

**RESOLUTION NO. 23 - 2020**

**AUTHORIZING EMERGENCY ACTION DURING THE PERIOD OF TIME THAT THE GOVERNOR OF NEW JERSEY DECLARES COVID-19 TO CONSTITUTE A PUBLIC HEALTH EMERGENCY**

**ADOPTED: March 30, 2020**

**WHEREAS**, due to the ongoing outbreak of respiratory illness (“**COVID-19**”) caused by a novel coronavirus that can be spread from person to person, the Secretary of the United States Department of Health and Human Services and the Governor of the State of New Jersey have declared that COVID-19 constitutes a public health emergency; and

**WHEREAS**, in light of the public health emergency, it is necessary to take all reasonable action necessary to protect the health, safety and welfare of the employees, community and facilities of the Parking Authority of the Town of Morristown (the “**Authority**”) without further authorization from the Board during the period of time in which the Governor of the State of New Jersey declares COVID-19 to constitute a public health emergency.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Parking Authority of the Town of Morristown as follows:

1. The Executive Director, in consultation with legal counsel, is authorized to make payment of all invoices incurred during the normal course of business, not to exceed any budget appropriation, during the period of time that the Governor of the State of New Jersey declares COVID-19 constitutes a public health emergency. The Executive Director is hereby authorized to be the sole signatory on checks to make such payments, as is already authorized by the Authority’s banking institutions. The Executive Director shall prepare and distribute a report to the Board of all invoices paid pursuant to this authorization within one (1) week of making such payment.

2. The Executive Director, in consultation with legal counsel, is authorized to make payment of any emergency procurement of services made pursuant to the emergency contract provisions

of the Local Public Contracts Law, *N.J.S.A.* 40A:11-6 for the service, materials, equipment and supplies necessary to protect the health, safety and welfare of the employees, community and facilities of the Authority during the period of time that the Governor of the State of New Jersey declares COVID-19 constitutes a public health emergency. The Executive Director is hereby authorized to be the sole signatory on checks to make such payments, as is already authorized by the Authority's banking institutions. The Executive Director shall prepare and distribute a report to the Board of all emergency contracts executed and all invoices paid pursuant to this authorization within one (1) week of making payment.

3. The Executive Director, in consultation with legal counsel, is authorized to make payment of the payroll, and authorized to execute all payroll checks, during the period of time that the Governor of the State of New Jersey declares COVID-19 constitutes a public health emergency. The Executive Director shall prepare and distribute a report to the Board within one (1) week of having made payment of payroll pursuant to this authorization.

4. The Executive Director, staff and consultants are authorized to take all appropriate actions to effectuate this Resolution.

5. This Resolution shall take effect immediately.

I certify that the forgoing is a true copy of a resolution introduced and adopted by the Parking Authority of the Town of Morristown at a meeting held on March 30, 2020.

**Dated:** March 30, 2020

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*Linda Stamato, Secretary*