

TOWN OF MORRISTOWN DEPARTMENT OF PUBLIC WORKS

Sidewalk and curb Permit Application

Town Code Section 18-2

(No permit or fee required for minor repairs as determined by the Director of Public Works)

Location _____ Date _____

Owner _____ Phone _____

Contractor _____

Address _____

Starting Date _____ Completion Date _____



Curb: () Replacement () New Construction

Type Existing _____ Type Proposed _____

Length _____ **L.F.**

Sidewalk: () Replacement () New Construction

Type Existing _____ Type Proposed _____

Length _____ Width _____ Area _____ **S.F.**



FEES

Curb

Inspection Fee \$50.....\$ _____

Repair Deposit _____ L.F. @ \$1.00 per linear foot.....\$ _____

\$20.00 Minimum

Permit Fee \$25 residential - \$50 commercial.....\$ _____

Curb sub-total: \$ _____

Sidewalk

Inspection Fee \$50.....\$ _____

Repair Deposit _____ L.F. @ \$1.00 per linear foot.....\$ _____

\$20.00 Minimum

Permit Fee \$25 residential - \$50 commercial.....\$ _____

Setting of Lines and Grades by Town \$ _____

If required \$40 per hour for two person crew.

Sidewalk sub-total: \$ _____

TOTAL ..\$ _____ ***

Performance Bond.....\$ _____

\$2,000 for all private utility companies. May be combined with a street excavation bond.

***Note: Inspection Fees and Permit Fees require a separate check payment from Repair Deposits

Town of Morristown



Dept. of Public Works

P.O. Box 914
Morristown, NJ 07963-0914

Tel. 973-292-6670

The applicant agrees to indemnify, hold harmless and defend the Town of Morristown against any personal injury or property damage claims by third persons bought as a result of any road work or sidewalk repairs undertaken by the applicant pursuant to this permit.

The undersigned has the authority to sign this application and indemnification on behalf of the applicant.

SIGNATURE

TITLE



Important Notice Regarding Repair Deposits/Guarantees

The inspections listed below must be successfully completed in the order shown to fulfill your permit application requirements and initiate the counting of time toward refund of your repair deposit:

***NOTE:** APPLICANT MUST CALL TO SCHEDULE ALL INSPECTIONS.

1. All forms and expansion joints shall be inspected prior to pouring concrete sidewalks and curbs. Road openings shall be inspected for proper asphalt repair dimensions, neat and square edges, and properly compacted subgrade of a suitable material prior to the placement of any asphalt.
2. Final inspection of concrete sidewalks and curbs shall occur after all forms are completely removed and all restoration work is complete. Proper finish and color per permit are required. Final inspection of road openings shall occur after final paving is complete, any special repair conditions are met, and all surrounding areas have been restored and are free of debris and loose material.

NOTE: Please allow ample time for inspections by DPW between the hours of 7:00 am and 3:30 pm Monday thru Friday, holidays excepted.

Repair deposits are refundable six months after work is completed. Guarantees are refundable after three years. All refunds are contingent upon successful performance of the completed construction and restoration work. Both refund dates are determined from date of successful final inspection.

Please schedule all inspections in accordance with this Notice.

You may contact DPW offices at 973-292-6672 or 973-292-6673 between 7:00 am and 3:30 pm Monday thru Friday to schedule inspections. Should you need any help with your permit, please contact us prior to submitting the application.

Thank you.

CHAPTER XVIII STREETS AND SIDEWALKS

18-2 SIDEWALK AND CURB CONSTRUCTION.

18-2.1 Responsibility of Owners; Permit Required.

All owners of real estate abutting a street or highway within the Town shall bear the task and expense of proper construction and reconstruction, paving and repaving and repair of sidewalks thereat. All sidewalks and curbing shall be constructed and reconstructed and repaired in the manner and with such materials as may be specified by regulation or other law. Prior to any such construction, reconstruction or repair, a permit shall be obtained in accordance with this section. No sidewalk that by its appearance, including coloring, serves the purpose of advertising or attracting attention to the abutting or nearby property shall be permitted. The construction, reconstruction and repairs of granite curbing and the making of curb cuts in all existing curbs shall be performed by and at the expense of the owner of real estate abutting the improvement. All other curb construction, reconstruction and repair shall be performed by and at the expense of the Town. (Ord. No. O-1-83 § 178-6)

18-2.2 Procedure for Requiring Repair or Reconstruction.

a. The Department of Code Enforcement, Division of Property Maintenance and Inspections shall enforce the provision of this section and other laws relating to the repair and/or replacement of sidewalks in the Town of Morristown found to be in disrepair.

b. Upon determination by the Director of the Department of Code Enforcement (Division of Property Maintenance and Inspections) or his designee that a violation of this section or that the sidewalk is in a state of disrepair requiring replacement, he shall serve notice upon the owner of the abutting property to correct such deficiencies in compliance with the regulations adopted in accordance with this section.

c. Notice shall be issued pursuant to Section 13-64, paragraphs a. through c., Chapter XIII, Property Maintenance Code.

d. If the owner, after being duly notified to do work specified in the notice, neglects or refuses to have the same made or done within a period not to exceed thirty (30) days after notice is issued, the Director of the Department of Public Works, or his designee, shall accomplish the repair in a satisfactory manner and shall charge the owner the expense of the work, which shall be recovered as provided by Section 13-64, paragraph g., or in any other manner as allowed by law.

(Ord. No. O-1-83 § 178-7; Ord. No. O-35-2014)

18-2.3 Application for Permits.

No curb or sidewalk along any public street or highway within the Town shall be open, cut, dug up, replaced, constructed, reconstructed, repaired or disrupted in any manner by any owner or other person without a permit therefor issued by the Director of Public Works or his designee. Application for a permit on the prescribed form, in duplicate, shall be made in writing at least seven (7) days before a permit is issued. The Director of Public Works or his designee shall approve or disapprove the same and recommend or require any changes to make the proposed work conform to the specification, sidewalk and curb lines and grades to be established for the street on which the work is to be done and to conform to regulations adopted pursuant to this section. The Director of Public Works or his designee shall retain the original of the application and shall retain a copy of the permit if issued. The duplicate copy shall be retained by the applicant and shall be available at the job site while work is being conducted. (Ord. No. O-1-83 § 178-8)

18-2.4 Fees.

a. Each application for a permit hereunder shall be accompanied by a fee as provided below, payable in cash or equivalent. No permit shall be required or fee charged for minor repairs, as determined by the Director of Public Works. For sidewalk lines and grades, when required to be set by the Director of Public Works or Municipal Engineer, there shall be an additional fee as provided, below, for a work force of two (2) persons. The Director of Public Works shall estimate the total fee and this fee shall be deposited with the Director of Public Works before a permit is issued. To ensure that the sidewalks and curbs are so opened, repaired, constructed or restored within (5) days of the date of commencing work and to the satisfaction of the Director of Public Works, an additional deposit shall be required as provided below. The deposit shall be held by the Town for a period of not less than three (3) months nor more than six (6) months after the completion of the work and be returned to the party to whom the permit was issued only on the presentation of a certificate from the Director of Public Works that the work has been performed in conformity with this section. Upon the expiration of six (6) months from the completion of the work and if the work has not been performed in conformity with this section as evidenced by a certificate from the Director of Public Works, the Town may undertake to perform the work as provided by other provisions of this section at the cost and expense of the owner or seek any other remedy available at law. A bond in the sum of two thousand (\$2,000.00) dollars shall be filed by all private utility companies to guarantee conformity with this section. A bond under this section may be combined with the bond required under subsection 18-1.3.

b. *Fees Established:*

1. Curb

(a)	Inspection fee	\$50.00
(b)	Repair Deposit, per linear foot (\$20 min.)	1.00
(c)	Permit fee (residential)	25.00
	(commercial)	50.00

2. Sidewalk

(a)	Inspection fee	\$50.00
(b)	Repair deposit, per linear foot (\$20 min.)	1.00
(c)	Permit fee (residential)	\$25.00
	(commercial)	50.00
(d)	Setting of lines and grades per hour for workforced 2 persons	40.00

(1980 Code § 98-178; Ord. No. O-1-83 § 178-8; Ord. No. O-21-87 § 178; New)

18-2.5 Specifications and Regulations.

a. The construction of all sidewalks shall be in conformance with the Standard Specifications for Bridge and Road Construction of the New Jersey Department of Transportation. Sidewalks shall be constructed of a minimum five (5") inch unreinforced concrete. All driveways and aprons and curb ramps shall be of a minimum seven (7") inch reinforced concrete. All sidewalks shall be separated from the curbing by an expansion joint. The Director of Public Works is herein authorized and directed to adopt regulations concerning specifications for sidewalks and curbs in business and industrial areas, and in residential areas, including methods of excavation, grading, materials to be used, quality, size and thickness of stone and concrete used and all other regulations he deems necessary and proper to ensure the quality of the work and the safety of the public.

b. In accordance with N.J.S.A. 52:32-14 et seq., a sidewalk constructed or reconstructed for public use shall be constructed in a manner that will facilitate use by physically handicapped persons. At points of intersection between pedestrian and motorized lines of travel and at other points where necessary to avoid abrupt changes in grade, a sidewalk shall slope gradually to street level so as to provide an uninterrupted line of travel. Regulations concerning sidewalks for use by handicapped persons shall be in accordance with those promulgated by the State Department of Transportation.
(Ord. No. O-1-83 § 178-10)

18-2.6 Construction Requirements Waived.

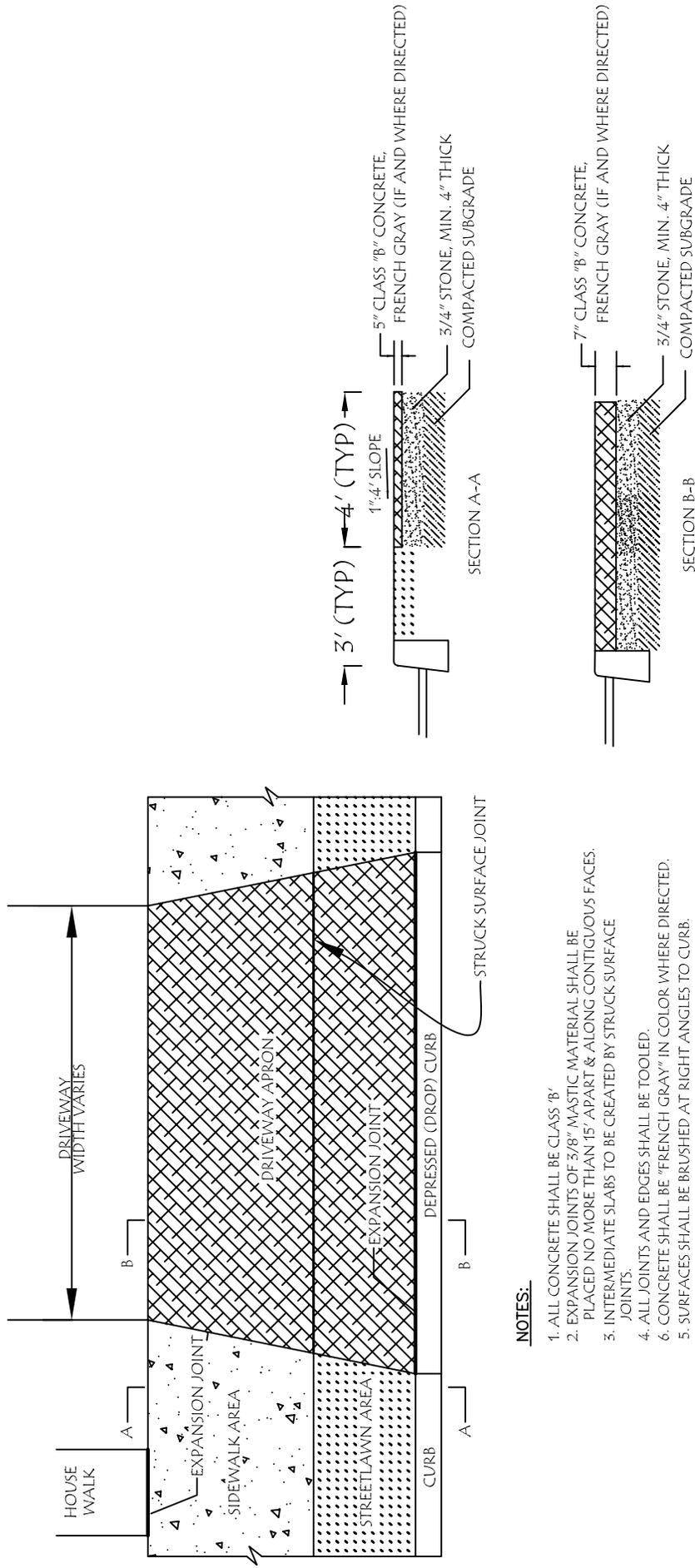
The Town Council may, by resolution, waive the requirements for construction of curbing or sidewalks under this section or any other ordinance in residential areas.

a. Where the Council finds, after public hearings, that the new construction of curbing or sidewalks in an area where sidewalks have not previously been constructed would be excessive in cost in relation to the need therefor and the benefits to be conferred; or

b. Where the Council finds that the installation of sidewalks or curbing would have a severe effect on the environment; or

c. Upon petition of the owner of more than fifty (50%) percent of the foot frontage of the property abutting the proposed curbing or sidewalks.

(Ord. No. O-1-83 § 178-11)

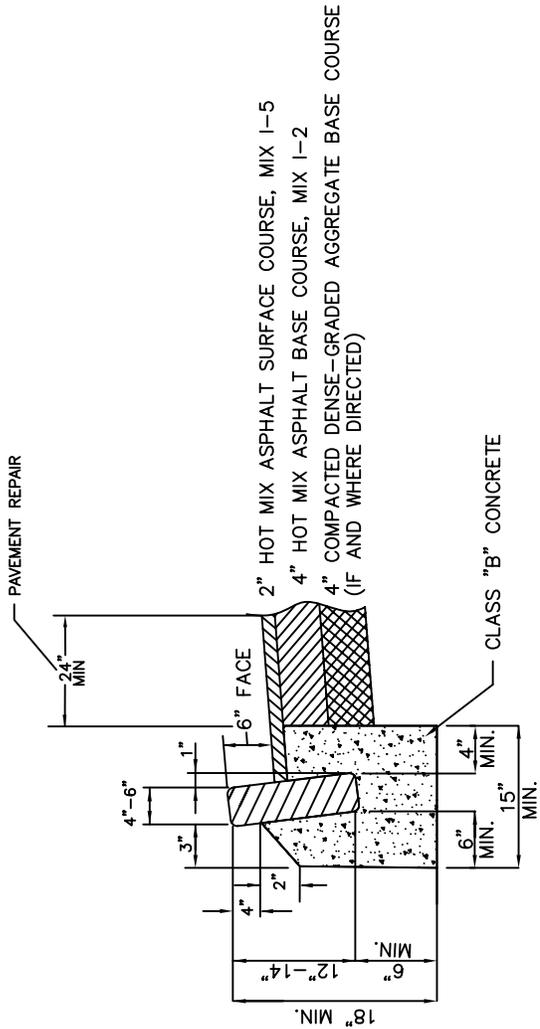


NOTES:

1. ALL CONCRETE SHALL BE CLASS "B"
2. EXPANSION JOINTS OF 3/8" MASTIC MATERIAL SHALL BE PLACED NO MORE THAN 15' APART & ALONG CONTIGUOUS FACES.
3. INTERMEDIATE SLABS TO BE CREATED BY STRUCK SURFACE JOINTS.
4. ALL JOINTS AND EDGES SHALL BE TOOLED.
5. CONCRETE SHALL BE "FRENCH GRAY" IN COLOR WHERE DIRECTED.
6. SURFACES SHALL BE BRUSHED AT RIGHT ANGLES TO CURB.

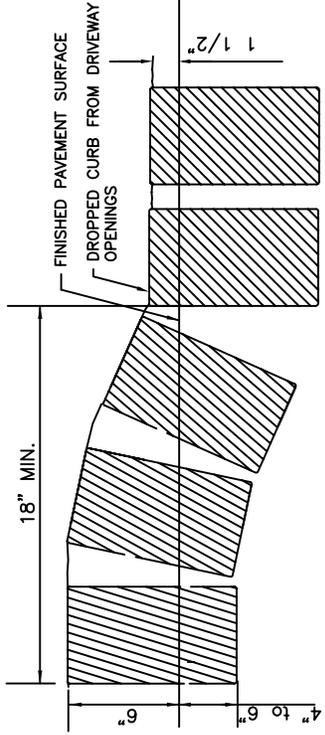
CONCRETE DRIVEWAY APRON, 7" THICK, FRENCH GRAY
CONCRETE SIDEWALK, 5" THICK
CONCRETE SIDEWALK, 5" THICK, FRENCH GRAY

N.T.S.



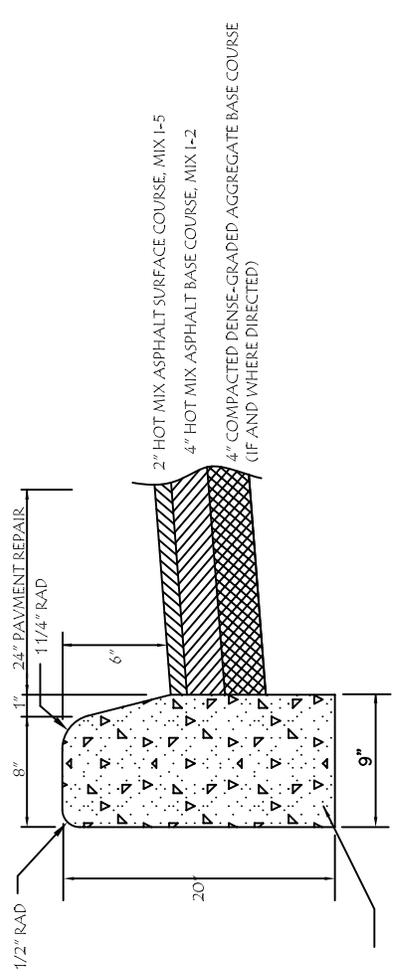
GRANITE BLOCK CURB

N.T.S.



GRANITE BLOCK DEPRESSED CURB

N.T.S.

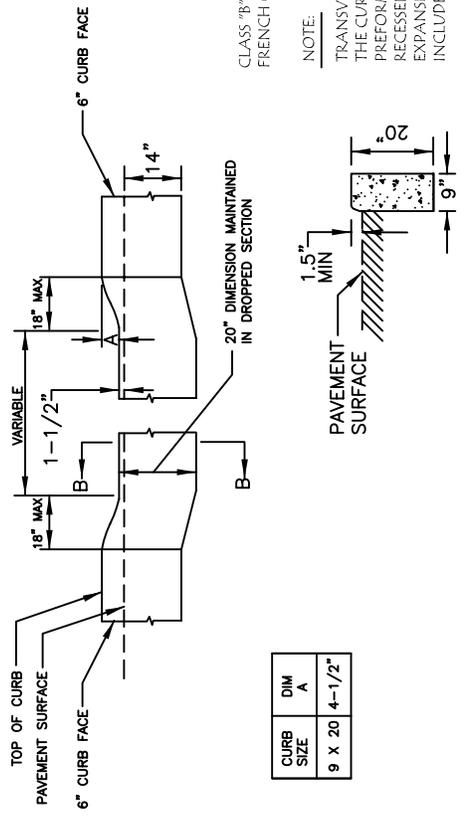


NOTE:

TRANSVERSE JOINT 1/2" WIDE SHALL BE INSTALLED IN THE CURB 20'-0" APART AND SHALL BE FILLED WITH PREFORMED BITUMINOUS-IMPREGNATED FIBER-JOINT FILLER RECESSED 1/4" IN FROM FRONT FACE AND TOP OF CURB. EXPANSION JOINTS THRU AND ADJACENT TO CURB SHALL BE INCLUDED IN THE UNIT PRICE BID FOR CURB.

1. THE COST TO CONSTRUCT CONCRETE CURB INCLUDES EXCAVATION, COMPACTION, BACKFILL, CONCRETE, LABOR AND ALL OTHER INCIDENTALS REQUIRED TO PROPERLY CONSTRUCT

2. PAVEMENT REPAIR IN FRONT OF THE CURB SHALL BE IN ACCORDANCE WITH THIS DETAIL. THE COST FOR PAVEMENT REPAIR SHALL BE INCLUDED IN THE COST OF CONCRETE CURB.



METHOD OF DEPRESSING CONCRETE CURB AT DRIVEWAYS

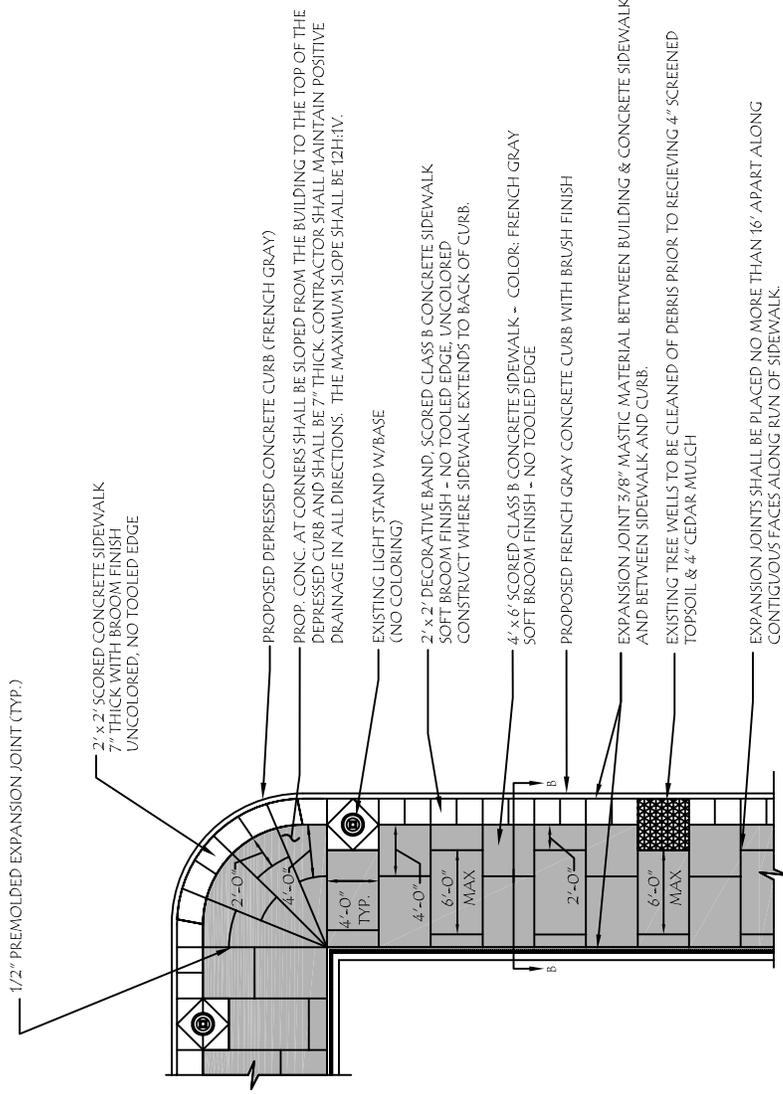
N.T.S.

9"x20" CONCRETE VERTICAL CURB, FRENCH GRAY

N.T.S.

SCORING PATTERN FOR CONCRETE SIDEWALKS AND DRIVEWAYS

NOTE: COLOR AND SCORING PATTERNS SHALL MATCH THAT OF THE EXISTING SIDEWALK.



JOINT LINE LAYOUT:

JOINT LINES SHALL REFER TO BOTH CONTROL JOINTS AND EXPANSION JOINTS. PLEASE NOTE THAT JOINT LAYOUT WITHIN THE CONCRETE SIDEWALK AREAS ARE CRITICAL TO THE AESTHETIC SUCCESS OF THE COMPLETED PROJECT. JOINT LAYOUT SHALL BE AS APPROVED IN THE FIELD.

ACTUAL NUMBER OF JOINT LINES DURING FIELD LAYOUT MAY DIFFER FROM WHAT IS SHOWN ON THE DRAWINGS. IF CONDITIONS REQUIRE A MODIFICATION TO THE LAYOUT, THE CONTRACTOR SHALL SUBMIT SHOP DRAWINGS FOR APPROVAL PRIOR TO INSTALLATION OF CONCRETE.

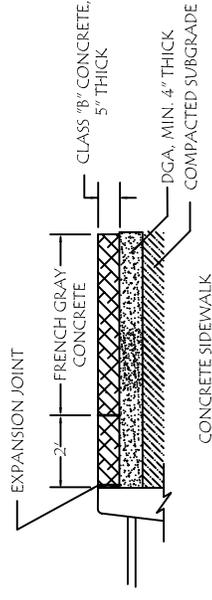
JOINT LINES PERPENDICULAR TO CURB TO ACCOMMODATE TREES AND STREET LIGHTS.

THE SPACING OF SCORING/Joint LINES PERPENDICULAR TO THE CURB MAY BE INCREASED OR DECREASED BY NOT MORE THAN 12" TO ACCOMMODATE EXISTING TREE AND STREET LIGHT LOCATIONS, SUBJECT TO THE APPROVAL OF THE ENGINEER.

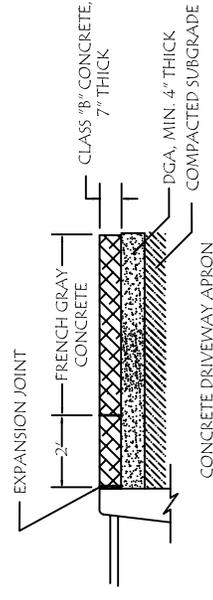
JOINT LINES PARALLEL TO CURB:

JOINT LINES PARALLEL TO CURB ARE TO BE MEASURED FROM THE BUILDING SIDE OF THE 2' x 2' DECORATIVE BAND. THE JOINT LINES SHALL ALTERNATE DISTANCES OF 2'-0" AND 4'-0" FROM THE EDGE OF THE DECORATIVE PAVEMENT BAND. SUBSEQUENT JOINT LINES ARE TO OFFSET A MAXIMUM OF 6'-0" FROM THE FIRST JOINT LINE.

WHERE SIDEWALK IS LESS THAN 6' WIDE, ELIMINATE PARALLEL SCORE JOINTS



NOTE: SEE GENERAL NOTES PAGE FOR SCORING PATTERN



CONCRETE SIDEWALK, 5" THICK

CONCRETE DRIVEWAY APRON, 7" THICK

N.T.S.

SCORED CONCRETE SIDEWALK

N.T.S.