

**Meeting of The  
Planning Board Town of Morristown  
Minor Site Plan Committee  
March 15, 2021**

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Present:

Ms. Martha Ballard  
Mr. Joseph Stanley  
Ms. Debra Gottsleben

Absent:

Board Professionals Present:

Dean Donatelli - Board Attorney  
James Campbell – Town of Morristown - Adm Officer  
Phil Abramson – Board Planner  
Charles Carley- Board Engineer

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The meeting was called to order by Chairman Stanley and read the Statement of Adequate Notice that was provided as required by the Open Public Meetings Act by written notice. Said notice was given to the Daily Record, posted on the Town of Morristown Bulletin Board, and filed with the Clerk of the Town of Morristown on March 9, 2021 and copies of this notice were mailed to all persons, complying with the regulations providing for the mailing of said notice at least 48 hours prior to the time of this meeting. I direct that this statement together with a copy of said notice be incorporated in to the minutes.

Roll Call as listed above was taken by James Campbell Adm Officer

Pledge of Allegiance by all attending

Moment of Silence

Minutes: None

Resolutions – None

8.) Public Portion: Questions or comments from members of the public on matters not elsewhere on the agenda

9.) Public Hearings:

a.)Appeal # 20-14 of Bank of America, lessee of property situate block 4601, lot 12 & 13, requesting Minor Site Plan approval in conjunction with new security lighting and proposed ATM Drive Up Window to replace existing Teller Drive Up

Diane Hickey, attorney for applicant

Summary of application

Witness # 1- Paul Mutch – PE

Existing drive up teller window to be converted to drive up ATM

Upgraded security lighting as required by new standards for banking facilities

Ex A-1 – Aerial phot of site

Ex A-2 – Colorozed site plan

Summary of operations with new atm , anticipated cah deliveries & service of machine

Proposed lighting plan as required by state statute for ATM locations

Waiver requested for variations in illumination due to state requirements

Review of proposed landscape plan

Proper parking easement to be secured as part of this approval

Board Questions –

Public Questions/ Comments – None

Motion to approve by Gottsleben, second by Stanley

Motion to adjourn meeting by Gottsleben, second by Stanley