



Town of Morristown  
Department of Public Works  
Division of Engineering

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**TO:** Jillian C. Barrick, Business Administrator  
Frank Mason – C.M.F.O.  
Linda Winstead – Tax Collector

**FROM:** Anthony M. DeVizio, P.E., P.L.S. - Town Engineer

**SUBJECT:** Private Meter Standards for Sewer Billing Adjustments  
File 121

**DATE:** 27 Feb 2026

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Upon receiving a recent inquiry regarding private metering for noncontributory water for a residence in Town, I was unable to locate any standards or specifications for the physical meters in the Town Code or Town files.

With the configurations of commercially available meters running the gamut, it is imperative to establish some standards to ensure that meters installed for the purposes of sewer billing adjustments render readings of the appropriate accuracy and precision with sufficient longevity.

Given the preceding, and for the benefit and protection of both the Town of Morristown and the meter users, please note the following standards established herein regarding private meters for noncontributory water:

Generally:

- Meter type matched for water source - Typically potable water
- Copper/Brass construction preferable for durability. (Face / Gage will contain some plastic)
- US manufacture/fitment and measurement units. Preferred measurement units of cubic feet (CF) or hundred cubic feet (CCF), with gallons (gal) acceptable. Multi-unit models available \*use caution when reading\*
- Calibration to US Standards (NIST or AWWA suggested), to ensure accurate measurement
- Sample manufacturers:
  - Mueller
  - Neptune
  - Rockwell

**\*\*\*NOTE:** Meter users must refer to the current SEWER BILLING ADJUSTMENT FORM FOR PRIVATELY METERED NONCONTRIBUTORY WATER Under Finance section of Permits & Forms page on Town Website for information on photos and sketches needed with first sewer billing adjustment submission