

Morristown Shade Tree Commission Emergency meeting

Meeting Agenda:

February 28th, 2017

7pm

Room 201

Roll Call

Kristin Ace- chair

Deb Reagan- vice chair

Rich Wolowicz- arborist

Guests:

Anthony LoFranco- Morristown High School

Christine Kelly- Morristown High School

Chair Kristin Ace cited the OMPA

Arbor Day Event:

4.22.17 10am-12pm (students & STC arrive by 9am for set up)

2 large tents

Table for food ~ coffee/hot chocolate/ mini bagels/ sweet treats

Table or two for education stations ~ mulch volcano, how to plant a tree, seedling give away, EAB

Speeches ~ Kristin Ace, high school student tbd, Mayor

Shovel dirt into tree

Press tbd

Rich:

MHS Schedule

Rich teaching days at MHS: March 30, 31 & April 6th 7:40am-2:20pm

Lafayette teaching day

Tuesday, April 25th TBD @ with the HS students & commission and show the little ones how to plant trees. PR moment and contact press.

Planting day at MHS is a joint effort with MHS, DPW, STC & Rich TBD depending on what the plants are.

All PR letters have to be grant approved by TD Green Grant and can't be distributed before TD Green Grant approval (March 14 is the tentative date)

Kristin Actions:

Discussion on Arbor Day foundation and what seedlings look like and the tree recovery program per the trees that were lost during Sandy. The seedlings are a “gift” to 50 people who come to the Arbor Day event.

Kristin to measure space regarding the tent location, size of tent, number of tents. The focal point needs to be the garden.

Coffee for 200 / hot chocolate for 50 from Smartworld
\$375.00 includes cups, creamers, sugars

Debs Actions:

Morristown Jersey Bagels

\$9.00 for 12 mini bagels. Four days notice is required. \$150.00

Artist Baker

Mini-cupcakes from the Artist Baker @\$1.50 per cupcake. A theme or assortment is an option. Must order one week out and payment is due upon order.
\$300.00

Recycled paper bags for seedlings.

1. 4imprint

- They make and ship the bags in 3 days
- They are in Wisconsin
- Eco friendly bags
- Our log can be printed on it, therefore no need to get labels, and print the STC logo

2. Print Globe 1-844-318-7307

- Professional & good customer service
- Will be sending me a quote as per my specifications, i.e.
 - size of bags
 - solid color logo
 - multi color logo
 - limit 50
 - 250 @180 rough estimate

MHS:

Environmental science class will teach the youngsters at Lafayette

MHS students to create brochures \$750 budget hard copy print on recycled paper~ must be distributed town wide in May ~ need to start brainstorming now

PR routes:

Electronic backpack, Facebook, wait PR package, then tie in some time of visual etc..
i.e. pics of actual event

Mulch volcano possibly created by MHS students, possibly use 3-D printer.

Discussion on the children of Lafayette decorating the seedling bags by drawing and coloring pictures of trees on the side without the STC logo

Anthony Action: will find out about the kids decorating bags

Maintenance Event:

June (need students available for this one) August & September. Pruning the beds, etc...

Morris School District session adjourned