



2022 Rent Registration Form 2,3

[] *New [] Renewal [] Vacant [] Vacancy Decontrol

*Unit Never before Registered (Please Check One)

Problems or questions call: Mr. Wayne Cresta, Manager Division of Rent Leveling Dept. of Code Enforcement 200 South St., Box 914 Morristown, NJ 07963 Phone: 973-292-6709 Email: W-Cresta@townofmorristown.org

This form must be completely filled out and accompanied with payment. Incomplete forms will be returned to landlord and increases may be rolled back.

PLEASE PRINT LEGIBLY!

Full Tenant Name(s): Rental Address: Unit #: Block #: Lot:

Owner's Name: Owner's Address: Owner's Phone: Owner's Email Address:

[] Single Family [] 2 Family [] 3-4 Family [] 5+ Family [] Condo [] Townhouse [] Apartment Bldg Unit is located in (check all that apply) [] Basement [] 1st Floor [] 2nd Floor [] 3rd Floor [] Attic [] Other Floors (specify) # Rooms #Bedrooms #Full Bathrooms #Half Bathrooms [] Living Rm [] Dining Rm [] Den/Play Rm [] Other List all adult tenant's names (over 18 years) who will be occupying unit: # of children over 1 year but less than 18 years:

RENEWAL 2022 RENT CALCULATION (PER MONTH) 2

Current 2021 Total Rent Allowed: Minus 2021 A Surcharges: Minus 2021 B Parking: Current Base Rent: Add 3.7% (x .037) Allowable Increase: New Base Rent: Add 2022 Surcharge Fees from A: Add 2022 Parking Fees from B: Total 2022 Actual Allowable Rent Payment: Minus Reserved Rent (if applicable): 2022 Total Monthly Rent Payment Requested: Date of Last Increase: Date of Notification to Tenant: New Lease & Increase Effective Date:

A: 2022 SURCHARGE FEES 1,4

Sewer Surcharge per Month (see WS on back) Hardship Surcharge per Month Capital Surcharge per Month Registration Fee Pass-Through per Month Total 2022 Monthly Surcharges:

B: 2022 PARKING FEES

of Garage Spaces x Cost = \$ # of Off-Street Spaces x Cost = \$ Total 2022 Monthly Parking Fee:

Provided by Owner at no Additional Charge:

[] Refrigerator [] Washer/Dryer [] Stove [] Storage Owner's Responsibility: [] Heat [] Water [] Electric [] Gas [] Parking Tenant's Responsibility: [] Heat [] Water [] Electric [] Gas [] Parking

VACANCY DECONTROL 2022 RENT CALCULATION PER MONTH 8,9

Name of Vacating Tenant: Date of Tenant Leaving: New Rent Effective Date: New Base Rent: Add 2022 Surcharge Fees from A: Add 2022 Parking Fees from B: Total 2022 Rent Payment Requested

FOR VACANCY DECONTROL UNITS OR CHANGE OF TENANCY, A COPY OF THE CERTIFICATE OF HABITABILITY OR THE NUMBER OF THE CH FROM PROPERTY MAINTENANCE MUST BE ATTACHED. THIS IS MANADATORY FOR EACH NEW TENANCY.

FOOTNOTES:

- 1. List all surcharges according to type and expiration date; Surcharges are limited to five (5) years. 2. Registrations must be filed once yearly whether there is an increase or not, even if unit is currently vacant. 3. Original to Rent Leveling, One Copy to Tenant, One Copy retained by Owner. 4. As of 6/1/05, Landlord pays a yearly Registration Fee per unit of \$30, which may be passed through to tenant via \$2.50 surcharge per month. 5. List full name of all tenants on the lease 6. List full names of all persons who are 18 or older years who are not on the lease and live (or will live) in the unit 7. Indicate the number of children less than 18 years who will live in the unit. 8. Vacancy Decontrols and \$30.00 fee must be submitted within 15 days of the signing of a new lease. 9. VACANT Registrations, please complete first two lines of Vacancy Decontrol box.

CH Inspection Date: CH Cert. #:

I (we) certify that the tenant has received at least sixty (60) days notice prior to the effective date of increase (for Renewals) or I (we) certify that the prior tenant has voluntarily vacated unit and was not coerced, or has left via court-ordered eviction and the new tenant and I (we) have agreed upon the new rent, effective date noted on this form (for Vacancy Decontrol). I (we) also certify that the above named dwelling unit and common areas, including hallways, are in substantial compliance with the Housing and Property Maintenance Code of the Town of Morristown. The Code of the Town of Morristown Chapter 14-14 c. states: "The filing of registration forms and acceptance of this form shall be a prerequisite to any application for or granting of annual rent increases or surcharges permitted by this chapter." Signature acknowledges that a copy of this form has been given to tenant as mandated.

Signature Of Owner/Agent

Printed Name

Date Signed (MANDATORY!)

Official Use Only: Paid Fee/UNIT \$ Check or MO# Receipt # Date Rec'd: