

**MORRISTOWN PARKING AUTHORITY
RESOLUTION NO. 65-2019
Resolution Adopting Annual Budget
of Current Expenses for the Parking
System for the Fiscal Year Ending
December 31, 2020**

Adopted: December 10, 2019

BE IT RESOLVED by the PARKING AUTHORITY OF THE TOWN OF MORRISTOWN, and its members or commissioners as follows:

(1) That the following Annual Budget of Current Expenses for the Fiscal Year January 1, 2020 to December 31, 2020 is hereby adopted:

A. Salaries		
1.	Parking Authority Director	52,870
2.	Director of Operations	30,536
3.	Director of Facilities	30,536
4.	Parking Authority Full-Time Financial Bookkeepers/Receptionists	51,776
5.	Evening Facilities Supervisor / General Maintenance Personnel	94,400
6.	Enforcement, and Traffic Officers and Supervisor	74,240
7.	Executive Administrative Secretary/Computer Operator	22,388
8.	Financial Analyst	<u>23,040</u>
	<i>Subtotal Item A.</i>	379,786
B. 14 Maple Avenue Office Building		
<u>Morristown Parking Authority Offices</u>		
1.	Legal Expenses	3,200
2.	Maintenance/Office Equipment Contracts/ Cleaning Services	3,000
3.	Administrative	8,000
4.	Electric	7,000
5.	Telephone/Communication Lines	36,000
6.	PILOT	6,000
7.	Service Contracts	2,500
<u>Office Building Expenses</u>		
8.	Legal Expenses	4,800
9.	Maintenance/Cleaning Services	90,000
10.	Electric (Common Area)	38,000
11.	Water/Sewer	6,500
12.	Insurance (Property and Liability)	35,000
13.	Service Contracts (HVAC/Elevator/Green Elements)	20,000
14.	Management Services	250
15.	Auditing Expenses	2,784
16.	Monitoring (Security/Fire)	<u>7,000</u>
	<i>Subtotal Item B.</i>	270,034
C. Special Services		
1.	Bank Service Charge	10,000
2.	General Counsel Legal Expenses	56,000
3.	Special Counsel Labor Attorney	30,000
4.	Auditing Expenses	8,000
5.	Parking Consultant's Fees	5,440
6.	Quick Books Consultant	2,500
7.	IT Support	10,000
8.	Advertising Expenses	5,000
9.	Professional Services Contingency	450

10.	Trustee Services	10,000
11.	Special Police (Class 1)/Security Company Services	80,000
12.	Management Consulting Services	<u>20,000</u>
	<i>Subtotal Item C.</i>	237,390
D.	Maintenance Expenses & Parking Equipment Expenses	
1.	Credit Card Parking Meter Fees	90,000
2.	Credit Card System Fees	210,000
3.	Curb Meter and Lot Maintenance	65,000
4.	Snow Removal Contingency	30,000
5.	Parking Lot Contingency	750
6.	Ticket Control and Supp. (Surface Lots)	10,000
7.	Telephone/Communication Lines (Surface Lots)	<u>10,000</u>
	<i>Subtotal Item D.</i>	415,750
E.	Administrative Expenses	
1.	Administrative Expenses	25,000
2.	Parking Validation Program Tickets	<u>2,000</u>
	<i>Subtotal Item E.</i>	27,000
F.	Electrical Utility Expenses	
1.	Lots 3R through 14N	<u>6,500</u>
	<i>Subtotal Item F.</i>	6,500
G.	Taxes and Insurance Coverages	
1.	F.I.C.A. Contributions	45,000
2.	Insurance (Property and Liability)	52,800
3.	State Pension Plan (PERS) and (DCRP) Employer Share	48,000
4.	Hospitalization/Temporary Disability Insurance	152,000
5.	Unemployment Compensation (SUI)	6,000
6.	MPA Dental Plan Contributions	2,240
7.	MPA Sick-Time Compensation	<u>20,000</u>
	<i>Subtotal Item G.</i>	326,040
H.	Property Lease	
1.	Speedwell and Flagler - Lot 13M	<u>2,700</u>
	<i>Subtotal Item H.</i>	2,700
I.	Cattano Ave (Mall) Expenses	
1.	Parking Authority Director	13,217
2.	Director of Operations	7,634
3.	Director of Facilities	7,634
4.	Parking Authority Financial Bookkeepers/Receptionists	12,944
5.	Evening Facilities Supervisor / General Maintenance Personnel	23,600
6.	Enforcement and Traffic Officers and Supervisor	18,560
7.	Executive Administrative Secretary/Computer Operator	5,572
8.	Financial Analyst	5,760
9.	Parking Attendants and Extra Help	500
10.	Legal Expenses	16,000
11.	Auditing Expenses	2,696
12.	Parking Consultant's Fees	1,360
13.	Advertising Expenses	1,000
14.	Professional Services Contingency	110

15. Lot Maintenance and Service Contracts	15,000
16. Snow Removal Contingency	6,000
17. Parking Lot Improvement Contingency	250
18. Telephone(s) Service	175
19. Administrative Expenses	3,000
20. Ticket Control Supplies and Equipment Service	6,000
21. Electrical Expenses	4,500
22. F.I.C.A. Contributions	12,000
23. Insurance (Property and Liability)	13,200
24. State Pension Plan (PERS) and (DCRP) Employer Share	11,200
25. Hospitalization/Temporary Disability Insurance	38,000
26. Unemployment Compensation (SUI)	2,000
27. First Baptist Church Lease	10,000
28. MPA Dental Plan Contributions	560
29. 11 Cattano Avenue	54,000
30. Miscellaneous/Convention Workshop	<u>250</u>
<i>Subtotal Item I.</i>	<i>292,722</i>

J. Ann/Bank Garage (Lot 12L)

1. Parking Authority Director	24,782
2. Director of Operations	14,314
3. Director of Facilities	14,314
4. Parking Authority Financial Bookkeepers/Receptionists	24,270
5. Evening Facilities Supervisor / General Maintenance Personnel	44,250
6. Enforcement and Traffic Officers	34,800
7. Executive Administrative Secretary/Computer Operator	10,447
8. Financial Analyst	10,800
9. Parking Attendants and Extra Help	100,000
10. Legal Expenses	30,000
11. Auditing Expenses	5,055
12. Parking Consultant's Fees	2,550
13. Advertising Expenses	1,000
14. Professional Services Contingency	210
15. Lot Maintenance and Service Contracts	30,000
16. Snow Removal Contingency	1,500
17. Parking Lot Improvement Contingency	250
18. Telephone Service	6,000
19. Administrative Expenses	3,500
20. Ticket Control Supplies and Equipment Service	22,000
21. Electrical Expenses	50,000
22. F.I.C.A. Contributions	25,000
23. Insurance (Property and Liability)	24,750
24. State Pension Plan (PERS) and (DCRP) Employer Share	21,000
25. Hospitalization/Temporary Disability Insurance	71,250
26. Unemployment Compensation (SUI)	3,000
27. MPA Dental Plan Contributions	1,050
28. Police Officer Security	8,000
29. Miscellaneous/Convention Workshop	<u>250</u>
<i>Subtotal Item J.</i>	<i>584,342</i>

K. Dalton Parking Garage		
1.	Parking Authority Director	33,043
2.	Director of Operations	19,085
3.	Director of Facilities	19,085
4.	Parking Authority Financial Bookkeepers/Receptionists	32,360
5.	Evening Facilities Supervisor / General Maintenance Personnel	59,000
6.	Enforcement and Traffic Officers and Supervisor	46,400
7.	Executive Administrative Secretary/Computer Operator	13,930
8.	Financial Analyst	14,400
9.	Parking Attendants and Extra Help	100,000
10.	Legal Expenses	40,000
11.	Auditing Expenses	6,740
12.	Parking Consultant's Fees	3,400
13.	Advertising Expenses	2,000
14.	Professional Services Contingency	280
15.	Lot Maintenance and Service Contracts	30,000
16.	Snow Removal Contingency	6,500
17.	Parking Lot Improvement Contingency	250
18.	Telephone Service	5,000
19.	Administrative Expenses	3,000
20.	Ticket Control Supplies and Equipment Service	24,000
21.	Electrical Expenses	50,000
22.	F.I.C.A. Contributions	28,000
23.	Insurance Property and Liability	33,000
24.	State Pension Plan (PERS) and (DCRP) Employer Share	28,000
25.	Hospitalization/Temporary Disability Insurance	95,000
26.	Unemployment Compensation (SUI)	3,250
27.	MPA Dental Plan Contributions	1,400
28.	Miscellaneous/Convention Workshop	<u>250</u>
	<i>Subtotal Item K.</i>	697,373

L. DeHart Street Garage		
1.	Parking Authority Director	36,347
2.	Director of Operations	20,993
3.	Director of Facilities	20,993
4.	Parking Authority Financial Bookkeepers/Receptionists	35,596
5.	Evening Facilities Supervisor / General Maintenance Personnel	64,900
6.	Enforcement and Traffic Officers and Supervisor	51,040
7.	Executive Administrative Secretary/computer Operator	15,323
8.	Financial Analyst	15,840
9.	Parking Attendants and Extra Help	110,000
10.	Legal Expenses	44,000
11.	Auditing Expenses	7,414
12.	Parking Consultant's Fees	3,740
13.	Advertising Expenses	2,500
14.	Professional Services Contingency	310
15.	Lot Maintenance and Service Contracts	40,000
16.	Snow Removal Contingency	15,000

17. Parking Lot Improvement Contingency	250
18. Telephone Service/Monitoring	5,000
19. Administrative Expenses	4,500
20. Ticket Control Supplies and Equipment Service	30,000
21. Electrical Expenses	85,000
22. F.I.C.A. Contributions	28,000
23. Insurance (Property and Liability)	36,300
24. State Pension Plan (PERS) and (DCRP) Employer Share	30,800
25. Hospitalization/Temporary Disability Insurance	104,500
26. Unemployment Compensation (SUI)	4,000
27. MPA Dental Plan Contributions	1,540
28. Police Officer Security	30,000
29. SREC Payment Dodge Foundation	25,000
30. Miscellaneous/Convention Workshop	<u>250</u>
<i>Subtotal Item L.</i>	<i>869,136</i>

M. Vail Parking Facilities

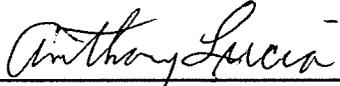
1. Parking Authority Director	4,956
2. Director of Operations	2,870
3. Director of Facilities	2,870
4. Parking Authority Financial Bookkeepers/Receptionists	4,854
5. Evening Facilities Supervisor / General Maintenance Personnel	8,850
6. Enforcement and Traffic Officers and Supervisor	6,960
7. Executive Administrative Secretary/Computer Operator	2,090
8. Financial Analyst	2,160
9. Parking Attendants and Extra Help	10,000
10. Legal Expenses	6,000
11. Auditing Expenses	1,011
12. Parking Consultant's Fees	510
13. Advertising Expenses	500
14. Professional Services Contingency	50
15. Lot Maintenance and Service Contracts	8,000
16. Snow Removal Contingency	4,500
17. Parking Lot Improvement Contingency	250
18. Telephone Service	3,000
19. Administrative Expenses	3,000
20. Ticket Control Supplies and Equipment Service	3,000
21. Electrical Expenses	4,500
22. F.I.C.A. Contributions	4,500
23. Insurance (Property and Liability)	4,950
24. State Pension Plan (PERS) and (DCRP) Employer Share	4,200
25. Hospitalization/Temporary Disability Insurance	14,250
26. Unemployment Compensation (SUI)	750
27. MPA Dental Plan Contributions	210
28. Miscellaneous/Convention Workshop	<u>250</u>
<i>Subtotal Item M.</i>	<i>109,041</i>

N. MISCELLANEOUS 50,000

Total 2020 Final Budget 4,267,814

(2) That this Resolution shall take effect immediately

I hereby certify that the foregoing is a true copy of a Resolution introduced and Adopted by the Parking Authority of the Town of Morristown at a meeting held on December 10, 2019.

A handwritten signature in cursive script that reads "Anthony Lucia". The signature is written in black ink and is positioned above a horizontal line.

Anthony Lucia, Secretary