, NEW JERSEY, AT 6:00 P.M. PREVAILING TIME**

The meeting was called to order by Chairperson Lucia, who then announced that "Notice of this meeting was provided in accordance with a Resolution adopted by the Board of Commissioners of the Parking Authority of the Town of Morristown, New Jersey at the Reorganization Meeting on January 3, 2017, setting forth the time, date and location of each meeting. A copy of the Resolution was distributed to The Daily Record and The Star Ledger, filed with the Executive Director of the Parking Authority, posted on the Bulletin Board at the Parking Authority Office building and mailed to any person who has requested and prepaid the established fee for such mailing".

Present: Commissioners Brady, Gervasio, Stamato, Tighe and Chairperson Lucia

Also Present: Michael Fabrizio, Executive Director, Mark Axelrod, Director of Operations, Gregory Deal, Director of Facilities, Steven G. Mlenak, Esq., Robert Iannaccone, Council Liaison

Absent: None

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Going into public session – Commissioner Tighe, Commissioner Stamato

Going out of public session – Chairperson Lucia, Commissioner Gervasio

At this point, The Executive Director presented the Minutes of the November 13, 2017 Regular Meeting. On motion of Commissioner Tighe, seconded by Commissioner Stamato, the Minutes were approved.

\* Commissioner Gervasio abstained.

At this point, The Executive Director presented the Executive Session Minutes of the November 13, 2017 Regular Meeting. On motion of Chairperson Lucia, seconded by Commissioner Tighe, the Minutes were approved.

\* Commissioner Gervasio abstained.

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There were no Public Comments.

There was no Mayor's Report.

Councilman Iannaccone recommended that the Authority adopt clear reporting to the Town's Planning Board and Board of Adjustment regarding parking limitations in Town. Mr. Fabrizio advised that there were currently six (6) requests from developers in applications seeking assurances of parking and that the criteria used in prioritizing such availability is based upon proposed use as the Authority utilized a shared parking structure. Councilman Iannaccone recommended providing that information to the boards.

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The following communications were presented for the record:

Under date of November 16, 2017

To: All Parking Enforcement Officers  
From: Mark Axelrod

Letter notice of OSHA required reflective safety vest. On motion of Commissioner Stamato, seconded by Chairperson Lucia, the letter was accepted for file.

Under date of November 21, 2017

To: MPA  
From: TD Bank

Letter advising that Mill Creek's Line of Credit is reduced to \$320,000. On motion of Chairperson Lucia, seconded by Commissioner Stamato, the letter was accepted for file.

Under date of November 28, 2017

To: MPA Commissioners  
From: Michael Fabrizio, Executive Director

Letter serving as December 5<sup>th</sup> Meeting Notice for Budget Adoption. On motion of Chairperson Lucia, seconded by Commissioner Brady, the letter was accepted for file.

Under date of November 28, 2017

To: Michael Fabrizio, Executive Director  
From: Stefan Armington

To: Stefan Armington  
From: Michael Fabrizio, Executive Director

Email request by Council President to meet and discuss the overall status of parking. On motion of Commissioner Tighe, seconded by Chairperson Lucia, the email was accepted for file.

Under date of November 29, 2017

To: Wade Chan  
From: Moishe Gurevitz

Email requesting free parking spaces on The Green. On motion of Commissioner Tighe, seconded by Commissioner Brady, the email was accepted for file.

Under date of November 29, 2017

To: All MPA Employees  
From: Mark Axelrod

Letter regarding procedures for work place accidents. On motion of Chairperson Lucia, seconded by Commissioner Brady, the letter was accepted for file.

Under date of November 30, 2017

To: William Parrish  
From: Michael Fabrizio, Executive Director

Letter advising of reappointment of Public Agency Compliance Officer. On motion of Commissioner Brady, seconded by Chairperson Lucia, the letter was accepted for file.

Under date of December 4, 2017

To: Robin Kesselmeyer  
From: Michael Fabrizio, Executive Director

Letter requesting reappointment of Commissioner Stamato to the MPA Board. On motion of Commissioner Tighe, seconded by Commissioner Gervasio, the letter was accepted for file.

November Reports to be presented at the December 19, 2017 meeting.

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At this point, under the Old Business portion of the meeting, Executive Director Michael Fabrizio advised the Commissioners that the proposed 2018 budget was reviewed and approved by the Local Government Services section of the DCA and, as a result, the Commissioners can vote to adopt the budget tonight.

At this point, under the Old Business portion of the meeting, it was confirmed that the Holiday Dinner will be held at Fiore's on December 19, 2017.

At this point, under the Old Business portion of the meeting, The Commissioners voted to approve moving the January 2, 2017, meeting to January 4, 2017, to accommodate Executive Director Fabrizio.

At this point, under the Old Business portion of the meeting, Executive Director Fabrizio and Mr. Axelrod updated the Commissioners on the discussions with the Morristown Library regarding the proposed addition and management of parking spaces adjacent to the Library. Mr. Axelrod will be meeting with the Library's Executive Director after the Holidays and will then update the Board.

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At this point, under the New Business portion of the meeting, the Proposed Longevity Bonus Scale was discussed.

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There was no Executive Session.

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The following Resolutions were presented for the record:

Resolution No. 86-2017: (Adopting Annual Budget of Current Expenses for the Parking Authority of the Town of Morristown for Fiscal Year Ending December 31, 2018). On motion of Commissioner Gervasio, seconded by Chairperson Lucia, the Resolution was authorized on the following vote:

Ayes: Commissioners Brady, Gervasio, Stamato, Tighe and Chairperson Lucia

Nayes: None  
Absent: None

Resolution No. 87-2017: (Certifying that Net Revenues for Year 2017 Shall at Least Equal the Net Revenue Requirement as Established Under Section 7.06 – General Resolution of the Morristown Parking Authority Revenue Bonds Series 2011 and Series 2017 A, B, C). On motion of Commissioner Brady, seconded by Commissioner Tighe, the Resolution was authorized on the following vote:

Ayes: Commissioners Brady, Gervasio, Stamato, Tighe and Chairperson Lucia  
Nayes: None  
Absent: None

Resolution No. 88-2017: (Authorizing and Directing the Executive Director to Effectuate the Transfer of Funds from the MPA Special Revenue Account to the MPA Lot 10J Future Redevelopment Account). On motion of Commissioner Tighe, seconded by Commissioner Brady, the Resolution was authorized on the following vote:

Ayes: Commissioners Brady, Gervasio, Stamato, Tighe and Chairperson Lucia  
Nayes: None  
Absent: None

Resolution No. 89-2017: (Authorizing the Payment of Bills from MPA Operating Fund). On motion of Commissioner Brady, seconded by Commissioner Gervasio, the Resolution was adopted on the following vote:

Ayes: Commissioners Brady, Gervasio, Stamato, Tighe and Chairperson Lucia  
Nayes: None  
Absent: None

Resolution No. 90-2017: (Authorizing the Payment of Bills from the Parking Authority of the Town of Morristown Improvement and Preventative Maintenance Fund Checking Account). On motion of Commissioner Brady, seconded by Commissioner Gervasio, the Resolution was adopted on the following vote:

Ayes: Commissioners Brady, Gervasio, Stamato, Tighe and Chairperson Lucia  
Nayes: None  
Absent: None

Resolution No. 91-2017: (Authorizing Payment of Bills from the Parking Authority of the

Town of Morristown MPA Lot 10J Future Redevelopment Checking Account). On motion of Commissioner Tighe, seconded by Commissioner Brady, the Resolution was authorized on the following vote:

Ayes: Commissioners Brady, Gervasio, Stamato, Tighe and Chairperson Lucia  
Nayes: None  
Absent: None

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There being no further business to be transacted, on motion of Chairperson Lucia, seconded by Commissioner Gervasio, the meeting was held adjourned.

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Michael Fabrizio, Executive Director

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Margret Brady, Secretary

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Prepared By: Robert S. Goldsmith, Esq.