

MINUTES OF THE ANNUAL REORGANIZATION MEETING OF THE PARKING AUTHORITY OF THE TOWN OF MORRISTOWN, HELD TUESDAY, JANUARY 7, 2020 AT THE OFFICES OF THE PARKING AUTHORITY, 14 MAPLE AVENUE, SUITE 101, MORRISTOWN, NEW JERSEY, AT 6:00 P.M. PREVAILING TIME

Chairperson Gervasio read the Statement Re: Open Public Meetings Act. Michael Fabrizio, Executive Director presided.

At this point, the Executive Director announced “Notice of the Parking Authority of the Town of Morristown’s 2020 Annual Reorganization Meeting was provided in compliance with the Open Public Meetings Act, duly published in The Daily Record on December 20, 2019, and in The Star Ledger on December 20, 2019.”

Present: Commissioners Brady, Lucia, Stamato, Tighe and Chairperson Gervasio

Also Present: Michael Fabrizio, Executive Director, Mark Axelrod, Gregory Deal, and Robert S. Goldsmith, Esq.

Absent: None

The meeting was called to order by the Executive Director who then opened the floor to nominations for the position of Chairperson for the ensuing year, at which time, noting the usual procedure of rotating officers on an annual basis, Commissioner Tighe, seconded by Commissioner Brady, duly moved the slate of officers for the year 2020.

<u>Chairperson:</u>	Margaret Brady
<u>Vice Chair:</u>	Richard Tighe
<u>Treasurer:</u>	Anthony Lucia
<u>Secretary:</u>	Linda Stamato
<u>Assistant Secretary/Treasurer:</u>	James Gervasio

Ayes: Commissioners Brady, Lucia, Stamato, Tighe and Chairperson Gervasio

Nays: None

Absent: None

At this time Chairperson Brady assumed the Chair and entertained nominations for the Authority Counsel for the ensuing year. On motion of Commissioner Lucia, seconded by Commissioner Tighe, the present attorney, Robert S. Goldsmith, Esq., with offices at Greenbaum, Rowe, Smith & Davis LLP, 75 Livingston Avenue, Roseland, New Jersey 07068, was duly voted the appointment as Authority Counsel for the ensuing year on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

At this time the Executive Director presented the designation of 2020 meeting dates. On motion of Commissioner Tighe, seconded by Commissioner Gervasio, the meeting dates were authorized and approved on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

At this time the floor was opened for nominations for the Authority Bond Counsel for the ensuing year. On motion of Commissioner Tighe, seconded by Commissioner Gervasio, the present Bond Counsel, John D. Draikowicz, Esq., of the Gibbons Law Firm with offices at Gibbons P.C., One Gateway Center, Newark, New Jersey 07102, was duly voted the appointment as Authority Bond Counsel for the ensuing year on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

At this time the floor was opened for nominations for Authority Auditor for the ensuing year. On motion of Commissioner Gervasio, seconded by Commissioner Lucia, the new auditor, Paul Cuva, CPA, RMA, PSA with offices at Wielkotz & Company, LLC, 401 Wanaque Avenue, Pompton Lakes, New Jersey 07442 was duly voted the appointment as Authority Auditor on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

At this time the floor was opened for nominations for Authority Parking Consultant for the ensuing year. On Motion of Commissioner Lucia, seconded by Commissioner Gervasio, Gerard Giosa of the firm of Level G. Associates LLC, 34 Lark Avenue, Old Bethpage, NY 11804 was duly voted the appointment of Parking Consultant on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

At this time the floor was opened for nominations for Authority Engineer for the ensuing year, on an “as needed” basis. On motion of Commissioner Tighe, seconded by Commissioner Lucia, Robert Weissenborn of the firm of Desman Associates, 49 West 37th Street, New York, New York 10018 was duly voted the appointment of Authority Engineer on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

At this time the floor was opened for nominations for Insurance Consultant for the ensuing year. On motion of Chairperson Brady, seconded by Commissioner Tighe,

William Schlosser of the firm of James A. Connors Associates, Inc., 40 Morris Street, Morristown, New Jersey, was duly voted Insurance Consultant on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

At this time the floor was opened for nominations for Financial Consultant for the ensuing year. On motion of Commissioner Gervasio, seconded by Chairperson Lucia, Gary A. Pulcini of Financial S&Iutions, 147 Hermitage Circle, Ligonier, PA 15658, was duly voted Financial Consultant, on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

At this time the floor was opened for nominations for Labor Counsel for the ensuing year. On motion of Commissioner Tighe, seconded by Commissioner Gervasio, Jackson Lewis, PC, 200 Connell Drive, Berkeley Heights, NJ 07922, was duly voted Labor Counsel, on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

At this point, the Executive Director advised the Board of Commissioners that the Minutes of the December 10, 2019 Regular Meeting will be presented at the January 21, 2020 Board meeting.

There were no public comments.

There was no Mayor's Report.

The following communications were presented for the record:

Under date of December 11, 2019

To: Marcy Segro
From: Michael Fabrizio, Executive Director

Letter from Executive Director regarding certification of revenues. On motion of Commissioner Gervasio, seconded by Commissioner Tighe, the letter was accepted for file.

Under date of January 2, 2020

To: Annah Pledger Foster, Christina Colaneri; Elizabeth DeVito; Greg Deal, Melissa Latella, Michael Fabrizio, Marlena Stefanelli
From: Mark Axelrod

Notification of residential enforcement extension. Enforcement will begin February 1, 2020. On motion of Commissioner Tighe, seconded by Commissioner Lucia, the letter was accepted for file.

At this point, under the Report portion of the meeting, it was noted that the Reports will be presented at the January 21, 2020 Board meeting.

At this point, under the Old Business portion of the meeting, Mr. Fabrizio presented the Bowman Traffic Consulting Change Order for preparation of a metes and bounds description and related work in relation to the Land Swap between Weichert and The Morristown Parking Authority. Mr. Fabrizio advised the Board of Commissioners that the charges were going to be split equally between Weichert and The Morristown Parking Authority. On motion of Commissioner Tighe, seconded by Commissioner Stamato, the Change Order was authorized on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

At this point, under the Old Business portion of the meeting, Mr. Fabrizio presented the Risk Management Consultant's Agreement and noted that Mr. Schlosser had been the long-term advisor and Risk Management Consultant to the Parking Authority and most recently was providing particularly helpful services to the Parking Authority with respect to insurance matters relating to the Vail Mansion. On motion of Commissioner Gervasio and seconded by Commissioner Lucia, the Consultant's Agreement was approved and authorized for execution on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

At this point, under the New Business portion of the meeting, on motion of Commissioner Stamato, and seconded by Commissioner Lucia, the Board approved the Recommended Appropriation Budget Transfers on the following vote:

At this point under the New Business portion of the meeting, the Administration presented the Board of Adjustment Meeting Notice for the Claremont Properties, Inc. project. On motion of Commissioner Tighe, and seconded by Commissioner Lucia, the notice was accepted for file.

At this point on motion of Commissioner Lucia, seconded by Commissioner Stamato, the Board moved into Executive Session.

The following Resolutions were presented for the record:

Resolution No. 01-2020: MPA Employee Salary & Wage Schedule. On motion of Chairperson Gervasio, seconded by Commissioner Stamato, the Resolution was adopted on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

Resolution No. 02-2020: Open Public Meetings Act. On motion of Commissioner Lucia, seconded by Commissioner Gervasio, the Resolution was adopted on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

Resolution No. 03-2020: Local Public Contracts Law. On motion of Commissioner Lucia, seconded by Commissioner Gervasio, the Resolution was adopted on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

Resolution No. 04-2020: Designating Depositories for MPA for 2020. Commissioner Stamato noted that she understood there was going to be consideration of the place ConnectOne as one of the banks for the Morristown Parking Authority. Mr. Fabrizio advised the he anticipates that would take place at the time that financing is undertaken for the new Lot 10 parking garage. On motion of Commissioner Lucia, seconded by Commissioner Stamato, the Resolution was adopted on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

Resolution No. 05-2020: Adopting Cash Management Plan for MPA. On motion of Commissioner Tighe, seconded by Commissioner Gervasio, the Resolution was adopted on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

Resolution No. 06-2020: Open Public Records Act Requirements for Public Agencies to Make Government Records Subject to Public Access. On motion of Chairperson Tighe, seconded by Commissioner Gervasio, the Resolution was adopted on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

Resolution No. 07-2020: Affirmative Action Requirements for Public Agencies in the Awarding of Contracts Pursuant to Public Law 1975, C. 127 N.J.A.C. 17:27. On motion of Commissioner Gervasio, seconded by Commissioner Lucia, the Resolution was adopted on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

Resolution No. 08-2020: Appointing a Coordinator for the Americans with Disability Act for the Parking Authority of the Town of Morristown. On motion of Commissioner Lucia, seconded by Commissioner Lucia, the Resolution was adopted on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

Resolution No. 09-2020: Approving a Change Order in the amount of \$6,350.00 for Bowman Consulting with respect to engineering design services related to the Lot 10J Project. On motion of Commissioner Lucia, seconded by Commissioner Tighe, the Resolution was adopted on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

Resolution No. 10-2020: Authorizing the transfer of funds from the Parking Authority of the Town of Morristown MPA Special Revenue to the MPA Improvement and Preventative Maintenance Fund. On motion of Commissioner Gervasio, seconded by Commissioner Lucia, the Resolution was adopted on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

Resolution No. 11-2020: Authorizing the Payment of the Operating Fund Bills. On motion of Commissioner Tighe, seconded by Commissioner Stamato, the Resolution was adopted on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

Resolution No. 12-2020: Authorizing the Payment of the Improvement Fund Bills. On motion of Commissioner Gervasio, seconded by Commissioner Lucia, the Resolution was adopted on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

Resolution No. 13-2020: Authorizing the Payment of the Lot 10 Redevelopment Fund Bills. On motion of Commissioner Tighe, seconded by Commissioner Lucia, the Resolution was adopted on the following vote:

Ayes: Commissioners Gervasio, Lucia, Stamato, Tighe and Chairperson Brady

Nays: None

Absent: None

There being no further business to transact, on motion of Commissioner Gervasio, the meeting was held adjourned.

Michael Fabrizio, Executive Director

Linda Stamato, Secretary

Prepared By: Robert S. Goldsmith, Esq.